

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on June 17, 2014, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4:30 p.m. by Mayor Larry DeVilbiss for the purpose of holding an annual evaluation of the Borough Clerk.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

- Mr. Jim Sykes, Assembly District No. 1
- Mr. Matthew Beck, Assembly District No. 2
- Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)(*arrived at 5:05 p.m.*)
- Mr. Steve Colligan, Assembly District No. 4 (*attended the meeting telephonically until 5:06 p.m. at which time he entered the meeting physically*)
- Mr. Darcie K. Salmon, Assembly District No. 5
- Mr. Jim Colver, Assembly District No. 6
- Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

- Ms. Lonnie R. McKechnie, Borough Clerk
- Ms. Shannon Bodolay, Assistant Borough Attorney

**III. APPROVAL OF AGENDA**

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Eugene Haberman, a member of the audience.

**V. ITEMS OF BUSINESS**

**A. Executive Session** (*For Subjects That Tend To Prejudice The Reputation And Character Of Any Person Provided The Person May Request A Public Discussion.*)

1. Annual Evaluation Of The Borough Clerk

Mayor DeVilbiss asked Ms. McKechnie if she wanted her evaluation held in public or executive session.

Ms. McKechnie requested that her evaluation be held in executive session.

**MOTION:** Assemblymember Salmon moved to enter into executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion, in particular, to hold the annual evaluation of the Borough Clerk. Those present during the executive session will be the Mayor, the members of the Assembly, and the Clerk.

**VOTE:** The motion passed without objection and the Assembly moved into executive session at 4:35 p.m.

**MOTION:** Assemblymember Arvin moved to exit executive session.

**VOTE:** The motion passed without objection and the Assembly exited executive session at 5:08 p.m.

**MOTION:** Assemblymember Arvin moved to increase the Clerk's annual salary by \$6,000.

**VOTE:** The motion passed without objection.

## **VI. AUDIENCE PARTICIPATION**

*(There was no one present who wished to testify.)*

## **VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

Assemblymember Colligan:

- apologized for being late to the meeting;
- thanked the Clerk and her staff for their hard work; and
- opined that Ms. McKechnie has done a great job keeping the Assembly on track.

Assemblymember Beck:

- thanked Ms. McKechnie and her staff for the support they provide to the Assembly; and
- stated that the work of the Assembly would be impossible without it.

Assemblymember Colver:

- thanked the Clerk's Office for their hard work;
- noted that last year the Clerk did not receive an increase but a bonus instead; and
- opined that the increase this year is appropriate.

Ms. McKechnie:

- thanked the Assembly for the evaluation;
- invited the body to stop by her office if they ever have any concerns or changes in process they would like to discuss;
- thanked the Assembly for always being available when she comes to them with concerns; and
- stated that she could not do the work she does without the great staff she has.

Mayor DeVilbiss noted that having a great office staff reflects positively on the Clerk.

### VIII. ADJOURNMENT

The meeting adjourned at 5:15 p.m.

  
LARRY DeVILBISS, Borough Mayor

ATTEST:



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LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 08/05/14