

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Vacant

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Michelle R. Church, District 3
Mark Ewing, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JUNE 16, 2009

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 05/05/09

B. Special Assembly Meeting: 05/07/09

C. Special Assembly Meeting: 05/09/09

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Board of Equalization: 04/16/09, 04/21/09, 04/22/09, 04/23/09, 04/27/09, 04/28/09, 04/29/09, 04/30/09, 05/05/09, 05/06/09, 05/07/09, 05/11/09, 05/12/09, 05/13/09, 05/14/09, 05/19/09, 05/20/09, 05/21/09, 05/22/09
- b. Enhanced 911 Advisory Board: 03/10/09
- c. Local Emergency Planning Committee: 03/18/09
- d. Mayor's Blue Ribbon Sportsmen Committee: 02/12/09
- e. Planning Commission: 04/06/09
- f. Platting Board: 02/19/09, 03/05/09, 03/19/09, 04/02/09
- g. Port Commission: 01/19/09
- h. West Lakes FSA Board of Supervisors: 02/17/09

2. Community Council Correspondence:

- a. Meadow Lakes Community Council: 03/04/09
- b. Talkeetna Community Council: 01/05/09, 02/02/09
- c. Willow Area Community Organization: 01/05/09, 02/16/09

G. INFORMATIONAL MEMORANDUMS

1. IM No. 09-141: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF MAY 1, 2009 TO MAY 31, 2009.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

- B. PUBLIC HEARINGS (Three minutes per person.)

1. Resolution Serial No. 09-048: A RESOLUTION SUPPORTING AND APPROVING THE RECOMMENDATIONS OF THE HUMAN SERVICES TRANSPORTATION COORDINATION PLAN, PHASE II.
 - a. IM No. 09-115

2. Ordinance Serial No. 09-070: AN ORDINANCE APPROVING AN APPROPRIATION OF \$80,000 FROM FAIRVIEW ROAD SERVICE AREA NO. 14 FUND BALANCE, FUND 271, TO FUND 410, PROJECT NO. 35019, FOR FAIRVIEW ROAD SERVICE AREA NO. 14, ABBY BOULEVARD RAILROAD ROADWAY CROSSING.
 - a. IM No. 09-105

3. Ordinance Serial No. 09-071: AN ORDINANCE AMENDING MSB 3.38, ENHANCED 911 SERVICES, TO DESIGNATE THE TWO BOROUGH PUBLIC SAFETY ANSWERING POINTS WITH SELECTIVE ROUTERS, AS DEMARCATION POINTS FOR DELIVERY OF 911 CALLS BY CARRIERS.
 - a. IM No. 09-111

4. Ordinance Serial No. 09-072: AN ORDINANCE CREATING GOLDEN CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 435, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 09-123

5. Ordinance Serial No. 09-073: AN ORDINANCE REAPPROPRIATING \$82,450 FROM THE INFORMATION TECHNOLOGY DEPARTMENT, FUND 100, TO FUND 480 PROJECT NO. 45171, FOR A GOVERN PROJECT EMPLOYEE.
 - a. IM No. 09-127

6. Ordinance Serial No. 09-075: AN ORDINANCE REAPPROPRIATING \$60,051 FROM FISCAL YEAR 2009, PUBLIC WORKS ADMINISTRATION OPERATING BUDGET, FUND 100, TO THE EMERGENCY MATERIAL STORAGE ENCLOSURES CAPITAL PROJECT, FUND 480, PROJECT NO. 47503.
 - a. IM No. 09-122

7. Ordinance Serial No. 09-076: AN ORDINANCE REAPPROPRIATING \$100,656 FROM PLANNING DIVISION'S FISCAL YEAR 2009 OPERATING BUDGET, FUND 100, TO FUND 480, PROJECT NO. 47008, FOR THE TOWER MASTER PLAN; PROJECT NO. 47017, FOR THE TITLE 17 AMENDMENTS; PROJECT NO. 20346, FOR THE PARKS HIGHWAY SCENIC CORRIDOR STUDY; \$19,720 FROM PLANNING DIVISION'S FISCAL YEAR 2009 OPERATING BUDGET, FUND 100, TO FUND 425, PROJECT NO. 45159, FOR THE BOROUGH CONTINUITY OF OPERATIONS PLAN/CONTINUITY OF GOVERNMENT PLAN; \$91,585 FROM ENVIRONMENTAL DIVISION'S FISCAL YEAR 2009 OPERATING BUDGET, FUND 100, TO FUND 480, PROJECT NO. 47018, MATANUSKA RIVER MANAGEMENT PLAN; \$15,000 FROM CULTURAL RESOURCE DIVISION'S FISCAL YEAR 2009 OPERATING BUDGET, FUND 100, TO FUND 480, PROJECT NO. 20369, FOR THE HISTORIC PRESERVATION PLAN FOR NORTHERN ALASKA RAILROAD/PARKS HIGHWAY; AND \$102,000 FROM THE TRANSPORTATION DIVISION FISCAL YEAR 2009 OPERATING BUDGET, FUND 100, TO FUND 480, PROJECT NO. 45005, PORT MACKENZIE MASTER PLAN UPDATE; PROJECT NO. 20346, SOUTH DENALI VISITOR CENTER TRAFFIC STUDY; AND PROJECT NO. 45179, PUBLIC FACILITIES PLAN.
 - a. Resolution Serial No. 09-053: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TOWER MASTER PLAN, THE TITLE 17 AMENDMENTS, THE PARKS HIGHWAY SCENIC CORRIDOR STUDY, THE MATANUSKA RIVER MANAGEMENT PLAN; THE HISTORIC PRESERVATION PLAN FOR NORTHERN ALASKA RAILROAD PARKS HIGHWAY, THE PORT MACKENZIE MASTER PLAN UPDATE, THE SOUTH DENALI VISITOR CENTER TRAFFIC STUDY, THE PUBLIC FACILITIES PLAN, AND THE BOROUGH CONTINUITY OF OPERATIONS PLAN/CONTINUITY OF GOVERNMENT PLAN.
 - (1) IM No. 09-125
8. Ordinance Serial No. 09-077: AN ORDINANCE EXTENDING THE TIME LIMIT FOR COMPLETION OF BOROUGH CAPITAL PROJECTS.
 - a. IM No. 09-126
9. Ordinance Serial No. 09-079: AN ORDINANCE REAPPROPRIATING \$18,500 FROM FUND 203, LAND AND

RESOURCE MANAGEMENT DIVISION FISCAL YEAR 2009 OPERATING BUDGET, TO A NON-LAPSING, CAPITAL PROJECT NO. 47109, FUND 480, FOR CONDUCTING A REGENERATION SURVEY AND REPORT ON THE CHIJUK CREEK TIMBER SALE AREA.

a. Resolution Serial No. 09-054: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 47109, REGENERATION SURVEY AND REPORT FOR THE CHIJUK CREEK TIMBER SALE AREA.

(1) IM No. 09-131

10. Ordinance Serial No. 09-080: AN ORDINANCE APPROPRIATING \$19,255,000 TO FUND 400, SCHOOL PROJECTS, FOR THE ACQUISITION, CONSTRUCTION, AND INSTALLATION OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS WITHIN THE BOROUGH AND FOR RELATED ISSUANCE COSTS FOR THE 2009 SERIES "A" GENERAL OBLIGATION SCHOOL BONDS.

a. IM No. 09-132

11. Ordinance Serial No. 09-081: AN ORDINANCE APPROPRIATING \$98,500 OF INTEREST EARNINGS ON THE 2006 SERIES "A" GENERAL OBLIGATION BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40164, FOR WASILLA HIGH SCHOOL REMODEL PROJECT.

a. IM No. 09-134

12. Ordinance Serial No. 09-082: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$20,000 FROM THE FISCAL YEAR 2009 ADMINISTRATION DEPARTMENT OPERATING BUDGET, FUND 100, TO FUND 490, PROJECT NO. 75002, FOR CONTRACTUAL SERVICES RELATED TO THE HATCHER PASS SKI AREA PROJECT.

a. IM No. 09-135

13. Ordinance Serial No. 09-083: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$25,000 FROM THE FISCAL YEAR 2009 ADMINISTRATION DEPARTMENT OPERATING BUDGET, FUND 100, TO FUND 450, PROJECT NO. 70001, FOR A LIFE CYCLE COST ANALYSIS OF THE M/V SUSITNA.

a. IM No. 09-136

- C. AUDIENCE PARTICIPATION (Three minutes per person.)
- D. CONSENT AGENDA

- 1. RESOLUTIONS

- a. Resolution Serial No. 09-055: A RESOLUTION ESTABLISHING FEES FOR PARK AND RECREATIONAL FACILITIES, LIBRARIES, AND COMMUNITY ENRICHMENT PROGRAMS.
(1) IM No. 09-138
- b. Resolution Serial No. 09-056: A RESOLUTION AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF WASILLA FOR ANIMAL SHELTER AND ON-CALL SERVICES.
(1) IM No. 09-147

- 2. ASSEMBLY MEMORANDUMS

- a. AM No. 09-055: AWARD OF BID NO. 09-118 TO TEW'S INC. IN AN AMOUNT NOT TO EXCEED \$327,070, FOR THE TRANSPORTATION OF SOLID WASTE FOR FISCAL YEAR 2010.
- b. AM No. 09-057: AWARD OF BID NO. 09-095 TO KOPPERUD TRANSPORTATION INC. IN A CONTRACT AMOUNT OF \$109,807.10 FOR THE TRELIS AVENUE DRAINAGE PROJECT.
- c. AM No. 09-058: AUTHORIZING THE PURCHASE OF AN AMBULANCE FROM BRAUN NORTHWEST, INC. IN AN AMOUNT OF \$144,795.
- d. AM No. 09-059: REQUEST APPROVAL TO EXTEND THE CURRENT PROJECT MANAGEMENT ADMINISTRATIVE ASSISTANT AND CONSTRUCTION INSPECTOR EMPLOYEES.
- e. AM No. 09-060: VACATION OF PORTIONS OF EAST CHICKALOON ROAD WITHIN WILLIWAW SUBDIVISION NO. 2, PLAT NO. W-76, PALMER RECORDING DISTRICT, LOCATED WITHIN THE

NORTHEAST ¼ OF SECTION 2, TOWNSHIP 17 NORTH,
RANGE 1 WEST, SEWARD-MERIDIAN, ALASKA.

- f. AM No. 09-062: APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE FEDERAL HIGHWAY ADMINISTRATION, THE ALASKA STATE PRESERVATION OFFICER AND THE MATANUSKA-SUSITNA BOROUGH FOR THE KNIK ARM CROSSING PROJECT.
- g. AM No. 09-063: APPROVE THE EXTENSION OF CONTRACT NO. 04-098 WITH NORTHSTAR GROUP FOR FEDERAL LOBBYIST SERVICES FOR ONE YEAR IN THE AMOUNT OF \$75,000.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 07/21/09, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 09-084: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$34,473 FROM THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FUND BALANCE, FUND 259, TO THE GREATER PALMER FIRE SERVICE AREA FISCAL YEAR 2010 OPERATING BUDGET, FUND 259, TO PAY FOR FISCAL YEAR 2010 FIRE PROTECTION SERVICES FROM JULY 1, 2009, THROUGH JUNE 30, 2010.
 - a. IM No. 09-130
 - b. AM No. 09-044: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT FOR FIRE PROTECTION SERVICES WITH THE CITY OF PALMER FOR THE CONTRACT PERIOD OF JULY 1, 2009, TO JUNE 30, 2010, IN AN AMOUNT NOT TO EXCEED \$300,260.50
 - 2. Ordinance Serial No. 09-085: AN ORDINANCE APPROVING AUTHORIZATION FOR THE MANAGER TO COMPLETE ALL DOCUMENTS AND AGREEMENTS IN ORDER TO SUBORDINATE THE BOROUGH'S INTEREST IN THE REAL PROPERTY MORE FULLY DESCRIBED AS LOT 2, WILLOW COMMUNITY SUBDIVISION, PLAT NO. 2005-87, TO ALASKA HOUSING FINANCE CORPORATION INTEREST AS

REQUIRED BY ALASKA HOUSING FINANCE CORPORATION IN ORDER TO PROVIDE FINANCING TO THE DEVELOPER FOR THE PUBLIC PURPOSE OF WILLOW AREA SENIORS, INC., SENIOR HOUSING TO BE LOCATED ON THE REAL PROPERTY, WHILE STILL REQUIRING THE USE OF THE PROPERTY FOR A PUBLIC PURPOSE AND PRESERVING THE BOROUGH'S ABILITY TO ENSURE THE SAME.

a. IM No. 09-137

3. Ordinance Serial No. 09-086: AN ORDINANCE ADOPTING MSB 04.10, AVIATION ADVISORY BOARD.

a. IM No. 09-139

4. Ordinance Serial No. 09-087: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR THE SULLIVAN AVENUE AT BODENBURG CREEK BIOENGINEERING PROJECT, PROJECT NO. 30102.

a. Resolution Serial No. 09-057: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SULLIVAN AVENUE AT BODENBURG CREEK BIOENGINEERING PROJECT, PROJECT NO. 30102.

(1) IM No. 09-140

5. Ordinance Serial No. 09-088: AN ORDINANCE APPROPRIATING \$499,108.13 TO FUND 300, FOR CAPITALIZED INTEREST AND \$135,318.27 TO FUND 400, SCHOOL PROJECTS, FOR RELATED ISSUANCE COSTS FOR THE 2009 SERIES "A" GENERAL OBLIGATION SCHOOL BONDS.

a. IM No. 09-149

6. Ordinance Serial No. 09-089: AN ORDINANCE AMENDING MSB 3.04.110, REPORTING AND LAPSE OF APPROPRIATIONS, TO CHANGE THE MANNER IN WHICH UNEXPENDED SCHOOL DISTRICT FUNDS LAPSE. *(Sponsored by Assemblymembers Bettine and Church.)*

a. IM No. 09-152

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

X. RECONSIDERATION

A. Ordinance Serial No. 09-068: AN ORDINANCE AMENDING MSB 3.04.110 TO CHANGE THE MANNER IN WHICH UNEXPENDED SCHOOL DISTRICT FUNDS LAPSE. *(Sponsored by Assemblymember Wells)(Reconsideration filed on 06/03/09 by Assemblymember Ewing)*
(1) IM No. 09-108

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.