

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on June 3, 2014, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 3:30 p.m. by Mayor Larry DeVilbiss for the purpose of holding an annual evaluation of the Borough Manager and the Borough Attorney.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

- Mr. Jim Sykes, Assembly District No. 1
- Mr. Matthew Beck, Assembly District No. 2
- Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)
- Mr. Steve Colligan, Assembly District No. 4 (*entered at 3:34 p.m.*)
- Mr. Jim Colver, Assembly District No. 6 (*attended telephonically*)
- Mr. Vern Halter, Assembly District No. 7 (*entered at 3:45 p.m.*)

Assembly members absent and excused were:

- Mr. Darcie K. Salmon, Assembly District No. 5

Staff in attendance were:

- Ms. Lonnie R. McKechnie, Borough Clerk
- Mr. John Moosey, Borough Manager
- Mr. Nicholas Spiropoulos, Borough Attorney
- Ms. Jamie Newman, Deputy Borough Clerk

**III. APPROVAL OF AGENDA**

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Zaz Hollander, a member of the public.

**V. ITEMS OF BUSINESS**

**A. Executive Session** (*For Subjects That Tend To Prejudice The Reputation And Character Of Any Person Provided The Person May Request A Public Discussion.*)

1. Annual Evaluation of the Borough Manager

## 2. Annual Evaluation of the Borough Attorney

Mayor DeVilbiss asked Mr. Moosey if he wanted his evaluation held in public or executive session.

Mr. Moosey requested that his evaluation be held in executive session.

Mayor DeVilbiss asked Mr. Spiropoulos if he wanted his evaluation held in public or executive session.

Mr. Spiropoulos requested that his evaluation be held in executive session.

**MOTION:** Assemblymember Arvin moved to enter executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion, in particular, to hold the annual evaluation of the Manager and Attorney. Those present in the executive session will be the Mayor, the members of the Assembly, the Manager during his evaluation and the Attorney during his evaluation.

**VOTE:** The motion passed without objection and the Assembly moved into executive session at 3:35 p.m.

**MOTION:** Assemblymember Arvin moved to exit executive session.

**VOTE:** The motion passed without objection and the Assembly exited executive session at 5:26 p.m.

**MOTION:** Assemblymember Arvin moved to increase the Manager's salary by 3 percent.

Assemblymember Arvin:

- spoke to the Manager's accomplishments; and
- added that the Manager did well in preparing the fiscal year 2015 budget.

**VOTE:** The motion passed without objection.

**MOTION:** Assemblymember Arvin moved to increase the Attorney's base salary to \$152,000.

Assemblymember Arvin spoke to the accomplishments of the Attorney and commended him on the success of the Port MacKenzie Railroad project litigation.

**VOTE:** The motion passed without objection.

## **VI. AUDIENCE PARTICIPATION**

*(There were no comments made.)*

## VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Beck expressed appreciation to Mr. Moosey and Mr. Spiropoulos for the expertise they bring to the Borough.

Assemblymember Halter:

- thanked Mr. Moosey for his service;
- related that Mr. Moosey has done an excellent job organizing staff positions;
- spoke to the outstanding work of Mr. Spiropoulos; and
- thanked Mr. Spiropoulos for his years of service.

Assemblymember Colligan:

- spoke in appreciation of Mr. Moosey and his staff; and
- thanked Mr. Spiropoulos for his work.

Assemblymember Sykes:

- related that the discussions held in executive session were of value;
- added that he enjoys working with Mr. Moosey and Mr. Spiropoulos; and
- further added that they are a great asset to the Borough.

Mr. Spiropoulos:

- invited the Assembly to contact him at any time; and
- added that the success of the Port MacKenzie Railroad project litigation was a team effort.

Mr. Moosey:

- thanked the Assembly; and
- added that he truly appreciates working for the Borough.

Mr. DeVilbiss related that overall he and the Assembly are very happy with the Manager and Attorney.

**VIII. ADJOURNMENT**

The regular meeting adjourned at 5:37 p.m.



LARRY DeVILBISS, Borough Mayor

ATTEST:



LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 06/03/14