

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. Dahlia Avenue, Palmer, Alaska

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 19, 2002

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: February 5, 2002

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation in Reocognition of National Women's History Month

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Presentation by George Larson, Valley Hospital CEO

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Intergovernmental Liaison Committee

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Adjustment and Appeals: 01/25/02
 - b. Gold Trails Road Service Area No. 28: 02/06/02
 - c. Mat-Su Fire Chiefs Association: 01/30/02

- d. Meadow Lakes Fire Service Area Board of Supervisors: 12/03/01, 01/07/02
- e. Planning Commission: 01/21/02, 01/24/02
- f. Senior Citizen Advisory Board: 01/15/02
- g. Trapper Creek Road Service Area No. 30: 11/08/01
- h. Wasilla-Lakes Fire Service Area Board of Supervisors: 11/19/01

G. INFORMATIONAL MEMORANDUMS

- 1. IM No. 02-063: CANCELLATION OF VEHICLE APPROVED BY AM No. 02-012.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 02-007: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE UPPER LAZY MOUNTAIN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 337 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-008: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$133,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE UPPER LAZY MOUNTAIN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 337, AND FIXING DETAILS OF SAID BONDS.
 - 1. IM No. 02-007
- 2. Ordinance Serial No. 02-009: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SCHROCK/PITTMAN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 322 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-010: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$431,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SCHROCK/PITTMAN AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 322, AND FIXING DETAILS OF SAID BONDS.
 - 1. IM No. 02-008
- 3. Ordinance Serial No. 02-020(AM): AN ORDINANCE APPROVING AN APPROPRIATION OF \$50,000 FROM THE WASILLA-LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO THE FIRE SERVICE CAPITAL PROJECT FUND 405, PROJECT 45095, TO PURCHASE TWO USED, LEASED, OR NEW VEHICLES AND RELATED EQUIPMENT.
 - a. Resolution Serial No. 02-005(AM): A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET IN THE AMOUNT OF \$50,000 FOR THE FIRE SERVICE CAPITAL PROJECT, PROJECT NO. 45095, TO PURCHASE TWO USED, LEASED, OR NEW VEHICLES AND RELATED EQUIPMENT.
 - 1. IM No. 02-019
- 4. Ordinance Serial No. 02-028: AN ORDINANCE REAPPROPRIATING \$34,975

FROM THE LAND MANAGEMENT FUND, ASSET MANAGEMENT AND DEVELOPMENT DIVISION OPERATING BUDGET TO THE MINERAL AND MATERIAL RESOURCES ASSET PLAN PROJECT (45097), FUND 480, FOR THE PURPOSE OF COMPLETING WORK BEYOND THE END OF THE FISCAL YEAR. (Sponsor: Assemblymember Jansen)

- a. Resolution Serial No. 02-018: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT 45097, FOR MATERIALS AND LABOR TO PRODUCE THE MINERAL AND MATERIAL RESOURCES ASSET MANAGEMENT PLAN.
 1. IM No. 02-043
 2. AM No. 02-010: AWARD OF PROPOSAL NO. 02-088, MINERAL AND MATERIAL ASSET MANAGEMENT PLAN, TO T. CRAFFORD AND ASSOCIATES IN THE AMOUNT OF NOT TO EXCEED \$34,975.
5. Ordinance Serial No. 02-029: AN ORDINANCE PROVIDING A NEW SECTION TO LAND MANAGEMENT PROCEDURES FOR ACQUISITION AND EXCHANGE OF REAL PROPERTY.
 - a. IM No. 02-044
6. Ordinance Serial No. 02-030: AN ORDINANCE REAPPROPRIATING \$40,000 FROM THE AREAWIDE FUND, FUND 100, NON-DEPARTMENTAL DIVISION, AND \$60,000 FROM WASILLA-LAKES FIRE SERVICE AREA, FUND 250, WPSB DIVISION, TO CAPITAL PROJECT FUND 405, PROJECT 10140, FOR AUDIO AND VISUAL EQUIPMENT. (Sponsor: Mayor Anderson and Assemblymember Kelly)
 - a. IM No. 02-045
7. Ordinance Serial No. 02-031: AN ORDINANCE ADOPTING MSB 3.08.225, ESTABLISHING RULES AND REGULATIONS GOVERNING THE PREQUALIFICATION OF CONTRACTORS BIDDING ON CONSTRUCTION PROJECTS EXCEEDING \$750,000 FOR THE MATANUSKA-SUSITNA BOROUGH. (Sponsor: Assemblymember Colver)
 - a. IM No. 02-047
 - b. IM No. 02-064

C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. INTRODUCTIONS (Suggested public hearing - 03/05/02)

1. Resolution Serial No. 02-022: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FY 2003-2008.
 - a. IM No. 02-055
2. Ordinance Serial No. 02-035: AN ORDINANCE APPROPRIATING \$140,000 FROM THE SERIES B, GENERAL OBLIGATION BONDS, RECREATION, AND TRAILS BONDS TO FUND 440, PARKS, RECREATION AND TRAILS PROJECTS, PROJECT 15024, FOR IMPROVEMENTS AND UPGRADES TO THE BIG LAKE BALLFIELD. (Sponsor: Assemblymember Simpson)
 - a. Resolution Serial No. 02-023: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS AND

UPGRADES TO THE BIG LAKE BASEBALL FIELD AND WATER DRAINAGE SYSTEM USING SERIES B, GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS.

1. IM No. 02-057
3. Ordinance Serial No. 02-036: AN ORDINANCE ACCEPTING AND APPROPRIATING \$104,352 FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR THE MATANUSKA-SUSITNA BOROUGH LONG RANGE TRANSPORTATION PLAN AND TRANSPORTATION MODEL TALLEKETA TRANSPORTATION STUDY, FUND 480, PROJECT NO. 20280
 - a. Resolution Serial No. 02-024: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH LONG RANGE TRANSPORTATION PLAN AND TRANSPORTATION MODEL TALLEKETA TRANSPORTATION STUDY.
 1. IM No. 02-061

B. INTRODUCTIONS (Suggested public hearing - 04/02/02)

1. Ordinance Serial No. 02-032: AN ORDINANCE CREATING DAY ROAD AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 360, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-050
2. Ordinance Serial No. 02-033: AN ORDINANCE CREATING SCOTWOOD ESTATES DIV V ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 361, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-051
3. Ordinance Serial No. 02-034: AN ORDINANCE CREATING SNOWSHOE EAST SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 353, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-052
4. Ordinance Serial No. 02-037: AN ORDINANCE ADOPTING MSB 17.27 SUTTON SPECIAL LAND USE DISTRICT.
 - a. IM No. 02-058

C. CONSENT AGENDA

1. RESOLUTIONS
 - a. Resolution Serial No. 02-013: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S FEDERAL LEGISLATIVE AND CAPITAL PROJECT PRIORITIES FOR THE YEAR 2002.

1. IM No. 02-035
 - b. Resolution Serial No. 02-014: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S STATE LEGISLATIVE AND CAPITAL PRIORITIES FOR THE YEAR 2002.
 1. IM No. 02-036
 - c. Resolution Serial No. 02-020: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR THE CONTINUED DEVELOPMENT OF PHASE II CONSTRUCTION AT PORT MACKENZIE.
 1. IM No. 02-042
 - d. Resolution Serial No. 02-025: A RESOLUTION SETTING FORTH ASSEMBLY RULES OF PROCEDURE AND POLICY. (Sponsors: Members of the Assembly)
 1. IM No. 02-060
 - e. Resolution Serial No. 02-026: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE INFORMATION TECHNOLOGY IMPROVEMENTS MUNICIPAL CAPITAL GRANT FUNDS.
 1. IM No. 02-062

2. ACTION MEMORANDUMS

- a. AM No. 01-171: VACATION OF PORTION OF OLD HYER SPUR IN MOUNTAIN ASH SUBDIVISION LOCATED WITHIN SECTION 04, TOWNSHIP 17 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, SOUTH LAKES COMMUNITY COUNCIL AREA.
- b. AM No. 02-014: APPROVING A MEMORANDUM OF AGREEMENT WITH THE MUNICIPALITY OF ANCHORAGE CONCERNING THE DEVELOPMENT OF FERRY LANDINGS AND TERMINALS AT THE PORT OF ANCHORAGE AND PORT MACKENZIE.
- c. AM No. 02-016: PORT MACKENZIE ELECTRICAL DISTRIBUTION SYSTEM.
- d. AM No. 02-017: AWARD OF PROPOSAL NO. 02-096, TO MCCLINTOCK LAND ASSOCIATES, INC., IN THE AMOUNT OF NOT TO EXCEED \$139,633, TRAIL RIGHT-OF-WAY RESEARCH.
- e. AM No. 02-018: AWARD OF PROPOSAL NO. 02-102, TO LITTLE SUSITNA CONSTRUCTION COMPANY, IN THE AMOUNT OF \$108,556, COMMUNITY POOLS REPAIRS.
- f. AM No. 02-019: AWARD A FIXED PRICE PROFESSIONAL SERVICES AGREEMENT TO INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL, IN THE AMOUNT OF \$25,000, TO FACILITATE ECONOMIC DEVELOPMENT PLANNING.
- g. AM No. 02-021: DESTRUCTION OF BALLOTS FOR THE JANUARY 15, 2002, SPECIAL ELECTION.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT