

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JUNE 17, 2014

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Regular Assembly Meeting: 05/20/14
- B. Special Assembly Meeting: 06/03/14
- C. Regular Assembly Meeting: 06/03/14

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Road Project Update

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Library Board: 02/22/14
 - b. MSB 8.32 Review Commission: 03/21/14
 - c. Parks, Recreation, and Trails Advisory Board: 03/24/14, Resolution Serial Nos. 14-03, 14-04
 - d. Platting Board: 03/20/14
 - e. Transportation Advisory Board: 02/26/14
 - f. Wasilla-Lakes FSA Board of Supervisors: 01/13/14
 - g. West Lakes FSA Board of Supervisors: 01/13/14
2. Community Council Minutes:
 - a. South Knik River Community Council: 03/20/14, 04/05/14
 - b. Willow Area Community Organization: 02/10/14

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 14-141:** An Informational Memorandum Advising The Assembly Of The Intent To Change The Retention Schedule Of Assembly Audio (Recording Of Meetings) And Changing To Action Minutes.

VII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 14-042:** An Ordinance Adopting MSB 15.24.030(B)(36), The South Knik River Comprehensive Plan.
 1. IM No. 14-056

VIII. VETO

IX. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
1. **Ordinance Serial No. 14-051:** An Ordinance Adopting MSB 15.24.030 (B) (37), Matanuska-Susitna Borough Energy Policy.
(Sponsored by Assemblymember Colligan)
 - a. IM No. 14-067
 2. **Ordinance Serial No. 14-076:** An Ordinance To Submit An Advisory Question To The Qualified Non-Areawide Voters Of The Borough At The October 7, 2014, Regular Borough Election To Determine Whether The Public Supports Zoning Within The Matanuska-Susitna Borough. *(Sponsored by Assemblymember Salmon)*
 - a. IM No. 14-023
 3. **Ordinance Serial No. 14-078:** An Ordinance Extending The Time Limit For Completion Of Borough Capital Projects.
 - a. IM No. 14-111
 4. **Ordinance Serial No. 14-079:** An Ordinance Approving Request For Assembly Approval From Agricultural Rights Owner Of MSB000471 To Subdivide The 40-Acre Parcel Containing The Home Site From The Parent Parcel And Convey All Or Part Of The Property To A New Owner (MSB000471).
 - a. IM No. 14-114
 5. **Ordinance Serial No. 14-081:** An Ordinance Approving A Supplemental Appropriation Of \$11,724 Of Revenues From Public Donations And Animal Supply Sales To The Fiscal Year 2014 Animal Care And Regulation Division Operating Budget, And Reappropriating \$11,724 From The Fiscal Year 2014 Animal Care And Regulation Division Operating Budget, Fund 200, To Fund 480, Project No. 45276, For The Mobile Animal Spay/Neuter Hospital.
 - a. IM No. 14-120
 6. **Ordinance Serial No. 14-082:** An Ordinance Adopting MSB 15.24.030(C)(41) The Caswell Lake, Lake Management Plan, And Amending MSB 17.59, Lake Management Plan Implementation.
 - a. IM No. 14-123

7. **Ordinance Serial No. 14-083:** An Ordinance Reappropriating \$89,200 From Planning And Land Use Department's Fiscal Year 2014 Operating Budget, Fund 100, To Fund 480, Project No. 20280, For The Long Range Transportation Plan, Project No. 47021, Salmon Trends Report, And Project No. 47038 Regional Transportation Planning.
 - a. **Resolution Serial No. 14-052:** A Resolution Approving The Scope Of Work And Budget For The Long Range Transportation Plan, The Salmon Trends Report, And Regional Transportation Planning.
 - (1) IM No. 14-125

8. **Ordinance Serial No. 14-084:** An Ordinance Appropriating \$900,000 From The School Site Acquisition Reserve, Fund 100, To Fund 400, For The Utilities Design And Construction And An Additional \$350,000 To Fund 430, For The Design And Road Improvements For The New Knik Area Middle/High School, Authorize The Transfer Of Expenditures To The State Legislative Grants Once Accepted And Appropriated And The Reappropriation Of The \$1,250,000 Back To The School Site Acquisition Reserve.
 - a. IM No. 14-127

9. **Ordinance Serial No. 14-085:** An Ordinance Accepting And Appropriating \$6,000 From The Alaska State Department Of Commerce, Community, And Economic Development To Fund 480, Project No. 47040, For Federal Emergency Management Agency Training.
 - a. **Resolution Serial No. 14-053:** A Resolution Approving The Scope Of Work And Budget For Federal Emergency Management Agency Training.
 - (1) IM No. 14-128

10. **Ordinance Serial No. 14-086:** An Ordinance Amending MSB 3.15.037 To Provide For A Residential Real Property Tax Exemption Of \$68,000 Of The Assessed Value Of Real Property Owned And Occupied As A Permanent Abode By A Resident Who Is 65 Years Of Age Or Older, A Disabled Veteran, Or A Person At Least 60 Years Old Who Is A Widow Or Widower Of A Person Who Was Qualified For The Exemption, And Submitting The Question To The Qualified Voters At The October 7, 2014, Regular Borough Election. *(Sponsored by Assemblymember Arvin)*
 - a. IM No. 14-131

11. **Ordinance Serial No. 14-087:** An Ordinance Reappropriating \$210,000 From The Fiscal Year 2014 Information Technology Department's Operating Budget To Fund 480 For Areawide Computer Replacements.
 - a. **Resolution Serial No. 14-054:** A Resolution Approving The Scope Of Work And Budget For The Areawide Computer Replacement Project.
 - (1) IM No. 14-132

12. **Ordinance Serial No. 14-089:** An Ordinance Appropriating \$350,000 From Fiscal Year 2015 Areawide Fund Balance To The West Butte Parking Lot And Trail, Government Peak Chalet Kitchen, France Road Crevasse Moraine Trailhead And Trail Improvements; Jordan Lake Park Improvements, And Purchase Of The Fireweed Building. *(Sponsored by Assemblymembers Beck and Halter)*
 - a. IM No. 14-134

13. **Ordinance Serial No. 14-090:** An Ordinance Amending MSB 3.04.095, General Fund Balance Policy And Reservations.
 - a. IM No. 14-135

14. **Ordinance Serial No. 14-091:** An Ordinance Providing The City Of Palmer A Full Distribution Under The Motor Vehicle Tax For Borough Fiscal Year 2014. *(Sponsored by Assemblymember Beck)*
 - a. IM No. 14-124

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 14-055:** A Resolution Waiving The Floodplain Development Permitting Fee For The Cottonwood Creek Cleanup Community Project. *(Sponsored by Mayor DeVilbiss)*
 - (1) IM No. 14-140

2. ACTION MEMORANDUMS

- a. **AM No. 14-082:** Award Of Bid No. 14-160B To Bristol Environment Remediation Services, LLC In The Contract Amount Of \$3,965,983 For The Mack Drive Extension/Clapp Street Improvements.

- b. **AM No. 14-083:** Award Of Proposal No. 14-120 To Hattenburg Dilley And Linnell, LLC In The Contract Amount Of \$299,192 For The Trunk Road Connector Design.
- c. **AM No. 14-084:** Award Of Bid No. 14-159P To E&E Construction, Inc. In The Contract Amount Of \$3,396,599 For The Talkeetna Public Library/Community Resource Center Construction.
- d. **AM No. 14-085:** Award Of Bid No. 14-170B To Earhart Roofing Company, Inc. In The Contract Amount Of \$1,174,000 For The Willow Elementary School Roof Replacement.
- e. **AM No. 14-087:** Award Of Bid No. 14-154B To Northern Asphalt Construction, Inc. For An Annual Contract Amount Of \$1,231,588 For Fairview Road Service Area No. 14 And Knik Road Service Area No. 17 Annual Road Maintenance.
- f. **AM No. 14-088:** Award Of Bid No. 14-155B To Northern Asphalt Construction, Inc. For An Annual Contract Amount Of \$1,066,146.60 For Meadow Lakes Road Service Area No. 27 And Gold Trail Road Service Area No. 28 Annual Road Maintenance.
- g. **AM No. 14-089:** Award Of Bid No. 14-156B To Norse Alaska, LLC. For An Annual Contract Amount Of \$227,976.20 For North Colony Road Service Area No. 23 and Alpine Road Service Area No. 31 Annual Road Maintenance.
- h. **AM No. 14-090:** Award Of Bid No. 14-164B To J.A. Spain and Sons, Inc. For An Annual Contract Amount Of \$376,632.90 For Greater Willow Road Service Area No. 20 Annual Road Maintenance.
- i. **AM No. 14-091:** Award Of Bid No. 14-166B To D&S Road Services For An Annual Contract Amount Of \$416,308.50 For Talkeetna Road Service Area No. 29 Annual Road Maintenance.
- j. **AM No. 14-092:** Award Of Bid No. 14-167B To Tew's Inc. For An Annual Contract Amount Of \$601,859 For Big Lake Road Service Area No. 21 Annual Road Maintenance.

- k. **AM No. 14-094:** Award Of Bid No. 14-161B To Tew's Inc. In The Amount Of \$340,599.50 For Solid Waste Transportation.
- l. **AM No. 14-095:** Approval To Enter Into A Utility Agreement With Matanuska Electric Association In The Amount Of \$395,000 For Utility Installation To The Joe Redington, Sr. Junior/Senior High School, As Appropriated In Ordinance Serial No. 14-084.
- m. **AM No. 14-096:** Approval To Enter Into A Utility Agreement With Enstar Natural Gas Company In The Amount Of \$208,959 For Utility Installation To The Joe Redington, Sr. Junior/Senior High School, Project No. 40187, From Fund 400, As Appropriated In Ordinance Serial No. 14-084.
- n. **AM No. 14-097:** Approval To Enter Into A Utility Agreement With Enstar Natural Gas Company In The Amount Of \$322,556 For Utility Relocation Within The Bogard Road Extension East Project.
- o. **AM No. 14-098:** Authorization To Amend Contract No. 14-148B With QAP In An Amount Not To Exceed \$500,000 For Seldon Road And Lucille Street Upgrades To Include Improvements Along Lucille Street Between Spruce Avenue And Luther Avenue.
- p. **AM No. 14-099:** Award Of Bid No. 15-002C To Global Diving And Salvage In The Amount Of \$1,209,870 For Installation Of Port Mackenzie Cathodic Protection.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 08/05/14 , Assembly Chambers)

- 1. **Ordinance Serial No. 14-092:** An Ordinance Adopting The 2014 Crystal Lake - Lake Management Plan Update, And Amending MSB 17.59, Lake Management Plan Implementation, To Address Revised Quiet Hours And A 100-Foot No Wake Zone.
 - a. IM No. 14-112

2. **Ordinance Serial No. 14-068:** An Ordinance Creating Dusk Lake Estates Natural Gas Local Improvement District No. 532, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 14-116

3. **Ordinance Serial No. 14-074:** An Ordinance Creating East Carney Road Natural Gas Local Improvement District No. 534, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 14-121

4. **Ordinance Serial No. 14-075:** An Ordinance Creating West Carpenter Lake Road Natural Gas Local Improvement District No. 542, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 14-122

5. **Ordinance Serial No. 14-093:** An Ordinance Providing For The Sale Of Certain Borough-Wide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2005 And Prior, 2006 And Prior, 2007 And Prior, 2008 And Prior, And Delinquent Special Assessment For The Year 2009 And Prior And Not Needed For Public Purpose.
 - a. IM No. 14-137

6. **Ordinance Serial No. 14-094:** An Ordinance Authorizing The Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Refund Certain Outstanding General Obligation Bonds Of The Borough; Fixing Details Of Such Bonds; And Authorizing Their Sale.
 - a. IM No. 14-142

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**