

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

Larry DeVilbiss, District 1

Sara Jansen, District 2

Talis Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA **ASSEMBLY CHAMBERS**

350 E. Dahlia Avenue, Palmer, Alaska

REGULAR MEETING

6 P.M.

TUESDAY, APRIL 17, 2001

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly/Planning Commission Joint Meeting: 03/27/01

B. Regular Assembly Meeting: 04/03/01

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. Committee REPORTS

1. Joint Assembly/School Board Committee on School Issues

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Historical Preservation - 02/02/01, 03/02/01

- b. Planning Commission - 03/02/01, 03/05/01, 03/26/01, 04/02/01
- c. Platting Board - 03/15/01
- d. School Board - 02/21/01
- e. Senior Citizen Advisory Board - 03/20/01

- 2. Community Council Correspondence:
 - a. Butte Community Council - 02/14/01
 - b. Talkeetna Community Council - 03/05/01

G. INFORMATIONAL MEMORANDUMS

- 1. IM No. 01-065: POLICY FOR INTERNET USE AT THE BOROUGH LIBRARIES.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 01-049: AN ORDINANCE AMENDING MSB 23.10.230, AGREEMENTS BY APPLICATION , REPLACING THE LAND MANAGEMENT DIVISION POLICY AND PROCEDURE MANUAL POLICY ENTITLED "REAL PROPERTY DISPOSALS: SALES AND LEASES BY APPLICATION," AND REPEALING POLICY ENTITLED "TIME LIMITS FOR FILING COMPETING APPLICATIONS AND WHO CAN PARTICIPATE IN A COMPETITIVE SALE." (Sponsor: Assemblymember Colver)
 - a. IM No. 01-008
- 2. Ordinance Serial No. 01-050: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA OPERATING BUDGET, FUND 258, TO UPGRADE, REFURBISH, AND REPLACE EQUIPMENT AND SUPPLIES.
 - a. IM No. 01-060
- 3. Ordinance Serial No. 01-051: AN ORDINANCE AMENDING MSB 17.75.035(A), DESIGNATED SINGLE-FAMILY RESIDENTIAL LAND USE DISTRICTS, ADDING A NEW DISTRICT KNOWN AS WILDERNESS EAST, WHICH INCLUDES PORTIONS OF WILDERNESS EAST SUBDIVISION.
 - a. IM No. 01-061
- 4. Ordinance Serial No. 01-052: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$15,000 FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, AND A REAPPROPRIATION OF \$15,000 FROM THE LANDFILL FY01 OPERATING BUDGET, FUND 200, TO FUND 420, LANDFILL CAPITAL PROJECTS, PROJECT NO. 25031, FOR DESIGN SERVICES FOR 49TH STATE STREET.
 - a. IM No. 01-064
 - b. AM No. 01-033: APPROVAL OF AWARD FOR PROPOSAL NO. 01-066, 49TH STATE STREET DESIGN.
- 5. Ordinance Serial No. 01-053: AN ORDINANCE AMENDING MSB 15.39.040 (D): COMPOSITION; APPOINTMENT; QUALIFICATIONS, FOR THE BOARD OF ADJUSTMENT AND APPEALS.
 - a. IM No. 01-066
- 6. Ordinance Serial No. 01-054: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$50,000 GRANT FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, FISH

AND WILDLIFE SERVICE FOR A WILLOW CREEK STREAMBANK RESTORATION PROJECT.

- a. Resolution Serial No. 01-023: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A STREAMBANK RESTORATION PROJECT.

1. IM No. 01-082

7. Ordinance Serial No. 01-055: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$15,000 GRANT FROM THE STATE OF ALASKA, DEPARTMENT OF FISH AND GAME, FOR A WILLOW CREEK STREAMBANK RESTORATION PROJECT.

- a. Resolution Serial No. 01-024: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A STREAMBANK RESTORATION PROJECT.

1. IM No. 01-083

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (Suggested public hearing - 05/01/01)

1. Ordinance Serial No.01-028: AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY AND ESTABLISHING THE RATE OF LEVY FOR ALL BOROUGH FUNCTIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2001, AND ENDING JUNE 30, 2002.

2. Ordinance Serial No. 01-056: AN ORDINANCE APPROPRIATING \$14,143,000 FROM GENERAL OBLIGATION BOND PROCEEDS TO FUND 400, SCHOOL PROJECTS, FOR SCHOOL CONSTRUCTION, RENOVATION, AND TECHNOLOGY.

- a. IM No. 01-059

3. Ordinance Serial No. 01-057: AN ORDINANCE APPROPRIATING \$70,000 FROM THE 2001 SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BOND TO FUND 440, PARKS, RECREATION, AND TRAILS PROJECT, PROJECT 15015, FOR THE HOUSING AND TRANSPORTATION OF AMERICORP PERSONNEL, AND NECESSARY EQUIPMENT AND SUPPLIES FOR CONSTRUCTION OF VARIOUS TRAILS AND RECREATIONAL PROJECTS WITHIN THE MATANUSKA-SUSITNA BOROUGH.

- a. Resolution Serial No. 01-033: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE HOUSING AND TRANSPORTATION OF PERSONNEL FROM AMERICORP, AND FOR NECESSARY EQUIPMENT AND SUPPLIES NEEDED FOR THE CONSTRUCTION OF VARIOUS TRAILS AND RECREATIONAL PROJECTS WITHIN THE MATANUSKA-SUSITNA BOROUGH.

1. IM No. 01-085

4. Ordinance Serial No. 01-058: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$1,860 FROM THE STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO THE NON-LAPSING/NON-CAPITAL, FUND 480, TO FUND TRAVEL AND LODGING FOR A CERTIFIED LOCAL GOVERNMENT, HISTORIC PRESERVATION WORKSHOP IN ANCHORAGE.

- a. Resolution Serial No. 01-034: A RESOLUTION APPROVING THE BUDGET OF \$1,860 AND SCOPE OF WORK FOR REIMBURSEMENT OF TRAVEL AND LODGING TO THE CERTIFIED LOCAL GOVERNMENT, HISTORIC PRESERVATION COMMISSION FOR THE CERTIFIED LOCAL GOVERNMENT WORKSHOP IN ANCHORAGE.

1. IM No. 01-092

5. Ordinance Serial No. 01-059 : AN ORDINANCE AUTHORIZING THE FAIR MARKET VALUE SALE OF BOROUGH-OWNED REAL PROPERTY WITHIN SECTIONS 1, 2, 3, 4, AND 5, T28N, R5W, SEWARD MERIDIAN, ALASKA, LOCATED EAST OF THE CHULITNA RIVER AND WEST OF THE SUSITNA RIVER, TO THE WESTERN ALASKA COUNCIL BOY SCOUTS OF AMERICA. (MSB003164)
 - a. IM No. 01-093
6. Ordinance Serial No. 01-060: AN ORDINANCE AUTHORIZING THE MANAGER TO EXECUTE A TRANSFER OF RESPONSIBILITIES AGREEMENT WITH THE CITY OF HOUSTON AND ACCEPTING AND APPROPRIATING \$25,398 FROM THE CITY OF HOUSTON FOR PAVING WASEY WAY ROAD TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECT NO. 35213.
 - a. Resolution Serial No. 01-035: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE WASEY WAY ROAD PAVING PROJECT.
 1. IM No. 01-095
7. Ordinance Serial No. 01-061: AN ORDINANCE APPROVING THE CONVEYANCE OF U.S. SURVEY 3077A TO THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES AS PART OF THE OLD GLENN HIGHWAY RIGHT-OF-WAY, GOAT CREEK AREA.
 - a. IM No. 01-096
8. Ordinance Serial No. 01-062: AN ORDINANCE APPROVING THE SUPPLEMENTAL APPROPRIATION OF \$350,000 FROM LAND MANAGEMENT FUND BALANCE, FUND 203, TO FUND 435, BOROUGH FACILITIES CAPITAL PROJECTS, PROJECT NO. 10141, FOR THE PURCHASE OF LAND AND MAINTENANCE FACILITY.
 - a. Resolution Serial No. 01-036: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE PURCHASE OF LAND AND MAINTENANCE FACILITY.
 1. IM No. 01-097
9. Ordinance Serial No. 01-063: AN ORDINANCE AMENDING MSB 16.20.050(A), REDUCTION OR WAIVER OF ROAD CONSTRUCTION.
 - a. IM No. 01-098
10. Ordinance Serial No. 01-064: AN ORDINANCE AUTHORIZING THE MANAGER TO EXECUTE A TRANSFER OF RESPONSIBILITIES AGREEMENT WITH THE UPPER SUSITNA SENIORS, INC. AND ACCEPTING AND APPROPRIATING \$278,000 FROM THE UPPER SUSITNA SENIORS, INC. FOR CONSTRUCTION OF THE UPPER SUSITNA SENIOR CENTER, FUND NO. 480, PROJECT 45042.
 - a. Resolution Serial No. 01-039: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET OF \$278,000 FOR THE UPPER SUSITNA SENIOR CENTER.
 1. IM No. 01-099

B. INTRODUCTION (Suggested public hearing - 05/15/01)

1. Ordinance Serial No. 01-029: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE BLUFF VIEW ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 276 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 01-039: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$161,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BLUFF VIEW ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 276, AND FIXING DETAILS OF SAID BONDS.

1. IM No. 01-071
2. Ordinance Serial No. 01-030: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE CAREFREE ACRES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 293 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 01-040: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$57,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE CAREFREE ACRES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 293, AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 01-072
3. Ordinance Serial No. 01-031: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ZAKANDRA CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 296 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 01-041: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$16,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ZAKANDRA CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 296, AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 01-073
4. Ordinance Serial No. 01-032: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE FINGER LAKE SOUTH VIEW ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 299 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 01-042: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$39,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE FINGER LAKE SOUTH VIEW ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 299, AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 01-074
5. Ordinance Serial No. 01-033: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE DONOVAN ESTATES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 303 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 01-043: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$378,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENTS BONDS FOR THE DONOVAN ESTATES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 303 AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 01-075
6. Ordinance Serial No. 01-034: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE COLONY EAST ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 305 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 01-044: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$50,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE COLONY EAST ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 305 AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 01-076
7. Ordinance Serial No. 01-035: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR

THE BROOKE HAVEN ESTATES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 310 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 01-045: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$32,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BROOKE HAVEN ESTATES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 310, AND FIXING DETAILS OF SAID BONDS.

1. IM No. 01-077

8. Ordinance Serial No. 01-036: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE HORSESHOE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 311 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 01-046: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$17,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE HORSESHOE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 311, AND FIXING DETAILS OF SAID BONDS.

1. IM No. 01-078

9. Ordinance Serial No. 01-037: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ROAN DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 312 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 01-047: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$22,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ROAN DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 312, AND FIXING DETAILS OF SAID BONDS.

1. IM No. 01-079

10. Ordinance Serial No. 01-038: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE DECAMP CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 330 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 01-048: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$8,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE DECAMP CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 330 AND FIXING DETAILS OF SAID BONDS.

1. IM No. 01-080

C. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 01-037: A RESOLUTION ESTABLISHING THE MINIMUM LEVEL OF FUNDING FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2002.

1. IM No. 01-089

- b. Resolution Serial No. 01-038: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR THE WASILLA-LAKES FIRE SERVICE AREA AS ADOPTED IN THE FISCAL YEAR 2000 BUDGET, CAPITAL PROJECTS, FUND 405, PROJECT NO. 45053, FOR THE AMOUNT OF \$3,889, TO PURCHASE PRO-PACK PORTABLE FOAM SYSTEMS, FOAM, AND RADIOS.

1. IM No. 01-090

2. ACTION MEMORANDUMS

- a. AM No. 01-030: VACATION OF UTILITY EASEMENT LOCATED ON THE SOUTH AND EAST BOUNDARIES OF LOTS 1, 2, AND 3, BLOCK 3, COUNTRY FIELD ESTATES II, SECTION 6, T17N, R01E, SEWARD MERIDIAN, AK, SOUTH LAKES COMMUNITY COUNCIL AREA.
- b. AM No. 01-034: VACATION OF PORTION F PUBLIC USE EASEMENT LOCATED ON THE SOUTH BOUNDARY OF TAX PARCEL A-8, SECTION 32, T24N, R04W, SEWARD MERIDIAN, AK, LOCATED WITHIN THE "Y" COMMUNITY COUNCIL AREA.
- c. AM No. 01-035: PURCHASE OF MEDICAL SUPPLIES FROM PROVIDENCE HEALTH SYSTEMS, ALASKA, FOR THE DEPARTMENT OF PUBLIC SAFETY.
- d. AM No. 01-037: AWARD OF BID NO. 01-069, FURNISH EMERGENCY SERVICE EQUIPMENT ITEMS.
- e. AM No. 01-038: APPROVAL OF MATANUSKA-SUSITNA CONVENTION AND VISITORS BUREAU GRANT AGREEMENT.
- f. AM No. 01-039: AWARD PROPOSAL NO. 01-079, PURCHASE SELF-CONTAINED BREATHING APPARATUS.
- g. AM No. 01-040: AWARD OF BID NO. 01-071, ZONE VALVE REPLACEMENT FOR DOROTHY SWANDA JONES BOROUGH BUILDING.
- h. AM No. 01-041: CHANGE ORDER TO CH2M HILL FOR ADDITIONAL ENGINEERING SERVICES FOR THE CENTRAL LANDFILL EXPANSION CELL 3 DESIGN PHASE.
- i. AM No. 01-042: APPROVAL OF CHANGE ORDER NO. 15 FOR TEELAND MIDDLE SCHOOL CONSTRUCTION CONTRACT.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT