

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JUNE 3, 2014

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 05/07/14
- B. Special Assembly Meeting: 05/08/14

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District
- 3. Aviation Advisory Board - Mr. Archie Giddings

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Economic Development

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Caswell FSA Board of Supervisors: 01/08/14
- b. Greater Talkeetna RSA Board of Supervisors: 01/09/14, Resolution Serial No. 14-01
- c. Local Road Service Area Advisory Board: 02/20/14, 03/20/14, Resolution Serial No. 14-01
- d. Planning Commission: 04/21/14, Resolution Serial Nos. 14-06(AM), 14-07
- e. Platting Board: 02/20/14
- f. Port Commission: 01/20/14

2. Community Council Minutes:

- a. Chickaloon Community Council: 01/08/14, 02/12/14, 03/12/14
- b. Talkeetna Community Council: 09/09/13, 11/04/13, 12/02/13, 01/06/14, 02/03/14,

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 14-126:** An Informational Memorandum Advising The Assembly Of A Proposition Ballot Language Change Made To The Reapportionment Plan As Adopted By Ordinance Serial No. 14-058.

VII. UNFINISHED BUSINESS

VIII. VETO

IX. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

1. **Ordinance Serial No. 14-069:** An Ordinance Accepting And Appropriating \$55,000 From The United States Fish And Wildlife Service To Fund 480, Project No. 45275, For The Mat-Su Wetlands Hydrology Project.
 - a. **Resolution Serial No. 14-046:** A Resolution Establishing The Scope Of Work And Budget And Authorizing The Manager To Enter Into The Necessary Agreements With The United States Fish And Wildlife Service And The United States Geological Survey For The Mat-Su Wetlands Hydrology Project.
 - (1) IM No. 14-106
2. **Ordinance Serial No. 14-070:** An Ordinance Authorizing The Manager To Dedicate A Public Use Easement Over Borough-Owned Tidelands To Knik Arm Bridge And Toll Authority (KABATA) For The Purpose Of Constructing A Toll Bridge Crossing To Connect The Municipality Of Anchorage To Existing KABATA Right-Of-Way Within The Port Mackenzie District (MSB006832).
 - a. IM No. 14-108
3. **Ordinance Serial No. 14-071:** An Ordinance Approving The Land Classification Of Certain Borough Parcels Lying Within Township 14 North, Range 4 West, Sections 2, 3, 16, 17, And 18, Seward Meridian, As Commercial, Industrial, And Watershed Lands For The Purpose Of Inclusion In The Future Boundary Expansion Of Port MacKenzie Special Land Use District (MSB006894).
 - a. IM No. 14-109
4. **Ordinance Serial No. 14-072:** An Ordinance Accepting And Appropriating \$23,760 From The Alaska State Department Of Natural Resources, Office Of History And Archaeology, To Fund 480, Project No. 47011, For The Purpose Of Conducting An Archaeological Survey And Inventory Of Sites Within The Proposed Fish Creek Townsite And Its Surrounds.
 - a. **Resolution Serial No. 14-047:** A Resolution Approving The Scope Of Work And Budget For The Purpose Of Conducting An Archaeological Survey And Inventory Of Sites Within The Proposed Fish Creek Townsite And Its Surrounds.
 - (1) IM No. 14-110
5. **Ordinance Serial No. 14-073:** An Ordinance Approving A Supplemental Appropriation Of \$66,000 From Knik Road Service

Area No. 17 Fund Balance, Fund 274, To Knik Road Service Area No. 17 Fiscal Year Operating Budget, Fund 274.

a. IM No. 14-113

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 14-048:** A Resolution Recognizing The Importance Of Avalanche Safety For The Citizens Of Alaska And Supporting The Alaska Avalanche Information Center/Hatcher Pass And The Vision Of Establishing An Avalanche Safety Cabin In Hatcher Pass To Serve As An Avalanche Safety Center. *(Sponsored by Assemblymember Colver)*
(1) IM No. 14-107

b. **Resolution Serial No. 14-049:** A Resolution Amending The Budgets For Project Nos. 10057.1876, 10057.1878, 10057.1883, 10057.1884 And 10063.1804 And Approving The Scope Of Work And Budget For Project No. 10057.1882 To Allow For Completion Of All Necessary Repairs, Renovations And Upgrades To The Dorothy Swanda Jones Administration Building.
(1) IM No. 14-083

2. ACTION MEMORANDUMS

a. **AM No. 14-065:** Approval Of A Contract Amendment To 14-079P with CRW Engineering Group LLC In The Amount Not To Exceed \$153,373 For The Dorothy Swanda Jones Building Phase II Design Services, Project No. 10057.

b. **AM No. 14-066:** Award Of Bid 14-149B To Hattenburg Dilley & Linnell In The Contract Amount Of \$108,936 For The Joe Redington Sr. Junior/Senior High School Special Inspections.

c. **AM No. 14-067:** Vacation Of A 15-Foot Wide Utility Easement Within Tract C, Stormy Hill Landing, Plat No. 2004-118, Located In Section 23, Township 18 North, Range 1 East, Seward Meridian.

d. **AM No. 14-068:** Approval To Enter Into A Utility Agreement With Matanuska Telephone Association In The Amount Of

\$369,873 For Utility Relocation Within The Seldon Road And Lucille Street Upgrade And Intersection Improvements, Project No. 35406-9102.

- e. **AM No. 14-069:** Approval To Enter Into A Utility Agreement With ENSTAR Natural Gas Company In The Amount Of \$498,229 For Utility Relocation Within The Seldon Road And Lucille Street Upgrade And Intersection Improvements, Project No. 35406-9100-9102.
- f. **AM No. 14-070:** Approval To Enter Into A Utility Agreement With ENSTAR Natural Gas In The Amount Of \$307,536 For Utility Relocation Within The Vine Road Upgrade, Project No. 35410-1001.
- g. **AM No. 14-071:** Approval To Enter Into A Utility Agreement With Matanuska Telephone Association In The Amount Of \$406,326 For Utility Relocation Within The Bogard Road Extension East, Project No. 35299-9202.
- h. **AM No. 14-072:** Approval To Enter Into A Utility Agreement With Matanuska Electric Association In The Amount Of \$483,200 For Utility Relocation Within The Bogard Road Extension East, Project No. 35299-9202.
- i. **AM No. 14-073:** Approval To Enter Into A Utility Agreement With General Communication, Inc. In The Amount Of \$133,530 For Utility Relocation Within The Bogard Road Extension East, Project No. 35299-9202.
- j. **AM No. 14-075:** Award Of Proposal 14-135P To Hattenburg Dille And Linnell, HDR Alaska, Inc., Lounsbury & Associates, And USKH, Inc. In An Amount Not To Exceed \$500,000 Each Per Year For Engineering and Surveying Services For Right-Of-Way Identification, Survey, And Engineering Of Public Road Projects Throughout The Borough.
- k. **AM No. 14-076:** Authorization To Purchase A One Year Extended Software Maintenance Silver Support Agreement From Microdata In The Amount Of \$121,519.44 For The E-911 System.
- l. **AM No. 14-077:** Approval Of A Contract Amendment For Purchase Order 2013-2629 To HDR Alaska, Inc. In The

Amount Of \$94,607.40 For The South Big Lake Road Realignment, Project No. 30043-9106.

- m. **AM No. 14-078:** Award Of Proposal 14-139P To Howdie Inc. In The Contract Amount Of \$1,900,000 For Caswell Public Safety Building, Station 13-1, Design - Build, Phase II.
- n. **AM No. 14-079:** Award Of Bid No. 14-121B To Scarsella Bros, Inc. In The Contract Amount Of \$20,115,007.31 For The Bogard Road Extension East Project.
- o. **AM No. 14-080:** Award Of Proposal 14-086P To Hattenburg, Dilley & Linnell, LLC In The Contract Amount Of \$149,716 For The Port MacKenzie Industrial Park Water And Sewer Feasibility Study.
- p. **AM No. 14-081:** Award Of Bid No. 14-146B To Valley General Construction, LLC In The Contract Amount Of \$175,615 For Patsy Street Improvements.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 06/17/14, Assembly Chambers)

- 1. **Ordinance Serial No. 14-051:** An Ordinance Adopting MSB 15.24.030 (B) (37), Matanuska-Susitna Borough Energy Policy. *(Sponsored by Assemblymember Colligan)*
 - a. IM No. 14-067
- 2. **Ordinance Serial No. 14-076:** An Ordinance To Submit An Advisory Question To The Qualified Non-Areawide Voters Of The Borough At The October 7, 2014, Regular Borough Election To Determine Whether The Public Supports Zoning Within The Matanuska-Susitna Borough. *(Sponsored by Assemblymember Salmon)*
 - a. IM No. 14-023
- 3. **Ordinance Serial No. 14-078:** An Ordinance Extending The Time Limit For Completion Of Borough Capital Projects.
 - a. IM No. 14-111
- 4. **Ordinance Serial No. 14-079:** An Ordinance Approving Request For Assembly Approval From Agricultural Rights Owner Of MSB000471 To Subdivide The 40-Acre Parcel Containing The Home Site From The Parent Parcel And Convey All Or Part Of The Property To A New Owner (MSB000471).
 - a. IM No. 14-114

5. **Ordinance Serial No. 14-081:** An Ordinance Approving A Supplemental Appropriation Of \$11,724 Of Revenues From Public Donations And Animal Supply Sales To The Fiscal Year 2014 Animal Care And Regulation Division Operating Budget, And Reappropriating \$11,724 From The Fiscal Year 2014 Animal Care And Regulation Division Operating Budget, Fund 200, To Fund 480, Project No. 45276, For The Mobile Animal Spay/Neuter Hospital.
 - a. IM No. 14-120

6. **Ordinance Serial No. 14-082:** An Ordinance Adopting MSB 15.24.030(C)(41) The Caswell Lake, Lake Management Plan, And Amending MSB 17.59, Lake Management Plan Implementation.
 - a. IM No. 14-123

7. **Ordinance Serial No. 14-083:** An Ordinance Reappropriating \$89,200 From Planning And Land Use Department's Fiscal Year 2014 Operating Budget, Fund 100, To Fund 480, Project No. 20280, For The Long Range Transportation Plan, Project No. 47021, Salmon Trends Report, And Project No. 47038 Regional Transportation Planning.
 - a. **Resolution Serial No. 14-052:** A Resolution Approving The Scope Of Work And Budget For The Long Range Transportation Plan, The Salmon Trends Report, And Regional Transportation Planning.
 - (1) IM No. 14-125

8. **Ordinance Serial No. 14-084:** An Ordinance Appropriating \$900,000 From The School Site Acquisition Reserve, Fund 100 To Fund 400 For The Utilities Design And Construction And An Additional \$350,000 To Fund 430 For The Design And Road Improvements For The New Knik Area Middle/High School, Authorize The Transfer Of Expenditures To The State Legislative Grants Once Accepted And Appropriated And The Reappropriation Of The \$1,250,000 Back To The School Site Acquisition Reserve.
 - a. IM No. 14-127

9. **Ordinance Serial No. 14-085:** An Ordinance Accepting And Appropriating \$6,000 From The Alaska State Department Of Commerce, Community, And Economic Development To Fund 480, Project No. 47040, For Federal Emergency Management Agency Training.
 - a. **Resolution Serial No. 14-053:** A Resolution Approving The Scope Of Work And Budget For Federal Emergency Management Agency Training.
 - (1) IM No. 14-128

10. **Ordinance Serial No. 14-086:** An Ordinance Amending MSB 3.15.037 To Provide For A Residential Real Property Tax Exemption Of \$68,000 Of The Assessed Value Of Real Property Owned And Occupied As A Permanent Abode By A Resident Who Is 65 Years Of Age Or Older, A Disabled Veteran, Or A Person At Least 60 Years Old Who Is A Widow Or Widower Of A Person Who Was Qualified For The Exemption, And Submitting The Question To The Qualified Voters At The October 7, 2014, Regular Borough Election. *(Sponsored by Assemblymember Arvin)*
 - a. IM No. 14-131

11. **Ordinance Serial No. 14-087:** An Ordinance Reappropriating \$210,000 From The Fiscal Year 2014 Information Technology Department's Operating Budget To Fund 480 For Areawide Computer Replacements.
 - a. **Resolution Serial No. 14-054:** A Resolution Approving The Scope Of Work And Budget For The Areawide Computer Replacement Project.
 - (1) IM No. 14-132

12. **Ordinance Serial No. 14-088:** An Ordinance To Submit An Advisory To The Qualified Areawide Voters Of The Borough At The October 7, 2014, Regular Borough Election To Determine Whether The Public Supports Splitting The Matanuska-Susitna Borough Into Two Separate Boroughs. *(Sponsored by Assemblymember Salmon)*
 - a. IM No. 14-133

13. **Ordinance Serial No. 14-089:** An Ordinance Appropriating \$350,000 From Fiscal Year 2015 Areawide Fund Balance To The West Butte Parking Lot And Trail, Government Peak Chalet Kitchen, France Road Crevasse Moraine Trailhead And Trail Improvements; Jordan Lake Park Improvements, And Purchase Of The Fireweed Building. *(Sponsored by Assemblymembers Beck and Halter)*
 - a. IM No. 14-134

14. **Ordinance Serial No. 14-090:** An Ordinance Amending MSB 3.04.095, General Fund Balance Policy And Reservations.
 - a. IM No. 14-135

15. **Ordinance Serial No. 14-091:** An Ordinance Providing The City Of Palmer A Full Distribution Under The Motor Vehicle Tax For Borough Fiscal Year 2014. *(Sponsored by Assemblymember Beck)*
 - a. IM No. 14-124

- B. MAYORAL NOMINATIONS AND APPOINTMENTS
 - 1. VACANCY REPORT
 - C. OTHER NEW BUSINESS
 - D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)
-
- XI. RECONSIDERATION
 - XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS
 - XIII. EXECUTIVE SESSION
 - XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**