

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Dan Kelly, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District

7

TENTATIVE ASSEMBLY AGENDA

COLONY HIGH SCHOOL

9550 S. COLONY SCHOOL WAY, PALMER

REGULAR MEETING 6 P.M.

TUESDAY, SEPTEMBER 17, 2002

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: September 3, 2002

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Convention and Visitor's Bureau - Bonnie Quill

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Intergovernmental Liaison Committee
3. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Library Board: May 25, 2002
- b. Port Commission: August 12, 2002
- c. Senior Citizens Advisory Board: August 19, 2002
- d. Wasilla-Lakes FSA Board of Supervisors: April 8, 2002

2. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

1. Byron Williams

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 02-116: AN ORDINANCE ADOPTING MSB 17.61 CORE AREA CONDITIONAL USE PERMIT.
 - a. Ordinance Serial No. 02-116(SUB): AN ORDINANCE ESTABLISHING CORE AREA CONDITIONAL USE PERMITTING REQUIREMENTS FOR CERTAIN COMMERCIAL AND INDUSTRIAL USES THAT CAUSE NOISE AND TRAFFIC IMPACTS AND FOR CERTAIN COMMERCIAL AND INDUSTRIAL USES INVOLVING HAZARDOUS AND TOXIC SUBSTANCES WITHIN THE CORE AREA OF THE MATANUSKA-SUSITNA BOROUGH AND PROVIDING FOR PENALTIES FOR VIOLATIONS BY ADOPTING MSB 17.61, CORE AREA CONDITIONAL USE PERMIT REQUIREMENTS.
(1) IM No. 02-170
2. Ordinance Serial No. 02-117: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE BRUNS LAKE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 343 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-118: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$13,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BRUNS LAKE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 343, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-196
3. Ordinance Serial No. 02-119: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE ROLLING ACRES SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 345 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-120: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$105,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE ROLLING ACRES SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 345, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-197
4. Ordinance Serial No. 02-121: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE GRUBSTAKE SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 351 AND ESTABLISHING

THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 02-122: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$49,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE GRUBSTAKE SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 351, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-198
5. Ordinance Serial No. 02-123: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SNOWSHOE EAST SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 353 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-124: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$44,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SNOWSHOE EAST SUBDIVISION NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 353, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-199
6. Ordinance Serial No. 02-125: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE BRUNS DRIVE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 354 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-126: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$22,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BRUNS DRIVE NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 354, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-200
7. Ordinance Serial No. 02-127: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SOUTH ROCKY LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 355 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-128: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$85,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SOUTH ROCKY LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 355, AND FIXING DETAILS OF SAID BONDS.
(1) IM No. 02-201
8. Ordinance Serial No. 02-156: AN ORDINANCE ACCEPTING AND APPROPRIATING \$9,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, FISH AND WILDLIFE SERVICE, TO FUND 400, PROJECT NO. 40142, MEADOW LAKES ELEVATED WALKWAY AND TEACHING PLATFORM.
 - a. Resolution Serial No. 02-091: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MEADOW LAKES

ELEVATED WALKWAY AND TEACHING PLATFORM, PROJECT
NO. 40142.

(1) IM No. 02-234

9. Ordinance Serial No. 02-157: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$87,500 FROM THE STATE OF ALASKA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, TO FUND 480, PROJECT NO. 20332, FOR A TRAFFIC CALMING DEMONSTRATION PROJECT.

- a. Resolution Serial No. 02-092: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A TRAFFIC CALMING DEMONSTRATION PROJECT.

(1) IM No. 02-235

10. Ordinance Serial No. 02-158: AN ORDINANCE AMENDING MSB 1.51.020 TO CLARIFY AND MAKE MORE SPECIFIC THE PROVISION FOR THE NAMING OF BOROUGH BUILDINGS, OTHER FIXED FACILITIES, AND PUBLIC PLACES.

(Sponsor: Assemblymember Colberg)

- a. IM No. 02-240

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 10/15/02, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 02-159: AN ORDINANCE AMENDING MSB 17.52.250(A)(3) THE KELLY LAKE AREA RESIDENTIAL LAND USE DISTRICT.

- a. IM No. 02-214

2. Ordinance Serial No. 02-154: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE CAUDILL & WALLING ROAD AREA REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 344 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 02-155: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$107,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE CAUDILL & WALLING ROAD AREA REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 344, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-242

3. Ordinance Serial No. 02-160: AN ORDINANCE AMENDING MSB 18.10 TO ADD 18.10.070, TERMINAL TARIFF, SETTING RATES, AND ESTABLISHING RULES AND REGULATIONS FOR THE OPERATION OF PORT MACKENZIE.

- a. IM No. 02-243

4. Ordinance Serial No. 02-161: AN ORDINANCE ADOPTING MSB

23.10.150(D) AND CORRESPONDING PROCEDURES TO PROVIDE A PREFERENCE RIGHT TO PURCHASE AN ADJACENT FARM UNIT DURING BOROUGH AGRICULTURAL LAND SALES.

(Sponsor: Assemblymember Ladere)

- a. IM No. 02-244
5. Ordinance Serial No. 02-162: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$7,500 OF REVENUES FROM MAP SALES TO THE FISCAL YEAR 2003 AREAWIDE FUND, INFORMATION TECHNOLOGY OPERATING BUDGET (100-100-121) FOR PRINTING COSTS.
 - a. IM No. 02-245
6. Ordinance Serial No. 02-163: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$2,549 FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, TO THE LAND MANAGEMENT OPERATING BUDGET TO PAY OFF THE LID ASSESSMENT FOR LOT 11, BLOCK 4, RIVERDELL ESTATES, WHICH IS A TEN-YEAR PLUS TAX FORECLOSED PROPERTY IN THE FAIRVIEW LOOP AREA WHERE REPURCHASE RIGHTS OF THE FORMER RECORD OWNER HAVE NOW EXPIRED.
 - a. IM No. 02-246
7. Ordinance Serial No. 02-164: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$65,763 FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING AN APPROPRIATION OF \$7,307 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO FUND 405, PROJECT NO. 45123, TO PURCHASE PERSONAL PROTECTIVE AND FIRE EQUIPMENT.
 - a. Resolution Serial No. 02-096: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE MEADOW LAKES FIRE SERVICE AREA, PROJECT NO. 45123, FUND 405, TO PURCHASE PERSONAL PROTECTIVE AND FIRE EQUIPMENT.
 - (1) IM No. 02-247
8. Ordinance Serial No. 02-165: AN ORDINANCE ADOPTING A NEW NAME FOR THE BOROUGH'S PUBLIC SAFETY DEPARTMENT, "EMERGENCY SERVICES," AND AMENDING SECTIONS OF MSB 2.30 AND MSB 3.38.010, TO REFLECT THE RELATED OPERATIONAL AND PROCEDURAL CHANGES RESULTING FROM THE NAME CHANGE.
 - a. IM No. 02-248
9. Ordinance Serial No. 02-166: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,879,600 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, TO FUND 415, PROJECT NO. 25037, TALKEETNA WASTEWATER IMPROVEMENTS.
 - a. Resolution Serial No. 02-097: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR TALKEETNA WASTEWATER IMPROVEMENTS, PROJECT NO. 25037, AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL

CONSERVATION.

(1) IM No. 02-250

10. Ordinance Serial No. 02-168: AN ORDINANCE AMENDING MSB 5.25.140(A), SERVICE AREA NO. 140: WASILLA-LAKES FIRE SERVICE AREA, BY ADJUSTING THE BOUNDARY TO REFLECT THE DELETION OF AN AREA OF LAND WHICH WOULD BE SPLIT BY A SERVICE AREA BOUNDARY FROM A PROPOSAL FOR A PRELIMINARY PLAT.

a. Ordinance Serial No. 02-167: AN ORDINANCE AMENDING MSB 5.25.142(A), SERVICE AREA NO. 132, GREATER PALMER CONSOLIDATED FIRE SERVICE AREA, BY ADJUSTING THE BOUNDARY TO REFLECT THE ADDITION OF TWO PARCELS OF LAND WHICH WOULD BE SPLIT BY A SERVICE AREA BOUNDARY FROM A PROPOSAL FOR A PRELIMINARY PLAT.

(1) IM No. 02-251

11. Ordinance Serial No. 02-169: AN ORDINANCE APPROVING AN APPROPRIATION OF \$473,951 FROM THE AREAWIDE FUND BALANCE, FUND 100, TO FUND 410, FOR THE DUST CONTROL MATCHING GRANT PROGRAM.

a. IM No. 02-252

B. INTRODUCTION (For public hearing - 11/05/02, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 02-152: AN ORDINANCE CREATING MCCORMICK LANE & MCADOO WAY ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 372, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-232

2. Ordinance Serial No. 02-153: AN ORDINANCE CREATING LANI DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 373, APPROVING THE LOCAL IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-233

C. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 02-099: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR TOURISM INFRASTRUCTURE PROJECTS.

(1) IM No. 02-228

b. Resolution Serial No. 02-100: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR A PORTION OF THE COMMUNITY POOLS REPAIR AND RENOVATION PROJECTS, PROJECT NO. 15007.

(1) IM No. 02-241

- c. Resolution Serial No. 02-101: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR TALKEETNA WASTEWATER IMPROVEMENTS, PROJECT NO. 25037.
(1) IM No. 02-249
- d. Resolution Serial No. 02-098: A RESOLUTION PRIORITIZING CAPITAL PROJECTS IN THE BOROUGH FOR SUBMISSION TO THE STATE OF ALASKA FOR FY2004 FUNDING UNDER THE CAPITAL PROJECT MATCHING GRANT PROGRAM.
(1) IM No. 02-253

2. ACTION MEMORANDUMS

- a. AM No. 02-175: AWARD OF BID NO. 03-016 TO ALASKA SURE SEAL IN THE AMOUNT OF \$32,809 FOR THE PURCHASE OF A MELTER APPLICATOR; NORTH WEST HANDLING SYSTEMS, INC. IN THE AMOUNT OF \$19,905 FOR A FORK LIFT; AND YUKON EQUIPMENT IN THE AMOUNT OF \$17,331 FOR A TILT TRAILER.
- b. AM No. 02-178: CHANGE ORDER TO WOLVERINE SUPPLY IN THE AMOUNT OF \$48,222; HOUSTON HIGH SCHOOL.
- c. AM No. 02-179: AWARD OF BID NO. 03-030 TO WM CONTRACTING INC. FOR AN AMOUNT NOT TO EXCEED \$21,080; POINT MACKENZIE AND LITTLE SU TRAILHEADS.
- d. AM No. 02-180: AWARD OF BID NO. 03-031 TO NORTHSTAR SAND AND GRAVEL FOR \$20,592 FOR THE PURCHASE OF WINTER SAND FOR THE CENTRAL LANDFILL FACILITY; AND TO WILDER CONSTRUCTION IN THE AMOUNT OF \$18,500 FOR THE PURCHASE OF WINTER GRAVEL FOR THE CENTRAL LANDFILL FACILITY.
- e. AM No. 02-181: APPROVAL OF ELECTION OFFICIALS FOR THE OCTOBER 1, 2002, REGULAR BOROUGH ELECTION.
- f. AM No. 02-182: AWARD OF BID NO. 03-034 TO ALASKA SAFETY, INC. FOR AN AMOUNT NOT TO EXCEED \$20,688; PURCHASE OF BREATHING APPARATUS.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

Matanuska-Susitna Borough
350 E. Dahlia Avenue,
Palmer, Alaska 99645,
(907)745-4801