

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA
PALMER COMMUNITY CENTER (DEPOT)
610 S. VALLEY WAY, PALMER

REGULAR MEETING 6 P.M.

TUESDAY, DECEMBER 3, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: November 19, 2002
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Intergovernmental Liaison Committee
 3. Regional Transportation Planning Organization
 - C. MANAGER COMMENTS
 - D. ATTORNEY COMMENTS
 - E. CLERK COMMENTS
 - F. CITIZEN AND OTHER CORRESPONDENCE
 1. MSB Board/Committee Minutes:
 - a. Agricultural and Forestry Advisory Board: 10/14/02
 - b. Animal Care and Regulation Board: 10/14/02, 10/22/02
 - c. Wasilla-Lakes Fire Service Area Board of Supervisors: 09/09/02
 2. Community Council Correspondence:
 - a. Willow Area Community Organization: 11/04/02
 - G. INFORMATIONAL MEMORANDUMS
- VII. SPECIAL ORDERS (to begin at 7 p.m.)
 - A. PERSONS TO BE HEARD (Three minutes per person.)
 - B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 02-183: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE COTTONWOOD SHORES/ALDER DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 356 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-184: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$99,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE COTTONWOOD SHORES/ALDER DRIVE ROAD PAVING LOCAL

IMPROVEMENT DISTRICT NO. 356 AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-276

2. Ordinance Serial No. 02-185: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE FOREST HILLS ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 352 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-186: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$43,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE FOREST HILLS ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 352 AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-277
3. Ordinance Serial No. 02-187: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE MONTE VISTA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 347 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-188: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$45,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE MONTE VISTA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 347 AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-278
4. Ordinance Serial No. 02-189: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE WESWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 342 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 02-190: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$33,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE WESWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 342 AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 02-279
5. Ordinance Serial No. 02-199: AN ORDINANCE ACCEPTING A \$39,500 ALASKA COASTAL MANAGEMENT (306 PROGRAM) GRANT AND APPROPRIATING \$39,500 TO FUND 480 FOR THIS PROGRAM DURING FY03.
 - a. . Resolution Serial No. 02-124: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COASTAL MANAGEMENT (306 PROGRAM) GRANT FOR FY03.

(1) IM No. 02-261
6. Ordinance Serial No. 02-200: AN ORDINANCE ACCEPTING AND APPROPRIATING \$16,500 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO FUND 480, FOR MATANUSKA-SUSITNA BOROUGH HISTORIC PRESERVATION PLAN AND PRESERVATION ORDINANCE.
 - a. Resolution Serial No. 02-115: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE PRESERVATION PLAN AND PRESERVATION ORDINANCE UPDATE TO ADDRESS HISTORIC DISTRICT NEEDS.

(1) IM No. 02-285

7. Ordinance Serial No. 02-201: AN ORDINANCE AMENDING MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION, TO ADD AMPHIBIOUS VEHICLES AS A REGULATED MOTORIZED WATERCRAFT USE.
 - a. IM No. 02-289
8. Ordinance Serial No. 02-202: AN ORDINANCE ADOPTING MSB 15.24.030(C)(25), THREE MILE LAKE, LAKE MANAGEMENT PLAN.
 - a. Ordinance Serial No. 02-209: AN ORDINANCE AMENDING MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
 - (1) IM No. 02-288
9. Ordinance Serial No. 02-203: AN ORDINANCE ACCEPTING AND APPROPRIATING \$35,000 TO FUND 440, PROJECT 15021, FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR COMPLETING A MASTER PLAN AND PROVIDING EDUCATIONAL MATERIALS FOR THE DESHKA RIVER.
 - a. Resolution Serial No. 02-116: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO DEVELOP A MANAGEMENT PLAN AND EDUCATIONAL MATERIALS FOR BOROUGH LAND ON THE DESHKA RIVER AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE U.S. FISH AND WILDLIFE SERVICE.
 1. IM No. 02-290
 2. AM No. 02-203: AWARD OF PROPOSAL NO. 03-045 TO LAND DESIGN NORTH IN THE AMOUNT OF \$30,360.08; DEVELOPMENT OF A DESHKA RIVER RECREATIONAL MANAGEMENT PLAN.
10. Ordinance Serial No. 02-204: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT, AND REAPPROPRIATING \$5,000 FROM THE BIG LAKE FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 256, TO PROJECT NO. 20277, FUND 405.
 - a. Resolution Serial No. 02-117: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE BIG LAKE FIRE SERVICE AREA, PROJECT NO. 20277, FUND 405.
 - (1) IM No. 02-292
11. Ordinance Serial No. 02-205: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$5000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO PROJECT NO. 20146, FUND 405.
 - a. Resolution Serial No. 02-118: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE WILLOW FIRE SERVICE AREA, PROJECT NO. 20146, FUND 405.
 - (1) IM No. 02-293
12. Ordinance Serial No. 02-206: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT, AND REAPPROPRIATING \$5,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 257, TO

PROJECT NO. 20257, FUND 405.

a. Resolution Serial No. 02-119: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE MEADOW LAKES FIRE SERVICE AREA, PROJECT NO. 20257, FUND 405.

(1) IM No. 02-294

13. Ordinance Serial No. 02-207: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$5,000 STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT, AND REAPPROPRIATING \$5,000 FROM THE SUTTON FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 253, TO PROJECT NO. 20255, FUND 405.

a. Resolution Serial No. 02-120: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DIVISION OF FORESTRY, VOLUNTEER FIRE ASSISTANCE GRANT FOR THE SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.

(1) IM No. 02-295

14. Ordinance Serial No. 02-208: AN ORDINANCE AMENDING MSB 18.02.020 PORT DISTRICT BOUNDARIES.

a. IM No. 02-297

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 12/17/02, 7 p.m., Palmer Community Center - Railroad Depot, 610 S. Valley Way, Palmer)

1. Ordinance Serial No. 02-210: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,653,200 FROM THE UNITED STATES DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION, TO FUND 420, PROJECT NO. 25038, LANDFILL EXPANSION.

a. Resolution Serial No. 02-125: A RESOLUTION APPROVING A PARTIAL SCOPE OF WORK AND BUDGET FOR THE CENTRAL LANDFILL EXPANSION PROJECT, FUND 420, PROJECT NO. 25038.

(1) IM No. 02-306

2. Ordinance Serial No. 02-211: AN ORDINANCE APPROPRIATING \$165,600 FROM THE AREA WIDE FUND BALANCE TO THE HEALTH INSURANCE RESERVE ACCOUNT.

a. Resolution Serial No. 02-126: A RESOLUTION AMENDING THE LABOR AGREEMENT WITH THE MATANUSKA-SUSITNA BOROUGH EMPLOYEES ASSOCIATION.

(1) IM No. 02-309

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 02-127: A RESOLUTION AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM WITH THE SUNSHINE COMMUNITY HEALTH CENTER.

(1) IM No. 02-299

b. Resolution Serial No. 02-128: A RESOLUTION APPROVING COMMON FEDERAL LEGISLATIVE PRIORITIES BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE MUNICIPALITY OF ANCHORAGE FOR THE YEAR 2003.

(1) IM No. 02-303

c. Resolution Serial No. 02-129: A RESOLUTION APPROVING COMMON STATE LEGISLATIVE PRIORITIES BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE MUNICIPALITY OF ANCHORAGE FOR THE YEAR 2003.

(1) IM No. 02-304

d. Resolution Serial No. 02-130: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN THE FISCAL YEAR 2003 BUDGET, MEADOW LAKES FIRE SERVICE AREA CAPITAL PROJECTS FUND 405, PROJECT NO. 45112, IN THE AMOUNT OF \$50,000, TO PURCHASE A SUPPORT VEHICLE.

(1) IM No. 02-308

2. ACTION MEMORANDUMS

a. AM No. 02-192: APPROVAL OF MATANUSKA-SUSITNA BOROUGH ASSEMBLY SCHEDULE DATES FOR 2003.

b. AM No. 02-202: AUTHORIZING THE MANAGER TO ENTER INTO A 55-YEAR AGREEMENT WITH THE ALASKA RAILROAD CORPORATION TO PROTECT AND MANAGE PORTIONS OF THE PALMER TO SUTTON "RAILS TO TRAILS" PROJECT.

c. AM No. 02-207: AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER TO L.N. CURTIS AND SONS IN THE AMOUNT OF \$17,250 FOR THE PURCHASE OF GLOBE TURNOUT GEAR.

d. AM No. 02-212: APPROVAL OF CHANGE ORDER TO HRC, INC. IN THE AMOUNT OF \$21,067 FOR ADULT AND DISLOCATED WORKER PROGRAMS AND LOCAL ONE STOP SERVICE SYSTEM.

e. AM No. 02-213: AWARD OF BID NO. 03-048 TO AERO METRIC, INC., D.B.A. AEROMAP U.S. FOR AN AMOUNT NOT-TO-EXCEED \$29,500; HATCHER PASS CONTOUR AERIAL MAPPING.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT