

# **MATANUSKA-SUSITNA BOROUGH**

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon, CMC

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Teresa S. Williams



## **BOROUGH ASSEMBLY**

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

## **ASSEMBLY AGENDA**

### **ASSEMBLY CHAMBERS**

**350 E. DAHLIA AVENUE, PALMER**

## **WORK SESSION**

**3 P.M.**

**TUESDAY, FEBRUARY 17, 2004**

### **I. POLICIES AND PROCEDURES**

## **REGULAR MEETING**

**6 P.M.**

**TUESDAY, FEBRUARY 17, 2004**

**Teleconferenced to the Talkeetna Elementary School Library**

**13798 E. Veterans Way, Talkeetna, Alaska**

### **I. CALL TO ORDER**

### **II. ROLL CALL**

### **III. APPROVAL OF AGENDA<sup>1</sup>**

### **IV. PLEDGE OF ALLEGIANCE**

### **V. MINUTES OF PRECEDING MEETINGS**

#### **A. Regular Assembly Meeting: 02/03/04**

### **VI. REPORTS/CORRESPONDENCE**

#### **A. AGENCY REPORTS**

##### **1. Reports from cities**

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<sup>1</sup> Resolution Serial Nos. 04-035 and 04-036 were pulled from the agenda.

2. Matanuska-Susitna Borough School District
3. Alaska State Fair Re: Fair Activity Update – Mr. Joe Lawton
4. Natural Gas Pipeline Presentation – Mr. Bill Popp, Kenai Peninsula Borough Oil and Gas Liaison

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Animal Care and Regulation Board: 12/08/03
  - b. Library Board: 10/18/03, 11/15/03
  - c. Local Emergency Planning Committee: 09/17/03, 10/15/03, 11/19/03, 12/17/03
  - d. Platting Board: 09/04/03, 09/18/03, 10/02/03, 10/16/03, 11/06/03, 11/20/03, 12/04/03
  - e. Port Commission: 09/15/03, 10/20/03, 11/17/03, 12/15/03
  - f. Regional Transportation Planning Organization: 09/22/03, 11/17/03
  - g. Regional Transportation Planning Organization Technical Committee: 10/27/03, 12/15/03
  - h. Transportation Advisory Board: 09/17/03, 09/24/03, 10/22/03, 11/26/02, 12/10/03
2. Community Council Correspondence:
  - a. Y Community Council: 01/02/03, 02/06/03, 03/06/03, 04/03/03

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (Three minutes per person.)
- B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 04-023: AN ORDINANCE ACCEPTING AND APPROPRIATING 2003 SOUTH-CENTRAL WINDSTORM DISASTER RELIEF MONIES IN THE AMOUNT OF \$277,012, FROM THE ALASKA STATE DIVISION OF EMERGENCY SERVICES (ADES) AND THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), TO FUND 445, PROJECT NO. 55011
  - a. Resolution Serial No. 04-026: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE 2003 SOUTH-CENTRAL WINDSTORM DISASTER RELIEF MONIES, PROJECT NO. 55011, FUND 445.
    - (1) IM No. 04-035
2. Ordinance Serial No. 04-024: AN ORDINANCE ACCEPTING AND APPROPRIATING \$23,000 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NO. 45158, FOR CONDUCTING EXERCISES AND EVALUATIONS DETAILED IN THE ALASKA STATE THREE-YEAR HOMELAND SECURITY EXERCISE AND EVALUATION PLAN 2004-2006.
  - a. Resolution Serial No. 04-027: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE HOMELAND SECURITY AND EMERGENCY SERVICES, PROJECT NO. 45158, FUND 425, FOR CONDUCTING EXERCISES AND EVALUATIONS DETAILED IN THE ALASKA STATE THREE-YEAR HOMELAND SECURITY EXERCISE AND EVALUATION PLAN 2004-2006.
    - (1) IM No. 04-036
3. Ordinance Serial No. 04-025: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,308.15 FROM MATANUSKA TELEPHONE ASSOCIATION TO A NON-LAPSING CAPITAL FUND 480, PROJECT NO. 20312, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES IN THE BOROUGH LIBRARIES.
  - a. IM No. 04-037
4. Ordinance Serial No. 04-026: AN ORDINANCE ACCEPTING AND APPROPRIATING \$150,000 FROM THE MUNICIPALITY

OF ANCHORAGE TO THE PORT MACKENZIE PHASE II  
PROJECT FOR THE DEVELOPMENT OF FERRY LANDINGS.

- a. Resolution Serial No. 04-037: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MATCHING CONTRIBUTION FROM THE MUNICIPALITY OF ANCHORAGE FOR THE DEVELOPMENT OF FERRY LANDINGS TO THE PORT MACKENZIE PHASE II, PROJECT NO. 70001.

- (1) IM No. 04-039

- (2) IM No. 04-051

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 03/02/04, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 04-027: AN ORDINANCE ACCEPTING AND APPROPRIATING \$447,075 TO FUND 480, PROJECT NO. 20344, FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, TO STUDY THE FEASIBILITY OF AN AGRICULTURAL PROCESSING FACILITY.

- a. Resolution Serial No. 04-028: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ECONOMIC DEVELOPMENT INITIATIVE GRANT TO STUDY THE FEASIBILITY OF AN AGRICULTURAL PROCESSING FACILITY, PROJECT NO. 20344, FUND 480.

- (1) IM No. 04-041

2. Ordinance Serial No. 04-036: AN ORDINANCE APPROVING AN APPROPRIATION OF \$10,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO PROJECT NO. 45123, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.

- a. Resolution Serial No. 04-031: A RESOLUTION SETTING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45123, FUND 405, TO PURCHASE PERSONAL

PROTECTIVE EQUIPMENT FOR THE MEADOW LAKES  
FIRE SERVICE AREA.

(1) IM No. 04-043

3. Ordinance Serial No. 04-037: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$68,540 FROM THE LAND MANAGEMENT FUND BALANCE TO THE FISCAL YEAR 2004 LAND MANAGEMENT OPERATING BUDGET 203-170-141 FOR THE PERFORMANCE BONDS REQUIRED TO ENTER INTO A SUBDIVISION AGREEMENT FOR THE CONSTRUCTION OF HASTEY ACRES ROAD.
  - a. IM 04-046
4. Ordinance Serial No. 04-038: AN ORDINANCE APPROPRIATING \$74,750 FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, AND REAPPROPRIATING \$75,000 FROM THE AREAWIDE PORT OPERATING BUDGET TO A NON-LAPSING, NON-CAPITAL PROJECT, PROJECT NO. 45005, FUND 480, FOR THE PORT MASTER PLAN REVIEW.
  - a. Resolution Serial No. 04-032: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE PORT MASTER PLAN REVIEW.
    - (1) IM No. 04-052
    - (2) AM No. 04-035: AWARD OF PROPOSAL NO. 04-069 TO THE CORNELL GROUP, INC., IN AN AMOUNT NOT TO EXCEED \$149,750 FOR THE PORT MASTER PLAN UPDATE CONTRACT.
5. Ordinance Serial No. 04-039: AN ORDINANCE APPROPRIATING \$9,999,924 TO FUND 450, PORT/INFRASTRUCTURE CAPITAL PROJECTS, FOR THE PLANNING, DESIGNING, ACQUIRING PROPERTY FOR, EQUIPPING AND CONSTRUCTING CAPITAL IMPROVEMENTS FOR A DEEP DRAFT DOCK AND IMPROVEMENTS TO THE PORT MACKENZIE ROAD.
  - a. IM No. 04-053
6. Ordinance Serial No. 04-040: AN ORDINANCE APPROPRIATING \$22,583,904 TO FUND 400, SCHOOL PROJECTS, FOR THE ACQUISITION, CONSTRUCTION, INSTALLATION, AND MAJOR RENOVATION AND RENEWAL OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS WITHIN THE BOROUGH.

- a. Resolution Serial No. 04-033: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE 2004 SERIES A AND SERIES B GENERAL OBLIGATION SCHOOL BOND CONSTRUCTION PROJECTS.  
(1) IM No. 04-054
- 7. Ordinance Serial No. 04-041: AN ORDINANCE FOR A SUPPLEMENTAL APPROPRIATION OF \$376,396 FROM THE AREAWIDE FUND BALANCE (FUND 100) TO THE FISCAL YEAR 2004 EDUCATING OPERATING BUDGET (FUND 204) FOR THE INCREASE IN STUDENT ENROLLMENT OVER PROJECTIONS.  
a. IM No. 04-056
- 8. Ordinance Serial No. 04-042: AN ORDINANCE APPROPRIATING \$48,316 OF INTEREST EARNINGS ON THE 1998 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40129 AND \$35,135 INTEREST EARNINGS ON THE 1999 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40133 TO ALLOW COMPLETION OF THE SELDON ROAD CHANNELIZATION PROJECT.  
a. IM No. 04-057
- 9. Ordinance Serial No. 04-043: AN ORDINANCE APPROPRIATING \$500,000 FROM THE CAPITAL RESERVE FUND (FUND 100) TO THE CITY OF PALMER ICE ARENA PROJECT (FUND 440).  
(Sponsors: Assemblymembers Allen and Colver)  
a. IM No. 04-061

B. CONSENT AGENDA<sup>2</sup>

1. RESOLUTIONS

- a. Resolution Serial No. 04-034: A RESOLUTION SUPPORTING ALASKA HOUSE BILL (HB) 352 AND SENATE BILL (SB) 251; AN ACT MAKING AN APPROPRIATION FOR LONGEVITY BONUS GRANTS

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<sup>2</sup> Resolution Serial Nos. 04-034 and 04-038 and AM Nos. 04-026 and 04-033 were pulled from the consent agenda and address separately.

AND PROVIDING FOR AN EFFECTIVE DATE.

(Sponsor: Assemblymember Vehrs)

(1) IM No. 04-044

- d. Resolution Serial No. 04-038: A RESOLUTION ESTABLISHING THE ASSEMBLY COMMITTEE ON EDUCATION TO CONSIDER METHODS OF ADEQUATELY FUNDING THE STATE'S EDUCATION SYSTEM.<sup>3</sup>

(1) IM No. 04-062

## 2. ACTION MEMORANDUMS

- a. AM No. 04-026: APPROVAL OF A CHANGE ORDER IN THE AMOUNT OF \$40,629 TO CH2M HILL FOR THE CENTRAL LANDFILL EXPANSION, PROJECT NO. 25033 FOR DESIGN SERVICES FOR A LEACHATE PUMP STATION.
- b. AM No. 04-028: RETROACTIVE APPROVAL OF SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR LAWRENCE P. WEILAND, JR. ON TAX ACCOUNT NO. 17N02E27A006 FOR TAX YEAR 2003.
- c. AM No. 04-029: RETROACTIVE APPROVAL OF SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR HAZEL P. JONES ON TAX ACCOUNT NO. 2687B01L003 FOR TAX YEAR 2003.
- d. AM No. 04-031: RETROACTIVE APPROVAL OF DISABLED VETERAN PROPERTY TAX EXEMPTION FOR WALTER F. DEAL ON TAX ACCOUNT NO. 1182B08L003 FOR TAX YEARS 2001, 2002, AND 2003.
- e. AM No. 04-032: AWARD OF PROPOSAL NO. 04-093 TO LOUNSBURY AND ASSOCIATES, INC., IN AN AMOUNT NOT TO EXCEED \$48,825 FOR THE MEADOW LAKES ELEMENTARY TURN LANES AND HIGHWAY LIGHTING CONTRACT.

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<sup>3</sup> The title of Resolution Serial No. 04-038 was expanded upon.

- f. AM No. 04-033: AWARD OF PROPOSAL NO. 04-092 TO MCCLINTOCK LAND ASSOCIATES, INC., IN AN AMOUNT NOT TO EXCEED \$54,000 FOR THE TRAIL RIGHT-OF-WAY RESEARCH IN THE KASHWITNA-MONTANA CREEK AREA.
- g. AM No. 04-034: AWARD OF BID NO. 04-072 TO PIONEER EQUIPMENT INC., IN THE AMOUNT OF \$19,747 FOR THE PURCHASE OF A MERI-CRUSHER TRAIL GRINDER.
- h. AM No. 04-036: APPROVAL OF PUBLIC WORKS DEPARTMENT STAFF CHANGES.
- i. AM No. 04-037: APPROVAL OF STAFF CHANGES IN THE CLERK'S OFFICE.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT