

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District

7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. DAHLIA AVENUE, PALMER

REGULAR MEETING 6 P.M.

TUESDAY, APRIL 9, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting: 03/12/02
 - B. Regular Assembly Meeting: 03/19/02
 - C. Special Assembly Meeting: 03/26/02
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Intergovernmental Liaison Committee
 - C. MANAGER COMMENTS
 - D. ATTORNEY COMMENTS
 - E. CLERK COMMENTS
 - F. CITIZEN AND OTHER CORRESPONDENCE
 1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 01/14/02, 02/11/02
 - b. Library Board: 02/23/02
 - c. Local Road Service Area Advisory Board: 03/21/02
 - d. Mat-Su Fire Chiefs' Association: 02/27/02
 - e. Parks, Recreation, and Trails Advisory Board: 02/26/02
 - f. Planning Commission: 02/21/02, 03/04/02, 03/07/02, 03/11/02
 - g. Port Commission: 02/11/02
 - h. Senior Citizens' Advisory Board: 03/18/02
 - i. Trapper Creek Road Service Area No. 30: 02/14/02, 03/14/02
 2. Community Council Correspondence:
 - a. Big Lake Community Council: 02/13/02, 03/13/02
 - b. Butte Community Council: 02/13/02
 - c. North Lakes Community Council: 12/12/01, 12/19/01, 02/27/02
 - d. South Knik River Community Council: 03/16/02
 - G. INFORMATIONAL MEMORANDUMS
- VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 02-032: AN ORDINANCE CREATING DAY ROAD AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 360, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-050
2. Ordinance Serial No. 02-033: AN ORDINANCE CREATING SCOTWOOD ESTATES DIV V ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 361, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-051
3. Ordinance Serial No. 02-034: AN ORDINANCE CREATING SNOWSHOE EAST SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 353, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-052
4. Ordinance Serial No. 02-037: AN ORDINANCE ADOPTING MSB 17.27, SUTTON SPECIAL LAND USE DISTRICT.
 - a. IM No. 02-058
5. Ordinance Serial No. 02-043: AN ORDINANCE AMENDING MSB 3.15.030(C), ESTABLISHING PROCEDURES AND DEADLINES FOR FILING FOR SENIOR CITIZEN AND DISABLED VETERAN EXEMPTIONS UNDER AS 29.45.030(F).
 - a. IM No. 02-049
6. Ordinance Serial No. 02-044: AN ORDINANCE ACCEPTING AND APPROPRIATING \$131,216 FROM THE U.S. DEPARTMENT OF COMMERCE COASTAL IMPACT ASSISTANCE PROGRAM GRANT TO PROJECT 20329, FUND 480.
 - a. Resolution Serial No. 02-030: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COASTAL IMPACT ASSISTANCE PROGRAM GRANT PROJECT 20329, FUND 480.
 - (1) IM No. 02-074
7. Ordinance Serial No. 02-045: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM THE STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 440, PROJECT 15014, FOR THE COMPLETION OF THE PORT MACKENZIE TRAILHEAD.
 - a. Resolution Serial No. 02-031: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE PORT MACKENZIE TRAILHEAD COMPLETION GRANT FUNDED BY THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION.
 - (1) IM No. 02-081
8. Ordinance Serial No. 02-046: AN ORDINANCE ACCEPTING AND APPROPRIATING \$4,750 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 480, PROJECT 15006, FOR THE

CONSTRUCTION OF THE LITTLE-SU WINTER TRAILHEAD.

- a. Resolution Serial No. 02-032: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE LITTLE-SU WINTER TRAILHEAD CONSTRUCTION GRANT FUNDED BY THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION.

(1) IM No. 02-082

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 02-031: AN ORDINANCE ADOPTING MSB 3.08.225, ESTABLISHING RULES AND REGULATIONS GOVERNING THE PREQUALIFICATION OF CONTRACTORS BIDDING ON CONSTRUCTION PROJECTS EXCEEDING \$750,000 FOR THE MATANUSKA-SUSITNA BOROUGH. (Sponsor: Assemblymember Colver) (Motion pending)

1. IM No. 02-047

2. IM No. 02-064

3. AM No. 02-035: APPROVAL OF PREQUALIFICATION PROCEDURES.

- B. Resolution Serial No. 02-039: A RESOLUTION SUPPORTING A LONG-RANGE FISCAL PLAN THIS YEAR THAT ENSURES A STABLE FUTURE FOR ALL ALASKANS BY PROMOTING AFFORDABLE STATE AND LOCAL TAX LEVELS AND ADEQUATE STATE AND LOCAL SERVICES

1. IM No. 02-085 (Sponsor: Mayor Anderson) (Postponed 03/19/02)

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 05/07/02, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 02-049: AN ORDINANCE AMENDING MSB 16.15.070(A), RIGHT-OF-WAY ACQUISITION PLATS, TO ADD "RAILROAD" TO RIGHT-OF-WAY ACQUISITION PLAT PROCEDURES.

a. IM No. 02-083

2. Ordinance Serial No. 02-050: AN ORDINANCE ADOPTING MSB 17.52.250(A)(13), FAIRVIEW ESTATES ADDITION NO. 1, BLOCK 2, LOTS 1-22.

a. IM No. 02-090

3. Ordinance Serial No. 02-051: AN ORDINANCE PROVIDING FOR THE SALE OF CERTAIN BOROUGH-WIDE REAL PROPERTY ACQUIRED THROUGH TAX FORECLOSURE FOR DELINQUENT REAL PROPERTY TAXES YEARS 1985 AND EARLIER, 1990, 1991, 1993, 1994, 1995, 1997, AND PRIOR AND FOR DELINQUENT SPECIAL ASSESSMENTS YEARS 1994, 1995, 1996, 1998, AND PRIOR, AND NOT NEEDED FOR PUBLIC PURPOSE.

a. IM No. 02-092

4. Ordinance Serial No. 02-052: AN ORDINANCE APPROPRIATING AN ADDITIONAL AMOUNT OF \$2,836,363 FROM STATE, FEDERAL, AND OTHER REVENUE SOURCES TO FUND 204, EDUCATION OPERATING FUND, FOR FISCAL YEAR 2002.

a. IM No. 02-094

5. Ordinance Serial No. 02-053: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,000 FROM THE CITY OF HOUSTON FOR ADDITIONAL PAVING OF WASEY WAY ROAD TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECT NO. 35213.

a. Resolution Serial No. 02-040: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR ADDITIONAL PAVING OF WASEY WAY ROAD AND AUTHORIZING THE MANAGER TO AMEND THE TRANSFER OF RESPONSIBILITIES AGREEMENT.

(1) IM No. 02-097

6. Ordinance Serial No. 02-054: AN ORDINANCE PLACING BEFORE THE VOTERS AT THE REGULAR ELECTION ON OCTOBER 1, 2002, AN AREAWIDE ADVISORY QUESTION OF WHETHER THE BOROUGH SHALL CONSIDER IMPLEMENTING ZONING CHANGES IN AREAS OUTSIDE OF THE CITIES OF HOUSTON, PALMER, AND WASILLA.

a. IM No. 02-098 (Sponsor: Assemblymember Kelly)

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 02-041: A RESOLUTION DIRECTING THE ADMINISTRATION AND PLANNING COMMISSION ON ZONING.

(1) IM No. 02-095 (This resolution will be pulled from the consent agenda to allow for public testimony.)

b. Resolution Serial No. 02-042: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR FUND 405, PROJECT NOS. 20165 TRUCKS, 45050 COMMAND VEHICLE, 45074 CASCADE SYSTEM, 45087 SCBA REPLACEMENT, AND 45088 ELECTRICAL SYSTEM AND AIR HANDLING ROOM; TO RENOVATE AND RENEW MEADOW LAKES PUBLIC SAFETY BUILDING, PURCHASE EQUIPMENT, AND COMPLETE OUTSIDE ENHANCEMENTS, FUND 405, PROJECT NO. 45088.

(1) IM No. 02-088

c. Resolution Serial No. 02-043: A RESOLUTION REQUESTING FISCAL YEAR 2003 SAFE COMMUNITIES FUNDING FROM THE STATE OF ALASKA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.

(1) IM No. 02-093

d. Resolution Serial No. 02-044: A RESOLUTION AUTHORIZING THE MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CITY OF WASILLA IN THE AMOUNT OF \$94,120.30 FOR PAVING.

(1) IM No. 02-096

e. Resolution Serial No. 02-045: A RESOLUTION ADOPTING THE BOROUGH'S TOP TWO COOK INLET REGIONAL TRANSPORTATION PRIORITIES.

(1) IM No. 02-100

f. Resolution Serial No. 02-046: A RESOLUTION SUPPORTING THE ALASKA STATE LEGISLATURE'S EFFORTS TO DEVELOP A SOUND FISCAL PLAN AND POLICY.

2. ACTION MEMORANDUMS

a. AM No. 02-020: VACATION OF PORTION OF OLD HYER SPUR IN MOUNTAIN ASH SUBDIVISION LOCATED WITHIN SECTION 04, TOWNSHIP 17 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, SOUTH LAKES COMMUNITY COUNCIL AREA.

b. AM No. 02-033: AWARD OF BID NO. 02-101 TO BRAUN NORTHWEST IN THE AMOUNT OF \$105,100; PURCHASE OF ONE 4 X 4 AMBULANCE.

c. AM No. 02-038: VACATION OF THE EASTERN PORTION OF ADL (ALASKA DIVISION OF LANDS) 22453 WITHIN SECTION 35, TOWNSHIP 17 NORTH, RANGE 2 EAST, SEWARD MERIDIAN, ALASKA.

d. AM No. 02-039: AWARD OF BID NO. 02-128 TO L.N. CURTIS AND SONS IN THE AMOUNT OF \$32,490; THERMAL IMAGING CAMERA.

e. AM No. 02-040: AWARD OF BID NO. 02-118 TO COLLINS

CONSTRUCTION IN THE AMOUNT OF \$919,100; BRETT MEMORIAL ICE ARENA ADDITION.

- f. AM No. 02-041: PURCHASE OF BULK CALCIUM CHLORIDE FROM VAN WATERS AND ROGERS, INC., IN THE AMOUNT OF \$75,427.20, FOR ROAD MAINTENANCE.
- g. AM No. 02-042: AWARD OF BID NO. 02-126 TO KELUCO GENERAL CONTRACTORS INC., IN THE AMOUNT OF \$35,105.39; VISITOR CENTER REPAIRS.
- h. AM No. 02-047: VACATION OF 15-FOOT UTILITY EASEMENT ON NORTH SIDE OF LOTS 224 AND 225, CASWELL LAKES SUBDIVISION, LOCATED IN SECTION 12, TOWNSHIP 22 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, WITHIN THE "Y" COMMUNITY COUNCIL.
- i. AM No. 02-048: REVISE THE SCOPE OF WORK AND BUDGET FOR THE SCHOOL DISTRICT RENEWAL AND RENOVATION PROJECTS - FIFTH - INCREMENT FOR THE ACADEMY CHARTER SCHOOL, PROJECT 40137, SUBPROJECT 1801.
- j. AM No. 02-049: MATANUSKA-SUSITNA BOROUGH TRANSPORTATION PLAN AND STUDY, CHANGE ORDER APPROVAL REQUEST.
- k. AM No. 02-051: AWARD OF PROPOSAL NO. 02-104 TO IGIS TECHNOLOGIES, INC, IN THE AMOUNT OF NOT TO EXCEED \$49,600; RESOURCE ASSET MANAGEMENT PLAN.
- l. AM No. 02-053: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH MATANUSKA-ELECTRIC ASSOCIATION, INC, FOR THE EXTENSION OF A THREE-PHASE ELECTRICAL DISTRIBUTION SYSTEM TO PORT MACKENZIE, FOR A TOTAL NOT TO EXCEED \$1,749,200.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

- A. Motion to direct administration and the planning commission on zoning issued on March 19, 2002

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT