

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on June 17, 2003, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4 p.m. by Mayor Timothy L. Anderson for the purpose of conducting the annual evaluation of the borough manager.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. J. Bruce Bush, Assembly District No. 1
Mr. Bill Allen, Assembly District No. 2
Mr. Talis J. Colberg, Assembly District No. 3
Ms. Mary Kvalheim, Assembly District No. 4
Ms. Jody Simpson, Assembly District No. 5
Ms. Kelly Ladere, Assembly District No. 7

Assembly members absent and excused were:

Mr. Jim Colver, Assembly District No. 6 (Deputy Mayor)

Staff in attendance was:

Ms. Sandra A. Dillon, Borough Clerk
Mr. John Duffy, Borough Manager

III. APPROVAL OF AGENDA

Mayor Timothy L. Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Duffy.

V. EXECUTIVE SESSION *(for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.)*

A. Annual Evaluation – Borough Manager

Mayor Anderson noted that Mr. Duffy had the option of exiting into executive session to conduct his annual evaluation.

Ms. Duffy stated that it would be his preference to hold the evaluation in open session if there were

no objections from the Assembly.

Mr. Duffy reviewed the tasks, accomplishments, and challenges faced during the past year.

Discussion ensued regarding the professional performance of the Manager.

MOTION: Assemblymember Ladere moved to increase the Manager's salary by 4 percent (\$3,840) for an annual salary of \$99,840.

VOTE: The main motion to increase the Manager's annual salary by 4 percent passed without objection.

V. AUDIENCE PARTICIPATION

(There were no persons present who wished to testify.)

VI. MAYOR AND ASSEMBLY COMMENTS

The Assembly commented favorably regarding the manager's performance.

Assemblymember Bush:

- informed the Assembly that he attended the reception at Evergreen Resources; and
- suggested a questionnaire be distributed to employees on employee satisfaction.

Assemblymember Allen:

- advised the Assembly that he had invited members of the legislature to visit the Borough; and
- spoke to the beauty and importance of the Borough.

Mayor Anderson:

- stated that the Borough had a good working relationship with the federal and state agencies because we deliver and that we only ask for what we need;
- voiced disappointment that he couldn't be at the Governor's port authority signing but hadn't heard about it until the last minute; and
- voiced concern that the bridge could become part of the Port of Anchorage and encouraged the Borough to remain active in this project.

VII. ADJOURNMENT

The special meeting adjourned at 5 p.m.

JIM COLVER, Deputy Borough Mayor

ATTEST:

MICHELLE M. MCGEHEE, Acting Borough Clerk

Minutes Approved: July 15, 2003