

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. DAHLIA AVENUE, PALMER

WORK SESSION 3 P.M.

TUESDAY, MARCH 19, 2002

- I. EMERGENCY MEDICAL SERVICES BOARD AND WASILLA LAKES FIRE SERVICE AREA BOARD OF SUPERVISORS

REGULAR MEETING 6 P.M.

TUESDAY, MARCH 19, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting: March 5, 2002
 2. Regular Assembly Meeting: March 5, 2002
- VI. SPECIAL ORDERS OF THE DAY
 - A. Evaluation of Borough Clerk (Continued from 03/05/02)
- VII. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 2. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Intergovernmental Liaison Committee
 3. MANAGER COMMENTS
 4. ATTORNEY COMMENTS
 5. CLERK COMMENTS
 6. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Adjustment and Appeals: 02/06/02, 02/15/02
 - b. Historic Preservation Commission: 02/01/02
 - c. Local Road Service Area Advisory Board: 02/21/02
 - d. Meadow Lakes Fire Service Area: 01/21/02, 02/04/02
 - e. Planning Commission: 01/30/02, 02/04/02, 02/12/02, 02/15/02, 02/16/02, 02/18/02, 02/25/02
 - f. Senior Citizens Advisory Board: 02/19/02

7. INFORMATIONAL MEMORANDUMS

1. IM No. 02-084: INFORMATIONAL REPORT ON TRANSPORTATION PLANNING PROJECTS.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Resolution Serial No. 02-022: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FY 2003-2008.
 - a. IM No. 02-055
2. Ordinance Serial No. 02-038: AN ORDINANCE ACCEPTING AND APPROPRIATING \$700 FROM THE ALASKA DIVISION OF EMERGENCY SERVICES TO THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE, FUND 480, PROJECT 20259, FOR FISCAL YEAR 2002 OPERATIONS.
 - a. IM No. 02-067
3. Ordinance Serial No. 02-039: AN ORDINANCE AMENDING MSB 3.24.030(B), ALLOCATION OF MOTOR VEHICLE REGISTRATION TAX REVENUES.
 - a. IM No. 02-068
4. Ordinance Serial No. 02-040: AN ORDINANCE APPROPRIATING \$225,000 FROM THE SERIES B GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS, TO FUND 440, PARKS, RECREATION, AND TRAILS PROJECTS, PROJECT 15025, FOR IMPROVEMENTS AND UPGRADES TO THE MATANUSKA RIVER AND LAKE LUCILLE PARKS AND LITTLE-SU RIVER CAMPGROUND.
 - a. Resolution Serial No. 02-027: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS AND UPGRADES TO THE MATANUSKA RIVER AND LAKE LUCILLE PARKS AND LITTLE-SU RIVER CAMPGROUND USING SERIES B GENERAL OBLIGATION PARKS, RECREATION, AND TRAILS BONDS.
 - (1) IM No. 02-073

C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

A. Ordinance Serial No. 02-031: AN ORDINANCE ADOPTING MSB 3.08.225,

ESTABLISHING RULES AND REGULATIONS GOVERNING THE
PREQUALIFICATION OF CONTRACTORS BIDDING ON CONSTRUCTION
PROJECTS EXCEEDING \$750,000 FOR THE MATANUSKA-SUSITNA
BOROUGH.

(Sponsor: Assemblymember Colver) (Motion pending)

1. IM No. 02-047
2. IM No. 02-064
3. AM No. 02-035: APPROVAL OF PREQUALIFICATION PROCEDURES

X. NEW BUSINESS

A. INTRODUCTION (For public hearing - 04/09/02, 7 p.m., Borough Assembly
Chambers)

1. Ordinance Serial No. 02-043: AN ORDINANCE AMENDING MSB
3.15.030(C), ESTABLISHING PROCEDURES AND DEADLINES FOR
FILING FOR SENIOR CITIZEN AND DISABLED VETERAN EXEMPTIONS
UNDER AS 29.45.030(f).
 - a. IM No. 02-049
2. Ordinance Serial No. 02-044: AN ORDINANCE ACCEPTING AND
APPROPRIATING \$131,216 FROM THE UNITED STATES DEPARTMENT
OF COMMERCE, COASTAL IMPACT ASSISTANCE PROGRAM GRANT,
TO PROJECT 20329, FUND 480.
 - a. Resolution Serial No. 02-030: A RESOLUTION APPROVING THE
SCOPE OF WORK AND BUDGET FOR THE COASTAL IMPACT
ASSISTANCE PROGRAM GRANT, PROJECT 20329, FUND 480.
(1) IM No. 02-074
3. Ordinance Serial No. 02-045: AN ORDINANCE ACCEPTING AND
APPROPRIATING \$5,000 FROM THE STATE OF ALASKA, DEPARTMENT
OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR
RECREATION, TO FUND 440, PROJECT 15014, FOR THE COMPLETION
OF THE PORT MACKENZIE TRAILHEAD.
 - a. Resolution Serial No. 02-031: A RESOLUTION APPROVING THE
SCOPE OF WORK AND BUDGET FOR THE PORT MACKENZIE
TRAILHEAD COMPLETION GRANT FUNDED BY THE STATE OF
ALASKA, DEPARTMENT OF NATURAL RESOURCES, DIVISION OF
PARKS AND OUTDOOR RECREATION.
(1) IM No. 02-081
4. Ordinance Serial No. 02-046: AN ORDINANCE ACCEPTING AND
APPROPRIATING \$4,750 FROM THE STATE OF ALASKA, DEPARTMENT
OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR
RECREATION, TO FUND 480, PROJECT 15006, FOR THE
CONSTRUCTION OF THE LITTLE-SU WINTER TRAILHEAD.
 - a. Resolution Serial No. 02-032: A RESOLUTION APPROVING THE
SCOPE OF WORK AND BUDGET FOR THE LITTLE-SU WINTER
TRAILHEAD CONSTRUCTION GRANT FUNDED BY THE STATE OF
ALASKA, DEPARTMENT OF NATURAL RESOURCES, DIVISION OF
PARKS AND OUTDOOR RECREATION.
(1) IM No. 02-082

B. INTRODUCTION (For public hearing - 04/16/02, 7 p.m., Borough Assembly
Chambers)

1. Ordinance Serial No. 02-041: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SOUTH BIG LAKE ROAD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 325 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-042: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$172,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SOUTH BIG LAKE ROAD NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 325, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-076

C. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 02-033: A RESOLUTION ADOPTING A RISK MANAGEMENT POLICY STATEMENT TO GUIDE THE IMPLEMENTATION OF THE MATANUSKA-SUSITNA BOROUGH'S SAFETY/LOSS PREVENTION PROGRAM.
(1) IM No. 02-053
- b. Resolution Serial No. 02-034: A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CITY OF PALMER IN THE AMOUNT OF \$28,150 FOR PAVING.
(1) IM No. 02-054
- c. Resolution Serial No. 02-035: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR INFRASTRUCTURE PROJECTS USING THE TRANSIENT ACCOMMODATION TAX (BED TAX) IN AN AMOUNT NOT TO EXCEED \$190,000.
(1) IM No. 02-056
- d. Resolution Serial No. 02-036: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR THE CENTRAL LANDFILL EXPANSION, PROJECT NO. 25033.
(1) IM No. 02-077
- e. Resolution Serial No. 02-037: A RESOLUTION APPROVING THE CHANGE OF THE SCOPE OF WORK AND BUDGET FOR A PORTION OF THE ADMINISTRATION BUILDING REPAIR AND REHABILITATION PROJECTS, PROJECT NO. 10057.
(1) IM No. 02-078
- f. Resolution Serial No. 02-038: A RESOLUTION APPROVING THE CHANGE OF THE SCOPE OF WORK AND BUDGET FOR A PORTION OF THE COMMUNITY POOLS REPAIR AND RENOVATION PROJECTS, PROJECT NO. 15007.
(1) IM No. 02-079
- g. Resolution Serial No. 02-039: A RESOLUTION SUPPORTING A LONG-RANGE FISCAL PLAN THIS YEAR THAT ENSURES A STABLE FUTURE FOR ALL ALASKANS BY PROMOTING AFFORDABLE STATE AND LOCAL TAX LEVELS AND ADEQUATE STATE AND LOCAL SERVICES.
(1) IM No. 02-085

2. ACTION MEMORANDUMS

- a. AM No. 02-029: BURCHELL HIGH SCHOOL ADDITION CHANGE ORDER APPROVAL, TO COLLINS CONSTRUCTION, IN THE AMOUNT OF \$29,411.
- b. AM No. 02-030: KNIK-GOOSE BAY FIRE TRAINING FACILITY CHANGE ORDER APPROVAL, TO COLLINS CONSTRUCTION, IN THE AMOUNT OF \$15,854.
- c. AM No. 02-031: HOUSTON HIGH SCHOOL CHANGE ORDER APPROVAL, TO ALASKA TEST LAB, IN THE AMOUNT OF NOT-TO-EXCEED \$26,500.
- d. AM No. 02-032: VALLEY HOSPITAL, AMBULANCE LINEN CLEANING, IN THE APPROXIMATE AMOUNT OF \$20,000 TO \$25,000.
- e. AM No. 02-034: AWARD OF BID NO. 02-107, TO DELTA INDUSTRIES, IN THE AMOUNT OF \$55,763.59; PURCHASE DOCKS FOR THE DESHKA RIVER.
- f. AM No. 02-036: AWARD OF PROPOSAL NO. 02-090, TO TRYCK, NYMAN, AND HAYES, IN THE AMOUNT OF NOT-TO-EXCEED \$399,627; RAIL CORRIDOR STUDY.
- g. AM No. 02-037: SHERROD ELEMENTARY SCHOOL DESIGN APPROVAL.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT