

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Sara Jansen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Lankford Ladere, District 7

TENTATIVE ASSEMBLY AGENDA
ASSEMBLY CHAMBERS
350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING 6 P.M.

TUESDAY, DECEMBER 17, 2002

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: December 3, 2002
 - B. Special Assembly Meeting: December 3, 2002
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Mat-Su Agency Partnership - Sammye Pokryfki
 3. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Intergovernmental Liaison Committee
 3. Regional Transportation Planning Organization
 - C. MANAGER COMMENTS
 1. Gillespie and Associates (Ray Gillespie, state lobbyist)
 - D. ATTORNEY COMMENTS
 - E. CLERK COMMENTS
 - F. CITIZEN AND OTHER CORRESPONDENCE
 1. MSB Board/Committee Minutes:
 - a. Anchorage and Mat-Su Regional Transportation Planning Organization
Technical Committee: 11/13/02
 - b. Board of Adjustment and Appeals: 07/30/02, 08/13/02, 09/12/02, 11/01/02,
11/22/02
 - c. Talkeetna Road Service Area No. 29: 10/10/02
 - d. Wasilla-Lakes, Meadow Lakes, and Big Lake Fire Service Area Board of
Supervisors: 10/14/02
 2. Other Correspondence:
 - a. Wasilla City Council: 10/28/02
 - G. INFORMATIONAL MEMORANDUMS
- VII. SPECIAL ORDERS (to being at 7 p.m.)
 - A. PERSONS TO BE HEARD (Three minutes per person.)
 - B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 02-191: AN ORDINANCE CREATING DISCOVERY
BAY AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 375,

APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-281

2. Ordinance Serial No. 02-192: AN ORDINANCE CREATING WEATHERVANE CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 376, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 02-282

3. Ordinance Serial No. 02-210: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,653,200 FROM THE UNITED STATES DEPARTMENT OF COMMERCE, ECONOMIC DEVELOPMENT ADMINISTRATION, TO FUND 420, PROJECT NO. 25038, LANDFILL EXPANSION.

a. Resolution Serial No. 02-125: A RESOLUTION APPROVING A PARTIAL SCOPE OF WORK AND BUDGET FOR THE CENTRAL LANDFILL EXPANSION PROJECT, FUND 420, PROJECT NO. 25038.

(1) IM No. 02-306

4. Ordinance Serial No. 02-211: AN ORDINANCE APPROPRIATING \$165,600 FROM THE AREAWIDE FUND BALANCE TO THE HEALTH INSURANCE RESERVE ACCOUNT.

a. Resolution Serial No. 02-126: A RESOLUTION AMENDING THE LABOR AGREEMENT WITH THE MATANUSKA-SUSITNA BOROUGH EMPLOYEES ASSOCIATION.

(1) IM No. 02-309

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

A. Ordinance Serial No. 02-161: AN ORDINANCE ADOPTING MSB 23.10.150(D) AND CORRESPONDING PROCEDURES TO PROVIDE A PREFERENCE RIGHT TO PURCHASE AN ADJACENT FARM UNIT DURING BOROUGH AGRICULTURAL LAND SALES. (Sponsor: Assemblymember Ladere)

(Main motion pending)

1. IM No. 02-244

B. Ordinance Serial No. 02-129: AN ORDINANCE AUTHORIZING THE SALE AND RECLASSIFYING AS "AGRICULTURAL LANDS" FOUR PARCELS PREVIOUSLY CLASSIFIED "AGRICULTURAL LANDS" UNDER MSB TITLE13.

(Main motion pending)

1. IM No. 02-186

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing – 01/07/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-006: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SALVAGE WAY NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 363 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 03-007: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$22,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SALVAGE WAY NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 363 AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 03-006

2. Ordinance Serial No. 03-008: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE IDLE WILD NO. 1 REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 364 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 03-009: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$42,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE IDLE WILD NO. 1 REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 364 AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 03-007
3. Ordinance Serial No. 03-010: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE VISTA VIEW ESTATES AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 367 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 03-011: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$37,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE VISTA VIEW ESTATES AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 367 AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 03-008
4. Ordinance Serial No. 03-001: AN ORDINANCE REAPPROPRIATING \$15,056 FROM FUND 400 TO FUND 435, PROJECT NO. 10152, FOR ASBESTOS ABATEMENT AT THE DOROTHY SWANDA JONES ADMINISTRATION BUILDING.
 - a. IM No. 03-001
5. Ordinance Serial No. 03-002: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$15,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 258, FOR AN INDEPENDENT ENGINEER FACILITY STUDY AND AN OFF-THE-ROAD VEHICLE.
 - a. IM No. 03-002
6. Ordinance Serial No. 03-013: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$34,000 FROM THE TALKEETNA FIRE SERVICE AREA FUND BALANCE, FUND 254, TO THE TALKEETNA FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 254, TO PURCHASE MASK MOUNTED REGULATOR AIR PACKS AND A TESTER.
 - a. IM No. 03-004
7. Ordinance Serial No. 03-004: AN ORDINANCE AMENDING MSB 17.99.010; FEES.
 - a. Resolution Serial No. 03-001: A RESOLUTION AMENDING THE SCHEDULE OF FEES FOR APPLICATIONS, VARIANCES, AND APPEALS UNDER TITLE 17; ZONING.
 - (1) IM No. 03-009
8. Ordinance Serial No. 03-005: AN ORDINANCE ACCEPTING AND APPROPRIATING \$50,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, TO FUND 410, PROJECT NO. 30079, FOR THE SWIFTWATER CREEK/SITZE ROAD BRIDGE.
 - a. IM No. 03-010

B. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 02-131: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S FEDERAL LEGISLATIVE AND PROJECT PRIORITIES FOR THE YEAR 2003.
(1) IM No. 02-300
- b. Resolution Serial No. 02-132: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S STATE LEGISLATIVE AND PROJECT PRIORITIES FOR THE YEAR 2003.
(1) IM No. 02-301
- c. Resolution Serial No. 02-133: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE ADMINISTRATION BUILDING REPAIR AND REHABILITATION PROJECTS, PROJECT NO. 10057.
(1) IM No. 02-317
- d. Resolution Serial No. 02-134: A RESOLUTION SUPPORTING FURTHER ANALYSIS AND CONSIDERATION OF FERRY SERVICE BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE MUNICIPALITY OF ANCHORAGE.
(1) IM No. 02-318

2. ACTION MEMORANDUMS

- a. AM No. 02-208: THE VACATION OF THE 50-FOOT PATENT RESERVATION ON THE EAST SIDE OF GOVERNMENT LOT 39; THE VACATION OF THE 50-FOOT PATENT RESERVATION ON THE WEST SIDE OF GOVERNMENT LOT 40; THE VACATION OF THE 50-FOOT PATENT RESERVATION ON THE EAST SIDE OF GOVERNMENT LOT 40 WITHIN THE NORTH 330 FEET; AND THE VACATION OF THE PATENT RESERVATION ON THE NORTH SIDE OF TAX PARCEL D004 WITHIN SECTION 27, TOWNSHIP 17 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, LOCATED WITHIN THE BIG LAKE COMMUNITY COUNCIL AREA
- b. AM No. 02-215: APPROVAL OF CHANGE ORDER IN THE AMOUNT OF \$22,570 TO INCREASE ARCHITECTS ALASKA'S CONTRACT AT HOUSTON HIGH SCHOOL FOR COMPLETE COMMISSIONING SERVICES.
- c. AM No. 02-216: DESTRUCTION OF BALLOTS FOR THE 2002 GENERAL ELECTION.
- d. AM No. 02-217: THE VACATION OF THE 60-FOOT PUBLIC USE EASEMENT ON THE WEST SIDE OF GOVERNMENT LOTS 40, 49, AND 50, SECTION 19, TOWNSHIP 17 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BIG LAKE COMMUNITY COUNCIL AREA.
- e. AM No. 02-218: THE VACATION OF THE SECTION LINE EASEMENT ON THE NORTH SIDE OF TAX PARCEL B007 AND B008, SECTION 22, TOWNSHIP 17 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE GATEWAY COMMUNITY COUNCIL AREA.
- f. AM No. 02-219: APPROVAL OF CHANGE ORDERS IN THE AMOUNT OF \$1,645.28 (\$869.82 FOR INSTALLATION OF TWO OUTSIDE LIGHT FIXTURES AND SWITCHES OVER BOTH DOORS AND \$775.46 FOR INSTALLATION OF THREE MOTION SENSORS) TO E & E CONSTRUCTION FOR ADDITIONAL WORK AT THE WASILLA MIDDLE SCHOOL OUTDOOR ICE RINK.
- g. AM No. 02-220: AWARD OF BID NO. 03-075 TO PIONEER DOOR, INC. FOR AN AMOUNT NOT-TO-EXCEED \$29,880; REPLACEMENT

OF OVERHEAD DOORS AT BUTTE PUBLIC SAFETY BUILDING
NO. 21.

- h. AM No. 02-221: AWARD OF BID NO. 03-077 TO AMERICAN LINEN FOR AN ESTIMATED YEARLY AMOUNT OF \$26,009.90; AMBULANCE LINEN AND LAUNDRY SERVICES.
- i. . AM No. 02-222: AWARD OF PROPOSAL NO. 03-052 TO PETER J. SMITH AND COMPANY, INC. IN THE AMOUNT NOT-TO-EXCEED \$95,900; UPDATE AND DEVELOPMENT OF A CORE AREA COMPREHENSIVE PLAN.
- j. AM No. 02-223: RETROACTIVE APPROVAL OF SENIOR CITIZEN EXEMPTION FOR MS. JARMILA HREJSOVA, RUSTIC WILDERNESS DIVISION I, LOT 78 (6274000L078).
- k. AM No. 02-224: PROCURE PROFESSIONAL SERVICES WITH PROCOMM ALASKA FOR AN AMOUNT OF \$39,937 FOR THE DESIGN, INSTALLATION, AND IMPLEMENTATION OF A BACK-UP SYSTEM FOR THE AREA WIDE EMERGENCY SERVICES RADIO SYSTEM.
- l. AM No. 02-225: APPROVAL OF CHANGE ORDER IN THE AMOUNT OF \$16,944 TO ALCO CONSTRUCTION FOR THE 2002 ROAD SERVICE AREA NO. 16 ROADS UPGRADE PROJECT FOR UNANTICIPATED WORK REQUIRED IN UPGRADING ROAD IN ROADS SERVICE AREA NO. 16.
- m. AM No. 02-226: APPROVAL OF A CONTRACT EXTENSION WITH ROBERTSON, MONAGLE, AND EASTAUGH IN THE AMOUNT OF \$60,000 FOR FEDERAL LOBBYIST SERVICES DURING CALENDAR YEAR 2003.
- n. AM No. 02-227: APPROVAL OF CHANGE ORDER IN THE AMOUNT OF \$69,500 TO DOWL ENGINEERS FOR GEOTECHNICAL ENGINEERING SERVICES AT HATCHER PASS.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT