

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

John Aschenbrenner, Acting



BOROUGH ASSEMBLY

Lynne Woods, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Cindy L. Bettine, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS 350 E. DAHLIA AVENUE, PALMER

(Teleconferenced to Susitna Valley High School; Mile 98.6 Parks Hwy.)

REGULAR MEETING

6 P.M.

TUESDAY, MAY 16, 2006

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA¹
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting: 04/11/06
- VI. SPECIAL ORDERS OF THE DAY
 - A. Certification of the May 2, 2006, Special Borough Election
 - B. Proclamation in Recognition of Emergency Medical Services Week
 - C. Proclamation in Recognition of Public Works Week
 - D. Proclamation Recognizing May 22, 2006, as Matanuska-Susitna Borough Arbor Day

¹ AM No. 06-092 was pulled from the agenda.

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization
3. Assembly Public Relations Committees
 - a. Chambers of Commerce (*Assemblymembers Vehrs and Bettine*)
 - b. School Board (*Assemblymembers Allen and Colver*)
 - c. Cities (*Assemblymembers Kvalheim, Allen, and Vehrs*)
 - d. Home Builders and Realtors Associations (*Assemblymembers Colver, Bettine, and Vehrs*)
 - e. Community Councils (*Mayor Anderson and Manager*)
 - f. Civic Clubs (*Mayor Anderson and Assemblymember Kvalheim*)
 - g. Non-Profit Organizations (*Mayor Anderson and Assemblymembers Kvalheim and Vehrs*)

C. MANAGER COMMENTS

1. Borough/State/Federal Legislative Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Caswell Lakes Road Service Area No. 15: 03/13/06
 - b. Greater Palmer Consolidated Fire Service Area No. 132: 02/13/06, 03/13/06
 - c. Knik Road Service Area No. 17: 04/27/06
 - d. Local Road Service Area Advisory Board: 03/13/06
 - e. Parks, Recreation, and Trails Advisory Board: 03/27/06
 - f. Planning Commission: 04/03/06, 04/17/06
 - g. Platting Board: 03/16/06
 - h. Real Property Asset Management Board: 03/22/06, Resolution Serial No. 06-01
 - i. Talkeetna Sewer and Water Special Service Area No. 36: 03/30/06

2. Community Council Correspondence:
 - a. Glacier View Community Council: 03/23/06, 04/28/06
 - b. North Lakes Community Council Meeting: 04/10/06, Resolutions (3)
 - c. South Knik River Community Council: 03/18/06
 - d. Trapper Creek Community Council: 04/20/06

G. INFORMATIONAL MEMORANDUMS

1. IM No. 06-152: AN INFORMATIONAL MEMORANDUM NOTICING THE PROPRIETARY INFORMATION EXCHANGE AGREEMENT (PIEA) BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE ROCHESTER INSTITUTE OF TECHNOLOGY FOR THE INTEGRATION OF DATA INTO THE LIFE-CYCLE ENGINEERING AND ECONOMIC DECISIONS SYSTEM (LEEDS) FOR THE COOK INLET FERRY.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

1. Mr. Byron D. Williams Re: Property Assessment

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 06-082: AN ORDINANCE APPROVING AN APPROPRIATION OF \$85,000 FROM GOLD TRAILS ROAD SERVICE AREA NO. 28 FUND BALANCE, FUND 282, TO GOLD TRAILS ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS, FUND 410, PROJECT NO. 30048.
 - a. IM No. 06-028
2. Ordinance Serial No. 06-083: AN ORDINANCE APPROVING AN APPROPRIATION OF LOAN PROCEEDS IN THE AMOUNT OF \$224,500 FROM THE FIRE SERVICE AREA REVOLVING LOAN FUND, FUND 605, TO THE BUTTE FIRE SERVICE AREA, FUND 251, A REAPPROPRIATION OF \$224,500 FROM THE BUTTE FIRE SERVICE AREA, FUND 251, AN APPROPRIATION OF \$9,000 FROM THE BUTTE FIRE SERVICE AREA FUND BALANCE, FUND 251, AND A REAPPROPRIATION OF \$6,500 FROM THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2006 OPERATING BUDGET, FUND 251, TO THE STATION 21

ANNEX PROJECT (45113), FUND 405, TO SUPPLEMENT THE CONSTRUCTION OF AN ANNEX BUILDING.

a. Resolution Serial No. 06-058: A RESOLUTION APPROVING A LOAN FROM THE FIRE SERVICE AREA REVOLVING LOAN FUND, FUND 605, IN THE AMOUNT OF \$224,500, TO THE BUTTE FIRE SERVICE AREA, TO SUPPLEMENT THE CONSTRUCTION OF THE STATION 21 ANNEX BUILDING.

(1) IM No. 06-118

3. Ordinance Serial No. 06-084: AN ORDINANCE CLASSIFYING AS RESERVE USE LANDS – PUBLIC PURPOSE AND RETAINING IN PUBLIC OWNERSHIP LOT 7, BLOCK 1, LOT 10, BLOCK 2, AND LOT 1, BLOCK 5, CIRCLE VIEW SUBDIVISION IN THE BUTTE AREA; TRACT A, FOOTHILL ESTATES SUBDIVISION IN THE LAZY MOUNTAIN AREA; AND TRACT A, GALA WOODS SUBDIVISION IN THE KNIK-GOOSE BAY AREA, WHICH WERE ACQUIRED THROUGH TAX AND LOCAL IMPROVEMENT DISTRICT SPECIAL ASSESSMENT FORECLOSURE AND APPROVING A SUPPLEMENTAL APPROPRIATION FOR \$21,248.02 FROM THE LAND MANAGEMENT FUND, FUND 203, FUND BALANCE TO PAY ALL DELINQUENT TAXES, SPECIAL ASSESSMENT PRINCIPAL, PENALTIES, INTEREST, AND FORECLOSURE COSTS UP TO CLERK’S DEED AND ALL DELINQUENT TAXES, PENALTIES, AND INTEREST FOR PARCEL NO. 6360000T00A.

a. IM No. 06-120

4. Ordinance Serial No. 06-085: AN ORDINANCE ACCEPTING AND APPROPRIATING \$49,907.35 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT, TO FUND 440, PROJECT NO. 20362, AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT FOR THE CONTINUED WORK ON THE “ALASKA FAR AWAY” FILM PROJECT.

a. Resolution Serial No. 06-059: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO CONTINUE THE CREATION OF A FILM DOCUMENTING THE ARRIVAL OF COLONIST TO ALASKA FOR FARMING AND SETTLEMENT IN THE MATANUSKA VALLEY.

(1) IM No. 06-127

5. Ordinance Serial No. 06-086: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$24,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO THE MEADOW LAKES FIRE SERVICE AREA FISCAL YEAR 2006 OPERATING BUDGET, FUND 257, TO PAY FOR COMPLETED LANDSCAPING.
 - a. IM No. 06-129

6. Ordinance Serial No. 06-087: AN ORDINANCE AUTHORIZING THE VOLUNTARY ACQUISITION OF PRIVATELY-OWNED REAL ESTATE BY THE MATANUSKA-SUSITNA BOROUGH IN COOPERATION WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES CONSERVATION SERVICE, MATANUSKA RIVER TERRACE EROSION PILOT PROJECT, BEING LOCATED IN THE KINGS RIVER TO SUTTON AND TRIPLE CROWN ESTATES TO CIRCLE VIEW SUBDIVISION AREA.
 - a. IM No. 06-132

7. Ordinance Serial No. 06-088: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$594,000 GRANT FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES CONSERVATION SERVICE, TO FUND 445, PROJECT NO. 55008, FOR A LAND ACQUISITION PROJECT ALONG THE BANKS OF THE MATANUSKA RIVER.
 - a. Resolution Serial No. 06-060: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A LAND ACQUISITION PROJECT ALONG THE BANKS OF THE MATANUSKA RIVER.
 - (1) IM No. 06-133

8. Ordinance Serial No. 06-089: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$10,000 FROM FAIRVIEW ROAD SERVICE AREA NO. 14 FUND BALANCE, FUND 271, TO FAIRVIEW ROAD SERVICE AREA NO. 14 OPERATING BUDGET, FUND 271.
 - a. IM No. 06-134

9. Ordinance Serial No. 06-090: AN ORDINANCE AMENDING MSB 5.25.016(A), MIDWAY ROAD SERVICE AREA NO. 9, BY ADJUSTING THE BOUNDARY TO REFLECT THE DELETION OF AN AREA OF LAND AND AMENDING MSB 5.25.018(A), FAIRVIEW ROAD SERVICE AREA NO. 14, BY ADJUSTING

THE BOUNDARY TO REFLECT THE ADDITION OF LAND WHICH WOULD BE SPLIT BY A SERVICE AREA BOUNDARY.

a. IM No. 06-135

10. Ordinance Serial No. 06-091: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$200,000 FROM THE INFORMATION TECHNOLOGY DIVISION OPERATING BUDGET, FUND 100, TO FUND 480, FOR THE CUSTOMIZATION OF THE NEW ASSESSMENT/GIS/TAX/LAND SYSTEM PROJECT.

a. IM No. 06-136

11. Ordinance Serial No. 06-092: AN ORDINANCE APPROPRIATING AN ADDITIONAL AMOUNT OF \$1,692,842 FROM STATE FUNDS AND GRANTS TO FUND 204, EDUCATION OPERATING FUND, FOR FISCAL YEAR 2006.

a. IM No. 06-138

12. Ordinance Serial No. 06-093: AN ORDINANCE APPROPRIATING \$75,000 OF INTEREST EARNINGS ON THE 1999 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40131, FOR HOUSTON HIGH SCHOOL.

a. IM No. 06-139

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA²

1. RESOLUTIONS

a. Resolution Serial No. 06-062: A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS FOR TRANSPORTATION ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION.

(1) IM No. 06-147

b. Resolution Serial No. 06-063: A RESOLUTION SUPPORTING THE EXPORTATION OF POTATOES GROWN IN THE MATANUSKA-SUSITNA BOROUGH.
(*Sponsor: Mayor Anderson*)

(1) IM No. 06-148

² Resolution Serial Nos. 06-064 and 06-067 were pulled from the consent agenda and addressed separately.

- c. Resolution Serial No. 06-064: A RESOLUTION EXPRESSING APPRECIATION AND GRATITUDE TO PAUL R. DAUPHINAIS, PH.D., FOR HIS CONTRIBUTIONS TO THE MAT-SU COLLEGE AND TO THE CITIZENS OF THE MATANUSKA-SUSITNA BOROUGH. (*Sponsors: Assemblymembers Allen and Kvalheim*)
(1) IM No. 06-150
- d. Resolution Serial No. 06-066: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 25046, LANDFILL IMPROVEMENTS, AND FOR PROJECT NO. 25029, CENTRAL LANDFILL MONITORING WELLS, TO ALLOW FOR ADDITIONAL MONITOR WELL DRILLING AND THE PURCHASE AND TRANSPORTATION OF COMPOSTING EQUIPMENT.
(1) IM No. 06-153
- e. Resolution Serial No. 06-067: A RESOLUTION EXPRESSING OFFICIAL INTENT TO ISSUE BONDS TO FINANCE A NEW CORRECTIONAL FACILITY AND DETERMINING RELATED MATTERS.
(1) IM No. 06-155

2. ASSEMBLY MEMORANDUMS

- a. AM No 06-080: THE VACATION OF THE WEST 169 FEET OF THE 33 FOOT WIDE PATENT RESERVATION ON THE SOUTH SIDE OF GOVERNMENT LOT 22, TAX PARCEL A11, SECTION 33, TOWNSHIP 19 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE WILLOW COMMUNITY COUNCIL AREA.
- b. AM No. 06-081: THE VACATION OF THE 60 FOOT RIGHT-OF-WAY ACCESS EASEMENT WITHIN TRACT 14, ALASKA STATE LAND SURVEY 80-111, SECTION 25, TOWNSHIP 15 NORTH, RANGE 5 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE POINT MACKENZIE COMMUNITY COUNCIL AREA.

- c. AM No. 06-083: RETROACTIVE APPROVAL OF SENIOR CITIZEN AND DISABLED VETERAN EXEMPTION APPLICATIONS.
- d. AM No. 06-084: AWARD OF BID NO. 06-135 TO ALASKA FRONTIER SERVICES, LLC, IN THE CONTRACT AMOUNT OF \$203,240 FOR THE PAVING OF PARKING AREAS AND ACCESS DRIVEWAYS AT SCHOOL SITES THROUGHOUT THE BOROUGH.
- e. AM No. 06-085: AWARD OF BID NO. 06-124 TO L & N VENTURES IN THE CONTRACT AMOUNT OF \$32,000 FOR THE UPGRADE OF ALIX DRIVE TO KNIK KNACK MUD SHACK ROAD.
- f. AM No. 06-086: AWARD OF BID NO. 06-126 TO L & N VENTURES IN THE CONTRACT AMOUNT OF \$42,500 FOR THE UPGRADE OF WITHERSPOON ROAD AND PLACID PLACE.
- g. AM No. 06-087: AWARD OF BID NO. 06-129 TO WESTERN CONSTRUCTION AND EQUIPMENT IN THE CONTRACT AMOUNT OF \$52,690 FOR CULVERT REPLACEMENTS AT THE WOLF ROAD AND TAMARACK COVE DRIVE STREAM CROSSINGS.
- h. AM No. 06-089: AWARD OF BID NO. 06-141 TO KING OF DIAMONDS EXCAVATING IN THE CONTRACT AMOUNT OF \$41,750 FOR THE UPGRADE OF LONESOME DRIVE.
- i. AM No. 06-090: AWARD OF BID NO. 06-140 TO EARTH MOVING SPECIALISTS IN THE CONTRACT AMOUNT OF \$27,994 TO CONSTRUCT A CONNECTOR TO JOIN DUNBAR DRIVE WITH SKIP CIRCLE.
- j. AM No. 06-091: AWARD OF PROPOSAL NO. 06-133 TO JADE NORTH IN THE AMOUNT NOT TO EXCEED \$50,000 FOR THE FISH CREEK MANAGEMENT PLAN UPDATE.
- k. ~~AM No. 06-092: AWARD OF PROPOSAL NO. 06-109 TO COLLINS CONSTRUCTION, INC., IN THE AMOUNT OF~~

~~\$16,137,000 FOR THE CONSTRUCTION OF THE
MAT-SU CAREER CENTER.~~

- l. AM No. 06-093: AWARD OF BID NO. 06-139 TO KING OF DIAMONDS EXCAVATING IN THE CONTRACT AMOUNT OF \$32,490 TO IMPROVE DRAINAGE ALONG JUPITER AVENUE AND DIANA AVENUE.
- m. AM No. 06-095: CHANGE ORDER TO WESTERN CONSTRUCTION AND EQUIPMENT IN THE AMOUNT OF \$30,000 FOR ADDITIONAL WORK ON THE CHIPSEAL DEMONSTRATION PROJECT.
- n. AM No. 06-097: AWARD OF BID NO. 06-120 TO COOK INLET CONTRACTING, INC., IN THE CONTRACT AMOUNT OF \$422,000 FOR THE BIG LAKE ELEMENTARY SCHOOL SITE AND BUILDING IMPROVEMENTS AND THE SWANSON ELEMENTARY SCHOOL WINDOW REPLACEMENT.
- o. AM No. 06-098: AWARD OF BID NO. 06-131 TO NYE FRONTIER FORD, INC., IN THE AMOUNT OF \$27,036 FOR THE PURCHASE OF A FORD EXPEDITION FOR THE EMERGENCY SERVICES DEPARTMENT.

IX. UNFINISHED BUSINESS

- A. AM No. 06-076: APPROVAL TO ENTER INTO AN AGREEMENT WITH A STATE AGENCY TO BUILD A TEMPORARY EARTHEN/GRAVEL EMBANKMENT CONSISTING OF RIVERINE GRAVEL TO DEFLECT THE RIVER FROM THE WEST BANK OF THE MATANUSKA RIVER, IN ORDER TO PROTECT EXISTING HOMES IN THE KINGS RIVER TO SUTTON AREAS. *(Sponsor: Assemblymember Woods) (Motion Pending: 04/18/06)*

X. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 06/06/06, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 06-094: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$75,000 FROM THE HUMAN RESOURCES DIVISION FISCAL YEAR 2006 OPERATING BUDGET, FUND 100, TO FUND 480, PROJECT NO. 45195, FOR THE REVIEW AND REVISION OF THE CLASSIFICATION AND PAY PLAN FOR THE BOROUGH EMPLOYEES.
 - a. IM No. 06-137

2. Ordinance Serial No. 06-095: AN ORDINANCE AWARDDING PROPOSAL NO. 06-102 TO MARITAL II TRUST FOR BID 06-102 IN THE AMOUNT OF \$88,500 FOR THE PURCHASE OF APPROXIMATELY 10.5 ACRES OF LAND ON WEST HORIZON DRIVE IN THE KNIK LAKE AREA AND TO CLASSIFY THE PROPERTY AS RESERVED USE – EMERGENCY SERVICE FACILITY, FOR USE BY THE DEPARTMENT OF EMERGENCY SERVICES FOR A FUTURE FIRE STATION (MSB 4558).
 - a. IM No. 06-141

3. Ordinance Serial No. 06-096: AN ORDINANCE ACCEPTING AND APPROPRIATING \$71,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO FUND 480, PROJECT NO. 45196, AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT TO DEVELOP A HISTORIC PRESERVATION PLAN FOR REGIONS THAT MAY BE IMPACTED BY CONSTRUCTION OF THE KNIK ARM BRIDGE WITHIN THE MATANUSKA-SUSITNA BOROUGH.
 - a. Resolution Serial No. 06-068: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO DEVELOP A HISTORIC PRESERVATION PLAN FOR THE REGION THAT MAY BE IMPACTED BY CONSTRUCTION OF THE KNIK ARM BRIDGE WITHIN THE MATANUSKA-SUSITNA BOROUGH.
 - (1) IM No. 06-145

4. Ordinance Serial No. 06-097: AN ORDINANCE AMENDING MSB 24.05.010, TO ADD THE DEFINITIONS OF BOARDING FACILITY AND BREEDING FACILITY.
(Sponsor: Assemblymember Vehrs)
 - a. IM No. 06-149

5. Ordinance Serial No. 06-098: AN ORDINANCE ADOPTING AN AMENDMENT TO THE MATANUSKA-SUSITNA BOROUGH RECREATIONAL TRAILS PLAN COMPONENT OF THE BOROUGH'S COMPREHENSIVE PLAN THAT ADDS TRAILS AND TRAIL SYSTEMS.
 - a. IM No. 06-154

6. Ordinance Serial No. 06-099: AN ORDINANCE AMENDING MSB 3.38.040(A), TO CHANGE THE MAXIMUM AMOUNT ALLOWED FOR THE ENHANCED 911 SURCHARGE ON LOCAL WIRELESS AND WIRELINE TELEPHONE SERVICE.
 - a. Resolution Serial No. 06-069: A RESOLUTION SETTING THE SURCHARGE FOR WIRELESS ENHANCED 911 SYSTEMS FOR THE PERIOD OF JULY 1, 2006, THROUGH JUNE 30, 2007.
 - (1) IM No. 06-157

B. INTRODUCTION (For public hearing - 06/20/06, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 06-100: AN ORDINANCE ENACTING MSB CHAPTER 2.47 OF THE BOROUGH CODE ENTITLED, "BOROUGHWIDE RECORDS MANAGEMENT PROGRAM."
(Sponsor: Assemblymember Vehrs)
 - a. IM No. 06-158

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT