

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on April 17, 2007, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4 p.m. by Mayor Curtis D. Menard for the purpose of conducting the annual evaluation of the Borough Clerk.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Bill Allen, Assembly District No. 2
Ms. Michelle R. Church, Assembly District No. 3
Ms. Mary Kvalheim, Assembly District No. 4
Ms. Cindy L. Bettine, Assembly District No. 5
Mr. Robert Wells, Assembly District No. 6
Mr. Tom Kluberton, Assembly District No. 7

Assembly members not present were:

Ms. Lynne Woods, Assembly District No. 1 (*Deputy Mayor*)

Staff in attendance were:

Ms. Michelle M. McGehee, CMC, Borough Clerk
Ms. Lonnie R. McKechnie, Executive Assistant to the Borough Clerk

III. APPROVAL OF AGENDA

Mayor Menard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Rindi White from the Anchorage Daily News.

V. EXECUTIVE SESSION (*for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.*)

A. Annual Evaluation – Borough Clerk

Mayor Menard noted that Ms. McGehee had the option of exiting into executive session to conduct her annual evaluation.

Ms. McGehee:

- spoke to the need to receive constructive criticism from the Assembly; and
- stated that she would leave the decision to the Assembly's whether to conduct her evaluation in open or executive session.

MOTION: Assemblymember Church moved to enter into executive session to discuss subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion in particular, to conduct the annual evaluation of the Borough Clerk.

VOTE: The motion passed without objection and the Assembly entered the executive session at 4:18 p.m. Those present during the executive session were the members of the Assembly, the Mayor, and the Clerk.

MOTION: Assemblymember Kvalheim moved to exit from executive session.

VOTE: The motion passed and the Assembly exited the executive session at 5:17 p.m.

MOTION: Assemblymember Allen moved to increase the annual base salary of the Borough Clerk by 4 percent increase and 2 percent cost of living increase, for a total base salary of \$79, 900 effective April 1, 2007.

VOTE: The motion passed without objection.

VI. AUDIENCE PARTICIPATION

(There were no persons present who wished to testify.)

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(There were no comments provided.)

VIII. ADJOURNMENT

The special meeting adjourned at 5:18 p.m.

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CURTIS D. MENARD, Borough Mayor

ATTEST:

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MICHELLE M. MCGEHEE, CMC, Borough Clerk

Minutes approved: 05/01/07