

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on January 21, 2003, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Timothy L. Anderson.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. J. Bruce Bush, Assembly District No. 1
Ms. Sara Jansen, Assembly District No. 2 (Deputy Mayor)
Mr. Talis J. Colberg, Assembly District No. 3
Ms. Mary Kvalheim, Assembly District No. 4
Ms. Jody Simpson, Assembly District No. 5
Mr. Jim Colver, Assembly District No. 6
Ms. Kelly Ladere, Assembly District No. 7

Staff in attendance were:

Ms. Sandra A. Dillon, Borough Clerk
Mr. John Duffy, Borough Manager
Mr. David Germer, Assistant Borough Manager
Mr. John Aschenbrenner, Acting Borough Attorney
Ms. Michelle M. McGehee, Deputy Borough Clerk
Mr. Jim Swing, Public Works Director
Ms. Tammy Clayton, Finance Director
Mr. Dennis Brodigan, Deputy Emergency Services Director
Mr. Ron Swanson, Acting Planning Director

III. APPROVAL OF AGENDA

Mayor Anderson inquired if there were any changes to the agenda, and there were no changes requested.

Mayor Anderson:

- noted that *item XIII, Executive Session*, would be addressed directly following *item VI, Special Orders of the Day*, for the purpose of negotiating the borough attorney position.

GENERAL CONSENT: The agenda was approved as amended.

IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by the family of John Musgrove.

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: January 7, 2003

Mayor Anderson referenced the regular minutes of January 7, 2003, and asked if there were any corrections thereto.

Ms. Dillon:

- noted a type on page 11 of 16, Mr. Nixon's comments, to read: "Penny Nixon spoke regarding Resolution Serial No. 03-132(AM), specifically relating to any requirement for the borough **matching** [MATING] funds for the projects." *[After clerk's research, this typo was corrected.]*

Assemblymember Colver:

- noted a correction to his comments, page 15 of 16, second bulleted item, to read: "noted that the [DISTRICT 6] road service area [SUPERVISOR] is not in favor of having a \$50,000 impact on the road service area budget." *[After clerk's research, this item was corrected to reflect Assemblymember Colver's actual intent.]*

GENERAL CONSENT: The regular minutes of January 7, 2003, were approved pending clerk's research.

B. Special Assembly Meeting: January 7, 2003

Mayor Anderson referenced the special minutes of January 7, 2003, and asked if there were any corrections thereto. There were no corrections noted.

GENERAL CONSENT: The special minutes of January 7, 2003, were approved as presented.

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation in Honor of John Musgrove

Mayor Anderson presented the Musgrove family with a proclamation in honor of John Musgrove, a former assembly member, recognizing his life accomplishments and dedication to the Matanuska-Susitna Borough.

XIII. EXECUTIVE SESSION *(To discuss subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; in particular, to negotiate with the selected candidate for the borough attorney's position.)*

MOTION: Assemblymember Jansen moved to enter into executive session to discuss subjects

that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; in particular, to negotiate with the selected candidate for the borough attorney's position; participants of the executive session to include: Mayor Timothy L. Anderson, Members of the Assembly; Sandra A. Dillon, Borough Clerk; and Patricia Von Ah, Human Resource Manager.

VOTE: The motion passed without objection.

(The assembly entered executive session at 6:10 p.m., and all members of the audience exited the chambers at this time.)

MOTION: Assemblymember Jansen moved to exit executive session.

VOTE: The motion passed without objection.

(The assembly exited executive session at 6:30 p.m.)

MOTION: Assemblymember Jansen moved to pay up to \$7,500 in moving costs for the borough attorney with the following provisions: If the attorney should leave employment within the first year, she would be responsible for reimbursing all moving costs; within the second year, she would reimburse the borough for 75 percent of the costs; within the third year, 50 percent of the costs; and within the fourth year, 25 percent of the costs. Further, the borough agrees to pay the borough attorney's annual Alaska Bar Association dues and annual membership dues with the American Bar Association, the International Municipal Lawyers Association, the Anchorage Bar Association, and any federal bar that she may be required to be a member of as part of her job as borough attorney.

VOTE: The motion passed unanimously.

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORT

1. Reports from cities

There were no reports presented from the cities.

2. Matanuska-Susitna Borough School District

Kim Floyd, Public Information Specialist:

- reported regarding interviews for the open school board seat; interviews will be held at 6 p.m., January 22, at Palmer High School;
- thanked Borough Clerk Sandra A. Dillon for her help in certifying the school board seat

- candidates and for assisting her with the selection process;
- stated that at last week's school board meeting, Mr. Bob Doyle discussed the development of the FY04 budget;
- noted that the district is trying to identify reductions to help balance the budget;
- informed that the district anticipates having to identify \$7 million in reductions to reduce the deficit;
- advised that the district believes this year's current fiscal budget deficit has been balanced;
- spoke regarding the proposed closure of Trapper Creek Elementary School as part of the district's efforts to balance the FY04 budget and noted that a public hearing will be held in Trapper Creek on January 23 at 3 p.m., regarding the proposed closure.
- informed that the district is currently spending twice what Trapper Creek Elementary School generates;
- provided reports of the Alaska School District's Cost Study (commissioned by the Legislature) to members of the assembly for their review;
- informed that based upon this study, the Matanuska-Susitna Borough School District lost two percentage points on the state's Cost of Education Index; and
- noted that according to the study, it now costs less to operate borough schools than it does for schools in Anchorage.

Discussion followed regarding:

- whether or not the proposed \$7 million deficit for FY04 is based upon full funding; and
- the possible loss of state funding to the district as a result of the loss of percentage points on the state's Cost of Education Index.

Ms. Floyd stated that the school district would be contacting Senator Lyda Green in regard to state funding.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

Mayor Anderson noted that the committee has not held a meeting.

2. Intergovernmental Liaison Committee

Mayor Anderson noted that the committee has not held a meeting.

3. Regional Transportation Planning Organization (RTPO)

Assemblymember Simpson:

- reported that the RTPO met this morning to prioritize their transportation projects to the congressional delegation;
- stated that the Knik Arm Crossing Project received the number one priority, at \$1.9 billion for road and rail in the design; the Regional Long-Term Transportation Plan was prioritized

second; and the Regional Port Development that includes development on both sides of the Inlet ranked third; and

- informed that the next RTPO meeting will be held on March 17, 2003.

C. MANAGER COMMENTS

Mr. Duffy:

- reported that bids are being prepared to complete the vibracompaction at the port, install a gravel cap, install safety ladders, and install navigation lighting at the dock;
- stated that bids are also being prepared for the engineering and design required for paving Point MacKenzie Road and for the steel/iron components of the deep water dock;
- informed that the scope of work to analyze the residential/hotel development potential of the southside area of the Hatcher Pass leasehold is complete and under review by Economic Research Associates;
- reminded of the Annual Firefighter and EMS Awards Appreciation on January 28, 2003, at 7:30 p.m., at the Mat-Su Public Safety Building;
- provided members of the assembly with circulation statistics for our libraries for the month of December;
- spoke briefly regarding his recent lobbying effort in Washington D.C.;
- acknowledged that the borough was awarded with an American City and County, America's Crown Communities Award, for work completed on the Deshka River and commended Mr. Swanson for his efforts in this regard;
- informed that the borough is now advertising library services through the slide program offered at the movie theater;
- referenced an attachment of proposed roads to be paved this summer under the Gravel-to-Asphalt Program;
- reminded regarding the Robert Vroman Public Works Building dedication to be held on January 22, 2003, at 2 p.m.; and
- congratulated Ms. Clayton on being nominated to run for election at the national level for the Government Financial Officers Association.

Discussion ensued regarding:

- usage of borough library services by people who live in the cities;
- the installation date of safety lighting at Meadow Lakes Elementary School; and
- the status of congressional support for the ferry crossing at Port MacKenzie and the level of success produced by the recent lobbying effort to Washington D.C.

D. ATTORNEY COMMENTS

Mr. Aschenbrenner had no comments to present.

The regular meeting recessed at 6:55 p.m. and reconvened at 7:04 p.m.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

There were no persons to be heard.

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-017: AN ORDINANCE ACCEPTING AND APPROPRIATING \$160,000 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO FUND 420, PROJECT NO. 25038, LANDFILL EXPANSION.

- a. IM No. 03-011.

Mr. Duffy provided a brief staff report regarding Ordinance Serial No. 03-017.

Mayor Anderson opened the public hearing.

There being no one who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Jansen moved to adopt Ordinance Serial No. 03-017.

VOTE: The motion passed without objection.

2. Ordinance Serial No. 03-018: AN ORDINANCE AUTHORIZING THE FURTHER CONVEYANCE BY HOMESTEADERS COMMUNITY CENTER, INC. TO MID-VALLEY SENIORS, INC. OF LOT 1, HOMESTEADERS COMMUNITY CENTER SUBDIVISION, ACCORDING TO PLAT NO. 98-90, PALMER RECORDING DISTRICT, LOCATED AT THE INTERSECTION OF HAWK LANE AND N. KENLAR ROAD IN THE CITY OF HOUSTON (MSB002242).

- a. IM No. 03-013

Mr. Swanson provided a brief staff report regarding Ordinance Serial No. 03-018, noting that title of three entities would be made into one, making things easier for the Mid-valley Senior Association.

Mayor Anderson opened the public hearing.

The following person spoke in favor of Ordinance Serial No. 03-018: Elsie O'Bryan, Project Manager for the Mid-valley Seniors.

There being no others who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Ladere moved to adopt Ordinance Serial No. 03-018.

VOTE: The motion passed without objection.

3. Ordinance Serial No. 03-019: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$150,000 FROM THE DENALI COMMISSION TO FUND 480, PROJECT NO. 20333, FOR THE RURAL HEALTH MAT-SU HEALTHCARE PROVIDERS NETWORK FOR PLANNING AND NEEDS ASSESSMENT OF RURAL HEALTHCARE SERVICES AND FACILITIES AND AUTHORIZING THE MANAGER TO EXECUTE THE GRANT AGREEMENTS AND ENTER INTO A MEMORANDUM OF AGREEMENT.
 - a. Resolution Serial No. 03-003: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE CONCEPTUAL PLANNING AND HEALTH CARE NEEDS ASSESSMENT PROJECT FOR THE RURAL MAT-SU HEALTHCARE PROVIDERS NETWORK.
 - (1) IM No. 03-014

Mayor Anderson opened the public hearing.

The following person spoke in favor of Ordinance Serial No. 03-019 and Resolution Serial No. 03-003: Susan Mason Bouterse (Ms. Bouterse also read a letter from Elizabeth Ripley of the Valley Hospital Association).

There being no others who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Jansen moved to adopt Ordinance Serial No. 03-019 and Resolution Serial No. 03-003.

VOTE: The motion passed without objection.

4. Ordinance Serial No. 03-020: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$19,840 GRANT FROM THE BILL AND MELINDA GATES FOUNDATION TO FUND 480, PROJECT 20335, FOR EXPANSION OF PUBLIC ACCESS TO COMPUTERS AND THE INTERNET AT THE BIG LAKE, SUTTON, TALKEETNA, AND WILLOW LIBRARIES.
 - a. Resolution Serial No. 03-004: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR EXPANSION OF PUBLIC ACCESS TO COMPUTERS AND THE INTERNET AT THE BIG LAKE, SUTTON, TALKEETNA, AND WILLOW LIBRARIES.
 - (1) IM No. 03-015

Mr. Duffy provided a brief staff report regarding Ordinance Serial No. 03-020 and Resolution Serial No. 03-004.

Mayor Anderson opened the public hearing.

There being no one who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Simpson moved to adopt Ordinance Serial No. 03-020 and Resolution Serial No. 03-004.

VOTE: The motion passed without objection.

5. Ordinance Serial No. 03-021: AN ORDINANCE ACCEPTING AND APPROPRIATING \$52,388 FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR KNIK ARM CROSSING MODELING PROJECT AND THE MATANUSKA-SUSITNA BOROUGH COMMUNITY PARTICIPATION PLAN FOR THE LONG RANGE TRANSPORTATION PLAN UPDATE, FUND 480, PROJECT NO. 20280.
 - a. Resolution Serial No. 03-005: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR THE LONG RANGE TRANSPORTATION PLAN AND THE KNIK ARM CROSSING MODELING STUDY.
 - (1) IM No. 03-016

Mr. Duffy provided a brief staff report regarding Ordinance Serial No. 03-021 and Resolution Serial No. 03-005.

Mayor Anderson opened the public hearing.

There being no one who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Simpson moved to adopt Ordinance Serial No. 03-021 and Resolution Serial No. 03-005.

VOTE: The motion passed without objection.

6. Ordinance Serial No. 03-022: AN ORDINANCE ADOPTING MSB 2.29, CREATING THE OFFICE OF ADMINISTRATIVE HEARINGS, REPEALING MSB 3.08.341 BID REVIEW PROCEDURES, AND ENACTING MSB 3.08.342 ESTABLISHING BID APPEAL PROCEDURES UNDER THE OFFICE OF ADMINISTRATIVE HEARINGS.
 - a. IM No. 03-017

Mr. Duffy noted that the legislation is being proposed as the existing panel of bid review committee members has been difficult to maintain and the appeal time is too short to go through the mayor appointment and assembly confirmation process.

Mayor Anderson opened the public hearing.

There being no one who wished to present testimony, the public hearing closed and discussion

moved to the assembly.

MOTION: Assemblymember Jansen moved to adopt Ordinance Serial No. 03-022.

MOTION: Assemblymember Colver moved a primary amendment to page 2 of 18, MSB 2.29.020 Qualification, to read: "An administrative hearing officer shall be an attorney duly licensed to practice law in the state of Alaska[.], **experienced with arbitration, mediation, and contract law.**"

Assemblymember Colver stated that he wants to ensure any hearing officer's qualifications and believes that specific language to this effect should be included in the ordinance.

VOTE: The primary amendment passed without objection.

VOTE: The motion as amended passed without objection.

7. Ordinance Serial No. 03-023: AN ORDINANCE AMENDING MSB 2.70 CODE OF ETHICS, TO REFLECT THE CURRENT PROCEDURES.
 - a. IM No. 03-020

Ms. Dillon:

- reported that the board of ethics has been looking at ways to make their procedures and process cleaner; and
- stated that the ordinance proposes minor technical changes.

Mayor Anderson opened the public hearing.

There being no one who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Jansen moved to adopt Ordinance Serial No. 03-023.

VOTE: The motion passed without objection.

8. Ordinance Serial No. 03-024: AN ORDINANCE AMENDING THE LAND MANAGEMENT POLICIES AND PROCEDURES BY PROVIDING CRITERIA FOR REJECTING SALES AND LEASES OF BOROUGH-OWNED LAND BY APPLICATION.
 - a. IM No. 03-021

Mr. Duffy reported that Title 23 allows the manager to reject applications, but that it does not set a criteria for which the manager can base his decision.

Mayor Anderson opened the public hearing.

There being no one who wished to present testimony, the public hearing closed and discussion moved to the assembly.

MOTION: Assemblymember Jansen moved to adopt Ordinance Serial No. 03-024.

Assemblymember Colver opined that the requirements for application seem loose and noted his concern regarding possible conflicts with the competitive bid land sale process.

Mr. Duffy:

- replied that the ordinance specifically addresses rejection of applications; and
- noted that an application would follow its normal process if accepted.

Mr. Swanson:

- stated that an application has to be eligible under code and spoke to the code's restrictiveness; and
- opined that there is a good balance.

Discussion ensued regarding:

- sufficient safeguards to allow administration to base decisions; and
- the vagueness of the language contained in the ordinance.

VOTE: The motion failed with Assemblymembers Kvalheim, Jansen, and Simpson in favor.

[Ordinance Serial No. 03-024 was reconsidered. See p. 11 of 18]

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke regarding the Trapper Creek Elementary School proposal to close the school and voiced support for keeping the school open: Janet Flanders; Mary Smith; Judith Lund; Candice Flanders; Gary Lynch; Shelia Flanders; and Josh Ellis.

There being no others who wished to testify, Mayor Anderson closed audience participation.

E. CLERK COMMENTS

Ms. Dillon:

- referenced the meeting schedule through March;
- spoke to a number of work sessions that have been added to the assembly meeting schedule;
- informed that March 11 is the joint assembly/school board meeting and that some assembly members may be gone at that time; therefore, a change in this meeting date is possible;
- referenced a list of borough building names compiled by Secretary I Lonnie McKechnie; and
- thanked Lonnie for her efforts in putting the comprehensive listing together.

Assemblymember Jansen:

- reminded members of the assembly that February 13, 2003, is the employee appreciation

- luncheon; and
- thanked Lonnie McKechnie for her efforts in compiling the building names list.

Assemblymember Colver:

- asked if it would be possible to schedule the joint assembly/school board meeting before March 4 in light of the heavy assembly work session schedule; and
- spoke regarding his desire to have a strategic goal setting meeting in February.

Ms. Dillon noted that the assembly goal setting meetings are normally scheduled at year end to map out the borough's legislative priorities.

Assemblymember Colver expressed his desire to schedule a goal setting meeting in order to discuss the assembly's internal priorities and to identify what they would like to accomplish individually and as a group.

Discussion ensued regarding:

- holding a Saturday goal setting meeting;
- the need for a meeting facilitator;
- scheduling the meeting in February before the budget session begins; and
- focusing discussion on a limited agenda.

Members of the assembly agreed to email their agenda items to the clerk.

Ms. Dillon stated that she would work with the manager to set the meeting and obtain a facilitator.

The regular meeting recessed at 8 p.m. and reconvened at 8:08 p.m.

MOTION: Assemblymember Colver moved to reconsider Ordinance Serial No. 03-024. *(See p. 10 of 18 for Main Motion)*

VOTE: The motion to reconsider passed with Assemblymembers Bush and Colberg in opposition.

MOTION: Assemblymember Colver moved to postpone Ordinance Serial No. 03-024 to a time certain of February 18, 2003, and to direct the administration to redraft the ordinance with more concise language.

Assemblymember Colberg opined that the ordinance places too much authority in the manager may lend itself to other uses.

VOTE: The motion to postpone to a time certain passed without objection.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 11/12/02
 - b. Library Board: 12/21/02
 - c. Platting Board: 12/23/02
 - d. Port Commission: 11/18/02
 - e. Senior Citizens Advisory Board: 12/16/02
 - f. Wasilla-Lakes Fire Service Area Board of Supervisors: 11/18/02
2. Other Correspondence:
 - a. Wasilla City Council: 11/25/02

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

There were no informational memorandums to present.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

A. INTRODUCTION (For public hearing – 02/04/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-025: AN ORDINANCE AMENDING MSB 15.08.080(C), RELATING TO JOINT ASSEMBLY/PLANNING COMMISSION MEETING SCHEDULE.
 - a. IM No. 03-022
2. Ordinance Serial No. 03-026: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$328,000 FROM THE BUTTE FIRE SERVICE AREA FUND BALANCE, FUND 251, \$8,000 TO THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 251, TO PURCHASE AN AIR-PACK TESTER AND BAY DOORS, \$290,000 TO PROJECT NO. 20083, FUND 405, TO PURCHASE A FIRE ENGINE AND \$30,000 TO PROJECT NO. 45026, FUND 405, TO PURCHASE FIREFIGHTING EQUIPMENT.
 - a. Resolution Serial No. 03-007: A RESOLUTION SETTING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 20083, FUND 405, TO PURCHASE A FIRE ENGINE AND FOR PROJECT NO. 45026, FUND 405, TO PURCHASE FIREFIGHTING EQUIPMENT FOR THE BUTTE FIRE SERVICE AREA.
 - (1) IM No. 03-024
3. Ordinance Serial No. 03-027: AN ORDINANCE APPROPRIATING \$125,000 FROM LAND MANAGEMENT FUND BALANCE, FUND 203, TO FUND 430, FOR THE

- a. SELDON ROAD EXTENSION DESIGN PROJECT, PROJECT NO. 35035.
IM No. 03-025
- 4. Ordinance Serial No. 03-028: AN ORDINANCE REPEALING MSB 25.25.060 ABSENTEE VOTING; BY PERSONAL REPRESENTATIVE, AND ENACTING MSB 25.25.061; SPECIAL NEEDS VOTING.
 - a. IM No. 03-026
- B. INTRODUCTION (For public hearing – 03/04/03, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 03-014: AN ORDINANCE CREATING WILLOW, CROWBERRY, AND BIRCH DRIVE AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 377, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-019

Ms. Dillon read the above legislation into the record.

MOTION: Assemblymember Jansen moved to introduce the legislation as read into the record by the clerk and set the public hearings for February 4 and March 4, 2003, respectively.

VOTE: The motion passed without objection.

C. CONSENT AGENDA

(AM Nos. 03-018 was pulled from the consent agenda and addressed separately. *See pp. 14-15*)

1. RESOLUTIONS

There were no resolutions presented.

2. ACTION MEMORANDUMS

- a. AM No. 03-012: THE VACATION OF A PORTION OF E. KIRCHER CT., ADJACENT TO LOT 15A, BLOCK 4, BARRY’S RESORT SUBDIVISION, LOCATED IN SECTION 33, TOWNSHIP 18 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE NORTH LAKES COMMUNITY COUNCIL AREA.

- b. AM No. 03-013: THE VACATION OF A PORTION OF THE 15-FOOT UTILITY EASEMENT ON LOT 15A, BLOCK 4, BARRY’S RESORT SUBDIVISION, LOCATED

IN SECTION 33, TOWNSHIP 18 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE NORTH LAKES COMMUNITY COUNCIL AREA.

- c. AM No. 03-014: APPROVAL OF A CHANGE ORDER TO ARCHITECTS ALASKA IN THE AMOUNT OF \$24,046 FOR THE DOROTHY SWANDA JONES ADMINISTRATION BUILDING REMODEL PROJECT; CONSTRUCTION ADMINISTRATION AND ADDITIONAL DESIGN AND SERVICES FEES.
- d. AM No. 03-015: AWARD OF BID NO. 03-094 TO L.N. CURTIS AND SONS IN AN AMOUNT NOT-TO-EXCEED \$42,630 FOR SELF-CONTAINED BREATHING APPARATUS (SCBA) TESTERS, BID ITEM NO. 0001; AND TO ALASKA SAFETY IN AN AMOUNT NOT- TO-EXCEED \$2,800 FOR RELATED SOFTWARE AND EQUIPMENT, BID ITEM NO. 0002.
- e. AM No. 03-016: AWARD OF PROPOSAL NO. 03-071 TO LAND DESIGN NORTH IN AN AMOUNT NOT-TO-EXCEED \$29,943 FOR THE DEVELOPMENT OF THE TALKEETNA LAKES RECREATION MANAGEMENT PLAN (ALSO KNOW AS XYZ LAKES).
- g. AM No. 03-019: AWARD OF BID NO. 03-097 TO BEARCOM OPERATING L. P. IN THE AMOUNT OF \$22,311.36 FOR THE PURCHASE OF MOTOROLA RADIO EQUIPMENT FOR EMERGENCY SERVICES.

Ms. Dillon read the above legislation into the record.

MOTION: Assemblymember Jansen moved to approve the consent agenda as read into the record by the clerk.

VOTE: The motion passed without objection.

- f. AM No. 03-018: APPROVAL OF THE REORGANIZATION OF THE PUBLIC WORKS DEPARTMENT BY THE CREATION OF THE SOLID WASTE DIVISION AND APPROVAL OF THE RECLASSIFICATION OF THE SOLID WASTE SUPERVISOR POSITION TO THE PUBLIC WORKS SOLID WASTE DIVISION MANAGER POSITION.

MOTION: Assemblymember Colver moved to approve AM No. 03-018.

Assemblymember Colver stated that he could support the creation of a separate division, but could not support a pay increase for a division manager.

Discussion ensued regarding:

- the timeliness of the legislation and why it was not proposed during the FY03 budget cycle;
- new cells at the landfill;
- the scope of work for the new position;

- the pay range for the position and the salary accorded to the pay range; and
- expenses being in excess of \$12,000 to create the new division.

Mr. Swing:

- stated that his department really wanted to propose the reorganization after the budget was adopted last year;
- noted that the department incurred a resignation of the solid waste supervisor's position; and
- advised that it took some time to write the job description for a solid waste division manager and to get the position classified.

Discussion continued regarding the conservative budgeting efforts on behalf of the department of public works.

MOTION: Assemblymember Colver moved a primary amendment to AM No. 03-018 by striking \$65,000 and inserting \$58,000, to read: "The salary of a division manager will be approximately [\$65,000] \$58,000 plus benefits."

Brief discussion followed regarding:

- assembly authority to modify salaries in this manner; and
- the need for a qualified person to fill the position within the classified range.

VOTE: The primary amendment failed with Assemblymember Colver in favor.

VOTE: The main motion passed with Assemblymembers Ladere and Colver in opposition.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor Anderson made the following recommendations:

Adjustment and Appeals Board

John Shadrach

Debby Retherford

Library Board

G. Elaine Nash

Virgina L. Robson

Parks, Recreation, and Trails Advisory Board

Candi Anderson

Lucille McSorley

Edward W. Strabel

Planning Commission

David W. Webster

Platting Board

Patrick C. Johnson

Port Commission

Ronald D. DesGranges
School Site Selection Committee, Wasilla Area Elementary School
Colleen Hamblin
Site Selection Committee, Sutton Library and Community Center
Claudia Dolfi
Ingrid D. Shaginoff
Barbara Leppanen
Transportation Advisory Board
Ronald G. Arvin
Gold Trail Road Service Area No. 28
Timothy Mahoney
Big Lake Fire Service Area No. 33
Terry Archibald

Mayor Anderson requested the following confirmations:

Ethics Board

Joan Hope

Library Board

Verna Euwer

Local Emergency Planning Committee

Julianne McGuinness

Don Tanner

Parks, Recreation, and Trails Advisory Board

Assemblymember Kvalheim approved to represent District 4

Butte Fire Service Area No. 2

Barney Eberhardt

Fairview Road Service Area No. 14

Removal of Donald Brandl due to relocation out of the area

MOTION: Assemblymember Jansen moved to confirm the mayor's appointments up for confirmation this evening.

GENERAL CONSENT: The motion passed without objection.

E. OTHER NEW BUSINESS

There was no other new business.

XI. RECONSIDERATION

There were no reconsiderations presented.

XII. VETO

There was no veto presented.

XIV. MAYOR AND ASSEMBLY COMMENTS

Assemblymember Colver had no comments to present.

Assemblymember Ladere:

- commended the mayor for his recommendation of Virginia Robson to the Library Board and of Timothy Mahoney to the Gold Trail Road Service Area No. 28;
- reiterated her concerns regarding the inspection of borough facilities after the recent earthquakes; and
- spoke to the need for a procedure to ensure safe facilities.

Assemblymember Kvalheim:

- spoke regarding a notice that she had read in the newspaper about a proposed RV park at the racetrack; and
- expressed concern regarding the management of an RV park and administrative process.

Assemblymember Bush had no comments to present.

Assemblymember Colberg:

- spoke to a tracking report item regarding a port airport site;
- noticed that a department of transportation study created a location for an airport on state land;
- reminded that work has been done by the state;
- noted that it may be in the borough's interest, if a bridge is ever built, to designate lands in the port area for future use in this regard; and
- echoed the comments of Assemblymember Kvalheim in regard to an RV park at the racetrack.

Assemblymember Simpson had no comments to present.

Assemblymember Jansen:

- spoke to the rescheduling of the March 11 joint assembly/school board meeting and noted that the school district would need adequate time to address the assembly's concerns regarding the proposed bond projects;
- thanked everyone for their input on the school bond package during the work session; and
- noted the need for a policy regarding school bonding that can be passed on through future school boards and assemblies.

Mayor Anderson:

- spoke to his attendance at the "Visions of Community" program that was held at the Machetanz Theater in celebration of Martin Luther King Jr.'s birthday;

- noted that he would be attending the public meeting at Trapper Creek Elementary School on January 23, 2003, to discuss the possible proposed school closure;
- advised that he and the manager would be attending a Butte Community Council meeting to update the community and to receive feedback; and
- commented that he and the manager would again begin their regular community council visits.

XV. ADJOURNMENT

The regular meeting adjourned at 8:45 p.m.

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

SANDRA A. DILLON, CMC, Borough Clerk

Minutes approved: February 18, 2003