

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 19, 2008

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 01/08/08
- B. Special Assembly Meeting: 01/15/08
- C. Regular Assembly Meeting: 01/15/08
- D. Special Assembly Meeting: 01/28/08
- E. Special Assembly Meeting: 01/29/08
- F. Regular Assembly Meeting: 02/05/08

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Adjustment and Appeals: 11/14/07, 11/16/07, 11/27/07, 01/09/08
 - b. Local Emergency Planning Committee: 11/19/07
 - c. Local Road Service Area Advisory Board: 04/19/07
 - d. Platting Board: 12/20/07
 - e. Fairview RSA No. 14: 02/27/07, 06/20/07
2. Community Council Correspondence:
 - a. Glacier View Community Council: 10/25/07
 - b. North Lakes Community Council: 09/20/07
 - c. Talkeetna Community Council: 11/05/07

G. INFORMATIONAL MEMORANDUMS¹

1. IM No. 08-052: CONTRACT AWARDS AND AMENDMENTS IN THE AMOUNT OF \$100,000 OR LESS, AND SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF JANUARY 1, 2008, TO JANUARY 31, 2008.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

¹ IM No. 08-052 originally appeared as IM No. 08-031 when presented to the Assembly, which was the incorrect number.

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 08-018: AN ORDINANCE AMENDING MSB 17.73; MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS. *(Previously Ordinance Serial No. 07-180)*
 - a. Ordinance Serial No. 08-018(SUB): AN ORDINANCE AMENDING MSB 17.73; MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS.
 - (1) IM No. 08-037
 - (2) IM No. 08-054

2. Ordinance Serial No. 08-019: AN ORDINANCE ADOPTING THE JACOBSEN LAKE, LAKE MANAGEMENT PLAN, AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
 - a. IM No. 08-012

3. Ordinance Serial No. 08-020: AN ORDINANCE APPROVING AN APPROPRIATION OF \$117,853 FROM BOGARD ROAD SERVICE AREA NO. 25 FUND BALANCE, FUND 279, TO FUND 410, PROJECT NO. 30045, FOR BOGARD ROAD SERVICE AREA NO. 25, CAPITAL PROJECTS.
 - a. IM No. 08-014

4. Ordinance Serial No. 08-021: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM FREEDOM HILLS SUBDIVISION SERVICE AREA FUND BALANCE, FUND 294, TO THE FREEDOM HILLS SUBDIVISION SERVICE AREA FISCAL YEAR 2008 OPERATING BUDGET, FUND 294.
 - a. IM No. 08-015

5. Ordinance Serial No. 08-022: AN ORDINANCE ACCEPTING AND APPROPRIATING \$107,720 FROM THE UNITED STATES DEPARTMENT OF DEFENSE, COMMUNITY ECONOMIC ADJUSTMENT PLANNING ASSISTANCE PROGRAM, TO FUND 480, PROJECT NO. 47003, JOINT LAND USE STUDY WITH ELMENDORF AIR FORCE BASE, FORT RICHARDSON, AND THE ALASKA ARMY NATIONAL GUARD.
 - a. Resolution Serial No. 08-013: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO

NECESSARY AGREEMENTS FOR THE COMPLETION
OF A JOINT LAND USE STUDY WITH ELMENDORF
AIR FORCE BASE, FORT RICHARDSON, AND THE
ALASKA ARMY NATIONAL GUARD.

(1) IM No. 08-027

6. Ordinance Serial No. 08-023: AN ORDINANCE PROVIDING A TAX EXEMPTION FOR AN INCREASE IN THE ASSESSED VALUE OF PROPERTY RESULTING FROM HARVESTING INSECT-INFESTED TIMBER AND AMENDING MSB 3.15.035; OPTIONAL EXEMPTIONS. (*Sponsor: Assemblymember Woods*)
 - a. IM No. 08-034
7. Ordinance Serial No. 08-024: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$16,981 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO THE BIG LAKE FIRE SERVICE AREA FISCAL YEAR 2008 OPERATING BUDGET, FUND 256.
 - a. IM No. 08-038
8. Ordinance Serial No. 08-025: AN ORDINANCE AMENDING MSB 3.04.135; DISPOSITION OF UNCOLLECTIBLE RECEIVABLES.
 - a. IM No. 08-040
9. Ordinance Serial No. 08-026: AN ORDINANCE AMENDING PORTIONS OF MSB 3.36.020, RENEWAL AND DURATION OF BUSINESS LICENSES.
 - a. IM No. 08-041
10. Ordinance Serial No. 08-027: AN ORDINANCE AMENDING MSB 3.08.150, EXECUTION OF CONTRACTS; MSB 3.08.161, ASSEMBLY APPROVAL OF CONTRACTS; MSB 3.08.170, CONTRACT AMENDMENTS, ASSEMBLY APPROVAL; MSB 3.08.260, COMPETITIVE SEALED PROPOSALS AND NEGOTIATED PROCUREMENT; AND MSB 3.08.270, OPEN MARKET PROCEDURE.
 - a. IM No. 08-042

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 08-014: A RESOLUTION AMENDING THE SCOPE OF WORK FOR PORT MACKENZIE-PHASE II, PROJECT NO. 70001, TO INCLUDE THE DESIGN AND CONSTRUCTION OF A FERRY LANDING AT PORT MACKENZIE.
(1) IM No. 08-046

2. ASSEMBLY MEMORANDUMS

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 08-013: AN ORDINANCE RELATING TO ANIMAL CARE AND REGULATION BY AMENDING MSB 24.05, GENERAL PROVISIONS; AMENDING MSB 24.26, ANIMAL BITE AND ATTACK INCIDENTS; AND AMENDING MSB 24.40.050, FINES FOR INFRACTIONS.
1. IM No. 08-025

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 03/04/08, 7 p.m., Borough Assembly Chambers)
1. Ordinance Serial No. 08-029: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$13,500 FROM GARDEN TERRACE SERVICE AREA NO. 8 FUND BALANCE, FUND 291, TO THE GARDEN TERRACE SERVICE AREA NO. 8 FISCAL YEAR 2008 OPERATING BUDGET, FUND 291.
a. IM No. 08-043
2. Ordinance Serial No. 08-030: AN ORDINANCE AMENDING MSB 15.24.030(B) TO INCLUDE THE LAZY MOUNTAIN COMPREHENSIVE PLAN.
a. IM No. 08-044
3. Ordinance Serial No. 08-031: AN ORDINANCE ADOPTING MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD.
a. IM No. 08-045

4. Ordinance Serial No. 08-032: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$3,940 DONATION FROM THE TALKEETNA COMMUNITY PLAN ORGANIZATION TO FUND 480, PROJECT NO. 47005, FOR THE TALKEETNA PUBLIC FACILITIES PLAN.
 - a. Resolution Serial No. 08-015: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TALKEETNA PUBLIC FACILITIES PLAN.
 - (1) IM No. 08-048

5. Ordinance Serial No. 08-033: AN ORDINANCE APPROVING AN APPROPRIATION OF \$148,755 FROM THE LAND MANAGEMENT FUND BALANCE FUND 203, TO FUND 450, PROJECT NO. 70007, TO PAY FOR EXPLOSIVE ORDNANCE DISPOSAL CLEARANCE AT POINT MACKENZIE TO BE REIMBURSED FROM THE ROYALTIES RECEIVED FROM ALASKA AGGREGATE PRODUCTS MATERIAL.
 - a. Resolution Serial No. 08-016: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR EXPLOSIVE ORDNANCE DISPOSAL CLEARANCE AT POINT MACKENZIE TO BE REIMBURSED FROM THE ROYALTIES RECEIVED FROM ALASKA AGGREGATE PRODUCTS MATERIAL SALE CONTRACT.
 - (1) AM No. 08-015: AUTHORIZING CONTRACT NO. 08-092 WITH BRICE ENVIRONMENTAL SERVICES CORPORATION FOR AN AMOUNT NOT TO EXCEED \$148,755 FOR EXPLOSIVE ORDNANCE DISPOSAL CLEARANCE AT POINT MACKENZIE.
 - (2) IM No. 08-051

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT