

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Teresa Williams



## **BOROUGH ASSEMBLY**

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Ladere, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

### **WORK SESSION**

**3:30 P.M.**

**TUESDAY, APRIL 1, 2003**

#### **I. WORKFORCE DEVELOPMENT**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, APRIL 1, 2003**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. APPROVAL OF AGENDA**

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

A. Special Assembly Meeting: March 18, 2003

B. Regular Assembly Meeting: March 18, 2003

C. Special Assembly Meeting: March 20, 2003

#### **VI. SPECIAL ORDERS OF THE DAY**

A. Oath of Office – Bill Allen, Assembly District No. 2

#### **VII. REPORTS/CORRESPONDENCE**

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Valley Community for Recycling Solutions – Mollie Boyer

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Animal Care and Regulation Board: 01/20/03
  - b. Planning Commission: 03/03/03
  - c. Regional Transportation Planning Organization: 03/04/03
  - d. Transportation Advisory Board: 02/26/03
2. Community Council Correspondence:
  - a. North Lakes Community Council: 02/12/03
  - b. Willow Area Community Organization: 01/06/03
3. Other Correspondence:
  - a. Cook Inlet Aquaculture Association: 02/15/03

G. INFORMATIONAL MEMORANDUMS

1. IM No. 03-075: TABULATED COSTS OF DOROTHY S. JONES BUILDING REPAIRS.
2. IM No. 03-077: PROPOSED FORMAT FOR MSB 2003/2004 CLEANUP PROGRAM.

3. IM No. 03-079: GENERALLY PERMITTED USES ON BOROUGH-OWNED LAND.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-038: AN ORDINANCE CREATING DOWNWIND AND UPDRAFT CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 379, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 03-041
2. Ordinance Serial No. 03-039: AN ORDINANCE CREATING ALDER DRIVE/COTTONWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 381, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 03-043
3. Ordinance Serial No. 03-040: AN ORDINANCE CREATING REGENTS ROAD, ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 380, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 03-045
4. Ordinance Serial No. 03-049: AN ORDINANCE AMENDING MSB 16.05.030, PENALTIES AND REMEDIES, BY REPEALING SUBSECTION (E). *(Public hearing continued from 03/18/03)*
  - a. IM No. 03-040

5. Ordinance Serial No. 03-055: AN ORDINANCE AMENDING TITLE 15 AND TITLE 23, REGARDING THE BOARD OF ADJUSTMENT AND APPEALS TO CHANGE THE BOARD'S JURISDICTION BY DELETING ITS JURISDICTION OVER APPEALS OF THE MANAGER'S DECISIONS MADE PURSUANT TO TITLE 23 AND MAKING CONTRACTS ENTERED INTO UNDER TITLE 23 SUBJECT TO JUDICIAL REVIEW; AND AMENDING TITLE 23 TO ALLOW CONTRACTS TO BE TERMINATED FOR EITHER VIOLATION OF THE CONTRACT OR MATERIAL MISREPRESENTATION RATHER THAN BOTH.
  - a. IM No. 03-053
  
6. Ordinance Serial No. 03-056: AN ORDINANCE RE-APPROPRIATING \$85,900 TO FUND 480, PROJECT 20129, FROM THE FY03 PLANNING DIVISION'S OPERATING BUDGET (100-130-130-429-300) FOR THE PURPOSE OF PROFESSIONAL SERVICES TO UNDERTAKE UPDATING THE CORE AREA COMPREHENSIVE PLAN.
  - a. IM No. 03-062
  
7. Ordinance Serial No. 03-057: AN ORDINANCE ACCEPTING AND APPROPRIATING \$421,250 FROM THE STATE OF ALASKA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO FUND 475, PROJECT NO. 20336, FOR THE SUNSHINE COMMUNITY HEALTH CENTER.
  - a. Resolution Serial No. 03-022: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO EXECUTE A TRANSFER OF RESPONSIBILITIES AGREEMENT BY AND BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE SUNSHINE COMMUNITY HEALTH CENTER, FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.
    - (1) IM No. 03-064
  
8. Ordinance Serial No. 03-058: AN ORDINANCE APPROPRIATING \$385,000 OF INTEREST EARNINGS ON THE 2000 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40136, TO FUND A SHORTFALL IN THE WASILLA HIGH SCHOOL REMODEL PROJECT.
  - a. IM No. 03-065

9. Ordinance Serial No. 03-059: AN ORDINANCE TO RECLASSIFY AS "GENERAL PURPOSE LANDS" THE DESIGNATED HOME SITE WITHIN TRACT A-1 OF NOTICE OF FORTY-ACRE EXEMPTION RECORDED IN THE TALKEETNA RECORDING DISTRICT IN BOOK 177, PAGE 514, SECTION 32, T26N, R5W, SEWARD MERIDIAN, ALASKA, AND TO AUTHORIZE THE FEE SIMPLE ESTATE SALE OF THE HOME SITE AS PROVIDED TO OWNERS OF AGRICULTURAL LAND SALES UNDER FORMER TITLE 13, AND ORDINANCE SERIAL NO. 86-78; LOCATED A HALF MILE SOUTH OF INTERSECTION OF PARKS HIGHWAY AND PETERSVILLE ROAD IN THE TRAPPER CREEK COMMUNITY COUNCIL AREA (MSB003862).
  - a. IM No. 03-067
10. Ordinance Serial No. 03-060: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$40,000 FROM THE WASILLA-LAKES FIRE SERVICE AREA FUND BALANCE, FUND 250, TO THE WASILLA-LAKES FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 250, FOR NON-EMPLOYEE COMPENSATION.
  - a. IM No. 03-071
11. Ordinance Serial No. 03-061: AN ORDINANCE RE-APPROPRIATING \$40,311.48 FROM FUND 435, BOROUGH FACILITIES, PROJECT NO. 10117, RECORDS RETENTION BUILDING, TO FUND 480, PROJECT NO. 45124, FOR THE PURPOSE OF CONDUCTING AN ASSESSMENT AND AUDIT OF THE BOROUGHWIDE RECORDS MANAGEMENT PRACTICES.
  - a. IM No. 03-072
12. Ordinance Serial No. 03-062: AN ORDINANCE AMENDING MSB 2.52.690(C), PROVIDING FOR DISCIPLINE AND DISCHARGE PROCEDURES OF EXEMPT AND CONFIDENTIAL EMPLOYEES.
  - a. IM No. 03-073

C. AUDIENCE PARTICIPATION (Three minutes per person.)

## IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. INTRODUCTION (For public hearing - 04/15/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-063: AN ORDINANCE RE-APPROPRIATING \$29,943 FROM FUND 203, LAND MANAGEMENT FUND, LAND MANAGEMENT DIVISION, TO FUND 480, PROJECT NO. 45127, FOR THE TALKEETNA LAKES RECREATION MANAGEMENT PLAN.

a. IM No. 03-078

2. Ordinance Serial No. 03-064: AN ORDINANCE AMENDING PORTIONS OF MSB 3.28, SPECIAL ASSESSMENTS, AS IT RELATES TO THE CREATION OF NATURAL GAS DISTRIBUTION LINE LOCAL IMPROVEMENT DISTRICTS.

a. IM No. 03-081

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 03-029: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR INFRASTRUCTURE PROJECTS USING THE TRANSIENT ACCOMMODATION TAX (BED TAX) IN AN AMOUNT NOT TO EXCEED \$190,000.

(1) IM No. 03-063

b. Resolution Serial No. 03-030: A RESOLUTION REQUESTING THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO INCLUDE SEPARATED PATHWAYS IN ALL FUTURE IMPROVEMENTS TO THE GEORGE PARKS AND GLENN HIGHWAYS WITHIN THE MATANUSKA-SUSITNA BOROUGH. *(Sponsor: Assemblymember Ladere)*

(1) IM No. 03-080

2. ACTION MEMORANDUMS

a. AM No. 03-049: CHANGE ORDER TO WILDER CONSTRUCTION COMPANY IN THE AMOUNT OF \$155,000 FOR THE 2002 ROADS PAVING PROJECT TO

ADD THE OVERLAY PAVING OF SEWARD MERIDIAN PARKWAY.

- b. AM No. 03-052: RETROACTIVE APPROVAL OF SENIOR CITIZEN TAX EXEMPTION FOR RAY NEWHALL, LOT 12, BLOCK 4, FOREST LAKE SUBDIVISION (6121B04L012); TAX YEARS 2001 AND 2002.
- c. AM No. 03-056: APPROVAL OF A CHANGE ORDER TO THE CONTRACT OF COLLINS CONSTRUCTION, INC. IN THE AMOUNT OF \$20,802 TO PROVIDE DESIGN MODIFICATIONS AND WORK TO ADD PARTITIONS AT THE NEW SHERROD ELEMENTARY SCHOOL.
- d. AM No. 03-057: ACQUISITION OF DIGITAL ELEVATION MODEL (DEM) FROM THE UNIVERSITY OF ALASKA FAIRBANKS IN THE AMOUNT OF \$50,677 IN SUPPORT OF THE BOROUGH GEOGRAPHIC SYSTEM.
- e. AM No. 03-059: AWARD OF BID NO. 03-139 TO AXBERG BUILDERS IN THE AMOUNT OF \$83,100 FOR MSB POOL RESTROOMS ADA-COMPLIANCE REMODEL.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT