

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Michael Gatti



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA

ASSEMBLY CHAMBERS

350 E. DAHLIA AVENUE, PALMER

REGULAR MEETING 6 P.M.

TUESDAY, NOVEMBER 19, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: November 7, 2002
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 3. Mat-Su Convention and Visitors Bureau
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Intergovernmental Liaison Committee
 3. Regional Transportation Planning Organization
 - C. MANAGER COMMENTS
 - D. ATTORNEY COMMENTS
 - E. CLERK COMMENTS
 - F. CITIZEN AND OTHER CORRESPONDENCE
 1. MSB Board/Committee Minutes:
 - a. Agricultural and Forestry Advisory Board: 10/14/02
 - b. Anchorage and Mat-Su Regional Transportation Planning Organization Technical Committee: 10/21/02
 - c. Midway Road Service Area No. 9: 10/24/02
 - d. Senior Citizens Advisory Board: 10/21/02
 - G. INFORMATIONAL MEMORANDUMS
 1. IM No. 02-291: DOROTHY S. JONES BUILDING FOUNDATION WALL ISSUES.
- VII. SPECIAL ORDERS (to begin at 7 p.m.)
 - A. PERSONS TO BE HEARD (Three minutes per person.)
 - B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 02-179: AN ORDINANCE ADOPTING MSB 15.24.030(C)(25), KALMBACH LAKE, LAKE MANAGEMENT PLAN.
 - a. Ordinance Serial No. 02-180: AN ORDINANCE AMENDING MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
(1) IM No. 02-257
 2. Ordinance Serial No. 02-193: AN ORDINANCE APPROPRIATING \$83,100

FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, TO FUND 450, PROJECT 20161, FOR OBTAINING TOPOGRAPHIC AND GEOTECHNICAL DATA AND CONCEPTUAL LAND USE PLANNING FOR THE HATCHER PASS SKI AREA.

- a. AM No. 02-176: APPROACH FOR SOLICITING A PRIVATE SECTOR FIRM TO DEVELOP AND OPERATE THE HATCHER PASS SKI AREA INCLUDING THE SOUTH SIDE AREA.
3. Ordinance Serial No. 02-194: AN ORDINANCE AMENDING THE PUBLIC FACILITIES ELEMENT OF THE COMPREHENSIVE PLAN OF THE MATANUSKA-SUSITNA BOROUGH BY CHANGING THE SOLID WASTE ELEMENT OF THE PLAN.
 - a. IM No. 02-269
4. Ordinance Serial No. 02-195: AN ORDINANCE ACCEPTING AND APPROPRIATING \$15,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, TO FUND 440, PROJECT NO. 15027, WEST LAKES BOULEVARD TRAIL UNDERPASS.
 - a. IM No. 02-271
5. Ordinance Serial No. 02-196: AN ORDINANCE ACCEPTING AND APPROPRIATING \$18,200 FROM THE STATE OF ALASKA, MUNICIPAL CAPITAL PROJECT MATCHING GRANT PROGRAM, TO FUND 440, PROJECT NO. 20203, FOR HISTORIC PRESERVATION.
 - a. Resolution Serial No. 02-108: A RESOLUTION APPROVING THE ALPINE HISTORICAL SOCIETY'S SCOPE OF WORK AND BUDGET FOR GRANT FUNDS OF \$18,200 AND MATCH OF \$7,800 FOR THE CONSTRUCTION OF THE ALPINE PARK ATHABASKAN LODGE.
 - (1) IM No. 02-272
6. Ordinance Serial No. 02-197: AN ORDINANCE REAPPROPRIATING \$48,000 FROM THE GREATER WILLOW ROAD SERVICE AREA CAPITAL PROJECTS, FUND 410, PROJECT NO. 30042, TO FUND 276, GREATER WILLOW OPERATING BUDGET, TO PAY OFF THE REVOLVING LOAN.
 - a. IM No. 02-280
7. Ordinance Serial No. 02-198: AN ORDINANCE ACCEPTING AND APPROPRIATING \$22,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES TO FUND 480, PROJECT NO. 20330, MATANUSKA-SUSITNA BOROUGH GIS PROPERTY WEB SITE PROJECT.
 - a. Resolution Serial No. 02-109: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH GIS PROPERTY WEB SITE PROJECT, PROJECT NO. 20330, AND AUTHORIZING THE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES FOR MANAGEMENT OF THE GRANT.
 - (1) IM No. 02-283

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 02-161: AN ORDINANCE ADOPTING MSB 23.10.150(D) AND CORRESPONDING PROCEDURES TO PROVIDE A PREFERENCE RIGHT TO PURCHASE AN ADJACENT FARM UNIT DURING BOROUGH AGRICULTURAL LAND SALES.

(Sponsor: Assemblymember Ladere)

 1. IM No. 02-244
- B. Ordinance Serial No. 02-129: AN ORDINANCE AUTHORIZING THE SALE AND RECLASSIFYING AS "AGRICULTURAL LANDS" FOUR PARCELS PREVIOUSLY CLASSIFIED "AGRICULTURAL LANDS" UNDER MSB TITLE 13.

(Main motion pending)

1. IM No. 02-186

(These items were previously postponed to the December 3, 2002, regular assembly meeting. At the request of Assemblymember Bush, these items have been brought back to the assembly in an effort to request a change of the postponement to December 17, 2002.)

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 12/03/02, 7 p.m., Palmer Community Center - Railroad Depot, 610 S. Valley Way, Palmer)

1. Ordinance Serial No. 02-199: AN ORDINANCE ACCEPTING A \$39,500 ALASKA COASTAL MANAGEMENT (306 PROGRAM) GRANT AND APPROPRIATING \$39,500 TO FUND 480 FOR THIS PROGRAM DURING FY03.
 - a. Resolution Serial No. 02-124: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COASTAL MANAGEMENT (306 PROGRAM) GRANT FOR FY03.
 - (1) IM No. 02-261
2. Ordinance Serial No. 02-200: AN ORDINANCE ACCEPTING AND APPROPRIATING \$16,500 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO FUND 480, FOR MATANUSKA-SUSITNA BOROUGH HISTORIC PRESERVATION PLAN AND PRESERVATION ORDINANCE.
 - a. Resolution Serial No. 02-115: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE PRESERVATION PLAN AND PRESERVATION ORDINANCE UPDATE TO ADDRESS HISTORIC DISTRICT NEEDS.
 - (1) IM No. 02-285
3. Ordinance Serial No. 02-201: AN ORDINANCE AMENDING MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION, TO ADD AMPHIBIOUS VEHICLES AS A REGULATED MOTORIZED WATERCRAFT USE.
 - a. IM No. 02-289
4. Ordinance Serial No. 02-202: AN ORDINANCE ADOPTING MSB 15.24.030(C)(25), THREE MILE LAKE, LAKE MANAGEMENT PLAN.
 - a. Ordinance Serial No. 02-209: AN ORDINANCE AMENDING MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
 - (1) IM No. 02-288
5. Ordinance Serial No. 02-203: AN ORDINANCE ACCEPTING AND APPROPRIATING \$35,000 TO FUND 440, PROJECT 15021, FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR COMPLETING A MASTER PLAN AND PROVIDING EDUCATIONAL MATERIALS FOR THE DESHKA RIVER.
 - a. Resolution Serial No. 02-116: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO DEVELOP A MANAGEMENT PLAN AND EDUCATIONAL MATERIALS FOR BOROUGH LAND ON THE DESHKA RIVER AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE U.S. FISH AND WILDLIFE SERVICE.
 1. IM No. 02-290
 2. AM No. 02-203: AWARD OF PROPOSAL NO. 03-045 TO LAND DESIGN NORTH IN THE AMOUNT OF \$30,360.08; DEVELOPMENT OF A DESHKA RIVER RECREATIONAL MANAGEMENT PLAN.
6. Ordinance Serial No. 02-204: AN ORDINANCE ACCEPTING AND

APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT, AND REAPPROPRIATING \$5,000 FROM THE BIG LAKE FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 256, TO PROJECT NO. 20277, FUND 405.

a. Resolution Serial No. 02-117: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE BIG LAKE FIRE SERVICE AREA, PROJECT NO. 20277, FUND 405.

(1) IM No. 02-292

7. Ordinance Serial No. 02-205: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO PROJECT NO. 20146, FUND 405.

a. Resolution Serial No. 02-118: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE WILLOW FIRE SERVICE AREA, PROJECT NO. 20146, FUND 405.

(1) IM No. 02-293

8. Ordinance Serial No. 02-206: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT, AND REAPPROPRIATING \$5,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 257, TO PROJECT NO. 20257, FUND 405.

a. Resolution Serial No. 02-119: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE MEADOW LAKES FIRE SERVICE AREA, PROJECT NO. 20257, FUND 405.

(1) IM No. 02-294

9. Ordinance Serial No. 02-207: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT, AND REAPPROPRIATING \$5,000 FROM THE SUTTON FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 253, TO PROJECT NO. 20255, FUND 405.

a. Resolution Serial No. 02-120: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.

(1) IM No. 02-295

10. Ordinance Serial No. 02-208: AN ORDINANCE AMENDING MSB 18.02.020 PORT DISTRICT BOUNDARIES.

a. IM No. 02-297

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 02-121: A RESOLUTION PRIORITIZING CAPITAL PROJECTS IN THE BOROUGH FOR SUBMISSION TO THE

STATE OF ALASKA FOR FY 2004 FUNDING UNDER THE CAPITAL
PROJECT MATCHING GRANT PROGRAM.

(1) IM No. 02-296

- b. Resolution Serial No. 02-122: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR AMERICAN WITH DISABILITIES ACT UPGRADES OF THE COMMUNITY POOLS RESTROOMS, PROJECT NO. 10116.

(1) IM No. 02-298

- c. Resolution Serial No. 02-123: A RESOLUTION ESTABLISHING DATES CERTAIN FOR PAYMENT, DELINQUENCY, PROTEST, AND APPEAL OF 2003 REGULAR TAX ROLLS AND BUSINESS INVENTORY FILING, AND FOR THE COMMENCEMENT OF HEARINGS BEFORE THE BOARD OF EQUALIZATION.

(1) IM No. 02-302

2. ACTION MEMORANDUMS

- a. AM No. 02-201: PURCHASE OF A FORD EXPLORER FROM NYE FRONTIER FORD IN THE AMOUNT OF \$23,638 FOR THE EMERGENCY SERVICES DEPARTMENT.
- b. AM No. 02-204: APPROVAL OF CHANGE ORDER TO TRYCK NYMAN HAYES, INC. IN THE AMOUNT OF \$47,300; RAIL CORRIDOR STUDY FOR STUDY OF AN ADDITIONAL ROUTE TO PORT MACKENZIE.
- c. AM No. 02-205: PROCUREMENT OF FEDERAL LOBBYIST SERVICES.
- d. AM No. 02-206: APPROVAL OF NOT-TO-EXCEED \$10,000 FROM ASSEMBLY RESERVES TO PROVIDE AUDIO EQUIPMENT SERVICES FOR MEETINGS OUT OF ASSEMBLY CHAMBERS.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT