

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## BOROUGH MAYOR

Curtis D. Menard

## BOROUGH CLERK

Michelle M. McGehee, CMC

## BOROUGH MANAGER

John Duffy

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Lynne Woods, District 1  
Bill Allen, District 2  
Michelle R. Church, District 3  
Mary Kvalheim, District 4  
Cindy L. Bettine, District 5  
Robert F. Wells, District 6  
Tom Kluberton, District 7

## ASSEMBLY AGENDA

### ASSEMBLY CHAMBERS 350 E. DAHLIA AVENUE, PALMER

*(Teleconferenced to the Upper Susitna Senior Center;  
Mile 98.5 Parks Hwy, 16517 E. Helena Drive )*

## REGULAR MEETING

6 P.M.

TUESDAY, MARCH 6, 2007

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA<sup>1</sup>

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 02/20/07

VI. SPECIAL ORDERS OF THE DAY

A. A Certificate in Honor of Janet Kincaid for Her Dedication and Service to the Citizens of the Matanuska-Susitna Borough.

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

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<sup>1</sup> National Park Service was added was added to item VII, Reports/Correspondence under agency reports.

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. National Park Service – Mariam Valentine

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Planning Commission: 05/01/06, 09/18/06
  - b. Real Property Asset Management Board: 12/13/06
  - c. Trapper Creek RSA No. 30: 11/14/06
2. Community Council Correspondence:
  - a. Lazy Mountain Community Council: 10/12/06

G. INFORMATIONAL MEMORANDUMS

1. IM No. 07-061: AN INFORMATION MEMORANDUM ADVISING THE ASSEMBLY OF A TECHNICAL AMENDMENT TO RESOLUTION SERIAL NO. 06-166, REGARDING THE FEE STRUCTURE FOR THE MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS. (*Revisor of ordinances*)

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 07-020: AN ORDINANCE AMENDING TITLE 15; PLANNING, TO ADOPT THE Y COMMUNITY COMPREHENSIVE PLAN.
  - a. IM No. 07-038

2. Ordinance Serial No. 07-021: AN ORDINANCE ACCEPTING AND APPROPRIATING \$80,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR THE SURREY ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30089, FUND 410.
  - a. Resolution Serial No. 07-021: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SURREY ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30089.
    - (1) IM No. 07-040
  
3. Ordinance Serial No. 07-022: AN ORDINANCE APPROVING AN APPROPRIATION OF \$190,000 FROM THE UNRESTRICTED NET ASSETS IN THE SOLID WASTE ENTERPRISE FUND, FUND 510, TO FUND 420, PROJECT NO. 25050, CENTRAL LANDFILL CELL III DEVELOPMENT, TO ALLOW FOR THE DESIGN OF A NEW CELL AT THE CENTRAL LANDFILL.
  - a. Resolution Serial No. 07-022: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO ALLOW FOR THE DESIGN DEVELOPMENT OF CELL III AT THE CENTRAL LANDFILL, PROJECT NO. 25050.
    - (1) IM No. 07-046

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA<sup>2</sup>

1. RESOLUTIONS

- a. Resolution Serial No. 07-024: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDING THE BUDGETS FOR THE FEDERAL FISCAL YEAR 2006 SECTION 1702 EARMARK PROJECTS TO REFLECT ACTUAL EARMARK AMOUNTS AND TO INCLUDE THE FEDERAL TRANSPORTATION GRANT MATCHING FUNDS THAT WERE IDENTIFIED IN THE FISCAL YEAR 2007 CAPITAL PROJECTS BUDGET.
  - (1) Resolution Serial No. 07-025: A RESOLUTION APPROVING THE SCOPES OF WORK AND BUDGETS FOR ADDITIONAL PROJECTS TO BE FUNDED BY THE FEDERAL TRANSPORTATION

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<sup>2</sup> Resolution Serial Nos. 07-024 and 07-025 and AM No. 07-030 were pulled from the consent agenda and addressed separately.

GRANT MATCH FUNDS THAT WERE IDENTIFIED IN THE FISCAL YEAR 2007 CAPITAL PROJECTS BUDGET.

(a) IM No. 07-042

- b. Resolution Serial No. 07-026: A RESOLUTION CREATING A MAYOR'S BLUE RIBBON TASK FORCE ON ROAD SERVICE AREAS. (*Sponsor: Mayor Menard*)  
(1) IM No. 07-053
- c. Resolution Serial No. 07-027: A RESOLUTION IN SUPPORT OF THE SOUTHCENTRAL RAILROAD LINE EXTENSION.  
(1) IM No. 07-057
- d. Resolution Serial No. 07-028: A RESOLUTION SUPPORTING THE ESTABLISHMENT OF A RENEWABLE ENERGY FUND FOR THE STATE OF ALASKA. (*Sponsor: Assemblymember Woods*)  
(1) IM No. 07-063
- e. Resolution Serial No. 07-029: A RESOLUTION IN SUPPORT OF THE NOMINATION OF DENALI NATIONAL PARK AND PRESERVE TO THE UNITED NATIONS EDUCATIONAL, SCIENTIFIC AND CULTURAL ORGANIZATION (UNESCO) WORLD HERITAGE SITE LIST.  
(1) IM No. 07-064

2. ASSEMBLY MEMORANDUMS

- a. AM No. 07-030: APPROVAL OF A ONE-YEAR EXTENSION TO THE CONTRACT WITH JERRY MACKIE AND ASSOCIATES FOR STATE LOBBYIST SERVICES IN THE AMOUNT OF \$60,000 PER YEAR PLUS EXPENSES UP TO \$1,000 PER YEAR.
- b. AM No. 07-031: AUTHORIZATION TO FUND THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION'S DEVELOPMENT OF A LAND USE/MASTER INTERPRETIVE PLAN FOR THE SOUTH

DENALI VISITOR CENTER COMPLEX IN THE AMOUNT OF \$100,000.

- c. AM No. 07-032: AWARD OF BID NO. 07-089 TO B & E LANDSCAPING AND EXCAVATION IN THE CONTRACT AMOUNT OF \$44,000 FOR THE BIRCH HILLS SUBDIVISION CLEARING PROJECT.
- d. AM No. 07-033: AWARD OF BID NO. 07-114 TO SWALLING CONSTRUCTION IN THE CONTRACT AMOUNT OF \$53,400 FOR THE LOWER ROAD PILE INSTALLATION TO SUPPORT THE NEW BRIDGE AT THE WASILLA CREEK CROSSING.
- e. AM No. 07-034: AWARD OF PROPOSAL NO. 07-095 TO MACTEC ENGINEERING AND CONSULTING IN THE CONTRACT AMOUNT OF \$184,401.06 FOR THE CENTRAL LANDFILL CELL III DESIGN.

#### IX. UNFINISHED BUSINESS

- A. Ordinance Serial No. 06-192: AN ORDINANCE REPEALING MSB 17.01, ACKNOWLEDGEMENT OF EXISTING LAND USE REGULATIONS, ENACTING MSB 17.02, MANDATORY LAND USE PERMIT, AND AMENDING MSB 17.125.010, DEFINITIONS.
  - 1. Resolution Serial No. 06-139: A RESOLUTION ESTABLISHING FEES FOR MSB MANDATORY LAND USE PERMIT, TITLE 17, ZONING. (*Motion Pending: 01/16/07*)
    - (a) IM No. 06-273

#### X. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 03/20/07, 7 p.m., Borough Assembly Chambers)
  - 1. Ordinance Serial No. 07-024: AN ORDINANCE ADOPTING THE STEVENS AND ORIANA LAKE, LAKE MANAGEMENT PLAN, AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
    - a. IM No. 07-033
  - 2. Ordinance Serial No. 07-025: AN ORDINANCE AMENDING TITLE 27, SUBDIVISIONS: MSB 27.05, GENERAL

PROVISIONS; MSB 27.10, PLATTING BOARD; MSB 27.15, PLAT APPROVAL, ABBREVIATED PLAT SUBDIVISION, AND VACATIONS, MSB 27.20, SUBDIVISION DEVELOPMENT STANDARDS; AND MSB 27.35, SUBDIVISION AGREEMENTS.

a. IM No. 07-041

3. Ordinance Serial No. 07-026: AN ORDINANCE ACCEPTING AND APPROPRIATING \$60,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR THE COLTER CREEK AT NORTH SITZE ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30090, FUND 410.

a. Resolution Serial No. 07-030: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COLTER CREEK AT NORTH SITZE ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30090.

(1) IM No. 07-054

4. Resolution Serial No. 07-031: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2008 THROUGH FISCAL YEAR 2013.

a. IM No. 07-055

5. Ordinance Serial No. 07-027: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000,000 FROM THE FEDERAL TRANSIT ADMINISTRATION TO FUND 450, PROJECT NO. 70001, FOR THE CONSTRUCTION OF THE FERRY TERMINAL AND FACILITIES ON THE ANCHORAGE SIDE.

a. Resolution Serial No. 07-032: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO THE NECESSARY AGREEMENTS FOR THE CONSTRUCTION OF THE FERRY TERMINAL AND FACILITIES ON THE ANCHORAGE SIDE.

(1) IM No. 07-058

6. Ordinance Serial No. 07-028: AN ORDINANCE REAPPROPRIATING \$19,718 FROM FUND 480, PROJECT NO. 10117, TEMPORARY RECORDS STORAGE TO FUND 435, PROJECT NO. 45124, RECORDS MANAGEMENT CONSULTANT, TO PROVIDE FOR PERIODIC AUDITS OF THE BOROUGHWIDE RECORDS MANAGEMENT PROGRAM.

- a. Resolution Serial No. 07-033: A RESOLUTION AMENDING THE BUDGETS OF PROJECT NO. 10117, TEMPORARY RECORDS STORAGE AND PROJECT NO. 45124, RECORDS MANAGEMENT CONSULTANT, TO PROVIDE FOR PERIODIC AUDITS OF THE BOROUGHWIDE RECORDS MANAGEMENT PROGRAM. (*Sponsor: Assemblymember Kvalheim*)  
(1) IM No. 07-062

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT