

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

Lynne Woods, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 1, 2005

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: 02/15/05
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 3. Alaska State Fair Update – Mr. Joe Lawton

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Adjustment and Appeals: 11/10/04
 - b. Circle View and Stampede Estates Flood and Water Erosion Control Service Area No. 131: 01/27/05
 - c. Historical Preservation Commission Minutes: 02/06/04, 03/05/04, 04/16/04, 05/07/04, 07/02/04, 09/10/04, 10/08/04
 - d. Platting Board: 02/03/05

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

1. Nancy Sult Re: Knik Museum and Cemetery Property
2. Rick Horstman Re: Timber Sale of 900 Acres in North Sheep Creek Forest Management Unit
3. William Bouterse Re: Timber Sale of 900 Acres in North Sheep Creek Forest Management Unit
4. Judy Anderson Re: Herning Warehouse Basement Foundation Construction
5. Paul Theodore Re: Herning Warehouse Basement Foundation Construction
6. Star Theodore Re: Herning Warehouse Basement Foundation Construction

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 05-020: AN ORDINANCE CREATING BLUFF VISTA, EAGLE VISTA, AND SUZANNE CIRCLES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 408, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 05-033

2. Ordinance Serial No. 05-030: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,577,760 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE TO FUND 480, PROJECT NO. 45131, FOR THE CONTINUATION OF THE SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION PROJECT.
 - a. Resolution Serial No. 05-024: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE APPROPRIATION, PROJECT NO. 45131, FUND 480, FOR CONTINUATION OF THE SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION PROJECT.
 - (1) IM No. 05-050

3. Ordinance Serial No. 05-006: AN ORDINANCE AUTHORIZING THE MANAGER TO ISSUE A 100-FOOT RIGHT-OF-WAY ON A ROUTE MUTUALLY AGREEABLE TO THE MATANUSKA-SUSITNA BOROUGH, THE UNIVERSITY OF ALASKA, AND THE MATANUSKA ELECTRIC ASSOCIATION, INC., ACROSS BOROUGH LAND AND TO AUTHORIZE THE UNIVERSITY OF ALASKA TO ALSO ISSUE A 100-FOOT RIGHT-OF-WAY ACROSS FORMER BOROUGH LAND THAT HAS BEEN CONVEYED TO THE UNIVERSITY OF ALASKA WITH RESTRICTIVE COVENANTS TO THE MATANUSKA ELECTRIC ASSOCIATION, INC., FOR AN ELECTRICAL TRANSMISSION LINE FROM 49th STATE STREET TO THE TRUNK ROAD/PARKS HIGHWAY INTERSECTION AREA.
(Motion pending 01/04/05)
 - a. IM No. 05-007

- C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 05-026: AN ORDINANCE AUTHORIZING THE SALE OF TIMBER WITHIN APPROXIMATELY 900 ACRES OF BOROUGH-OWNED LAND DESCRIBED AS THE NORTH SHEEP CREEK FOREST MANAGEMENT UNIT TO APPLICANT NPI, LLC. (MSB004323) WITH A VALUE GREATER THAN \$25,000. (*Motion pending 02/01/05*)
 - 1. IM No. 05-038
 - 2. IM No. 05-058

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 03/15/05, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 05-031: AN ORDINANCE APPROVING AN APPROPRIATION IN THE AMOUNT OF \$65,000 FROM THE WASILLA-LAKES FIRE SERVICE AREA (FSA) FUND BALANCE, FUND 250, TO THE FSA CAPITAL PROJECT FUND 405, PROJECT NO. 45169, TO PURCHASE A NEW ENGINE AND EQUIPMENT.
 - a. Resolution Serial No. 05-025: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR CAPITAL PROJECT NO. 45169, FUND 405, TO PURCHASE A NEW ENGINE AND EQUIPMENT.
 - (1) IM No. 05-051
 - 2. Ordinance Serial No. 05-032: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$3,935 FROM THE FISCAL YEAR 2005 CAPITAL PROJECTS, PROJECT NO. 10151, FUND 435, TO THE ANIMAL CARE AND REGULATION DIVISION FISCAL YEAR 2005 OPERATING BUDGET, 200-160-606, TO PURCHASE LIVE ANIMAL TRAPS AND EQUIPMENT.
 - a. IM No. 05-055
 - 3. Ordinance Serial No. 05-033: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$575,000 FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, \$120,000 FROM THE AREAWIDE FUND BALANCE, FUND 100, AND \$155,000 FROM THE NON-AREAWIDE FUND BALANCE, FUND 200, TO

FUND 450 FOR A CONTINGENCY RESERVE FOR THE PORT
MACKENZIE DEEP DRAFT DOCK CONSTRUCTION PROJECT.

a. IM No. 05-060

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 05-026: A RESOLUTION AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE NATIONAL MARINE FISHERIES SERVICE AND DIRECTS AND AUTHORIZES THE MANAGER TO DESIGNATE 24.24 ACRES OF LAND AS A WATERSHED CONSERVATION AND PROTECTION AREA IN ORDER TO COMPLY WITH THE TERMS AND CONDITIONS OF THE UNITED STATES ARMY CORPS OF ENGINEERS PERMIT POA-1979-0412-Y, KNIK ARM 51, THAT ALLOWS THE CONSTRUCTION OF A PUBLIC BOAT LAUNCH AND PARKING AREA AT PORT MACKENZIE.

(1) IM No. 05-027

b. Resolution Serial No. 05-027: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN THE FISCAL YEAR 2005 BUDGET, CAPITAL PROJECTS, FUND 435, PROJECT NO. 10151, FOR MECHANICAL AND ELECTRICAL REPAIRS AND REPLACEMENT OF DOORS AT THE ANIMAL CARE AND REGULATION SHELTER.

(1) IM No. 05-062

c. Resolution Serial No. 05-028: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE COMMUNITY POOLS AMERICAN WITH DISABILITIES ACT (ADA) PLUMBING FIXTURES, PROJECT NO. 15007, TO ALLOW FOR THE COMPLETION OF ADDITIONAL ADA WORK AT THE COMMUNITY POOLS.

(1) IM No. 05-063

2. ACTION MEMORANDUMS

- a. AM No. 05-014: APPROVAL OF EMPLOYEE TITLE CHANGE FROM EMPLOYEE HEALTH NURSE TO HEALTH AND SAFETY OFFICER.
- b. AM No. 05-015: APPROVAL OF EMPLOYEE TITLE CHANGE FROM EMERGENCY MEDICAL SERVICES (EMS) TRAINING AND SAFETY COORDINATOR TO EMS QUALITY ASSURANCE MANAGER.
- c. AM No. 05-023: APPROVAL OF A REQUEST TO HIRE A PROJECT MANAGER TO ASSIST WITH MANAGING THE CONSTRUCTION PROJECTS AT PORT MACKENZIE.
- d. AM No. 05-025: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF PALMER IN THE AMOUNT OF \$40,610 FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR THE PALMER POLICE DEPARTMENT IN COMPLIANCE WITH THE FISCAL YEAR 2003 STATE HOMELAND SECURITY GRANT PROGRAM.
- e. AM No. 05-026: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH TALKKEETNA COMMUNITY RADIO, INC., IN THE AMOUNT OF \$34,500 FOR THE PURCHASE OF RADIO BROADCAST REMOTE EMERGENCY BACKUP EQUIPMENT IN COMPLIANCE WITH THE FISCAL YEAR 2003 STATE HOMELAND SECURITY GRANT PROGRAM.
- f. AM No. 05-027: AWARD OF PROPOSAL NO. 05-078 TO WRG FIRE TRAINING SIMULATION SYSTEMS INC., IN THE AMOUNT OF \$127,500 TO DESIGN AND BUILD THE BIG LAKE FIRE SERVICE AREA LIVE FIRE TRAINING EQUIPMENT.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

- X. RECONSIDERATION
- XI. VETO
- XII. EXECUTIVE SESSION
- XIII. MAYOR AND ASSEMBLY COMMENTS
- XIV. ADJOURNMENT