

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti

BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7



TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. Dahlia Avenue, Palmer, Alaska

WORK SESSION

3 P.M.

TUESDAY, FEBRUARY 5, 2002

I. ASSEMBLY POLICIES AND PROCEDURES

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 5, 2002

I. CALL TO ORDER

II. ROLL CALL

III. 1APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: January 22, 2002

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. Committee REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Intergovernmental Liaison Committee

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 12/10/01
- b. Board of Adjustment and Appeals: 12/19/01
- c. Emergency Medical Services Advisory Board: 12/05/01, 01/02/02

- d. Enhanced 911 Advisory Board: 11/13/01, 12/11/01
- e. Library Board: 12/01/01
- f. Local Emergency Planning Committee: 11/14/01
- g. Local Road Service Area Advisory Board: 10/18/01, 11/15/01, 01/17/02
- h. Planning Commission: 01/07/02

- 2. Community Council and Other Correspondence:
 - a. Cook Inlet Aquaculture Association: 12/15/01
 - b. South Knik River Community Council: 01/19/02

G. INFORMATIONAL MEMORANDUMS

- 1. IM No. 02-037: CHANGE ORDER TO MECHANICAL PIPING CONTRACTORS TO INCREASE CONTRACT AMOUNT FOR ADDITIONAL BOILER WORK FOR WILLOW COMMUNITY CENTER.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 02-005: AN ORDINANCE CREATING SOUTH COLONIAL PARK REVISED ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 359, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT. *(Postponed from 01/22/02)*
 - a. IM No. 02-005
- 2. Ordinance Serial No. 02-018: AN ORDINANCE APPROPRIATING \$517,379 FROM THE AREAWIDE FUND BALANCE (FUND 100) FOR HEALTH AND SAFETY IMPROVEMENTS AND REMODELING THE BRETT MEMORIAL ICE ARENA AND THE WASILLA MIDDLE SCHOOL OUTDOOR ICE RINK, FUND 440, PROJECT 15009. (Sponsors: Assemblymembers Kelly and Colver)
 - a. Resolution Serial No. 02-004: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR HEALTH AND SAFETY IMPROVEMENTS AND REMODELING THE BRETT MEMORIAL ICE ARENA AND REHABILITATING AND MAKING IMPROVEMENTS TO THE WASILLA MIDDLE SCHOOL OUTDOOR ICE RINK FOR USE BY THE PUBLIC.
 - 1. IM No. 02-014
- 3. Ordinance Serial No. 02-019: AN ORDINANCE AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO A MANAGEMENT AGREEMENT WITH THE DEPARTMENT OF NATURAL RESOURCES TO ENSURE CONTINUED AND CONSISTENT MANAGEMENT IN THE HATCHER PASS AREA.
 - a. IM No. 02-018
- 4. Ordinance Serial No. 02-020: AN ORDINANCE APPROVING AN APPROPRIATION OF \$50,000 FROM THE WASILLA-LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO THE FIRE SERVICE CAPITAL PROJECT FUND 405, PROJECT 45095, TO PURCHASE TWO

USED OR LEASED VEHICLES AND RELATED EQUIPMENT.

- a. Resolution Serial No. 02-005: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET IN THE AMOUNT OF \$50,000 FOR THE FIRE SERVICE CAPITAL PROJECT, PROJECT NO. 45095, TO PURCHASE TWO USED OR LEASED VEHICLES AND RELATED EQUIPMENT.
 1. IM No. 02-019
5. Ordinance Serial No. 02-021: AN ORDINANCE APPROPRIATING \$250,000 FROM THE SERIES B, GENERAL OBLIGATION PARKS, RECREATION AND TRAILS BONDS TO FUND 440, PARKS, RECREATION AND TRAILS PROJECTS, PROJECT 15021, FOR IMPROVEMENTS AND STREAMBANK RESTORATION OF BOROUGH-OWNED LAND AT THE MOUTH OF THE DESHKA RIVER.
 - a. Resolution Serial No. 02-006: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS TO BOROUGH-OWNED LAND AT THE MOUTH OF THE DESHKA RIVER.
 1. IM No. 02-020
6. Ordinance Serial No. 02-022: AN ORDINANCE APPROPRIATING \$179,600 FROM THE SERIES B, GENERAL OBLIGATION PARKS, RECREATION AND TRAILS BONDS TO FUND 440, PARKS, RECREATION AND TRAILS PROJECTS, PROJECT 15022, FOR IMPROVEMENTS AND UPGRADES TO THE PALMER AND WASILLA POOLS.
 - a. Resolution Serial No. 02-007: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS AND UPGRADES TO THE PALMER AND WASILLA POOLS USING SERIES B, GENERAL OBLIGATION PARKS, RECREATION AND TRAILS BONDS.
 - b. Resolution Serial No. 02-017: A RESOLUTION CHANGING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS AND UPGRADES TO THE PALMER AND WASILLA POOLS USING FUNDS FROM A PREVIOUSLY APPROVED FY 01 CAPITAL PROJECT.
 1. IM No. 02-023
 2. IM No. 02-040
 3. AM No. 02-011: AWARD OF BID NO. 02-091, BOROUGH POOLS MECHANICAL SYSTEMS UPGRADES DESIGN/BUILD, TO ASSOCIATED POOL BUILDERS IN THE AMOUNT OF \$207,767.
7. Ordinance Serial No. 02-023: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,653,200 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO FUND 420, PROJECT NO. 25038, LANDFILL EXPANSION.
 - a. IM No. 02-024
8. Ordinance Serial No. 02-024: AN ORDINANCE AMENDING MSB 23.05.070(E), TO CHANGE THE REPORTING PERIOD FROM CALENDAR YEAR TO FISCAL YEAR FOR THE "ANNUAL REPORT OF THE MATANUSKA-SUSITNA BOROUGH'S REAL PROPERTY ASSETS."
 - a. IM No. 02-027

9. Ordinance Serial No. 02-025: AN ORDINANCE APPROPRIATING \$84,500 FROM THE AREAWIDE FUND BALANCE, FUND 100, TO FUND 400, PROJECT NO. 40138, FOR THE PURPOSE OF ACQUIRING AN ELEMENTARY SCHOOL SITE IN THE PALMER AREA (MSB003448).
 - a. Ordinance Serial No. 02-027: AN ORDINANCE APPROVING THE PURCHASE OF 23.49 ACRES DESCRIBED AS TRACT 4, SHERROD PARK SURVEY, PLAT 71-94, PALMER RECORDING DISTRICT FOR \$390,000, FOR THE SHERROD ELEMENTARY SCHOOL REPLACEMENT SITE AND CLASSIFICATION OF THE LAND AS "RESERVED USE LANDS" (MSB003438).
 1. IM No. 02-032

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 02-017: AN ORDINANCE APPROPRIATING AN ADDITIONAL NET AMOUNT OF \$5,310,784 FROM STATE, FEDERAL, AND OTHER REVENUE SOURCES TO FUND 204, EDUCATION OPERATING FUND, FOR FISCAL YEAR 2002.
 1. IM No. 02-016(Postoned from 01/22/02)

IX. NEW BUSINESS

A. INTRODUCTIONS (Suggested public hearing - 02/19/02)

1. Ordinance Serial No. 02-028: AN ORDINANCE REAPPROPRIATING \$34,975 FROM THE LAND MANAGEMENT FUND, ASSET MANAGEMENT AND DEVELOPMENT DIVISION OPERATING BUDGET TO THE MINERAL AND MATERIAL RESOURCES ASSET PLAN PROJECT (45097), FUND 480, FOR THE PURPOSE OF COMPLETING WORK BEYOND THE END OF THE FISCAL YEAR. (Sponsor: Assemblymember Jansen)
 - a. Resolution Serial No. 02-018: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT 45097, FOR MATERIALS AND LABOR TO PRODUCE THE MINERAL AND MATERIAL RESOURCES ASSET MANAGEMENT PLAN.
 1. IM No. 02-043
 2. AM No. 02-010: AWARD OF PROPOSAL NO. 02-088, MINERAL AND MATERIAL ASSET MANAGEMENT PLAN, TO T. CRAFFORD AND ASSOCIATES IN THE AMOUNT OF NOT TO EXCEED \$34,975.
2. Ordinance Serial No. 02-029: AN ORDINANCE PROVIDING A NEW SECTION TO LAND MANAGEMENT PROCEDURES FOR ACQUISITION AND EXCHANGE OF REAL PROPERTY.
 - a. IM No. 02-044
3. Ordinance Serial No. 02-030: AN ORDINANCE REAPPROPRIATING \$40,000 FROM THE AREAWIDE FUND, FUND 100, NON-DEPARTMENTAL DIVISION, AND \$60,000 FROM WASILLA-LAKES FIRE SERVICE AREA, FUND 250, WPSB DIVISION, TO CAPITAL PROJECT FUND 405, PROJECT 10140, FOR AUDIO AND VISUAL EQUIPMENT. (Sponsor: Mayor Anderson and Assemblymember Kelly)
 - a. IM No. 02-045

B. [2](#)INTRODUCTION (Suggested public hearing: 03/05/02)

1. Ordinance Serial No. 02-031: AN ORDINANCE ADOPTING MSB 3.08.225, ESTABLISHING RULES AND REGULATIONS GOVERNING THE PREQUALIFICATION OF CONTRACTORS BIDDING ON CONSTRUCTION PROJECTS EXCEEDING \$750,000 FOR THE MATANUSKA-SUSITNA BOROUGH.

(Sponsor: Assemblymember Colver)

- a. IM No. 02-047

C. [3](#)CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 02-019: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA RIVER EROSION MITIGATION, PROJECT NO. 55008.

1. IM No. 02-041

- b. Resolution Serial No. 02-020: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR THE CONTINUED DEVELOPMENT OF PHASE II CONSTRUCTION AT PORT MACKENZIE.

1. IM No. 02-042

- c. Resolution Serial No. 02-021: A RESOLUTION IN SUPPORT OF THE CONCEPT OF ESTABLISHING MULTIPLE, MUNICIPAL-OWNED, STATE OPERATED PRISONS.

1. IM No. 02-048

2. ACTION MEMORANDUMS

- a. AM No. 02-008: TEELAND MIDDLE SCHOOL CHANGE ORDER No. 24 TO PROVIDE MODIFICATIONS AT AN ADDITIONAL COST OF \$45,286.

- b. AM No. 02-009: AWARD OF BID NO. 02-094, TAX STATEMENT FORMS, TO ALASKA LASER PRINTING IN THE AMOUNT OF \$101,017.60.

- c. AM No. 02-012: PURCHASE OF THREE VEHICLES UNDER STATE OF ALASKA CONTRACT.

- d. AM No. 02-013: AWARD OF PROPOSAL NO. 02-089, TALKEETNA WATER AND SEWER UPGRADE, TO ASCG, INC., IN THE AMOUNT OF \$97,617.

- e. AM No. 02-014: APPROVING A MEMORANDUM OF AGREEMENT WITH THE MUNICIPALITY OF ANCHORAGE CONCERNING THE DEVELOPMENT OF FERRY LANDINGS AND TERMINALS AT THE PORT OF ANCHORAGE AND PORT MACKENZIE.

- f. AM No. 02-015: ESTABLISHING TEMPORARY CommitteeS TO IDENTIFY APPROPRIATE NAMES FOR THE NEW PUBLIC SAFETY BUILDING, THE NEW FIRE TRAINING FACILITY, AND THE NEW PUBLIC WORKS BUILDING.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

1. Resolution Serial No. 02-020 and AM No. 02-014 were pulled at agenda setting.
2. Ordinance Serial No. 02-031 was set for public hearing on 02/19/02.
3. AM No. 02-008 and AM No. 02-012 were pulled from the consent agenda.