

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District

7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. DAHLIA AVENUE, PALMER

REGULAR MEETING 6 P.M.

THURSDAY, NOVEMBER 7, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting: October 8, 2002
 - B. Regular Assembly Meeting: October 15, 2002
 - C. Special Assembly Meeting: October 22, 2002
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Intergovernmental Liaison Committee
 3. Regional Transportation Planning Organization
 - C. MANAGER COMMENTS
 - D. ATTORNEY COMMENTS
 - E. CLERK COMMENTS
 - F. CITIZEN AND OTHER CORRESPONDENCE
 - a. MSB Board/Committee Minutes:
 - b. Animal Care and Regulation Board: 09/09/02, 09/25/02
 - c. Emergency Medical Services Advisory Board: 10/02/02
 - d. Enhanced 9-1-1 Advisory Board: 09/10/02
 - e. Historic Preservation Commission: 08/02/02, 09/06/02
 - f. Local Emergency Planning Committee: 09/25/02
 - g. Knik Road Service Area No. 17: 10/10/02
 - h. Parks, Recreation, and Trails Advisory Board: 09/24/02
 - i. Planning Commission: 10/07/02
 - G. INFORMATIONAL MEMORANDUMS
- VII. SPECIAL ORDERS (to begin at 7 p.m.)
 - A. PERSONS TO BE HEARD (Three minutes per person.)
 - B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 02-152: AN ORDINANCE CREATING MCCORMICK LANE & MCADOO WAY ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 372, APPROVING THE IMPROVEMENT PLAN FOR THE

DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

- a. IM No. 02-232
2. Ordinance Serial No. 02-153: AN ORDINANCE CREATING LANI DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 373, APPROVING THE LOCAL IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 02-233
3. Ordinance Serial No. 02-154: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE CAUDILL & WALLING ROAD AREA REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 344 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-155: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$107,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE CAUDILL & WALLING ROAD AREA REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 344, AND FIXING DETAILS OF SAID BONDS. (Postponed from 10/15/02 with public hearing to reopen)
 - (1) IM No. 02-242
4. Ordinance Serial No. 02-170: AN ORDINANCE ACCEPTING AND APPROPRIATING \$36,400 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, TO FUND 430, PROJECT NO. 35246, LAKE LOUISE ROADS IMPROVEMENT.
 - a. Resolution Serial No. 02-102: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE LAKE LOUISE ROADS IMPROVEMENT PROJECT, PROJECT NO. 35246, AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.
 - (1) IM No. 02-215
5. Resolution Serial No. 02-103: A RESOLUTION TERMINATING THE REGIONAL TRANSPORTATION ADVISORY BOARD.
 - a. IM No. 02-255
6. Ordinance Serial No. 02-171: AN ORDINANCE APPROPRIATING \$45,000 OF INTEREST EARNINGS ON THE 1999 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40132, TO FUND A SHORTFALL IN THE ALTERNATIVE SCHOOL (BURCHELL) ADDITION/ALTERATION PROJECT.
 - a. IM No. 02-259
7. Ordinance Serial No. 02-172: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM THE ALASKA DIVISION OF EMERGENCY SERVICES TO THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE FUND 480, PROJECT 20259, FOR FISCAL YEAR 2003 OPERATIONS.
 - a. IM No. 02-262
8. Ordinance Serial No. 02-173: AN ORDINANCE CLASSIFYING A TRACT OF LAND NEAR LITTLE WILLOW CREEK AS RESIDENTIAL LANDS/PRIVATE RECREATION LANDS AND APPROVING THE LAND FOR FUTURE SALE.
 - a. IM No. 02-263

9. Ordinance Serial No. 02-174: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$27,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO THE MEADOW LAKES FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 257, FOR RESPONDER COMPENSATION.
 - a. IM No. 02-266
10. Ordinance Serial No. 02-175: AN ORDINANCE ACCEPTING AND APPROPRIATING \$375,000 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, TO FUND 415, PROJECT NO. 30082, GARDEN TERRACE WATER SYSTEM UPGRADES.
 - a. Ordinance Serial No. 02-176: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM FUND 291, FUND BALANCE TO FUND 415, PROJECT NO. 30082, GARDEN TERRACE WATER SYSTEM UPGRADES.
 - b. Resolution Serial No. 02-104: A RESOLUTION APPROVING A PARTIAL SCOPE OF WORK AND BUDGET FOR GARDEN TERRACE WATER SYSTEM UPGRADES, PROJECT NO. 30082, AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION.
 - (1) IM No. 02-267
11. Ordinance Serial No. 02-177: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$10,000 GRANT TO FUND 480, PROJECT 20322, FROM THE NATIONAL ASSOCIATION OF COUNTIES FOR PHASE II OF THE STREAM BANK RESTORATION AT WILLOW CREEK.
 - a. Resolution Serial No. 02-105: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING A STREAM BANK RESTORATION PROJECT ALONG WILLOW CREEK.
 - (1) IM No. 02-268
12. Ordinance Serial No. 02-178: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$60,390 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO THE MEADOW LAKES FIRE SERVICE AREA OPERATION BUDGET 257, TO PAY OFF THE REVOLVING LOAN.
 - a. IM No. 02-270

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. AM No. 02-185: VACATION OF JIM CREEK TRAIL WITHIN STARR ESTATES, LOCATED WITHIN SECTION 30, TOWNSHIP 17 NORTH, RANGE 3 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BUTTE COMMUNITY COUNCIL AREA. (Postponed from 10/15/02)

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 11/19/02, 7 p.m., Palmer Community Center - Railroad Depot, 610 S. Valley Way, Palmer)
 1. Ordinance Serial No. 02-193: AN ORDINANCE APPROPRIATING \$83,100 FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, TO FUND 450, PROJECT 20161, FOR OBTAINING TOPOGRAPHIC AND GEOTECHNICAL DATA AND CONCEPTUAL LAND USE PLANNING FOR THE HATCHER PASS SKI AREA.
 - a. AM No. 02-176
 2. Ordinance Serial No. 02-194: AN ORDINANCE AMENDING THE PUBLIC FACILITIES ELEMENT OF THE COMPREHENSIVE PLAN OF THE MATANUSKA-SUSITNA BOROUGH BY CHANGING THE SOLID WASTE ELEMENT OF THE PLAN.

- a. IM No. 02-269
 - 3. Ordinance Serial No. 02-195: AN ORDINANCE ACCEPTING AND APPROPRIATING \$15,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, TO FUND 440, PROJECT NO. 15027, WEST LAKES BOULEVARD TRAIL UNDERPASS.
 - a. IM No. 02-271
 - 4. Ordinance Serial No. 02-196: AN ORDINANCE ACCEPTING AND APPROPRIATING \$18,200 FROM THE STATE OF ALASKA, MUNICIPAL CAPITAL PROJECT MATCHING GRANT PROGRAM, TO FUND 440, PROJECT NO. 20203, FOR HISTORIC PRESERVATION.
 - a. Resolution Serial No. 02-108: A RESOLUTION APPROVING THE ALPINE HISTORICAL SOCIETY'S SCOPE OF WORK AND BUDGET FOR GRANT FUNDS OF \$18,200 AND MATCH OF \$7,800 FOR THE CONSTRUCTION OF THE ALPINE PARK ATHABASKAN LODGE.
 - (1) IM No. 02-272
 - 5. Ordinance Serial No. 02-197: AN ORDINANCE REAPPROPRIATING \$48,000 FROM THE GREATER WILLOW ROAD SERVICE AREA CAPITAL PROJECTS, FUND 410, PROJECT NO. 30042, TO FUND 276 GREATER WILLOW OPERATING BUDGET, TO PAY OFF THE REVOLVING LOAN.
 - a. IM No. 02-280
 - 6. Ordinance Serial No. 02-198: AN ORDINANCE ACCEPTING AND APPROPRIATING \$22,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES TO FUND 480, PROJECT NO. 20330, MATANUSKA-SUSITNA BOROUGH GIS PROPERTY WEB SITE PROJECT.
 - a. Resolution Serial No. 02-109: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH GIS PROPERTY WEB SITE PROJECT, PROJECT NO. 20330, AND AUTHORIZING THE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES FOR MANAGEMENT OF THE GRANT.
 - (1) IM No. 02-283
- B. INTRODUCTION (For public hearing - 12/03/02, 7 p.m., Palmer Community Center - Railroad Depot, 610 S. Valley Way, Palmer)
- 1. Ordinance Serial No. 02-183: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE COTTONWOOD SHORES/ALDER DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 356 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-184: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$99,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE COTTONWOOD SHORES/ALDER DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 356 AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 02-276
 - 2. Ordinance Serial No. 02-185: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE FOREST HILLS ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 352 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-186: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$43,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE FOREST

HILLS ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 352
AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-277

3. Ordinance Serial No. 02-187: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE MONTE VISTA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 347 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 02-188: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$45,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE MONTE VISTA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 347 AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-278

4. Ordinance Serial No. 02-189: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE WESWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 342 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

- a. Ordinance Serial No. 02-190: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$33,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE WESWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 342 AND FIXING THE DETAILS OF SAID BONDS.

(1) IM No. 02-279

C. INTRODUCTION (For public hearing - 12/17/02, 7 p.m., Palmer Community Center - Railroad Depot, 610 S. Valley Way, Palmer)

1. Ordinance Serial No. 02-191: AN ORDINANCE CREATING DISCOVERY BAY AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 375, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-281

2. Ordinance Serial No. 02-192: AN ORDINANCE CREATING WEATHERVANE CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 376, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-282

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 02-110: A RESOLUTION AMENDING THE BUDGET FOR THE DESHKA RIVER PROJECT AND PLAYGROUND EQUIPMENT PROJECT, ADOPTING A NEW SCOPE OF WORK AND BUDGET FOR BUILDING NEW PUBLIC SOFTBALL FIELDS AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE MAT-SU SOFTBALL ASSOCIATION FOR THE CONSTRUCTION OF THIS FACILITY.

(1) IM No. 02-275

- b. Resolution Serial No. 02-111: A RESOLUTION AUTHORIZING THE MANAGER TO SUBMIT TO THE STATE OF ALASKA, AN APPLICATION FOR A GRANT TO FUND PHASE II OF THE

INTERPRETIVE SIGNS PROJECT FOR MATANUSKA COLONY
HISTORIC DISTRICT.

(1) IM No. 02-284

- c. Resolution Serial No. 02-112: A RESOLUTION REQUESTING APPROVAL OF STATE SUPPLEMENTAL FUNDS FOR THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR WINTER MAINTENANCE ACTIVITIES WITHIN THE MATANUSKA-SUSITNA BOROUGH. (Sponsors: Assemblymembers Ladere and Colver)

(1) IM No. 02-286

- d. Resolution Serial No. 02-113: A RESOLUTION SETTING THE SCOPE OF WORK AND BUDGET FOR IMPLEMENTATION OF THE WORKFORCE INVESTMENT ACT YOUTH AND ADULT PROGRAMS GRANT.

(1) IM No. 02-287

2. ACTION MEMORANDUMS

- a. AM No. 02-187: VACATION OF HILLSIDE DRIVE IN KETTLE RIM SUBDIVISION, LOCATED WITHIN SECTION 9, TOWNSHIP 24 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE "Y" COMMUNITY COUNCIL AREA.
- b. AM No. 02-188: FILE AN AMICUS BRIEF IN CASCADIA vs. STATE DEPARTMENT OF NATURAL RESOURCES SUPPORTING THE STATE'S TRANSFER OF LAND TO THE MATANUSKA-SUSITNA BOROUGH AT HATCHER PASS.
- c. AM No. 02-189: TEELAND MIDDLE SCHOOL CLOSEOUT CHANGE ORDER APPROVAL TO ALCAN GENERAL, INC. IN THE AMOUNT OF \$39,229.
- d. AM No. 02-193: CONTINUATION OF A JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES.
- e. AM No. 02-194: APPROVAL OF PAYMENT TO DENNIS BOUWEN AND VIRGINIA JENSEN IN THE AMOUNT OF \$17,950 TO ACQUIRE RIGHT-OF-WAY FOR MEADOW LAKES LOOP ROAD REALIGNMENT.
- f. AM No. 02-195: AWARD PURCHASE ORDER TO BOB'S SERVICE INCORPORATED FOR THE PURCHASE OF ONE VAPOR CORP MODEL 4992 (STEAM GENERATOR) IN THE AMOUNT OF \$71,979.
- g. AM No. 02-196: AWARD OF QUOTE 03-065 TO ALASKA SAFETY IN THE AMOUNT OF \$21,250 FOR THE PURCHASE OF 50 COMPOSITE II AIR CYLINDERS.
- h. AM No. 02-198: AWARD OF BID NO. 03-056, MEDICAL ITEMS TO MDS/MATRIX, BOUND TREE MEDICAL, ARMSTRONG MEDICAL INDUSTRIES, MOORE MEDICAL, AND SAFETY INCORPORATED FOR AN AMOUNT ANTICIPATED TO EXCEED \$15,000.
- i. AM No. 02-199: AWARD OF BID NO. 03-059 TO ALASKA PREMIER EXERCISE EQUIPMENT IN THE AMOUNT OF \$22,501 FOR EXERCISE EQUIPMENT FOR THE SUTTON FIRE SERVICE AREA.
- j. AM No. 02-200: APPROVAL OF CHANGE ORDER TO INCREASE OWNER'S PROJECT REPRESENTATIVE CONTRACT AT HOUSTON HIGH SCHOOL IN THE AMOUNT OF \$35,000 FOR ADDITIONAL WORK BEYOND THE CURRENT CONTRACTED AMOUNT.

E. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

F. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

A. Resolution Serial No. 02-107: A RESOLUTION SUPPORTING THE ISSUANCE OF
A RIGHT-OF-WAY PERMIT IN THE KENAI NATIONAL WILDLIFE REFUGE.

(Issued 10/23/02)

1. IM No. 02-260

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT