

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Michael Gatti



## **BOROUGH ASSEMBLY**

Larry DeVilbiss, District 1

Sara Jansen, District 2

Talis Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

## **TENTATIVE ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS**

**350 E. Dahlia Avenue, Palmer, Alaska**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, AUGUST 7, 2001**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. [Regular Assembly Meeting: July 17, 2001](#)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. Committee REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Intergovernmental Liaison Committee (Anchorage Municipality and Matanuska-Susitna Borough)

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Meadow Lakes Road Service Area No. 27 - 07/25/01

- b. Planning Commission - 06/18/01, 06/25/01
- c. Platting Board - 07/05/01
- d. Senior Citizens Advisory Board - 07/17/01

2. Community Council Correspondence:

- a. Butte Community Council - 04/11/01, 05/09/01
- b. Lazy Mountain Community Council - 06/14/01, 06/28/01
- c. South Knik River Community Council - 05/19/01, 07/21/01

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. [Ordinance Serial No. 01-075](#): AN ORDINANCE CREATING BRUNS PARK NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 338, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 01-125
2. [Ordinance Serial No. 01-093](#): AN ORDINANCE CREATING SOUTH BIG LAKE ROAD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 325, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 01-144
3. Ordinance Serial No. 01-118: AN ORDINANCE REPEALING MSB 17.60.135 AND ENACTING MSB 17.63 REGULATING RACE TRACKS IN THE CORE AREA.(Sponsors: Mayor Anderson and Assemblymember Colberg)
  - a. IM No. 01-178
4. [Ordinance Serial No. 01-106](#): AN ORDINANCE APPROVING THE CLASSIFICATION AND DEVELOPMENT OF BOROUGH-OWNED LANDS DESCRIBED AS THAT PORTION OF E 1/2 SW 1/4, T18N, R1E, SECTION 31, SEWARD MERIDIAN, ALASKA, NORTH OF THE BOGARD ROAD RIGHT-OF-WAY CENTERLINE AND THE N 1/2 GLO LOT 3, T18N, R1E, SECTION 31, SEWARD MERIDIAN, ALASKA, AS PUBLIC RECREATION LAND AND CLASSIFICATION, AND THE S 1/2 GLO LOT 3, T18N, R1E, SECTION 31, SEWARD MERIDIAN, ALASKA, NORTH OF THE BOGARD ROAD RIGHT-OF-WAY CENTERLINE AS RESERVED USE LAND, TO PROVIDE FOR THE SCHOOL DISTRICT'S CENTRAL MAINTENANCE FACILITY LOCATED IN THE WASILLA AREA, MSB002917.
  - a. IM No. 01-152
5. [Ordinance Serial No. 01-107](#): AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 VOLUNTEER FIRE ASSISTANCE GRANT RECEIVED FROM THE SOUTH-CENTRAL REGION OF THE STATE OF ALASKA DIVISION OF FORESTRY AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5,000 FROM THE BUTTE FIRE SERVICE AREA FUND BALANCE, FUND 251, TO FUND 405, PROJECT NO. 20144.
  - a. [Resolution Serial No. 01-057](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE VOLUNTEER FIRE ASSISTANCE GRANT, FOR BUTTE FIRE SERVICE AREA, PROJECT NO. 20144, FUND 405.

1. IM No. 01-156
6. [Ordinance Serial No. 01-108](#): AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 VOLUNTEER FIRE ASSISTANCE GRANT RECEIVED FROM THE SOUTH-CENTRAL REGION OF THE STATE OF ALASKA DIVISION OF FORESTRY AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5,000 FROM THE SUTTON FIRE SERVICE AREA FUND BALANCE, FUND 253, TO FUND 405, PROJECT NO. 20255.
  - a. [Resolution Serial No. 01-058](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE VOLUNTEER FIRE ASSISTANCE GRANT, FOR SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.
    1. IM No. 01-157
7. [Ordinance Serial No. 01-109](#): AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 VOLUNTEER FIRE ASSISTANCE GRANT RECEIVED FROM THE SOUTH-CENTRAL REGION OF THE STATE OF ALASKA DIVISION OF FORESTRY AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5,000 FROM THE TALKEETNA FIRE SERVICE AREA FUND BALANCE, FUND 254, TO FUND 405, PROJECT NO. 20145.
  - a. [Resolution Serial No. 01-059](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE VOLUNTEER FIRE ASSISTANCE GRANT, FOR TALKEETNA FIRE SERVICE AREA, PROJECT NO. 20145, FUND 405.
    1. IM No. 01-158
8. [Ordinance Serial No. 01-110](#): AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 VOLUNTEER FIRE ASSISTANCE GRANT RECEIVED FROM THE SOUTH-CENTRAL REGION OF THE STATE OF ALASKA DIVISION OF FORESTRY AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5,000 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO FUND 405, PROJECT NO. 20277.
  - a. [Resolution Serial No. 01-060](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE VOLUNTEER FIRE ASSISTANCE GRANT FOR BIG LAKE FIRE SERVICE AREA, FUND 405, PROJECT 20277.
    1. IM No. 01-159
9. [Ordinance Serial No. 01-111](#): AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 VOLUNTEER FIRE ASSISTANCE GRANT RECEIVED FROM THE SOUTH-CENTRAL REGION OF THE STATE OF ALASKA DIVISION OF FORESTRY AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO FUND 405, PROJECT 20257.
  - a. [Resolution Serial No. 01-061](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE VOLUNTEER FIRE ASSISTANCE GRANT FOR MEADOW LAKES FIRE SERVICE AREA, FUND 405, PROJECT NO. 20257.
    1. IM No. 01-160
10. [Ordinance Serial No. 01-112](#): AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 VOLUNTEER FIRE ASSISTANCE GRANT RECEIVED FROM THE SOUTH-CENTRAL REGION OF THE STATE OF ALASKA DIVISION OF FORESTRY AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO FUND 405, PROJECT NO. 20146.
  - a. [Resolution Serial No. 01-062](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE VOLUNTEER FIRE ASSISTANCE GRANT FOR WILLOW FIRE SERVICE AREA, FUND 405, PROJECT NO. 20146.
    1. IM No. 01-161
11. [Ordinance Serial No. 01-113](#): AN ORDINANCE APPROVING AN APPROPRIATION OF \$55,000 FROM THE PARKS, RECREATION, AND TRAILS 2001 SERIES B BOND TO FUND

440, CULTURAL AND RECREATION CAPITAL PROJECTS, PROJECT NO. 20193, MATANUSKA RIVER PARK, AND AN APPROPRIATION OF \$60,000 TO PROJECT NO. 15017, LAZY MOUNTAIN RECREATION AREA.

- a. [Resolution Serial No. 01-063](#): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA RIVER PARK AND LAZY MOUNTAIN RECREATION AREA PAVING PROJECTS.
  1. IM No. 01-168
  
12. [Ordinance Serial No. 01-114](#): AN ORDINANCE ACCEPTING AND APPROPRIATING \$4,500 FROM THE CITY OF WASILLA TO THE FISCAL YEAR 2002 AMBULANCE OPERATING BUDGET, FUND 100, FOR THE PURPOSE OF PLACING THREE EMERGENCY MEDICAL TECHNICIANS (EMT) ON CALL AT THE WASILLA AMBULANCE STATION.
  - a. IM No. 01-169
  
13. [Ordinance Serial No. 01-115](#): AN ORDINANCE ADOPTING MSB 1.50.040(B), ACCESS TO PUBLIC RECORDS.
  - a. IM No. 01-170
  
14. [Ordinance Serial No. 01-116](#): AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$35,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO THE MEADOW LAKES FIRE SERVICE AREA OPERATING BUDGET, FUND 257, TO PURCHASE RESCUE AND FIRE EQUIPMENT.
  - a. IM No. 01-171
  
15. [Ordinance Serial No. 01-117](#): AN ORDINANCE AMENDING MSB 3.08.235(C), AUTHORITY TO DEBAR OR SUSPEND; CAUSES.
  - a. IM No. 01-172

C. AUDIENCE PARTICIPATION (Three minutes per person)

## VIII. UNFINISHED BUSINESS

### IX. NEW BUSINESS

A. INTRODUCTION (Suggested public hearing - 08/21/01)

1. Ordinance Serial No. 01-120: AN ORDINANCE ADOPTING A NEW NAME FOR THE BOROUGH'S ANIMAL CONTROL DIVISION, ANIMAL CARE AND REGULATION DIVISION," AND AMENDING TITLE 24 TO REFLECT THE RELATED OPERATIONAL AND PROCEDURAL CHANGES RESULTING FROM THE NAME CHANGE. (Sponsors: Assemblymembers Simpson and Ladere)
  - a. IM No. 01-143
  
2. Ordinance Serial No. 01-121: AN ORDINANCE DEDICATING TAX FORECLOSED PROPERTIES SITUATED WITHIN WINDSONG SUBDIVISION TO A PUBLIC PURPOSE.
  - a. Ordinance Serial No. 01-122: AN ORDINANCE AUTHORIZING THE CONVEYANCE OF A SEWER AND WATER EASEMENT TO CERTAIN PARCELS WITHIN WINDSONG SUBDIVISION IN ORDER TO MITIGATE PUBLIC HEALTH, SAFETY, AND WELFARE ISSUES.
    1. IM No. 01-179
  
3. Ordinance Serial No. 01-123: AN ORDINANCE APPROPRIATING \$265,000 FROM THE 2001 SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS TO FUND 440, PARKS, RECREATION, AND TRAILS PROJECTS, PROJECT 15018, FOR THE MATERIALS AND LABOR TO PURCHASE AND CONSTRUCT PLAYGROUND

STRUCTURES AT MATANUSKA RIVER PARK, PALMER NEIGHBORHOOD PARKS, LAKE LUCILLE PARK, LITTLE-SU RIVER CAMPGROUND, WILLOW AREA COMMUNITY CENTER, FISH CREEK PARK AT BIG LAKE, SUTTON ELEMENTARY SCHOOL, TALKEETNA AND TRAPPER CREEK ELEMENTARY SCHOOLS.

- a. Resolution Serial No. 01-071: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MATERIALS AND LABOR TO PURCHASE AND CONSTRUCT PLAYGROUND STRUCTURES AT MATANUSKA RIVER PARK, PALMER NEIGHBORHOOD PARKS, LAKE LUCILLE PARK, LITTLE-SU RIVER CAMPGROUND, WILLOW AREA COMMUNITY CENTER, FISH CREEK PARK AT BIG LAKE, SUTTON ELEMENTARY SCHOOL, TALKEETNA AND TRAPPER CREEK ELEMENTARY SCHOOLS.
  1. IM No. 01-183
4. Ordinance Serial No. 01-124: AN ORDINANCE APPROPRIATING \$480,000 FROM THE 2001 SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS TO FUND 440, PARKS, RECREATION, AND TRAILS PROJECTS, PROJECT 15019, FOR THE DESIGN AND CONSTRUCTION FOR THE EXPANSION OF THE BRETT MEMORIAL ICE ARENA.
  - a. Resolution Serial No. 01-072: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE DESIGN AND CONSTRUCTION FOR THE EXPANSION OF THE BRETT MEMORIAL ICE ARENA.
    1. IM No. 01-184
5. Ordinance Serial No. 01-125: AN ORDINANCE ACCEPTING AND APPROPRIATING \$48,695 FROM THE WESTERN COUNCIL, BOY SCOUTS OF AMERICA, TO FUND 480, PROJECT 45041.
  - a. Ordinance Serial No. 01-126: AN ORDINANCE REAPPROPRIATING \$38,435 FROM THE LAND MANAGEMENT FUND, FUND 203, LAND MANAGEMENT DIVISION FY 2002 OPERATING FUND, TO FUND 480, PROJECT NO. 45041.
  - b. Resolution Serial No. 01-073: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE CADASTRAL SURVEY OF THE BLAIR LAKE AND WHISKERS CREEK AREA.
    1. IM No. 01-186
    2. AM No. 01-111: AWARD OF PROPOSAL NO.01- 114, MUNICIPAL ENTITLEMENT LAND SURVEY FOR BLAIR LAKE AND WHISKERS CREEK.
6. Ordinance Serial No. 01-127: AN ORDINANCE ACCEPTING AND APPROPRIATING \$8,000 TO FUND 410, PROJECT NO. 35227, ROSE DRIVE PAVING PROJECT, AS THE LOT OWNERS PORTION OF THE COST TO PAVE ROSE DRIVE.
  - a. Resolution Serial No. 01-074: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ROSE DRIVE PAVING PROJECT.
    1. IM No. 01-187
7. Ordinance Serial No. 01-128: AN ORDINANCE APPROVING AN APPROPRIATION OF \$29,838 FROM THE AREAWIDE FUND BALANCE, FUND 100, TO FUND 410, FOR THE DUST CONTROL MATCHING GRANT PROGRAM.
  - a. IM No. 01-188
8. Ordinance Serial No. 01-129: AN ORDINANCE ACCEPTING AND APPROPRIATING \$367,000 FROM THE STATE OF ALASKA TO THE UPPER SUSITNA SENIOR CENTER, FUND 480, PROJECT 45042.
  - a. Resolution Serial No. 01-075: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE CONSTRUCTION OF THE UPPER SUSITNA SENIOR

CENTER.

1. IM No. 01-189
  2. AM No. 01-113: AWARD OF BID NO. 01-117, UPPER SUSITNA SENIOR CENTER CONSTRUCTION.
9. Ordinance Serial No. 01-130: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$11,370 FROM THE WASILLA LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO THE WASILLA LAKES FIRE SERVICE AREA OPERATING BUDGET FUND 250, TO PURCHASE PERSONAL PROTECTIVE CLOTHING.
- a. IM No. 01-190
10. Ordinance Serial No. 01-131: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$10,300 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA OPERATING BUDGET, FUND 258, TO UPGRADE, REFURBISH, AND REPLACE EQUIPMENT AND SUPPLIES.
- a. IM No. 01-191
11. Ordinance Serial No. 01-132: AN ORDINANCE ACCEPTING AND APPROPRIATING \$13,500 FROM THE ALASKA DIVISION OF EMERGENCY SERVICES TO THE BOROUGH LOCAL EMERGENCY PLANNING Committee FUND 480, PROJECT 20259, FOR FISCAL YEAR 2002 OPERATIONS.
- a. IM No. 01-192
12. Ordinance Serial No. 01-119: AN ORDINANCE CREATING NORTH SHORE No. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 340, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
- a. IM No. 01-193

B. CONSENT AGENDA

1. RESOLUTIONS

- a. [Resolution Serial No. 01-076](#): A RESOLUTION SUPPORTING THE ALEXANDER CREEK NATIVE'S REQUEST TO OBTAIN DESIGNATION AS A VILLAGE.
  1. IM No. 01-175
- b. [Resolution Serial No. 01-077](#): A RESOLUTION APPROVING A MUTUAL AID AGREEMENT FOR FIRE PROTECTION WITH THE MUNICIPALITY OF ANCHORAGE.
  1. IM No. 01-180
- c. [Resolution Serial No. 01-078](#): A RESOLUTION PROVIDING FOR THE CONTINUANCE OF THE ANIMAL CARE AND REGULATION BOARD.
  1. IM No. 01-185
- d. [Resolution Serial No. 01-079](#): A RESOLUTION SUPPORTING A SUBMITTAL OF A PRE-APPLICATION FOR FUNDING TO THE STATE OF ALASKA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE COMPLETION OF THE DON SHELDON AIRPLANE HANGER, A COMMUNITY AND ARTS CENTER IN THE NORTHERN SUSITNA VALLEY.
  1. IM No. 01-194
- e. [Resolution Serial No. 01-080](#): A RESOLUTION APPROVING THE CHANGE OF THE

SCOPE OF WORK AND BUDGET FOR THE BOROUGH ADMINISTRATION  
BUILDING REPAIR AND REHABILITATION PROJECTS, PROJECT NO. 10057.

1. IM No. 01-195

- f. [Resolution Serial No. 01-081](#): A RESOLUTION OF THE ASSEMBLIES OF THE MATANUSKA-SUSITNA BOROUGH AND THE MUNICIPALITY OF ANCHORAGE REQUESTING CONGRESSIONAL FUNDING TO BOTH UPDATE THE KNIK ARM CROSSING CORRIDOR ANALYSIS AND TO FURTHER IMPLEMENT REGIONAL LAND USE AND TRANSPORTATION PLANNING BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE MUNICIPALITY OF ANCHORAGE. (Sponsors: Intergovernmental Liaison Committee)

2. ACTION MEMORANDUMS

- a. AM No. 01-093: AWARD OF BID NO. 01-128: BIG LAKE LIBRARY CONSTRUCTION.
- b. AM No. 01-102: AWARD OF BID NO. 01-149, 2001 ROADS PAVING - PHASE II.
- c. AM No. 01-106: VACATION OF PORTION OF NORTH FLORENCE DRIVE RIGHT-OF-WAY, FLORENCE LAKE SUBDIVISION, SECTION 24, T19N, R5W, SEWARD MERIDIAN, ALASKA, WILLOW COMMUNITY COUNCIL AREA.
- d. AM No. 01-108: APPROVING A CHANGE ORDER TO COLLINS CONSTRUCTION FOR \$88,137 FOR COSTS RELATED TO BID ALTERNATE ITEMS, 1, 2, 3, AND 5 AT THE BURCHELL HIGH SCHOOL ADDITION/ALTERATION PROJECT.
- e. AM No. 01-109: CHANGE ORDER TO ARCHITECTS ALASKA'S CONTRACT TO ADD CONSTRUCTION PHASE SERVICES FOR THE ALCANTRA RECREATIONAL SITE.
- f. AM No. 01-110: AWARD OF BID NO. 01-153, RSA NO. 21, BIG LAKE ROAD MAINTENANCE CONTRACT (REISSUE).
- g. AM No. 01-112: CHANGE ORDER FOR PRUHS CORPORATION FOR THE 2001 ROAD PAVING PHASE I PROJECT.
- h. **CANCELED** AM No. 01-115: APPROVAL OF EXPENDITURE OF FUNDS IN THE AMOUNT OF \$2,500 RELATED TO SALES TAX PROPOSITION. **CANCELED**

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT