

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Curtis D. Menard

## **BOROUGH CLERK**

Michelle M. McGehee, CMC

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Lynne Woods, District 1  
Bill Allen, District 2  
Michelle R. Church, District 3  
Mary Kvalheim, District 4  
Cindy L. Bettine, District 5  
Robert F. Wells, District 6  
Tom Kluberton, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, APRIL 17, 2007**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA<sup>1</sup>
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
  - A. Special Assembly Meeting: 03/27/07
  - B. Regular Assembly Meeting: 04/03/07
- VI. SPECIAL ORDERS OF THE DAY
  - A. A Proclamation in Recognition of Worldwide Parkinson's Awareness Month
- VII. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS
    1. Reports from cities
    2. Matanuska-Susitna Borough School District

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<sup>1</sup> AM No. 07-063 was pulled at agenda setting.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Big Lake FSA No. 33: 01/08/07
  - b. Board of Adjustment and Appeals: 08/15/06, 11/21/06, 12/15/06
  - c. Local Road Service Area Advisory Board: 01/18/07
  - d. Parks, Recreation, and Trails Advisory Board: 01/22/07, Resolution Serial Nos. 07-06, 07-07(SUB), 07-08
  - e. Real Property Asset Management Board: Resolution Serial No. 07-05
2. Community Council Correspondence:
  - a. Chickaloon Community Council: 01/31/07
  - b. Point MacKenzie Community Council: 12/29/06
  - c. Trapper Creek Community Council: 01/18/07

G. INFORMATIONAL MEMORANDUMS

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 07-034: AN ORDINANCE AMENDING MSB 3.08.161, ASSEMBLY APPROVAL OF CONTRACTS, AND MSB 3.08.270, OPEN MARKET PROCEDURE.
  - a. IM No. 07-004

2. Ordinance Serial No. 07-035: AN ORDINANCE ADOPTING THE PARADISE LAKE, LAKE MANAGEMENT PLAN, AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
  - a. IM No. 07-056
  
3. Ordinance Serial No. 07-036: AN ORDINANCE APPROPRIATING \$451,777 TO FUND 300, SCHOOL DEBT SERVICE FUND, FOR THE ISSUANCE COSTS FOR THE 2007 SERIES A, GENERAL OBLIGATION SCHOOL REFUNDING BONDS.
  - a. Ordinance Serial No. 07-037: AN ORDINANCE APPROPRIATING \$31,882 TO FUND 320, PARK BOND DEBT SERVICE, FOR THE ISSUANCE COSTS FOR THE 2007 SERIES B, GENERAL OBLIGATION PARK REFUNDING BONDS.
    - (1) IM No. 07-076
  
4. Ordinance Serial No. 07-038: AN ORDINANCE APPROPRIATING \$30,000 OF INTEREST EARNINGS ON THE 1999 SERIES A GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40131, FOR HOUSTON HIGH SCHOOL.
  - a. IM No. 07-077
  
5. Ordinance Serial No. 07-039: AN ORDINANCE AMENDING MSB 3.04.110(C), REPORTING AND LAPSE OF APPROPRIATIONS.
  - a. IM No. 07-078

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA<sup>2</sup>

1. RESOLUTIONS

- a. Resolution Serial No. 07-041: A RESOLUTION APPROVING THE AMENDED SCOPE OF WORK FOR THE WOLF ROAD AND TAMARACK COVE DRIVE CULVERT REPLACEMENT PROJECT, PROJECT NO. 30084.
  - (1) IM No. 07-085

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<sup>2</sup> AM Nos. 07-058, 07-066, and 07-067 were pulled from the consent agenda and addressed separately.

- b. Resolution Serial No. 07-042: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR TOURISM INFRASTRUCTURE (BED TAX) PROJECT NO. 15030, FUND 480.  
(1) IM No. 07-086
- c. Resolution Serial No. 07-043: A RESOLUTION ESTABLISHING THE MINIMUM LEVEL OF FUNDING FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2008.  
(1) IM No. 07-095
- d. Resolution Serial No. 07-044: A RESOLUTION APPROVING AMENDMENTS TO THE BOROUGHWIDE RECORDS RETENTION SCHEDULE.  
(1) IM No. 07-097

## 2. ASSEMBLY MEMORANDUMS

- a. AM No. 07-057: APPROVAL OF A CHANGE ORDER TO JANSSEN CONTRACTING IN THE AMOUNT OF \$88,879 FOR ADDITIONAL WORK ON THE NUTRITION SERVICES CENTER CONSTRUCTION PROJECT, PROJECT NO. 40145.
- b. AM No. 07-058: AUTHORIZATION FOR THE MANAGER TO ENTER INTO SEPARATE AGREEMENTS WITH THE FEDERAL HIGHWAY ADMINISTRATION AND THE BOY SCOUTS OF AMERICA; TO ESTABLISH A ROAD SERVICE AREA AND FOR THE DESIGN, CONSTRUCTION, AND MAINTENANCE OF THE ROAD, BRIDGE, AND TRAILHEAD/VEHICLE TURNAROUND IN THE VICINITY OF BLAIR LAKE AND BETWEEN THE CHULITNA AND SUSITNA RIVERS.
- c. AM No. 07-062: AWARD OF BID NO. 07-113 TO E & D WELL DRILLING IN THE AMOUNT OF \$34,650 FOR THE TRAPPER CREEK AMBULANCE BUILDING WELL DRILLING.

- d. ~~AM No. 07-063: AWARD OF BID NO. 07-135 TO TRAFFIC MARKINGS, INC., IN THE AMOUNT OF \$30,300 FOR THE 2007 ROADS STRIPING.~~
- e. AM No. 07-064: AWARD OF PROPOSAL NO. 07-102 TO LOUNSBURY & ASSOCIATES, INC., IN THE CONTRACT AMOUNT OF \$525,000 FOR THE TRUNK ROAD EXTENSION SOUTH DESIGN SERVICES.
- f. AM No. 07-066: VACATION OF UTILITY EASEMENTS AND SCREENING EASEMENTS WITHIN THE BOUNDARIES OF THE PROPOSED CREEKSIDE TOWN SUBDIVISION LOCATED WITHIN SECTION 11, TOWNSHIP 17 NORTH, RANGE 1 WEST, SEWARD MERIDIAN, ALASKA.
  - (1) AM No. 07-067: VACATION OF EAST DUANE DRIVE BETWEEN SOUTH MANEY DRIVE AND SOUTH HERMON ROAD FOR THE PROPOSED CREEKSIDE TOWN SQUARE SUBDIVISION LOCATED WITHIN SECTION 11, TOWNSHIP 17 NORTH, RANGE 1 WEST, SEWARD MERIDIAN, ALASKA.

IX. UNFINISHED BUSINESS

- A. Resolution Serial No. 06-139: A RESOLUTION ESTABLISHING FEES FOR MSB MANDATORY LAND USE PERMIT, TITLE 17, ZONING. *(Motion Pending: 01/16/07)*
  - 1. IM No. 06-273
- B. Resolution Serial No. 07-039: A RESOLUTION AMENDING THE BUDGET FOR THE OLD ADMINISTRATION BUILDING RENOVATION/REMODEL PROJECT AND APPROVE THE SCOPE OF WORK AND BUDGET FOR THE NEW ANNEX BUILDING CONSTRUCTION PROJECT. *(Motion Pending: 03/20/07)*
  - 1. IM No. 07-074
    - a. AM No. 07-060: AUTHORIZATION TO SOLICIT FOR PRIVATE SECTOR CONSTRUCTION FOR BOROUGH OFFICE SPACE AND TO POSTPONE ACTION ON RESOLUTION SERIAL NO. 07-039, REGARDING THE MOVING OF FUNDS FROM THE REMODELING OF THE OLD SCHOOL DISTRICT ADMINISTRATION BUILDING TO THE DESIGN AND CONSTRUCTION OF NEW OFFICE SPACE.

- C. AM No. 07-047: AUTHORIZATION TO PURCHASE AN INFRARED PATCHING MACHINE FROM AK INFRARED ASPHALT SYSTEMS, INC., IN THE AMOUNT OF \$52,360 FOR THE PUBLIC WORKS DEPARTMENT. (*Motion Pending: 03/20/07*)
- D. AM No. 07-055: AWARD OF PROPOSAL NO. 07-112 TO G. R. BROWN ENGINEERING SERVICES IN THE AMOUNT OF \$84,500 FOR THE TALKEETNA WATER AND WASTEWATER SYSTEM PHASE II DESIGN. (*Motion Pending: 04/03/07*)

X. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 05/01/07, 7 p.m., Borough Assembly Chambers)

- 1. Ordinance Serial No. 07-055: AN ORDINANCE APPROPRIATING \$943,632 OF INTEREST EARNINGS ON THE 2006 GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40161, TO FUND THE SAFETY UPGRADES OF HOLLYWOOD ROAD FOR THE KNIK-GOOSEBAY AREA ELEMENTARY SCHOOL.
  - a. IM No. 07-096
  - b. AM No. 07-061: APPROVAL OF CHANGE ORDER TO THE UNIT COMPANY IN THE AMOUNT OF \$943,632 FOR WORK ON HOLLYWOOD ROAD FOR THE KNIK-GOOSEBAY ELEMENTARY SCHOOL DESIGN/BUILD PROJECT, PROJECT NO. 40161.
- 2. Ordinance Serial No. 07-056: AN ORDINANCE AMENDING MSB 17.19, GLACIER VIEW SPECIAL LAND USE DISTRICT, TO INCLUDE THE SHEEP MOUNTAIN SUB-DISTRICT.
  - a. IM No. 07-084.

- B. INTRODUCTION (For public hearing - 05/03/07 and 05/08/07, 6 p.m., Central Mat-Su Public Safety Building, 101 W. Swanson Avenue, Wasilla, Alaska)

- 1. Ordinance Serial No. 07-007: AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY OF THE BOROUGH OPERATING FUNDS, ENTERPRISE FUNDS, AND CAPITAL FUNDS AND ESTABLISHING RATE OF LEVY FOR ALL BOROUGH FUNCTIONS FOR FISCAL YEAR BEGINNING JULY 1, 2007, AND ENDING JUNE 30, 2008.

2. Ordinance Serial No. 07-054: AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY FOR THE EDUCATION OPERATING FUND FOR FISCAL YEAR BEGINNING JULY 1, 2007, AND ENDING JUNE 30, 2008

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT