

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on May 7, 2014, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss for the purpose of continued deliberations and possible adoption of the budget ordinance.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2
Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)
Mr. Steve Colligan, Assembly District No. 4 (*arrived at 6:48 p.m.*)
Mr. Darcie K. Salmon, Assembly District No. 5
Mr. Jim Colver, Assembly District No. 6
Mr. Jim Colver, Assembly District No. 6
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Ms. Brenda J. Henry, Assistant Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Ms. Tammy Clayton, Finance Director
Ms. Eileen Probasco, Planning and Land Use Director
Mr. Dennis Brodigan, Emergency Services Director
Mr. Eric Phillips, Community Development Director
Ms. Elizabeth Weiant, Secretary II
Mr. Larry Macknicki, Director of Information Technology
Mr. Mike Brown, Capital Projects Director
Mr. James Wilson, Internal Auditor

III. APPROVAL OF AGENDA

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Tammy Clayton, Finance Director.

V. DELIBERATIONS AND POSSIBLE ADOPTION OF THE FISCAL YEAR 2015 BUDGET

- A. **Ordinance Serial No. 14-014:** An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund, And Capital Funds And Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2014, And Ending June 30, 2015, And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2014, Through June 30, 2015.

MOTION PENDING: Assemblymember Colver moved to adopt Ordinance Serial No. 14-014.

Amendment No. 1

Lapse of Education Operating Fund

MOTION: Assemblymember Arvin moved a primary amendment to Ordinance Serial No. 14-014, by inserting a new section 16 and to renumber the following sections accordingly: "Section 16. Lapse of education operating fund. Notwithstanding the provisions of Ordinance Serial No. 13-013 and the 75 percent provisions of MSB 3.04.110(c), for the fiscal year ending June 30, 2014, the School District may carry into fiscal year ending June 30, 2015, 100 percent of their unassigned fund balance from the education operating fund. All other provisions of MSB 3.04.110(c) apply."

VOTE: The primary amendment passed without objection.

Amendment No. 2

Appropriation for Reservation of Fund Balance

MOTION: Assemblymember Halter moved a primary amendment to Ordinance Serial No. 14-014, Section 7, by striking the existing language and inserting the following: "Section 7. Appropriation for reservation of fund balance. Notwithstanding MSB 3.04.095, there is hereby appropriated an additional sum of \$25,000,000 or 25 percent into a reserve account within the areawide fund of all budgeted expenditures of the fiscal year 2015 budget, excluding the budgeted expenditures of the School District, whichever is lower."

MOTION: Assemblymember Sykes moved a secondary amendment to strike "25,000,000 or 25" and inserting "22.2 percent" in its place and to strike the words "whichever is lower."

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed as amended without objection.

Amendment No. 3

General Fund Reserve for Emergency Response (Fund 100) (Tab B, Page 1)

MOTION: Assemblymember Halter moved a primary amendment to the Reserve for Emergency Response by increasing the reserve to \$1.2 Million.

VOTE: The primary amendment passed without objection.

(The meeting recessed at 6:45 p.m. and reconvened at 6:50 p.m.)

Amendment No. 4

Technical Amendment

MOTION: Assemblymember Arvin moved a technical amendment to Ordinance Serial No. 14-014, as follows:

FUND 100 - AREAWIDE/REVENUES

B	12	000	000	335.350	State Shared Revenue	\$2,877,300	\$1,247,700	\$4,125,000
NET INCREASE IN REVENUES							\$1,247,700	

MOTION: Assemblymember Colver moved a primary amendment to the technical amendment, to divide the state shared revenue funds of \$1,247,700 equally between Assembly districts to be used for capital projects in individual Assembly Districts.

VOTE: The primary amendment failed with Assemblymembers Colver, Sykes, and Beck in support.

VOTE: The technical amendment passed without objection.

Amendment No. 5

Administration's Omnibus Amendment

MOTION: Assemblymember Arvin moved a primary amendment to Ordinance Serial No. 14-014, as recommended by Administration as follows:

Division	Description	Increase/Decrease
Human Resources	Wellness	(\$2,500)
Human Resources	Overtime	(\$2,000)
IT-Admin	Training	\$23,175
IT-Office	On-Call Website Developer	\$35,000
IT-Office	Contract Services – Technology Security	\$60,000
IT-Office	Contract Services - Communication Technician	\$50,000
IT-Tech	Funds not intended to be included in budget	(\$1,256,719)
Maintenance & Licensing		
IT- Maintenance & Licensing	Required Licenses	\$322,000
Finance-Common Contractual	Electricity	(\$5,000)
Finance-Common Contractual	Umbrella Liability Insurance	(\$5,000)
Finance-Common Contractual	Equipment over \$5,000	(\$5,000)
Finance-Administration	Legal	(\$5,000)
Finance-Administration	Furniture under \$5,000	(\$5,000)
Finance-Accounting	Office Supplies	(\$1,500)
Finance-Assessment	Equipment Rental	(\$4,000)
Planning	Postage-Community Council Mailings	\$3,000
Planning-Admin	Training	\$16,500
Planning-Development Services	Overtime	\$24,000
Planning-Development Services	Postage-Required Public Notifications	\$1,800
Planning-Development Services	Advertising-Required Public Notifications	\$2,000

Planning- Development Services	Stream Gauging Materials & Supplies	\$5,000
EMS-Station 5-1	Overall Budget Reduction Due To Operations Starting Up Mid-Year	(\$66,000)
Community Development-Brett Ice Arena	Adult Hockey ID Cards & Rental Skates Replacement	\$3,285
Community Development-Brett Ice Arena	Ice Edger	\$5,100
Community Development-Parks & Recreation	On-Call Positions Dedicated To Matanuska River Park	\$21,600
Community Development-Parks & Recreation	Restore Benefits For On-Call Positions	\$2,903
Community Development-Parks & Recreation	Houston City Parks & Recreation Grant	\$10,000
Community Development-Parks & Recreation	Porta Can Rentals For Cottonwood, Memory, and Walby Lakes; Alcantra Soccer Fields; Matanuska Group Site; and Hatcher Pass Sledding Hill	\$16,150
Community Development-Parks & Recreation	Government Peak Chalet-ATV and Security System	\$40,000
Community Development-Parks & Recreation	Deshka River Facilities Health & Safety	\$18,000
Community Development- Admin	Engineering & Architectural Services	\$20,000
Community Development- Admin	Land Management Specialist Position	\$54,158
Community Development- Admin	Hatcher Pass Transportation Program Grant Compliance	\$30,000
Community Development- Recreation Infrastructure	Trail Crew	\$30,481

Community Development-Recreation Infrastructure	Benefits For Trail Crew	\$10,665
Community Development-Recreation Infrastructure	Porta Can Rentals At Trailheads At Matanuska Peak, Lazy Mountain, And Alcantra Hiking Trails	\$5,000
Community Development-Northern Region	Talkeetna Lake Park, Parking Improvements	\$5,000
Community Development-Northern Region	Porta Can Rentals For Talkeetna Playground And Crystal Lake Trailhead	\$1,535
Community Development-Northern Region	Snow Machine For Trail Grooming	\$12,000
Capital Projects-Project Management-Engineering	Right-of-Way Acquisition Officer	\$66,480
Capital Projects-Project Management-Engineering	Civil Construction Project Manager	\$69,217
Capital Projects-Admin	Travel	\$5,933
Capital Projects-Purchasing	Audits	(\$40,000)
Human Resources	Overtime	(\$6,500)
Finance Accounting	Overtime	(\$22,000)
Finance-Assessment	Overtime	(\$20,000)
Planning-Cultural Resources	Overtime	(\$500)
Public Works-Admin	Overtime	(\$50)
Public Works-Facility Maintenance	Overtime	(\$685)
Public Works-Operations	Overtime	(\$50)
Emergency Medical Services-Admin	Overtime	(\$10,000)
Emergency Medical Services-Fleet	Overtime	(\$5,000)

Maintenance		
Community Development-Pools	Overtime	(\$200)
Community Development-Trails Management	Overtime	(\$1,000)
Finance-Administration	Travel	(\$16,600)
Finance-Assessments	Travel	(\$680)
Emergency Medical Services-Telecommunications Network	Travel	(\$1,000)
Emergency Medical Services-Admin	Travel	(\$19,351)
Emergency Medical Services-Fleet Maintenance	Travel	(\$900)
Emergency Medical Services-Rescue Units	Travel	(\$3,700)
Emergency Medical Services-Ambulance Core Area	Travel	(\$26,000)
Various (Excluding IT Maintenance & License Agreements and EMS Telecommunications Network)	Other Contractual	(\$124,600)
Various (Excluding EMS Rescue Unites, Rural Ambulance & Ambulance Core Area)	Office Supplies	(\$31,727)
Various	Miscellaneous Supplies	(\$41,403)
Various	Other Equipment Under \$5,000	(\$59,342)
Various	Furniture Under \$5,000	(\$33,673)
Various	Furniture Over \$5,000	(\$14,000)
Various	On-Call Health Insurance	(\$98,000)
Port Enterprise Fund	Operational Costs	\$85,200
Capital Projects-Grants-Pass Throughs	Vented Skate Sharpener	\$30,000

Capital Projects- Grants-Pass Throughs	Human Services Community Matching Grant Program	\$150,000
Capital Projects- Grants-Pass Throughs	Hatcher Pass Mountain Trail Road Project	\$65,000
Capital Projects- Grants-Pass Throughs	Palmer Library Block Grant	\$45,000
Capital Projects- Grants-Pass Throughs	Wasilla Library Block Grant	\$52,500
Capital Projects- Grants-Pass Throughs	Houston Block Grant	\$21,000
Capital Projects- Grants-Pass Throughs	Youth Programs	\$52,500
Capital Projects- Grants-Pass Throughs	Other Agencies	\$80,000

MOTION: Assemblymember Colligan moved a secondary amendment to Capital Projects-Grants-Pass Throughs, Youth Programs by striking the word "Programs" and inserting in its place the word "Court" and by striking the amount of "\$52,500" and inserting in its place "\$50,000."

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Colver moved a secondary amendment to insert an "Assessment Records Property Conveyance Specialist - \$106,337."

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Sykes moved to postpone amendment 5 to time certain of May 8, 2014, at 6 p.m.

VOTE: The motion failed with Assemblymembers Colver, Sykes, and Beck in support.

VOTE: The primary amendment passed as amended without objection.

(The meeting recessed at 7:49 p.m. and reconvened at 8:01 p.m.)

Amendment No. 6

**Areawide – Capital Projects/Grants/Pass Throughs
(Tab O/Tab B, Page 16, 100.000.000.446.400)**

MOTION: Assemblymember Salmon moved a primary amendment to Capital Projects, by inserting the following:

- City of Wasilla Planning Grant – \$90,000; and
- Hatcher Pass Ski Resort Area Marketing - \$60,000.

MOTION: Assemblymember Arvin moved secondary amendment to Hatcher Pass Ski Resort Marketing, by striking “\$60,000” and inserting “100,000.” in its place.

VOTE: The secondary amendment passed with Assemblymember Sykes opposed.

VOTE: The primary amendment passed as amended without objection.

Amendment No. 7

**Areawide – Capital Project/Grants/Pass Throughs
(Tab O/Tab B, Page 16, 100.000.000.446.400)**

MOTION: Assemblymember Sykes moved a primary amendment to Capital Projects to rescope the capital projects noted in the table below:

Project No.	Description	Remaining Balance
10157/1814 Transferred To 1817	Ice Arena Improvements	\$10,021
15035/1837	Portable Restroom	\$1,407
15035/1838	Greenbelt Sing Track	\$4,128
15035/1839	User Counts	\$8,250
15035/1842	Master Plans	\$28,439
75003/1801	Hatcher Pass Nordic Ski Development	\$125
15032/1801	Hatcher Pass Snowmachine Trailhead	\$75,226
15004/1828	Snow Machine Trail Drag	\$291
10157/1813 Transferred to 1817	Zamboni Replacement	\$5,826
15007/1856	Pool Assessment	\$4,768
15007/1857	Salt Generator-Wasilla Pool	\$720
15007/1858	Salt Generator-Palmer Pool	\$720

20317/1802	Alcantra Park gates and signs; Lazy Mountain Recreation Area; and Talkeetna Lakes Park Trailhead And Ski Trails, Phase III	\$10,960
15040/4201	Rabbit Slough Improvements	\$743
15099/1805	Labor Management Relations Act Funds	\$75,000

To fund the following:

- Community Development
 - Butte Trail Head Property Acquisition for Additional Parking and Trail Head Realignment - \$75,000; and
 - Upgrade Jim Creek Recreation Area Phase I/Design and Basic Site Prep - \$151,624.

MOTION: Assemblymember Halter moved to divide the question.

VOTE: The motion passed without objection.

MOTION: First Segment. Assemblymember Sykes moved a primary amendment to Community-Butte Trail Head Property Acquisition for Additional Parking and Trail Head Realignment - \$75,000, to be funded by the rescoped projects in the preceding table.

MOTION: Assemblymember Beck moved a secondary amendment by striking from the rescoped projects “15032/1801 Hatcher Pass Snowmachine Trailhead - \$75,226” and by inserting “\$52,687” funded by the following projects:

- 20317/1801 – Alcantra Park (restroom) - \$28550;
- 15007/1855 – Pools – Hot Tubs, HC Lift - \$99;
- 15035/1840 – Trail Survey - \$16,568; and
- 1817 – Ice Arena Improvements - \$7,470.

VOTE: The secondary amendment passed without objection.

VOTE: The first segment passed as amended without objection.

MOTION: Second Segment. Assemblymember Sykes moved a primary amendment to insert “Upgrade Jim Creek Recreation Area Phase I/Design and Basic Site Prep \$151,624, to be funded by rescoped projects in the preceding table.

MOTION: Assemblymember Colligan moved a secondary amendment by striking the words “Design and Basic Site Prep” and inserting in its place the words “Work with user groups for development” and by increasing the amount by \$100,000 for a total of \$251,624.

VOTE: The secondary amendment passed without objection.

Ms. Clayton noted with the changes made to the rescoping of the projects for the Butte Trailhead that the amount for Jim Creek was lowered by \$226.

Mayor DeVilbiss inquired if there was any objection to changing the Jim Creek funding from \$251,624 to \$251,398.

There was no objection noted.

MOTION: Assemblymember Arvin moved a secondary amendment by striking the words "recreation area" and inserting in its place the words "Motorized Master Plan."

VOTE: The secondary amendment passed without objection.

VOTE: The second segment passed as amended without objection.

MOTION: Assemblymember Salmon moved to continue deliberations and possible adoption of Ordinance Serial No. 14-014, to a time certain of May 8, 2014, at 6 p.m.

VOTE: The motion to continue passed with Assemblymembers Colver and Beck opposed.

VI. VETO

A. Motion To Override Any Possible Mayoral Veto On Fiscal Year 2015 Budget Items (Ordinance Serial No. 14-014)

(There were no vetoes presented.)

VII. AUDIENCE PARTICIPATION

(There was no one present who wished to testify.)

VIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Salmon stated that if anyone would like to know about how the Land Management Department was made to please let him know, as he would be happy to discuss that.

Assemblymember Sykes thanked the body for the discussion.

Ms. McKechnie requested that if the body has any further amendments to provide them to her by 1 p.m. tomorrow.

Assemblymember Arvin:

- noted that this has been a very different budget season;
- spoke to concerns with ensuring proper funding;
- related that he had a number of amendments that he had previously considered proposing;
- stated that due to the Manager's omnibus amendment that he no longer intended to present them; and
- thanked staff for their hard work on the budget.

Assemblymember Beck:

- spoke to his confidence in staff with the budget; and
- stated that he is enjoying the budget process.

Assemblymember Colligan:

- advised that he intended to bring forward an amendment regarding the E911 surcharge;
- spoke to his desire that dispatch be consolidated; and
- stated that he wants to set funds aside so that may be accomplished.

IX. ADJOURNMENT

The special meeting recessed at 9:12 p.m. to be reconvened on May 8, 2014, at 6 p.m.


LARRY DEVILBISS, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 06/03/14