

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. Dahlia Avenue, Palmer, Alaska

WORK SESSION

3:30 P.M.

TUESDAY, JANUARY 22, 2002

I. CONGRESSIONAL REPORT BY STEVE SILVERS

WORK SESSION

4 P.M.

TUESDAY, JANUARY 22, 2002

I. FINANCIAL REPORT BY KPMG

REGULAR MEETING

6 P.M.

TUESDAY, JANUARY 22, 2002

I. CALL TO ORDER

II. ROLL CALL

III. 1APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: December 11, 2001

B. Regular Assembly Meeting: December 18, 2001

VI. SPEICAL ORDERS OF THE DAY

A. Certification of January 15, 2002, Special Borough Election

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. Committee REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Intergovernmental Liaison Committee

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Greater Willow Road Service Area No. 20: 06/28/01, 09/27/01
 - b. Midway Road Service Area: 12/06/01
 - c. Parks, Recreation, and Trails Advisory Board: 12/11/01
 - d. Planning Commission: 12/03/01, 12/17/01
 - e. Port Commission: 12/10/01
2. Community Council and Other Correspondence:
 - a. Big Lake Community Council: 12/12/01
 - b. Butte Community Council, Inc: 10/10/01, 11/14/01
 - c. Cook Inlet Aquaculture Association: 11/17/01

G. INFORMATIONAL MEMORANDUMS

1. IM No. 02-021: CLARIFICATION OF AMENDMENTS TO ORDINANCE SERIAL NO. 01-155 AND NULLIFICATION OF ORDINANCE SERIAL NO. 01-156.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 02-001: AN ORDINANCE CREATING ROLLING ACRES SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 345, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-001
2. Ordinance Serial No. 02-003: AN ORDINANCE CREATING SOUTH ROCKY LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 355, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-003
3. Ordinance Serial No. 02-005: AN ORDINANCE CREATING SOUTH COLONIAL PARK REVISED ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 359, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-005
4. Ordinance Serial No. 02-006: AN ORDINANCE CREATING COTTONWOOD SHORES/ALDER DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 356, APPROVING THE IMPROVEMENT PLAN FOR THE

DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-006

5. Ordinance Serial No. 02-011: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$71,420 SOUTHERN REGION EMERGENCY MEDICAL SERVICES COUNCIL CODE BLUE GRANT AND REAPPROPRIATING \$7,286 FROM THE FISCAL YEAR 2002 AMBULANCE OPERATING BUDGET TO PROJECT NO. 20328, FUND 425, FOR THE PURCHASE OF ESSENTIAL EMS EQUIPMENT.

a. Resolution Serial No. 02-001: A RESOLUTION SETTING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 20328, FUND 425, TO PURCHASE ESSENTIAL EMS EQUIPMENT.

1. IM No. 02-017

2. AM No. 02-004: PURCHASE OF CARDIAC MONITOR/DEFIBRILLATORS FROM ZOLL MEDICAL CORPORATION IN THE AMOUNT OF \$86,250.

6. Ordinance Serial No. 02-012: AN ORDINANCE AMENDING MSB 2.08.060(A) AND MSB 2.12.060(A) TO CLARIFY THAT THE MAYOR AND ASSEMBLY ARE INCLUDED IN THE BOROUGH'S LIFE INSURANCE PLAN.

a. IM No. 02-010

7. Ordinance Serial No. 02-013: AN ORDINANCE AMENDING MSB 3.04.131 RELATING TO THE FIXED ASSET CAPITALIZATION POLICY.

IM No. 02-011

8. Ordinance Serial No. 02-014: AN ORDINANCE ACCEPTING AND APPROPRIATING \$51,000 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, AND REAPPROPRIATING \$51,000 FROM TALKEETNA SEWER AND WATER OPERATING BUDGET, FUND 293, TO FUND 415 FOR TALKEETNA WATER AND SEWER REPAIRS, UPGRADE, AND EXPANSION, PROJECT NO. 25037.

a. Resolution Serial No. 02-002: A RESOLUTION APPROVING A LOAN FROM THE REVOLVING LOAN FUND, FUND 600, IN THE AMOUNT OF \$51,000 TO THE TALKEETNA SEWER AND WATER SERVICE AREA, FUND 293, FOR REPAIRS, UPGRADE, AND EXPANSION.

b. Resolution Serial No. 02-003: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TALKEETNA WATER AND WASTEWATER SYSTEM ANALYSIS, AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION.

1. IM No. 02-012

9. Ordinance Serial No. 02-015: AN ORDINANCE APPROPRIATING \$400 FROM INTEREST INCOME FOR THE ONE PERCENT FOR ART PROGRAM FOR SWANSON ELEMENTARY SCHOOL.

a. IM No. 02-013

10. Ordinance Serial No. 02-016: AN ORDINANCE REAPPROPRIATING \$12,604

FROM NON-AREAWIDE CAPITAL PROJECTS, PROJECT 25012, FUND 435, TO FUND 200, NON-AREAWIDE FUND, CENTRAL LANDFILL DIVISION OPERATING BUDGET.

a. IM No. 02-015

11. Ordinance Serial No. 02-017: AN ORDINANCE APPROPRIATING AN ADDITIONAL NET AMOUNT OF \$5,310,784 FROM STATE, FEDERAL, AND OTHER REVENUE SOURCES TO FUND 204, EDUCATION OPERATING FUND, FOR FISCAL YEAR 2002.

a. IM No. 02-016

C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. INTRODUCTIONS (Suggested public hearing - 02/05/02)

1. Ordinance Serial No. 02-018: AN ORDINANCE APPROPRIATING \$517,379 FROM THE AREAWIDE FUND BALANCE (FUND 100) FOR HEALTH AND SAFETY IMPROVEMENTS AND REMODELING THE BRETT MEMORIAL ICE ARENA AND THE WASILLA MIDDLE SCHOOL OUTDOOR ICE RINK, FUND 440, PROJECT 15009. (Sponsors: Assemblymembers Kelly and Colver)
 - a. Resolution Serial No. 02-004: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR HEALTH AND SAFETY IMPROVEMENTS AND REMODELING THE BRETT MEMORIAL ICE ARENA AND REHABILITATING AND MAKING IMPROVEMENTS TO THE WASILLA MIDDLE SCHOOL OUTDOOR ICE RINK FOR USE BY THE PUBLIC.
 1. IM No. 02-014
2. Ordinance Serial No. 02-019: AN ORDINANCE AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO A MANAGEMENT AGREEMENT WITH THE DEPARTMENT OF NATURAL RESOURCES TO ENSURE CONTINUED AND CONSISTENT MANAGEMENT IN THE HATCHER PASS AREA.
 - a. IM No. 02-018
3. Ordinance Serial No. 02-020: AN ORDINANCE APPROVING AN APPROPRIATION OF \$50,000 FROM THE WASILLA-LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO THE FIRE SERVICE CAPITAL PROJECT FUND 405, PROJECT 45095, TO PURCHASE TWO USED OR LEASED VEHICLES AND RELATED EQUIPMENT.
 - a. Resolution Serial No. 02-005: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET IN THE AMOUNT OF \$50,000 FOR THE FIRE SERVICE CAPITAL PROJECT, PROJECT NO. 45095, TO PURCHASE TWO USED OR LEASED VEHICLES AND RELATED EQUIPMENT.
 1. IM No. 02-019
4. Ordinance Serial No. 02-021: AN ORDINANCE APPROPRIATING \$250,000 FROM THE SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS TO FUND 440, PARKS, RECREATION, AND TRAILS

PROJECTS, PROJECT 15021, FOR IMPROVEMENTS AND STREAMBANK RESTORATION OF BOROUGH-OWNED LAND AT THE MOUTH OF THE DESHKA RIVER.

a. Resolution Serial No. 02-006: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS TO BOROUGH-OWNED LAND AT THE MOUTH OF THE DESHKA RIVER.

1. IM No. 02-020

5. Ordinance Serial No. 02-022: AN ORDINANCE APPROPRIATING \$179,600 FROM THE SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS TO FUND 440, PARKS, RECREATION, AND TRAILS PROJECTS, PROJECT 15022, FOR IMPROVEMENTS AND UPGRADES TO THE PALMER AND WASILLA POOLS.

a. Resolution Serial No. 02-007: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS AND UPGRADES TO THE PALMER AND WASILLA POOLS USING SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS.

1. IM No. 02-023

6. Ordinance Serial No. 02-023: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,653,200 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO FUND 420, PROJECT NO. 25038, LANDFILL EXPANSION.

a. IM No. 02-024

7. Ordinance Serial No. 02-024: AN ORDINANCE AMENDING MSB 23.05.070(E), TO CHANGE THE REPORTING PERIOD FROM CALENDAR YEAR TO FISCAL YEAR FOR THE "ANNUAL REPORT OF THE MATANUSKA-SUSITNA BOROUGH'S REAL PROPERTY ASSETS."

a. IM No. 02-027

8. Ordinance Serial No. 02-025: AN ORDINANCE APPROPRIATING \$240,000 FROM THE AREAWIDE FUND BALANCE, FUND 100, TO FUND 400, PROJECT NO. 40138, FOR THE PURPOSE OF ACQUIRING AN ELEMENTARY SCHOOL SITE IN THE PALMER AREA (MSB003448).

a. Ordinance Serial No. 02-027: AN ORDINANCE APPROVING THE PURCHASE OF 23.29 ACRES DESCRIBED AS TRACT 4, SHERROD PARK SURVEY, PLAT 71-94, PALMER RECORDING DISTRICT FOR \$390,000, FOR THE SHERROD ELEMENTARY SCHOOL REPLACEMENT SITE AND CLASSIFICATION OF THE LAND AS "RESERVED USE LANDS" (MSB003438).

1. IM No. 02-032

9. Ordinance Serial No. 02-026: AN ORDINANCE ADOPTING MSB 3.04.095, ESTABLISHING A GENERAL FUND BALANCE POLICY AND RESERVES OF THE GENERAL FUND BALANCE.

a. IM No. 02-033

B. INTRODUCTION (Suggested public hearing - 02/19/02)

1. Ordinance Serial No. 02-007: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE UPPER LAZY MOUNTAIN AREA

NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 337 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 02-008: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$133,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE UPPER LAZY MOUNTAIN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 337, AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 02-007
2. Ordinance Serial No. 02-009: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SCHROCK/PITTMAN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 322 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-010: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$431,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SCHROCK/PITTMAN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 322, AND FIXING DETAILS OF SAID BONDS.
 1. IM No. 02-008

C. [2](#)CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 02-009: A RESOLUTION REVISING THE SCOPES OF WORK AND BUDGETS AS ADOPTED IN THE FISCAL YEAR 2002 BUDGET, CAPITAL PROJECTS FUND 435, PROJECT NO. 10148 (SECURITY SYSTEM), TO DECREASE THE TOTAL FUNDS BY \$5,437, AND PROJECT NO. 10146 (CREMATORY AND BUILDING), TO INCREASE THE TOTAL FUNDS BY \$5,437, FOR THE ANIMAL CARE AND REGULATION SHELTER.
 1. IM No. 02-022
- b. Resolution Serial No. 02-010: A RESOLUTION APPROVING THE SCOPES OF WORK AND BUDGETS FOR THE WASILLA-LAKES, BUTTE, WILLOW, AND GREATER PALMER FIRE SERVICE AREAS BUILDING REPAIR AND REHABILITATION PROJECTS.
 1. IM No. 02-025
- c. Resolution Serial No. 02-011: A RESOLUTION SUPPORTING THE PROPOSED LAND EXCHANGE AT INDEPENDENCE MINE BETWEEN THE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION AND GOLD CORD DEVELOPMENT CORPORATION.
 1. IM No. 02-026
- d. Resolution Serial No. 02-012: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN RESOLUTION SERIAL NO. 00-062, WHICH SET THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45068, FUND 405, TO PURCHASE FIRE EQUIPMENT AND RADIOS.

1. IM No. 02-029

e. Resolution Serial No. 02-013: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S FEDERAL LEGISLATIVE AND CAPITAL PROJECT PRIORITIES FOR 2002.

1. IM No. 02-035

f. Resolution Serial No. 02-014: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S STATE LEGISLATIVE AND CAPITAL PROJECT PRIORITIES FOR THE YEAR 2002.

1. IM No. 02-036

g. Resolution Serial No. 02-015: A RESOLUTION ESTABLISHING A REGIONAL TRANSPORTATION ADVISORY BOARD FOR THE REGION ENCOMPASSING THE MATANUSKA-SUSITNA BOROUGH AND THE MUNICIPALITY OF ANCHORAGE.

1. IM No. 02-038

h. Resolution Serial No. 02-016: A RESOLUTION SUPPORTING THE DEVELOPMENT OF A REGIONAL TRANSPORTATION PLANNING STEERING Committee.

1. IM No. 02-03

2. ACTION MEMORANDUMS

a. AM No. 02-001: ELIMINATION OF UTILITY EASEMENT, MIDWAY ESTATES NO. 2, LOT 10B, BLOCK 1, PLAT NO. 80-19, LOCATED WITHIN SECTION 7 TOWNSHIP 17 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, SOUTH LAKES COMMUNITY COUNCIL AREA.

b. AM No. 02-002: AUTHORIZING A MEMBER OF THE ASSEMBLY TO ATTEND THE 2002 NATIONAL ASSOCIATION OF COUNTIES (NACo) CONFERENCE IN WASHINGTON D.C. (Sponsor: Assemblymember D. Kelly)

c. AM No. 02-003: AWARD OF PROPOSAL NO. 02-086, TO PUBLIC SAFETY CONSULTANTS, IN THE AMOUNT OF NOT TO EXCEED \$40,940; 911 SYSTEMS ANALYSIS AND NEEDS ASSESSMENT.

d. AM No. 02-005: AWARD OF BID NO. 02-084, TO ACME PARK AND PLAYGROUND COMPANY, IN THE AMOUNT OF \$57,838, PLAYGROUND MATTING .

e. AM No. 02-006: AUTHORIZE EXPENDITURE OF FUNDS FROM ASSEMBLY OPERATING BUDGET (100-100-101) TO HIRE A FACILITATOR FOR ASSEMBLY RETREAT.

f. AM No. 02-007: RENEWAL OF FEDERAL LOBBYIST SERVICES.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT

1. Ordinance serial No. 02-126, Resolution Serial No. 02-013. and Resolution Serial No. 02-014 were pulled from the agenda at the request of Administration.

2. Resolution Serial No. 02-015, AM No. 02-002, and AM No. 02-007 were pulled from the consent agenda.