

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Bill Allen, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 20, 2007

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 03/06/07

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Assembly Public Relations
3. Mat-Su Convention and Visitors Bureau

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 01/11/07, 01/24/07, 02/12/07
 - b. Caswell Lakes RSA No. 15: 10/05/06, 11/02/06
 - c. Greater Palmer Consolidated FSA No. 132: 12/11/06
 - d. Greater Talkeetna RSA No. 29: 11/09/06
 - e. Local Emergency Planning Committee: 10/25/06, 11/15/06
 - f. Parks, Recreation, and Trails Advisory Board: 11/27/06, Resolution Serial Nos. 07-03, 07-04, 07-05
 - g. Platting Board: 11/02/06, 11/16/06, 12/07/06
 - h. Wasilla-Lakes FSA No. 130: 12/18/06, Resolution from 02/19/07
2. Community Council Correspondence:
 - a. Glacier View Community Council: 12/21/06
 - b. Meadow Lakes Community Council: 12/11/06

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 07-014: AN ORDINANCE CREATING MCDOWELL ROAD ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 424, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO

PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 07-035

2. Ordinance Serial No. 07-015: AN ORDINANCE CREATING WESLEY DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 425, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 07-036

3. Ordinance Serial No. 07-024: AN ORDINANCE ADOPTING THE STEVENS AND ORIANA LAKE, LAKE MANAGEMENT PLAN, AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.

a. IM No. 07-033

4. Ordinance Serial No. 07-025: AN ORDINANCE AMENDING TITLE 27, SUBDIVISIONS: MSB 27.05, GENERAL PROVISIONS; MSB 27.10, PLATTING BOARD; MSB 27.15, PLAT APPROVAL, ABBREVIATED PLAT SUBDIVISIONS, AND VACATIONS, MSB 27.20, SUBDIVISION DEVELOPMENT STANDARDS; AND MSB 27.35, SUBDIVISION AGREEMENTS.

a. IM No. 07-041

5. Ordinance Serial No. 07-026: AN ORDINANCE ACCEPTING AND APPROPRIATING \$60,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR THE COLTER CREEK AT NORTH SITZE ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30090, FUND 410.

a. Resolution Serial No. 07-030: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COLTER CREEK AT NORTH SITZE ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30090.

(1) IM No. 07-054

6. Resolution Serial No. 07-031: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2008 THROUGH FISCAL YEAR 2013.

a. IM No. 07-055

7. Ordinance Serial No. 07-027: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000,000 FROM THE FEDERAL TRANSIT ADMINISTRATION TO FUND 450, PROJECT NO. 70001, FOR THE CONSTRUCTION OF THE FERRY TERMINAL AND FACILITIES ON THE ANCHORAGE SIDE.
 - a. Resolution Serial No. 07-032: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO THE NECESSARY AGREEMENTS FOR THE CONSTRUCTION OF THE FERRY TERMINAL AND FACILITIES ON THE ANCHORAGE SIDE.
 - (1) IM No. 07-058

8. Ordinance Serial No. 07-028: AN ORDINANCE REAPPROPRIATING \$19,718 FROM FUND 480, PROJECT NO. 10117, TEMPORARY RECORDS STORAGE TO FUND 435, PROJECT NO. 45124, RECORDS MANAGEMENT CONSULTANT, TO PROVIDE FOR PERIODIC AUDITS OF THE BOROUGHWIDE RECORDS MANAGEMENT PROGRAM.
 - a. Resolution Serial No. 07-033: A RESOLUTION AMENDING THE BUDGETS OF PROJECT NO. 10117, TEMPORARY RECORDS STORAGE AND PROJECT NO. 45124, RECORDS MANAGEMENT CONSULTANT, TO PROVIDE FOR PERIODIC AUDITS OF THE BOROUGHWIDE RECORDS MANAGEMENT PROGRAM. (*Sponsor: Assemblymember Kvalheim*)
 - (1) IM No. 07-062

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 07-034: A RESOLUTION REVISING THE ANIMAL CARE AND REGULATION ADOPTION FEE SCHEDULE FOR THE SPAYING OR NEUTERING OF DOGS AND CATS.
 - (1) IM No. 07-029

- b. Resolution Serial No. 07-035: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET

¹ Resolution Serial Nos. 07-035 and 07-039 and AM Nos. 07-047 and 07-048 were pulled from the consent agenda and addressed separately.

FOR INFRASTRUCTURE PROJECTS USING THE FISCAL YEAR 2007 TRANSIENT ACCOMMODATION TAX (BED TAX) FUNDS IN AN AMOUNT NOT TO EXCEED \$340,000.

(1) IM No. 07-066

- c. Resolution Serial No. 07-036: A RESOLUTION AMENDING THE BUDGETS FOR PROJECT NOS. 10149, 10154, 10155, 10143, AND 10168, TO ALLOW ADDITIONAL FUNDS FOR THE SITE ACQUISITION, DESIGN, AND ENGINEERING OF A NEW SUTTON LIBRARY/COMMUNITY CENTER.

(1) IM No. 07-067

- d. Resolution Serial No. 07-037: A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CITY OF WASILLA IN THE AMOUNT OF \$230,000 FOR DESIGN OF THE LUCILLE STREET REHABILITATION PROJECT.

(1) IM No. 07-069

- e. Resolution Serial No. 07-038: A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE CITY OF WASILLA IN THE AMOUNT OF \$60,107.77 FOR THE PAVING OF VIXEN CIRCLE, EDEN COURT, AND A PORTION OF FERN STREET, RAVENSWOOD, ALTHEA STREET, AND BAY VIEW DRIVE WITHIN THE CITY OF WASILLA.

(1) IM No. 07-070

- f. Resolution Serial No. 07-039: A RESOLUTION AMENDING THE BUDGET FOR THE OLD ADMINISTRATION BUILDING RENOVATION/ REMODEL PROJECT AND APPROVE THE SCOPE OF WORK AND BUDGET FOR THE NEW ANNEX BUILDING CONSTRUCTION PROJECT.

(1) IM No. 07-074

2. ASSEMBLY MEMORANDUMS

- a. AM No. 07-035: AUTHORIZING THE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY, FOR

WILDFIRE FUEL REDUCTION IN THE AMOUNT NOT TO EXCEED \$200,000 FOR THE YEAR OF 2007.

- b. AM No. 07-036: AWARD OF BID NO. 07-076 TO B & E LANDSCAPING AND EXCAVATION IN THE CONTRACT AMOUNT NOT TO EXCEED \$89,000 FOR AREA 1, BURMA ROAD SOUTH, FUEL REDUCTION PROJECT.
- c. AM No. 07-039: AWARD OF BID NO. 07-100 TO L.N. CURTIS & SONS, MUNICIPAL EMERGENCY SERVICES, YOUNG'S FIREHOUSE, EAGLE ENTERPRISES, AND ALLSTAR FIRE EQUIPMENT IN AN AMOUNT THAT MAY EXCEED \$25,000 PER VENDOR FOR THE PURCHASE OF EMERGENCY SERVICES ITEMS THROUGHOUT THE YEAR.
- d. AM No. 07-040: AWARD OF BID NO. 07-108 TO VALLEY GENERAL CONSTRUCTION IN THE CONTRACT AMOUNT OF \$46,685 FOR THE LAKESHORE DRIVE PROJECT.
- e. AM No. 07-041: AWARD OF BID NO. 07-111 TO 3C CONSTRUCTION IN THE CONTRACT AMOUNT OF \$52,910 FOR THE CASWELL LAKES ROAD SERVICE AREA NO. 15 ROAD UPGRADE PROJECT.
- f. AM No. 07-042: AWARD OF BID NO. 07-109 TO INTEGRITY EXCAVATING, INC., IN THE CONTRACT AMOUNT OF \$77,750 FOR THE HIGHLAND DRIVE AND TERRACE LOOP PROJECT.
- g. AM No. 07-043: AWARD OF BID NO. 07-105 TO 3C CONSTRUCTION IN THE CONTRACT AMOUNT OF \$70,000 FOR THE BROOKS ROAD PROJECT.
- h. AM No. 07-044: AWARD OF BID NO. 07-098 TO WOLVERINE SUPPLY INC., IN THE CONTRACT AMOUNT OF \$54,400 FOR THE WILLOW COMMUNITY CENTER SIDING INSTALLATION.
- i. AM No. 07-045: AWARD OF BID NO. 07-103 TO VALLEY GENERAL CONSTRUCTION IN THE CONTRACT AMOUNT OF \$67,850 FOR THE ROGERS ROAD UPGRADE PROJECT.

- j. AM No. 07-046: AUTHORIZATION TO PURCHASE HURST RESCUE EQUIPMENT FROM L.N. CURTIS & SONS IN AN AMOUNT NOT TO EXCEED \$35,000, WITH A PURCHASE AUTHORIZATION THAT WILL EXPIRE JUNE 30, 2007.
- k. AM No. 07-047: AUTHORIZATION TO PURCHASE AN INFRARED PATCHING MACHINE FROM AK INFRARED ASPHALT SYSTEMS, INC., IN THE AMOUNT OF \$52,360 FOR THE PUBLIC WORKS DEPARTMENT.
- l. AM No. 07-048: AUTHORIZATION TO PURCHASE COMMUNICATIONS EQUIPMENT FROM MOTOROLA IN THE AMOUNT NOT TO EXCEED \$100,000 ANNUALLY FOR THE EMERGENCY SERVICES DEPARTMENT.
- m. AM No. 07-049: AWARD OF BID NO. 07-082 TO NORTH STAR ANIMAL HOSPITAL IN THE YEARLY AMOUNT THAT MAY EXCEED \$25,000 FOR THE SPAY AND NEUTER PROGRAM VETERINARIAN SERVICES.
- n. AM No. 07-050: AWARD OF PROPOSAL NO. 07-086 TO MAT-SU TITLE INSURANCE AGENCY, INC., IN THE YEARLY AMOUNT THAT MAY EXCEED \$25,000 FOR LITIGATION GUARANTEES.
- o. AM No. 07-051: AUTHORIZATION TO AWARD A ONE-TIME CONTRACT TO ALASKA SAFETY INC., IN THE AMOUNT OF \$50,000 TO UPGRADE SELF-CONTAINED BREATHING APPARATUS SYSTEMS FOR THE CENTRAL MAT-SU FIRE DEPARTMENT.
- p. AM No. 07-052: AWARD OF BID NO. 07-121 TO WIRTANEN INC., IN THE CONTRACT AMOUNT OF \$59,750 FOR THE MATANUSKA RIVER PARK COMFORT STATION MECHANICAL UPGRADES.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 04/03/07, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 07-023: AN ORDINANCE AMENDING EXHIBIT "A" OF ORDINANCE SERIAL NO. 05-111, RELATING TO RAVEN DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 412.
 - a. IM No. 07-060

2. Ordinance Serial No. 07-029: AN ORDINANCE ADOPTING MSB 2.40, INFORMATION TECHNOLOGY DEPARTMENT.
 - a. IM No. 07-030

3. Ordinance Serial No. 07-030: AN ORDINANCE REAPPROPRIATING \$25,000 FROM LAND MANAGEMENT, FUND 203, COMMUNITY DEVELOPMENT ADMINISTRATIVE DIVISION FISCAL YEAR 2007 OPERATING BUDGET, TO FUND 480, FOR THE FRANCE ROAD 160 ASSET MANAGEMENT PLAN, PROJECT NO. 45097.
 - a. IM No. 07-068

4. Ordinance Serial No. 07-031: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$39,525 FROM THE LAND MANAGEMENT FUND, BALANCE FUND 203, TO THE FISCAL YEAR 2007 LAND AND RESOURCE MANAGEMENT DIVISION OPERATING BUDGET, FUND 203, TO PAY LOCAL IMPROVEMENT DISTRICT FEES ASSOCIATED WITH BOROUGH-OWNED PROPERTIES.
 - a. IM No. 07-071

5. Ordinance Serial No. 07-032: AN ORDINANCE AMENDING MSB 25.05.060, INITIATIVE, REFERENDUM, AND RECALL; MSB 25.15.020(B), DECLARATION OF CANDIDACY, MAYOR, ASSEMBLY, SCHOOL BOARD; MSB 25.15.030(D), DECLARATIONS OF CANDIDACY, PROCEDURE; MSB 25.15.050, NOMINATIONS, PUBLIC OFFICIAL FINANCIAL DISCLOSURE; MSB 25.30.020(A), PROHIBITION OF POLITICAL PERSUASION NEAR POLLS; AND MSB 25.35.015, WRITE-IN VOTES. (*Sponsor: Assemblymember Kluberton*)
 - a. IM No. 07-072

- B. MAYORAL NOMINATIONS AND APPOINTMENTS
 - 1. VACANCY REPORT
- C. OTHER NEW BUSINESS
- X. RECONSIDERATION
 - A. Ordinance Serial No. 06-192(AM): AN ORDINANCE REPEALING MSB 17.01, ACKNOWLEDGEMENT OF EXISTING LAND USE REGULATIONS, ENACTING MSB 17.02, MANDATORY LAND USE PERMIT, AND AMENDING MSB 17.125.010, DEFINITIONS.
(Reconsideration filed 03/07/07 by Assemblymember Allen)
 - 1. IM No. 06-273
- XI. VETO
- XII. EXECUTIVE SESSION
- XIII. MAYOR AND ASSEMBLY COMMENTS
- XIV. ADJOURNMENT