

MATANUSKA-SUSITNA BOROUGH SPECIAL MEETING
ASSEMBLY/SCHOOL BOARD December 11, 2001

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on December 11, 2001, at the Matanuska-Susitna Borough Assembly Chambers, Palmer, Alaska. Deputy Mayor Sara Jansen called the meeting to order at 6 p.m. The purpose of the special meeting was a joint assembly/school board meeting.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Bruce Bush, Assembly District No. 1
Ms. Sara Jansen, Assembly District No. 2 (Sara Jansen excused herself at 7 p.m.)
Mr. Talis J. Colberg, Assembly District No. 3
Mr. Dan Kelly, Assembly District No. 4
Ms. Jody Simpson, Assembly District No. 5
Ms. Kelly Lankford Ladere, Assembly District No. 7

Assembly member absent and excused: Mr. Jim Colver, Assembly District No. 6

School Board members present and establishing a quorum were:

Mr. Robert Wells, Seat A
Mr. Carl Gatto, Seat B
Ms. Linda Menard, Seat C
Mr. Bob Johnson, Seat D, Chair
Mr. Mike Chmielewski, Seat E
Mr. Larry DeVilbiss, Seat F
Mr. Daniel Contini, Seat G

Borough staff participating:

Ms. Sandra Dillon, Borough Clerk
Mr. John Duffy, Borough Manager

School staff participating:

Ms. Patricia Chesbro, Superintendent

III. PLEDGE OF ALLEGIANCE

Jim Chesbro, a member of the audience, led the pledge of allegiance.

IV. APPROVAL OF AGENDA

The agenda was approved as presented.

Deputy Mayor Jansen announced that she would have to leave at 7 p.m. to go speak to the Sherrod School PTA.

V. AUDIENCE PARTICIPATION

Ms. Margie Spiedel:

- requested that the timely opening of the Houston High School be a top priority;
- expressed the importance of the timely opening for middle school students who are currently on a high school schedule; and
- presented a petition of citizens as well as school children requesting the timely opening of the school.

Ms. Alex Kroft (a sixth-grade student at Palmer):

- supported the importance of summer school to students who did not do well in math during the school year; and
- thanked everyone for supporting Math Matters and requested that it be provided next summer.

Ms. Shelly Ax:

- supported opening Houston High School as soon as possible; and
- noted that the high school has been on the priority list for over ten years.

Ms. Terry Dickey:

- supported opening Houston High School as soon as possible.

VI NEW BUSINESS

A. Building Construction Progress (MSB 2.12.075)

Mr. Jim Swing, Director of Public Works, reported the status of current projects:

- Talkeetna Elementary School - complete except for some expenses for the furnishings and equipment; and attempting to use some of the funds on soundproofing the gymnasium.
- Meadow Lakes Elementary School - have had classes there for over a year; the community has asked for flashing yellow caution lights on Pittman Road; DOT will install next summer; looking at adding turning lanes to Pittman Road at the school intersection; and the Alaska State Department of Fish & Wildlife will build a walkway and viewing platform at Polar Lake this summer.
- Ron Larson Elementary School – The request for proposals has been issued for the design of turning lanes into the school.
- Teeland Middle School – The request for proposals has been issued for the design of turning lanes into school; and they are finishing minor details which should be completed within a month or so.
- Burchell High School - expect substantial completion for the new section of the building any day; awaiting the fire marshal's approval to issue occupancy permit; work has started on the old section of the school; the contractor is doing an excellent job; and they have hooked up to city water.
- Houston High School - The project is 26 percent complete.
- Wasilla High School - Jansen Construction was the low bidder; the notice to proceed is expected to be issued to them by December 18; work will be completed by September 1, 2002.
- Technology Districtwide - Draft specifications have been completed and should be finalized in January.
- Fire Sprinklers – Work will be completed next summer for Palmer High School and Su Valley High School.
- Carpet Replacement - Work will be completed next summer.
- Sherrod Replacement - Three sites have had the environmental assessments completed; all were clean sites; sites have been appraised; first site appraised at \$260,000 plus; DOT has allotted \$150,000 for the site purchase; working on trying to come up with the difference; and will be negotiating with the land owner.

School Board Member Menard:

- questioned the \$110,000 difference and inquired regarding the appraisals of the other locations.

Mr. Swing:

- reported that the site being discussed was the least expensive; one was slightly over \$300,000, but the owner wanted \$600,000.

Assemblymember Jansen:

- reported that she served on the site selection committee;
- stated that the committee looked at three parcels, narrowing it down to two;
- said the appraisals all came in higher than \$150,000;
- noted that \$150,000 was put into the budget by the school district in 1998 because they felt demographics might place the school outside of Palmer; however, the demographics did not;
- acknowledged the challenge to make up the additional funding;
- stated that Ms. Clayton, borough finance director, has been in touch with the Department of Education (DOE) about their willingness to look at other funding sources; and

- announced that one option being investigated is to use the interest income off of the \$150,000 to make up the rest of the purchase price.

School Board Member Menard:

- recognized the infrastructure already there.

Assemblymember Jansen:

- stated that the assembly has approved the site, that it's just a matter of negotiating for the purchase price; and
- emphasized the need to start building next spring.

School Board Member Menard:

- reported that she has been in discussion regarding Sherrod being used as an administrative building.

School Board Member Contini:

- inquired if the 20 acres could be divided so that part of the land could be sold for something else or put away in some other account for future building.

Mr. Swing:

- reported that part of the problem with the site is that it is partially inside the city and partially outside city limits, and to hook up the utilities an attempt will have to be made to construct part of the building inside the city.

School Board Member Contini:

- indicated that annexation to the city can be done easily; and
- questioned whether money assigned for a septic system and wells could be applied back into property.

Mr. Swing:

- reported that he brought the issue to DOE and they were not comfortable with offering any more money for any site.

Assemblymember Ladere:

- noted that she was not aware that the old Sherrod was being considered for administration, but indicated that she liked the idea.

School Board Member DeVilbiss:

- questioned whether DOE closed the door on using leftover money to complete the purchase.

Mr. Swing:

- noted that DOE has not closed the door on anything except transferring any money in the \$10 million plus that has been budgeted into land; and
- stated that the borough is working on getting other funds to make up the difference.

School Board Member Gatto:

- questioned whether DOE knew of a site that would cost \$150,000.

Mr. Swing:

- stated that \$150,000 was the original budget that was submitted to DOE by the school district and is approved in the agreement and any change takes their approval; and
- indicated that DOE is not willing to transfer the funds from one budget item to another.

B. Houston High School Construction Project (Requested by Assemblymember Simpson, and School Board Members Linda Menard and Larry DeVilbiss)

Mr. Swing reported that:

- a couple of weeks ago the contractor informed the borough that they are 74 days behind schedule and are falling further behind schedule;
- the contractor submitted a new schedule to accelerate the work to be completed by August 1;
- the associated costs are in excess of \$870,000 which the borough and school district consider excessive, and they do

not feel the contractor would be able to accomplish it;

- sent the contractor a letter advising that acceleration is no longer a consideration;
- the letter also said that if the contractor had good reason for being behind schedule, a time extension would be considered;
- currently they are still under contract to finish August 1;
- there is a liquidated damages clause in the contract which requires contractor to pay \$750 a day after August 1 until they reach substantial completion; and
- they are waiting for a reply from the contractor justifying a request for a time extension.

School Board Member Chmielewski:

- questioned who would pay the \$870,000.

Mr. Swing:

- further reported that the contractor claims that the borough and architect have delayed them, and that the contractor is not at fault, with which the borough disagrees; and
- stated that the borough/school district do not have the \$870,000 to pay them and would not pay it, as they do not feel the borough is at fault.

Assemblymember Simpson:

- reminded the members that the residents of the area have been waiting a decade for the school to open;
- noted that the \$870,000-plus figure has not been well publicized in the community;
- stated that she has read the construction files;
- reiterated the frustration of the community;
- emphasized to the community that the assembly/school board will be frustrated when asked to come up with \$1 million to fix the problem; and
- clarified that she understood that information is still being gathered.

School Board Member Menard:

- encouraged negotiation so that the school could open as soon as possible; and
- suggested forming a committee with members of the community.

Assemblymember Kelly:

- inquired as to the consequences of the delay.

Ms. Chesbro noted:

- that there would be a significant change in the program;
- that moving students in the middle of the year creates more problems;
- there may be a potential loss of foundation funding if they are not in the building in October; and
- supported using parts of the school.

Assemblymember Simpson:

- asked if using part of the building would meet DOE's definition of being in the building as far as funding.

Ms. Chesbro:

- stated that she does not anticipate being in the building by October;
- noted that they would probably not get extra funding for it; and
- acknowledged that they would have the benefit of using portions of the building as it would have to be heated anyway.

Discussion ensued as to the cost of heating and operating the school until it can be opened.

Assemblymember Simpson:

- asked for the cost;
- noted that the community can work with assembly/school district to make things happen if they are allowed to do so; and

- stated that the school district is planning to have a community dialogue.

School Board Member Gatto:

- remarked that if the contractor should take a penalty of \$750 a day, and it extends out to 90 days, the contractor will owe \$67,000; and
- questioned the minimums for water, heat, and sewer should the building not be opened.

Discussion continued on the costs to heat the building. Mr. Bob Doyle indicated that the building would have to be heated above minimums and will bring an estimate to the board and assembly of the associated costs.

Assemblymember Ladere:

- voiced concern about the situation and emphasized a need for this school; and
- requested that she be kept abreast of the situation.

School Board Member Menard:

- asked if it is state regulation that \$750 a day is the most that can be charged, stating that the penalty is not sufficient for this size of project and the ramifications for not meeting the contractual agreement.

Mr. Duffy:

- indicated that the borough and school district are looking at changing the statute and developing an ordinance to prequalify contractors.

Mr. Swing:

- stated that they can substitute actual damages if it can be proven to be more.

Assemblymember Jansen:

- requested that administration and assemblymembers from the Houston area keep the assembly/school board informed of the issue;
- noted that she is not prepared to pay \$1 million to accelerate the project; and
- suggested exploring other options.

C. Summer School Report (Requested by Pat Chesbro)

Ms. Patricia Chesbro, Superintendent:

- reported that a wide range of summer school activities for students was funded last summer to include mathematics, reading, early learning, transition programs, jump start programs, and student support service programs; and
- promoted investing in summer school because it can change students' attitudes and give them additional skills.

Assemblymember Simpson:

- requested the number of students who completed the Math Matters program.

Ms. Chesbro:

- responded that approximately 1500 started and 1200 maintained throughout the summer; and
- indicated that they are planning for 1200 next summer.

Assemblymember Simpson:

- heard that 125 teachers involved in Math Matters were not certified in math.

Ms. Chesbro:

- responded in the affirmative and clarified that it was because they had elementary teachers involved as well;
- stated that they are trying to develop the capacity to teach mathematics throughout district;
- offered a high intensity summer reading program through a grant for students grades 8-11 who were in danger of not passing the high school qualifying exam; and
- expressed her desire to get a reading grant again next summer.

Assemblymember Ladere:

- asked about the cost.

Ms. Chesbro:

- indicated that there was no cost to the district, that funding was a federal grant in the amount of \$98,000 through the early learning program; and
- stated that many children in the area do not have the early learning type experiences of other children.

Discussion ensued on the screening process for the program.

Assemblymember Ladere:

- requested a follow up on how the students in the transitioning program are doing in middle school.

Assemblymember Colberg:

- inquired if the math students were tested at the beginning and the end of the program.

Ms. Chesbro:

- responded that an evaluator is still assembling the data, and further noted that she believed the students were tested in a variety of ways.

Assemblymember Simpson:

- requested a copy of the final report.

Assemblymember Ladere:

- voiced support for the math program;
- reported that students are telling her that after taking summer school they now like math; and
- stated the importance of knowing the results so that they could seek funding.

Assemblymember Jansen departed the meeting, and Assemblymember Simpson assumed the role of chairing the meeting.

Ms. Chesbro continues with her report:

- advised that some students went to more than one program;
- looking toward an expanded reading program; and
- anticipates pooling funds to focus on things that are important.

Assemblymember Ladere:

- suggested involving parents.

D. Public Engagement (Expectation of Public Education)(Requested by Joint Assembly/School Board Committee on School Issues)

Ms. Kim Floyd:

- identified a dynamic public engagement process called study circles, and distributed information on the process;
- noted that the school district is working in partnership with the Study Circle Resource Center, which provides training and resources free of charge to communities who are interested in using their method of public engagement;
- reported that they would like to use this method in the spring to address school safety; and
- noted the outcome will be development of community-based standards for school safety.

Discussion continued on the funding and administration of this program.

Ms. Floyd explained that:

- the program was originally a foundation funded by a philanthropist;
- it is widely used by school districts across the nation;
- a steering committee will recruit people from the community;

- the study circles will train facilitators;
- they hope to involve 1,000 people in study circles eventually; and
- they plan to target all of the different aspects of the community.

Assemblymember Ladere voiced concern about correspondence school students. Ms. Floyd responded that the program will have a broad representation and will touch all aspects of education.

School Board Member Chmielewski:

- voiced support for the concept;
- expressed frustration about the ways information is brought to the school board and assembly, and discussed ways in which discussions can occur;
- stated that the process has allowed for discussion and involvement of community members in a very purposeful way even though the outcome is not fixed when they go into the study circle; and
- emphasized that this is more of an issue-based effort, more free flowing.

Ms. Floyd indicated that the biggest challenge is engaging the community in any sort of dialogue regarding public education is time.

E. Student Test Results/School Designators (Requested by Assemblymember Kelly)

Assemblymember Kelly:

- inquired about the student test results and how the borough compared with other schools statewide or nationwide.

Ms. Chesbro:

- responded that the district has done well in comparison to large districts in the state, and voiced some concerns with the first round of testing.

Discussion continued on identifying the kinds of things different schools are doing compared to their success rates.

Assemblymember Simpson:

- commented that she had attended a south central regional work session and this item was on the agenda;
- reported that there is concern among some in the community that designators would be viewed as labeling and that may present a problem for some schools if they were labeled, that those on the lower range of designator might suffer problems with labeling; and
- voiced concern there was not a lot of accountability wrapped into it at this time.

Ms. Lucy Hope reported that:

- she has been on the committee for almost two years and distributed a list of the committee membership;
- this is required by the Quality Schools Initiative;
- each public school in the state will receive one of four designator classifications;
- there are three Mat-Su representatives on the committee;
- Alaska is considered a low stakes system;
- one consequence is that a school improvement plan will be required for every school designated in crisis;
- wants one-third of the designation to be based on status; i.e., current year's test scores, with two-thirds based on how well a group of students does when they move from one grade to the next. In high schools, the dropout rate will be considered;
- will take two years of data to come up with a designation of the school; and
- grades 5 and 9 will be added this year for testing.

Discussion ensued regarding a definition of credit.

Ms. Hope responded that:

- it will be folded into how the designation will be calculated;
- it is part of the index score;
- designation is the status score added to the growth score times two and divided by three;

- growth will not be as important in a school that is high achieving as it is in a school that is low achieving;
- the degree of certainty or confidence level in designation is important;
- small schools will be given low degree of certainty, and multiple years will be folded in together to get the designation;
- post-graduate success is something they want to start looking at in the future;
- there is the ability to add in a local assessment;
- State Board of Education is requesting a one-year delay;
- there are major issues regarding how to treat special education student test scores and transiency issues;
- concerns with why they are only looking at test scores; and
- noted that it has been a frustrating process.

School Board Member Gatto:

- commented that it is difficult for a school at the top to show much growth.

Ms. Hope:

- responded that the need for growth for schools at the top is not as great.

Assemblymember Kelly:

- asked if there is a program set up for schools to excel greater than what they already are; is there a stimulus for them to improve even more.

Ms. Hope:

- responded that there is nothing in law except for a school in crisis; and
- indicated that the State Board of Education is requesting funds in their budget to deal with incentives.

School Board Member Menard:

- clarified that initially the formula for qualifying exams was \$16 per student; and
- asked if more per student is received to administer the test.

Ms. Chesbro:

- responded that they receive a certain amount for Quality Schools funds, not for administering the test;
- indicated that she did not know the amount; and
- commented that the tests were graded by the state.

Assemblymember Kelly:

- asked if there is a grant coming from the state to help.

Ms. Chesbro:

- noted that Quality Schools funding is not part of foundation formula; it is a separate grant; and
- Quality Schools and Learning Opportunity grants are designed to help school districts intervene with students in need.

School Board Member Wells:

- inquired as to how legislation in Congress will interact with the state.

Ms. Chesbro:

- responded that at this time she does not have a sense of how it will interact; and
- noted that if states already had some things on line, they would be able to use what the state has rather than imposing additional kinds of testing.

Assemblymember Ladere:

- voiced appreciation for the work of the committee;
- recognized that the work is timely and critical; and
- commented that she has heard racial challenges in some parts of the state relative to educational issues.

Assemblymember Simpson:

- advised that at the regional work session, they proposed this for a segment during the Alaska Municipal League Conference in April.

F. Budget/Foundation Funding/Lapsed Funds

Ms. Chesbro:

- reported that a series of town meetings have been held to discuss the budget in general, the principals and departments are preparing their initial budgets, and that meetings are scheduled after the holidays with all schools and departments.

G. Alaska's Future (Alaska's Children) (Requested by Daniel Contini)

Mr. Glen Ramus, school psychologist:

- reported that he is the liaison for Alaska's Children/Alaska's Future and distributed literature on the program;
- requested a resolution of support from the Assembly similar to the one adopted by the school board;
- asked that education be fully funded;
- appreciated the efforts made by the Legislature in terms of increasing educational funding;
- noted that the goal of the program is to fully fund education;
- emphasized the goal is adequate funding and achieve excellence in education for every Alaska student;
- encouraged the assembly to become a member of the coalition;
- explained the focus is a grass roots effort to reach community members, to influence legislators with creation of coalition for educational funding, to influence a paradigm shift from restricted funding sources to needs-based budgets;
- noted the focus is also to provide data so legislators know the funding needs;
- supports Alaska spending more per child for education than any other state in the Union;
- stated that the school board and assembly have committed to lowering student/teacher ratio; and
- indicated that quality education and adequately funded education comes down to quality teachers in the classroom with access to quality materials and quality classrooms.

Assemblymember Colberg:

- spoke to recommending a 1.5 percent increase per year on student allocation; and
- asked if there was a formula they were projecting forward.

Mr. Ramus:

- responded that the numbers will come in higher after district-by-district and school-by-school assessment is conducted and
- supported the Governor's Task Force and the recommendations set forth.

Assemblymember Colberg:

- inquired if the information in the packet is an example of where we are going, specifically the recommendations from the Governor's Task Force.

Mr. Ramus:

- responded that the coalition will do an assessment; and
- noted the survey in the packet outlines the types of school-by-school estimates and assessments.

Assemblymember Simpson:

- asked if there is a timeline included in packet.

Mr. Ramus:

- expressed a desire to talk to the education community and raise their awareness and educate the school board and assembly on the process; and
- stated that they are still in the process of gathering information and forming the grass roots portion of the coalition to be able to give a realistic estimate of what it is to adequately fund each school, each district.

Assemblymember Ladere:

- emphasized the need for more information before the assembly goes to Juneau for the Alaska Municipal League meetings.

Ms. Chesbro:

- noted that the second year Governor's Task Force has presented recommendations; and
- stated that last year a long-term plan of what they thought would help to address the issues raised by Quality Schools was prepared.

Assemblymember Ladere:

- suggested incentives for high performing schools and money for low performing schools;
- questioned how those funding programs would impact the school district; and
- stated that it was critical for the assembly to know.

Assemblymember Colberg:

- asked for the source of funding once a need established.

Mr. Ramus:

- responded that it would be left up to our legislators.

Discussion continued on whether it would be increased spending by the state or funded by cuts elsewhere.

Assemblymember Colberg:

- reminded the group that the legislators have emphasized a need to attach recommendations for funding sources.

School Board Member Chmielewski:

- suggested that the coalition pick one aspect because there are a number of other groups looking at fiscal issues for this next year;
- emphasized the need to look at something that is achievable;
- stated that the coalition's role statewide is to gather information so decision makers have accurate information to present a picture of the needs statewide; and
- noted that the Legislature currently does not have the information.

Assemblymember Simpson:

- suggested a special meeting in March to discuss this before going to Alaska Municipal League.

A brief discussion ensued on how the funding formula recommendations will get back to the task force.

School Board Member Wells:

- reported that a Congressional action will probably occur within the next several days for an additional \$8 billion funding for education; and
- posed the question on how this will be disbursed.

School Board Member Contini:

- mentioned the school board resolution in the packet.

Assemblymember Ladere:

- questioned where Alaska is relative to NEA and if NEA is taking this on to help the state get federal funds.

Mr. Ramus:

- indicated that they are involved in coalitions across the nation and lobbying in Washington, D.C. constantly to increase school funding; and
- stated that monies have been earmarked from national to state coalition.

Assemblymember Colberg:

- questioned whether the resolution takes into account parent involvement.

Mr. Ramus:

- responded that parent involvement is probably the most significant impact; and clarified that the resolution is talking about resources that are applied to education.

H. FY 03 Budget (Requested by Larry DeVilbiss)

School Board Member DeVilbiss:

- reported that the school board is in the process of starting the budget and negotiating with two bargaining units; and
- indicated that it would be helpful if assembly members informed them of their intentions relative to the school board portion of budget.

VII. SCHOOL BOARD, MAYOR, ASSEMBLY, AND STAFF COMMENTS

School Board Member Menard:

- thanked the assembly for fully funding the district last year and encouraged full funding for next year;
- advised that the safety ID program in schools has been successful; and
- reported that the Wasilla City Council approved setting a special election in March to address a sports complex facility.

School Board Member DeVilbiss:

(no further comments)

School Board Member Johnson:

- thanked the assembly for the actions they have taken over the last year; and
- wished everyone happy holidays.

School Board Member Contini:

- urged the assembly to consider full funding in the next budget; and
- suggested eliminating the provision for lapsed funds.

School Board Member Gatto:

- applauded the success of the students and the efficiency of the school system.

School Board Member Chmielewski:

- acknowledged questions on how to judge success;
- noted that budgeting, although important, tends to get neglected, although it is one of most difficult tasks nationwide; and
- encouraged questions.

Assemblymember Bush:

(no comments)

School Board Member Wells:

- urged support of full funding;
- advised negotiations with the employees;
- acknowledged challenges of staffing schools with the best educators, and indicated that they have been falling behind in Alaska because of the low rate of substitute teacher compensation; and
- recognized the various pressures associated with the budget.

Assemblymember Kelly:

- questioned the estimated costs for additional facilities for school administrative offices.

Ms. Chesbro:

- responded that Sherrod could not be used as a school any more;
- reported that the current administrative facility is inadequate and not handicap accessible;
- suggested that we do what is needed to fix Sherrod; and
- indicated that current lease payments would apply towards the building; they do not anticipate asking for additional money.

Assemblymember Kelly:

- voiced concern with the City of Wasilla sports complex when other facilities are already built that could be converted;
- indicated that he can't speak to the school budget until he has an opportunity to review it, but supports full funding;
- expressed his support for changing the funding formula;
- recognized the inadequacy of the current assembly chambers; and
- commented on budget challenges.

Assemblymember Ladere:

- supported full funding education;
- spoke to the Alaska Municipal League theme of youth involvement in government and encouraged youth involved in local government; and
- voiced concern for the proposed location for the sports complex and suggested the fairgrounds.

Assemblymember Colberg:

- requested additional information before he would commit to full funding; particularly, the assessments and what it would do to the mill rate;
- recognized that full funding last year meant reductions in other areas that the borough also needs; and
- spoke to percent increases, cost of living, and inflation, stating that the borough cannot cut other functions.

Ms. Chesbro:

- appreciated the productive tone and tenor of the meetings;
- stated that she has been meeting with the manager regularly; and
- wished everyone happy holidays.

Mr. Duffy:

- thanked the superintendent for the time to make a presentation to the principals on economic development; and
- wished everyone happy holidays.

Ms. Dillon:

- distributed the election notice for the January 15, 2002, special election;
- stated that the goal is to get information out to public to let them know there are a number of options available for people to vote;
- asked members to share the information with others; and
- wished everyone happy holidays.

Assemblymember Simpson:

- echoed Mr. Chmielewski and Mr. Colberg's comments on the budget, that full funding needs to be balanced out every year and is not automatic;
- will need to evaluate the services and school budget as it comes forward;
- learned at the regional meeting that Anchorage, Fairbanks, Kenai are also up against their budget cap; and
- wished everyone happy holidays.

Assemblymember Ladere:

- asked the school district to remind 18-year-olds that they have a couple more days to register to vote so they can vote in the January 15 election.

VIII. ADJOURNMENT

The special meeting was adjourned at 8:30 p.m.

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

SANDRA A. DILLON, Borough Clerk

Minutes approved: January 22, 2002