

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

Lynne Woods, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JANUARY 4, 2005

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 12/07/04

B. Joint Assembly/School Board: 12/14/04

C. Special Assembly Meeting: 12/16/04

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

3. Mat-Su Agency Partnership – Sammye Pokryfki Re: Update on Health and Human Service Non-Profit Sector

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

1. State/Federal Legislation
2. McCool Carlson Green Re: Wasilla Area Elementary School Update

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 07/09/04; 07/12/04; 08/09/04; 09/13/04; 10/11/04; 11/08/04; 11/15/04
 - b. Board of Adjustment and Appeals: 08/13/04
 - c. Greater Talkeetna RSA Board of Supervisors No. 29: 10/14/04; 11/11/04
 - d. Local Road Service Area Advisory Board: 11/18/04
 - e. Mat-Su Fire Chiefs Association: 11/17/04; 12/08/04
 - f. Parks, Recreation, and Trails Advisory Board: 10/25/04; 11/22/04
 - g. Port Commission: 11/15/04; 12/20/04; Resolution Serial No. 04-006
 - h. Wasilla-Lakes FSA Board of Supervisors No. 130: 11/15/04
2. Community Council Correspondence:
 - a. Meadow Lakes Community Council: 09/08/04; 10/13/04
 - b. North Lakes Community Council: 12/09/04 Resolutions
 - c. Y Community Council: 05/06/04; 06/06/04; 08/05/04; 09/02/04; 10/07/04; 11/04/04

G. INFORMATIONAL MEMORANDUMS

1. IM No. 05-021: AN INFORMATIONAL MEMORANDUM REGARDING THE PURCHASE OF ELECTION BALLOTS FOR THE OCTOBER 2004 BOROUGH ELECTION FROM SEQUOIA SYSTEMS, INC.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 04-188: AN ORDINANCE AMENDING MSB 3.08.161, ASSEMBLY APPROVAL OF CONTRACTS, AND MSB 3.08.270, OPEN MARKET PROCEDURE.
(Sponsor: Assemblymember Simpson)
 - a. IM No. 04-274

2. Ordinance Serial No. 05-002: AN ORDINANCE APPROVING AN APPROPRIATION OF \$5,000 FROM THE CIRCLE VIEW DEBT SERVICE FUND BALANCE, FUND 310, TO THE OPERATING BUDGET FOR CIRCLE VIEW AND STAMPEDE ESTATES FLOOD AND WATER EROSION CONTROL SERVICE AREA, FUND 295, FOR CONTRACTUAL SERVICES.
 - a. IM No. 05-004

3. Ordinance Serial No. 05-003: AN ORDINANCE APPROVING A REAPPROPRIATION IN THE AMOUNT OF \$25,000 FROM THE FISCAL YEAR 2005 AREAWIDE RESCUE DIVISION OPERATING BUDGET, FUND 100, TO THE RESCUE CAPITAL PROJECT, FUND 425, PROJECT NO. 45167, TO PURCHASE, REPLACE, AND UPGRADE ADDITIONAL RESCUE EQUIPMENT.
 - a. Resolution Serial No. 05-001: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR CAPITAL PROJECT NO. 45167, FUND 425, TO PURCHASE, REPLACE, AND UPGRADE ADDITIONAL RESCUE EQUIPMENT.
 - (1) IM No. 05-005

4. Ordinance Serial No. 05-004: AN ORDINANCE APPROPRIATING \$50,000 OF INTEREST EARNINGS ON THE PROCEEDS OF THE 2004 SERIES B, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40158 TO ALLOW DESIGN OF THE ROOF REPLACEMENT AT SU VALLEY HIGH SCHOOL.
 - a. IM No. 05-006

5. Ordinance Serial No. 05-006: AN ORDINANCE AUTHORIZING THE MANAGER TO ISSUE A 100-FOOT RIGHT-OF-WAY ON A ROUTE MUTUALLY AGREEABLE TO THE MATANUSKA-SUSITNA BOROUGH, THE UNIVERSITY OF ALASKA, AND THE MATANUSKA ELECTRIC ASSOCIATION, INC., ACROSS BOROUGH LAND AND TO AUTHORIZE THE UNIVERSITY OF ALASKA TO ALSO ISSUE A 100-FOOT RIGHT-OF-WAY

ACROSS FORMER BOROUGH LAND THAT HAS BEEN CONVEYED TO THE UNIVERSITY OF ALASKA WITH RESTRICTIVE COVENANTS TO THE MATANUSKA ELECTRIC ASSOCIATION, INC., FOR AN ELECTRICAL TRANSMISSION LINE FROM 49th STATE STREET TO THE TRUNK ROAD/PARKS HIGHWAY INTERSECTION AREA.

a. IM No. 05-007

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

A. Resolution Serial No. 04-159: A RESOLUTION RECOMMENDING THAT A COOPERATIVE MASTER PLANNING EFFORT BE UNDERTAKEN BY THE STATE OF ALASKA, UNIVERSITY OF ALASKA, AND THE MATANUSKA-SUSITNA BOROUGH FOR THE STATE, UNIVERSITY, AND BOROUGH LAND, INCLUDING THE KEPLER-BRADLEY LAKES STATE RECREATION AREA, CREVASSE MORaine TRAIL SYSTEM AREA, MAT-SU COLLEGE, AND AGRICULTURAL EXPERIMENTAL STATION AREAS. (*Sponsors: Assemblymembers Kvalheim and Colver*) (*Motion pending from 11/16/04*)

(1) IM No. 04-270

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 01/18/05, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 05-009: AN ORDINANCE ACCEPTING AND APPROPRIATING \$25,000 FROM THE ALASKA RAILROAD CORPORATION AND REAPPROPRIATING \$20,350 FROM THE PLANNING DIVISION OPERATING BUDGET AND \$25,000 FROM FUND 480, PROJECT NO. 45161, TO AMEND THE LONG RANGE TRANSPORTATION PLAN (LRTP) AND THE OFFICIAL STREETS AND HIGHWAYS PLAN (OSHP) UPDATES TO FUND 480, PROJECT NO. 20280.

a. Resolution Serial No. 05-002: A RESOLUTION APPROVING THE AMENDED SCOPE OF WORK AND BUDGET FOR THE LONG RANGE TRANSPORTATION PLAN AND OFFICIAL STREETS AND HIGHWAY PLAN UPDATES, AND AUTHORIZING THE MANAGER TO

ENTER INTO AN AGREEMENT WITH THE ALASKA
RAILROAD CORPORATION FOR THIS PROJECT.

- (1) IM No. 05-008
2. Ordinance Serial No. 05-010: AN ORDINANCE AMENDING MSB 5.15.010(C), SPECIFICALLY TO REQUIRE ANNUAL APPOINTMENTS OF OFFICERS TO BOARDS OF SUPERVISORS. (*Sponsor: Assemblymember Vehrs*)
 - a. IM No. 05-009
3. Ordinance Serial No. 05-011: AN ORDINANCE AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES.
 - a. IM No. 05-010
4. Ordinance Serial No. 05-012: AN ORDINANCE ACCEPTING AND APPROPRIATING \$2,000 FROM THE CITY OF HOUSTON FOR ADDITIONAL PAVING OF KING ARTHUR DRIVE AND MILLER'S REACH ROAD TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECT NO. 35283, 2004 CITY OF HOUSTON PAVING.
 - a. Resolution Serial No. 05-003: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR ADDITIONAL PAVING IN THE CITY OF HOUSTON, PROJECT NO. 35283.
 - (1) IM No. 05-014
5. Ordinance Serial No. 05-013: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$36,279 UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING AN APPROPRIATION OF \$4,032 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO PROJECT NO. 45123, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.
 - a. Resolution Serial No. 05-004: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE MEADOW LAKES FIRE SERVICE AREA, PROJECT NO. 45123, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.
 - (1) IM No. 05-016

6. Ordinance Serial No. 05-014: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$152,550 UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING AN APPROPRIATION OF \$16,950 FROM THE WASILLA-LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO PROJECT NO. 45157, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.
 - a. Resolution Serial No. 05-005: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE WASILLA-LAKES FIRE SERVICE AREA, PROJECT NO. 45157, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.
 - (1) IM No. 05-017

7. Ordinance Serial No. 05-015: AN ORDINANCE ACCEPTING AND APPROPRIATING \$2,500 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT HAZARD MITIGATION GRANT PROGRAM, TO PROJECT NO. 10057, FUND 435, TO PURCHASE SUPPLIES FOR SECURING EQUIPMENT.
 - a. Resolution Serial No. 05-006: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT HAZARD MITIGATION GRANT, PROJECT NO. 435, FUND 10057, TO PURCHASE SUPPLIES FOR SECURING EQUIPMENT.
 - (1) IM No. 05-018

8. Ordinance Serial No. 05-016: AN ORDINANCE ACCEPTING AND APPROPRIATING \$494,739 FROM THE UNITED STATES DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT, FUND 480, PROJECT NO. 20316, FOR A COMPUTER AIDED DISPATCH (CAD) SYSTEM, RELATED SUPPLIES, TRAINING, AND CONSULTANT.
 - a. Resolution Serial No. 05-007: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITES STATES DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT, FUND. 480, PROJECT NO. 20316, FOR COMPUTER AIDED DISPATCH (CAD) SYSTEM, RELATED SUPPLIES, TRAINING, AND CONSULTANT.

(1) IM No. 05-019

9. Ordinance Serial No. 05-017: AN ORDINANCE AUTHORIZING THE CLASSIFICATION OF LOT 2B, ASLS 85-88, PLAT 90-48, PALMER RECORDING DISTRICT, AS RESERVE USE LANDS AND TO APPROVE THE LESS THAN FAIR MARKET VALUE PURCHASE OF APPROXIMATELY TWO ACRES OF THE LOT, TO BE SUBDIVIDED, BY THE WILLOW AREA SENIORS, INC., FOR THE PUBLIC PURPOSE OF SENIOR HOUSING, LOCATED IN THE WILLOW AREA COMMUNITY ORGANIZATION AREA (MSB004275).

a. Resolution Serial No. 05-008: A RESOLUTION APPROVING THE BEST INTEREST FINDING FOR THE LESS THAN FAIR MARKET VALUE SALE OF APPROXIMATELY TWO ACRES, TO BE SUBDIVIDED, OF LOT 2B, ASLS 85-88, ACCORDING TO PLAT 90-48, PALMER RECORDING DISTRICT, TO THE WILLOW AREA SENIORS, INC. (MSB004275).

(1) IM No. 05-020

10. Ordinance Serial No. 05-018: AN ORDINANCE ACCEPTING AND APPROPRIATING A DENALI COMMISSION \$30,000 GRANT TO FUND 440, PROJECT NO. 15025, FROM THE STATE OF ALASKA DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, DIVISION OF COMMUNITY ADVOCACY.

a. Resolution Serial No. 05-009: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS TO THE TALKEETNA RIVERFRONT PARK.

(1) IM No. 05-028

11. Ordinance Serial No. 05-019: AN ORDINANCE AMENDING MSB 24.40.010, REGARDING ANIMAL CARE AND REGULATION TO CLARIFY THAT INFRACTIONS ARE STRICT LIABILITY OFFENSES UNLESS OTHERWISE SPECIFIED. (*Sponsor: Assemblymember Vehrs*)

a. IM No. 05-030

B. INTRODUCTION (For public hearing - 02/15/05, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 05-007: AN ORDINANCE CREATING NORTH LOVER'S LANE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 405, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING

THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 05-012

2. Ordinance Serial No. 05-008: AN ORDINANCE CREATING HAMILTON COURT ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 406, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 05-013

C. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 05-010: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET IN THE AMOUNT OF \$36,287 FOR CAPITAL PROJECT NOS. 10140, FUND 405, AND 45075, FUND 425, TO PURCHASE FIRE AND EMERGENCY MEDICAL SERVICES OFFICE FURNITURE, DORM ROOM FURNITURE AND LOCKERS, AND DAY ROOM FURNITURE.

(1) IM No. 05-002

- b. Resolution Serial No. 05-011: A RESOLUTION REQUESTING SUPPORT FOR FUNDING OF PORTABLE BUILDINGS TO BE USED AS CLASSROOMS ADJACENT TO EXISTING SCHOOLS WITHIN THE MATANUSKA-SUSITNA BOROUGH.

(Sponsors: Assemblymembers Kvalheim and Colver)

(1) IM No. 05-022

¹ Resolution Serial Nos. 05-011 and 05-012 and AM No. 05-001 were pulled from the consent agenda and addressed separately.

- c. Resolution Serial No. 05-012: A RESOLUTION SUPPORTING SCHOOL BOND DEBT REIMBURSEMENT BY THE STATE OF ALASKA.
(Sponsors: Assemblymembers Kvalheim and Colver)
(1) IM No. 05-023

- d. Resolution Serial No. 05-013: A RESOLUTION ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENTS WITH THE SUB-GRANTEES.
(1) IM No. 05-024

- e. Resolution Serial No. 05-014: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE RECORDS RETENTION BUILDING, PROJECT NO. 10117, FOR TEMPORARY RECORDS STORAGE.
(Sponsor: Assemblymember Simpson)
(1) IM No. 05-025

2. ACTION MEMORANDUMS

- a. AM No. 05-001: APPROVAL OF EXTREME HARDSHIP EXEMPTION FOR ELEANOR RIENDL ABOVE THE \$150,000 SENIOR CITIZEN EXEMPTION FOR TAX YEAR 2004 ON TAX ACCOUNT NO. 17N01W02C026.

- b. AM No. 05-002: TO VACATE ANY PUBLIC INTEREST IN A PORTION OF THE CUL-DE-SAC BULB RIGHT-OF-WAY LOCATED IN PROPOSED LOT 1, DISCOVERY HILLS ESTATES, OUTSIDE OF THE 60' ROAD DEDICATION OF JABEZ LANE LOCATED IN SECTION 33, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE KNIK-FAIRVIEW COMMUNITY COUNCIL AREA.

- c. AM No. 05-003: AWARD OF BID NO. 05-019 TO H & W EMERGENCY VEHICLES FOR THE AMOUNT OF \$377,455 TO PURCHASE A PUMPER TANKER FOR THE MEADOW LAKES FIRE SERVICE AREA.

- d. AM No. 05-004: APPROVAL OF A CONTRACT IN THE AMOUNT OF \$23,500 WITH THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES FOR

EXCHANGING LAND CONVEYED UNDER THE MUNICIPAL ENTITLEMENT ACT.

- e. AM No. 05-005: AWARD OF BID NO. 05-077 TO L.N. CURTIS AND SONS FOR THE AMOUNT OF \$60,182.17 TO PURCHASE HURST RESCUE EQUIPMENT FOR THE SUTTON, BUTTE, PALMER, CENTRAL, MEADOW LAKES, BIG LAKE, HOUSTON, WILLOW, AND TALKEETNA FIRE SERVICE AREAS.
- f. AM No. 05-006: AWARD OF PROPOSAL NO. 05-066 TO AMC ENGINEERS FOR THE AMOUNT OF \$58,635 FOR ELECTRICAL ENGINEERING SERVICES FOR FIRE ALARM SYSTEM UPGRADES IN THE SU VALLEY JR/SR HIGH SCHOOL, IDITAROD ELEMENTARY SCHOOL, AND SNOWSHOE ELEMENTARY SCHOOL.
- g. AM No. 05-007: AWARD OF BID NO. 05-062 TO FERNO WASHINGTON, INC. FOR THE AMOUNT THAT MAY EXCEED \$15,000 TO PURCHASE MEDICAL SUPPLIES THROUGHOUT THE YEAR FOR EMERGENCY SERVICES.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT