

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District

7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. DAHLIA AVENUE, PALMER

REGULAR MEETING 6 P.M.

TUESDAY, MAY 7, 2002

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: 03/28/02

B. Regular Assembly Meeting: 04/09/02

C. Regular Assembly Meeting: 04/16/02

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Multi-jurisdictional Sex Abuse of Minors Investigative Unit
4. Mat-Su Convention and Visitors Bureau

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Intergovernmental Liaison Committee

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 03/11/02
- b. Board of Adjustment and Appeals: 03/08/02
- c. Library Board: 03/30/02
- d. Midway Road Service Area No. 9 Advisory Board: 04/11/02
- e. Parks, Recreation, and Trails Advisory Board: 03/26/02
- f. Planning Commission: 03/18/02, 04/01/02
- g. Public Works Building Naming Committee: 04/23/02
- h. Senior Citizen Advisory Board: 04/15/02
- i. Wasilla-Lakes Fire Service Area Board of Supervisors: 03/11/02

2. Community Council Correspondence:

- a. Y Community Council: 01/03/02, 02/07/02, 03/07/02, 04/05/02

3. Other Correspondence:

- a. Cook Inlet Aquaculture Association: 02/23/02

G. INFORMATIONAL MEMORANDUMS

- 1. IM No. 02-115: NON-BINDING LETTER OF INTENT REGARDING PORT MACKENZIE DOCK EXPANSION AND RELATED PREFERENTIAL RIGHTS.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

- 1. Margaret Volz re: The Children's Place and Sex Abuse of Minors Investigative Unit
- 2. Linda Anderson re: Boys and Girls Club's request for funding
- 3. Elizabeth Ripley re: Valley Hospital's community needs assessment
- 4. Leo Kaye re: Veteran's War Dog Memorial
- 5. Larry DeVilbiss re: procedure for voting on zoning

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 02-049: AN ORDINANCE AMENDING MSB 16.15.070(A), RIGHT-OF-WAY ACQUISITION PLATS, TO ADD "RAILROAD" TO THE RIGHT-OF-WAY ACQUISITION PLAT PROCEDURES.
 - a. IM No. 02-083
- 2. Ordinance Serial No. 02-050: AN ORDINANCE ADOPTING MSB 17.52.250(A)(13), FAIRVIEW ESTATES ADDITION NO. 1, BLOCK 2, LOTS 1-22, RESIDENTIAL LAND USE DISTRICT.
 - a. IM No. 02-090
- 3. Ordinance Serial No. 02-051: AN ORDINANCE PROVIDING FOR THE SALE OF CERTAIN BOROUGH-WIDE REAL PROPERTY ACQUIRED THROUGH TAX FORECLOSURE FOR DELINQUENT REAL PROPERTY TAXES YEARS 1985 AND EARLIER, 1990, 1991, 1993, 1994, 1995, 1997, AND

PRIOR AND FOR DELINQUENT SPECIAL ASSESSMENTS YEARS 1994, 1995, 1996, 1998, AND PRIOR, AND NOT NEEDED FOR PUBLIC PURPOSE.

a. IM No. 02-092

4. Ordinance Serial No. 02-052: AN ORDINANCE APPROPRIATING AN ADDITIONAL AMOUNT OF \$2,836,363 FROM STATE, FEDERAL, AND OTHER REVENUE SOURCES TO FUND 204, EDUCATION OPERATING FUND, FOR FISCAL YEAR 2002.

a. IM No. 02-094

5. Ordinance Serial No. 02-053: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,000 FROM THE CITY OF HOUSTON FOR ADDITIONAL PAVING OF WASEY WAY ROAD TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECT NO. 35213.

a. Resolution Serial No. 02-040: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR ADDITIONAL PAVING OF WASEY WAY ROAD AND AUTHORIZING THE MANAGER TO AMEND THE TRANSFER OF RESPONSIBILITIES AGREEMENT.

(1) IM No. 02-097

6. Ordinance Serial No. 02-063: AN ORDINANCE ACCEPTING AND APPROPRIATING \$696 FROM THE ALASKA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO THE COASTAL MANAGEMENT (306) PROGRAM FISCAL YEAR 2002 GRANT, TO FUND 480, PROJECT NO. 20158.

a. Resolution Serial No. 02-047: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2002 COASTAL MANAGEMENT GRANT (306) PROGRAM.

(1) IM No. 02-091

7. Ordinance Serial No. 02-064: AN ORDINANCE CLASSIFYING BOROUGH-OWNED REAL PROPERTY DESCRIBED AS THE E1/2 NW1/4, S1/2, SECTION 32, T26N, R4W; AND GLO LOTS 1, 2, 3, AND 4, S1/2, S1/2 N1/2, SECTION 5, T25N, R4W, SEWARD MERIDIAN, ALASKA, IN THE TALKEETNA LAKES AREA, AS PUBLIC RECREATION LAND.

a. IM No. 02-101

8. Ordinance Serial No. 02-065: AN ORDINANCE AUTHORIZING THE CLASSIFICATION AND THE FAIR MARKET VALUE SALE OF BOROUGH-OWNED REAL PROPERTY LYING WITHIN SECTION 23, T24N, R9W, SEWARD MERIDIAN, ALASKA, LOCATED WEST OF SHULIN LAKE AND EAST OF THE KAHILTNA RIVER (MSB 3514).

a. IM No. 02-102

9. Ordinance Serial No. 02-067: AN ORDINANCE AMENDING MSB TITLE 25: ELECTIONS.

a. IM No. 02-105

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

A. Ordinance Serial No. 02-031: AN ORDINANCE ADOPTING MSB 3.08.225, ESTABLISHING RULES AND REGULATIONS GOVERNING THE

PREQUALIFICATION OF CONTRACTORS BIDDING ON CONSTRUCTION PROJECTS EXCEEDING \$750,000 FOR THE MATANUSKA-SUSITNA BOROUGH. (Sponsor: Assemblymember Colver) (Postponed from 04/09/02; Motion pending)

1. IM No. 02-047
2. IM No. 02-064
3. AM No. 02-035: APPROVAL OF PREQUALIFICATION PROCEDURES.

B. Ordinance Serial No. 02-033: AN ORDINANCE CREATING SCOTWOOD ESTATES DIV V ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 361, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

1. IM No. 02-051 (Postponed from 04/09/02)

C. Resolution Serial No. 02-041: A RESOLUTION DIRECTING THE ADMINISTRATION AND PLANNING COMMISSION ON ZONING.

1. IM No. 02-095 (Continued testimony from 04/09/02)

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 05/21/02, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 02-068: AN ORDINANCE ADOPTING MSB 3.04.095, ESTABLISHING A GENERAL FUND BALANCE POLICY AND RESERVES OF THE GENERAL FUND BALANCE
 - a. IM No. 02-119

2. Ordinance Serial No. 02-069: AN ORDINANCE REAPPROPRIATING \$35,000 FROM THE LAND MANAGEMENT FUND, LAND MANAGEMENT DIVISION, FUND 203 OPERATING BUDGET, AND \$14,600 FROM THE LAND MANAGEMENT FUND, ASSET MANAGEMENT AND DEVELOPMENT DIVISION, FUND 203 OPERATING BUDGET, TO THE MINERAL AND MATERIAL RESOURCES ASSET PLAN PROJECT (45097), FUND 480, FOR THE PURPOSE OF COMPLETING WORK BEYOND THE END OF THE FISCAL YEAR.
 - a. IM No. 02-110

B. INTRODUCTION (For public hearing - 06/04/02, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 02-055: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE DESTIN DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 324 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-056: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$28,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE DESTIN DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 324, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 02-106

2. Ordinance Serial No. 02-057: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE RALEIGH HILLS ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 339 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-058: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$110,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE RALEIGH HILLS ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 339, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-107
3. Ordinance Serial No. 02-059: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SPRINGWOOD DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 323 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-060: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$66,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SPRINGWOOD DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 323, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-108
4. Ordinance Serial No. 02-061: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE WASILLA EAST SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 335 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-062: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$89,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE WASILLA EAST SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 335, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-109

C. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 02-049: A RESOLUTION TO AMEND THE BUDGET OUTLINED IN RESOLUTION SERIAL NO. 99-054 AND APPROVE A NEW SCOPE OF WORK TO REFLECT THE TRANSFER OF \$3,179.90 IN FUNDS FROM THE STATE OF ALASKA MUNICIPAL MATCHING GRANT CHICKALOON BRIDGE PROJECT TO THE TALKEETNA HISTORICAL SOCIETY.
(1) IM No. 02-118
- b. Resolution Serial No. 02-050: A RESOLUTION SETTING THE SURCHARGE FOR ENHANCED 911 SYSTEMS FOR THE PERIOD OF JULY 1, 2002, THROUGH JUNE 30, 2003.
(1) IM No. 02-111
- c. Resolution Serial No. 02-051: A RESOLUTION REQUESTING THE

STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES REMOVE THE WILLOW PEDESTRIAN UNDERPASS FROM THE DESIGN OF THE PARKS HIGHWAY IMPROVEMENT PROJECT.

(Sponsor: Assemblymember Ladere)
(1) IM No. 02-114

2. ACTION MEMORANDUMS

- a. AM No. 02-050: ELIMINATION OF 15-FOOT UTILITY EASEMENT ON NORTH BOUNDARY OF LOTS 1 AND 2, BLOCK 1, NANCY KNOLL SUBDIVISION, LOCATED IN SECTION 33, T19N, R4W, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE WILLOW COMMUNITY COUNCIL AREA.
- b. AM No. 02-057: VACATION OF THE 33-FOOT SECTION LINE EASEMENT ACROSS LOT 9, FALK LAKE AND REPLACEMENT WITH A TEN-FOOT PATH ON THE NORTH SIDE OF LOT 9 FOR ACCESS TO THE LAKE, LOCATED WITHIN SECTION 23, T17N, R2E, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE BUTTE COMMUNITY COUNCIL AREA.
- c. AM No. 02-058: VACATION OF SECTION LINE EASEMENT FOR SECTIONS 35/36, T17N, R2E, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE BUTTE COMMUNITY COUNCIL AREA.
- d. AM No. 02-059: VACATION OF A PORTION OF THE RIGHT-OF-WAY ON SOUTH LAZY LAKE DRIVE ON THE NORTH SIDE OF LOT 2, BLOCK 1, LAZY LAKES SUBDIVISION, LOCATED WITHIN SECTION 9, T17N, R3W, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE BIG LAKE COMMUNITY COUNCIL AREA.
- e. AM No. 02-060: VACATION OF THE 10-FOOT UTILITY EASEMENT ON THE NORTH SIDE OF LOT 2, BLOCK 1, LAZY LAKES SUBDIVISION, LOCATED WITHIN SECTION 9, T17N, R3W, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE BIG LAKE COMMUNITY COUNCIL AREA.
- f. AM No. 02-061: AWARD OF BID NO. 02-148 IN AN AMOUNT WHICH MAY EXCEED \$15,000 TO ALASKA SAFETY, INC; FURNISH SELF-CONTAINED BREATHING APPARATUS AND ASSOCIATED ITEMS.
- g. AM No. 02-062: RETROACTIVE APPROVAL OF DISABLED VETERAN EXEMPTION FOR MR. ROBERT P. HERNDON (19N03E22B005).
- h. AM No. 02-063: RETROACTIVE APPROVAL OF DISABLED VETERAN EXEMPTION FOR MR. ROBERT J. TRAUT, SPRINGER VIEW ESTATES, BLOCK 4, LOTS 7 AND 8 (2674B04L007, 2674B04L008).
- i. AM No. 02-064: AWARD OF BID NO. 02-158 IN THE AMOUNT OF \$40,968 TO ARCTIC STRIPING, INC; 2002 ROADS STRIPING.

- j. AM No. 02-065: AWARD OF BID NO. 02-160 IN THE AMOUNT OF \$19,850 TO AXBERG BUILDERS; SUTTON PUBLIC SAFETY BUILDING TRAINING FACILITY.
- k. AM No. 02-066: RETROACTIVE APPROVAL OF DISABLED VETERAN EXEMPTION FOR MR. RICHARD G. BECKER, COTTONWOOD SHORES, BLOCK 9, LOT 24 (6445B09L024).
- l. AM No. 02-068: CHANGE ORDER IN THE AMOUNT OF \$16,250 TO WILDER CONSTRUCTION; ROYAL CREEK CROSSING.
- m. AM No. 02-069: APPROPRIATING \$5,000 FROM ASSEMBLY RESERVES FY02 BUDGET FOR THE BOYS AND GIRLS CLUBS OF THE MAT-SU VALLEY.
- n. AM No. 02-070: PURCHASE OF SMART CART MOBILE COMPUTER LAB IN THE AMOUNT OF \$18,358 FROM GATEWAY.
- o. AM No. 02-071: AWARD OF SOLICITATION NUMBER 02-142 IN THE AMOUNT OF \$19,755 TO PIONEER EQUIPMENT INCORPORATED; PARKS AND TRAILS LIGHT CONSTRUCTION EQUIPMENT .
- p. AM No. 02-073: AWARD OF BID NO. 02-163 IN THE AMOUNT OF \$72,750 TO CRUZ CONSTRUCTION, INC; PORT MACKENZIE RIGHT-OF-WAY CLEARING.
- q. AM No. 02-074: APPROPRIATING \$5000 FROM THE MAYOR'S FY02 OPERATING BUDGET (100-110-104) TO PROVIDE FUNDING TO THE "VETERANS WALL OF HONOR" COMMITTEE FOR THE "WAR DOGS" MEMORIAL.
- r. AM No. 02-075: AWARD OF BID NO. 02-164 IN THE AMOUNT OF \$31,068.75 TO RUTTER BROTHERS, INC; UPGRADE A PORTION OF FISH LAKE ROAD.
- s. AM No. 02-076: APPROPRIATING \$9,000 FROM FY02 ASSEMBLY RESERVES TO THE MAT-SU AGENCY PARTNERSHIP (MAP) FOR THE PURPOSE OF CONDUCTING A COMMUNITY NEEDS ASSESSMENT IN THE MAT-SU VALLEY.
- t. AM No. 02-077: AWARD OF BID NO. 02-149 IN THE AMOUNT OF \$47,720 TO L.N. CURTIS AND SONS; RESCUE EQUIPMENT.
- u. AM No. 02-078: AWARD OF BID NO. 02-157 IN THE AMOUNT OF NOT TO EXCEED \$50,000 TO WILDER CONSTRUCTION; CIRCLE VIEW DIKE MAINTENANCE.
- v. AM No. 02-079: AWARD OF BID NO. 02-153 IN AN AMOUNT WHICH MAY EXCEED \$15,000 TO L. N. CURTIS AND SONS; EXTRICATION JUMPSUITS.
- w. AM No. 02-080: AWARD OF BID NO. 02-147 IN THE AMOUNT OF \$20,400 TO FNW ALASKA PIPE AND SUPPLY COMPANY; POROUS

TRAIL PAVEMENT PANELS.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT