

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, AUGUST 5, 2003

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: July 15, 2003

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Historic Preservation Commission: 03/07/03
 - b. Knik Road Service Area No. 17: 07/11/03
 - c. Local Road Service Area Advisory Board: 06/19/03
 - d. Planning Commission: 07/07/03
 - e. Transportation Advisory Board: 06/25/03

2. Community Council Correspondence:
 - a. Meadow Lakes Community Council: 06/11/03
 - b. Trapper Creek Community Council: 06/12/03

G. INFORMATIONAL MEMORANDUMS

1. IM No. 03-203: AN INFORMATIONAL MEMORANDUM TO REPORT THE MANAGER'S DECISION TO WAIVE STANDARD BID AWARD PROCEDURES TO ALLOW AWARD OF BID NO. 03-204 IN THE AMOUNT OF \$264,035 TO RAIN PROOF ROOFING FOR THE COLONY HIGH SCHOOL AND COTTONWOOD PUBLIC SAFETY BUILDING ROOF REPAIRS.
2. IM No. 03-207: AN INFORMATIONAL MEMORANDUM REGARDING THE GRANT AGREEMENT BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND VALLEY COMMUNITY FOR RECYCLING SOLUTIONS.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-105: AN ORDINANCE CREATING ALDER CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 383, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-154
2. Ordinance Serial No. 03-107: AN ORDINANCE CREATING LANI DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 384, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-164

3. Ordinance Serial No. 03-124: AN ORDINANCE AMENDING MSB 5.25.142(A) AND PLACING ON THE BALLOT OF THE OCTOBER 7, 2003, REGULAR ELECTION THE ANNEXATION OF CERTAIN PROPERTIES IN THE BUFFALO MINE ROAD/SOAPSTONE ROAD AREA TO THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA NO. 132.
 - a. IM No. 03-157

4. Ordinance Serial No. 03-125: AN ORDINANCE AMENDING MSB 5.25.036(A) TO ANNEX CERTAIN PROPERTIES IN THE MURPHY ROAD/RIDGE RUNNER CIRCLE AREA INTO THE NORTH COLONY ROAD SERVICE AREA NO. 23 AND TO INCLUDE THE LEGAL DESCRIPTION OF THE SERVICE AREA IN CODE.
 - a. IM No. 03-174

5. Ordinance Serial No. 03-126: AN ORDINANCE AMENDING MSB 5.25.038(A) AND PLACING ON THE BALLOT OF THE OCTOBER 7, 2003, REGULAR ELECTION THE ANNEXATION OF CERTAIN PROPERTIES IN THE MONTANA CREEK/WILLOW AREA TO THE TALKEETNA FIRE SERVICE AREA NO. 24.
 - a. IM No. 03-175

6. Ordinance Serial No. 03-127: AN ORDINANCE AMENDING MSB 5.25.030(A) AND PLACING ON THE BALLOT OF THE OCTOBER 7, 2003, REGULAR ELECTION THE ANNEXATION OF CERTAIN PROPERTIES IN THE DESHKA LANDING TO THE GREATER WILLOW ROAD SERVICE AREA NO. 20.
 - a. IM No. 03-176

7. Ordinance Serial No. 03-128: AN ORDINANCE AMENDING MSB 5.25.018(A), SERVICE AREA NO. 14, FAIRVIEW ROAD SERVICE AREA, BY ADJUSTING THE BOUNDARY TO REFLECT THE DELETION OF AN AREA OF LAND THAT WOULD BE SPLIT BY A SERVICE AREA BOUNDARY FROM A PROPOSAL FOR A PRELIMINARY PLAT.
 - a. Ordinance Serial No. 03-129: AN ORDINANCE AMENDING MSB 5.25.024(A), SERVICE AREA NO. 17, KNIK ROAD SERVICE AREA, BY ADJUSTING THE BOUNDARY TO REFLECT THE ADDITION OF AN AREA OF LAND THAT WOULD BE SPLIT BY A

SERVICE AREA BOUNDARY FROM A PROPOSAL FOR
A PRELIMINARY PLAT.

(1) IM No. 03-177

8. Ordinance Serial No. 03-130: AN ORDINANCE ACCEPTING AND APPROPRIATING \$40,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, FISH AND WILDLIFE SERVICE, TO FUND 410, PROJECT NO. 30085, LITTLE MEADOW CREEK CULVERT REPLACEMENT.
 - a. Resolution Serial No. 03-070: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MEADOW CREEK CULVERT REPLACEMENT, PROJECT NO. 30085.
(1) IM No. 03-178
9. Ordinance Serial No. 03-131: AN ORDINANCE ACCEPTING AND APPROPRIATING \$55,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, FISH AND WILDLIFE SERVICE, TO FUND 410, PROJECT NO. 30084, FISH PASSAGE CONSTRUCTION PROJECT.
 - a. Resolution Serial No. 03-071: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FISH PASSAGE CONSTRUCTION PROJECT, PROJECT NO. 30084.
(1) IM No. 03-180
10. Ordinance Serial No. 03-132: AN ORDINANCE AMENDING THE BOROUGH CODE TITLE 18, RELATING TO THE PORT COMMISSION CHANGING REGULAR MEETINGS TO BE HELD MONTHLY, SETTING PROCEDURES FOR ADOPTING A YEARLY MEETING SCHEDULE, AND PROVIDING FOR CALLING A SPECIAL MEETING.
 - a. IM No. 03-186
11. Ordinance Serial No. 03-134: AN ORDINANCE ACCEPTING AND APPROPRIATING \$2,000,000 FROM THE FEDERAL HIGHWAY ADMINISTRATION THROUGH THE ALASKA STATE DEPARTMENT OF TRANSPORTATION TO FUND 410, FOR POINT MACKENZIE ROAD IMPROVEMENTS, PROJECT NO. 35245.
 - a. Resolution Serial No. 03-072: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET

FOR THE POINT MACKENZIE ROAD IMPROVEMENT
PROJECT, PROJECT NO. 35245.

(1) IM No. 03-193

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

A. AM No. 03-143: REQUEST TO THE ASSEMBLY TO RECOMMEND THREE NAMES FOR THE GOVERNOR'S CONSIDERATION FOR A BOROUGH REPRESENTATIVE TO SERVE ON THE KNIK ARM BRIDGE AND TOLL AUTHORITY BOARD OF DIRECTORS.

(Motion pending from 07/15/03)

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 08/19/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-133: AN ORDINANCE AMENDING THE FISCAL YEAR 2004 ANNUAL BUDGET AND CAPITAL RESERVE.

a. IM No. 03-187

2. Ordinance Serial No. 03-135: AN ORDINANCE REAPPROPRIATING \$25,000 TO FUND 480, PROJECT NO. 45138, FROM THE FY04 PLANNING DIVISION'S OPERATING BUDGET (100-130-130-429-300) FOR THE PURPOSE OF PROFESSIONAL SERVICES TO ASSIST IN THE DEVELOPMENT OF THE Y COMMUNITY COMPREHENSIVE PLAN.

a. IM No. 03-148

3. Ordinance Serial No. 03-136: AN ORDINANCE ACCEPTING AND APPROPRIATING \$4,225.67 FROM MATANUSKA TELEPHONE ASSOCIATION TO A NON-LAPSING CAPITAL FUND 480, PROJECT NO. 20312, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES IN THE BOROUGH LIBRARIES.

a. IM No. 03-194

4. Ordinance Serial No. 03-137: AN ORDINANCE ACCEPTING AND APPROPRIATING \$17,035.20 FROM THE STATE OF

ALASKA, DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO FUND 480, PROJECT NO. 20325, FOR PHASE II OF THE INTERPRETATIVE SIGNS PROJECT FOR THE MATANUSKA COLONY HISTORIC DISTRICT.

a. Resolution Serial No. 03-082: A RESOLUTION APPROVING THE SCOPE OF WORK FOR PHASE II OF THE INTERPRETATIVE SIGNS PROJECT FOR THE MATANUSKA COLONY HISTORIC DISTRICT.

(1) IM No. 03-196

5. Ordinance Serial No. 03-138: AN ORDINANCE PROVIDING FOR THE SALE OF CERTAIN BOROUGHWIDE REAL PROPERTY ACQUIRED THROUGH TAX FORECLOSURE FOR DELINQUENT REAL PROPERTY TAXES YEARS 1990, 1993, 1995, AND 1997 AND PRIOR, AND FOR DELINQUENT SPECIAL ASSESSMENTS YEARS 1995 AND 1998 AND PRIOR, AND NOT NEEDED FOR PUBLIC PURPOSE.

a. IM No. 03-199

6. Ordinance Serial No. 03-139: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$53,975 FROM FUND 200, FUND BALANCE, TO FUND 200, FISCAL YEAR 2004 NON-AREAWIDE OPERATING BUDGET, FOR THE CENTRAL LANDFILL TO PURCHASE A TRANSFER TRAILER.

a. IM No. 03-200

7. Ordinance Serial No. 03-140: AN ORDINANCE ACCEPTING AND APPROPRIATING \$24,794 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES CONSERVATION SERVICE, FOR THE SETTLEMENT AVENUE CULVERT REPLACEMENT PROJECT, PROJECT NO. 30078.

a. Resolution Serial No. 03-083: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SETTLEMENT AVENUE CULVERT REPLACEMENT PROJECT, PROJECT NO. 30078.

(1) IM No. 03-201

8. Ordinance Serial No. 03-141: AN ORDINANCE ACCEPTING AND APPROPRIATING \$24,750 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, NATURAL RESOURCES CONSERVATION SERVICE, FOR THE SITZE ROAD BRIDGE PROJECT, PROJECT NO. 30079.

- a. Resolution Serial No. 03-084: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SITZE ROAD BRIDGE PROJECT, PROJECT NO. 30079.
 - (1) IM No. 03-202

- 9. Ordinance Serial No. 03-142: AN ORDINANCE ACCEPTING AND APPROPRIATING ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT GRANT NO. 02-RR-011 IN THE AMOUNT OF \$83,871.42 AND GRANT NO. 03-DC-079 IN THE AMOUNT OF \$70,000, TO FUND 405, PROJECT NO. 45140, FOR FACILITY CONSTRUCTION AND THE PURCHASE OF FIRE FIGHTING EQUIPMENT.
 - a. Resolution Serial No. 03-085: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT GRANT NOS. 02-RR-011 AND 03-DC-079, PROJECT NO. 45140, FUND 405, FOR FACILITY CONSTRUCTION AND PURCHASE OF FIRE FIGHTING EQUIPMENT.
 - (1) IM No. 03-208

- 10. Resolution Serial No. 03-086: A RESOLUTION PROVIDING FOR THE CONTINUANCE OF THE ENHANCED 911 ADVISORY BOARD AND THE LOCAL ROAD SERVICE AREA ADVISORY BOARD.
 - a. IM No. 03-211

- 11. Ordinance Serial No. 03-143: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AND SELL, NOT TO EXCEED \$10,000,000 OF LEASE CERTIFICATES OF PARTICIPATION TO FINANCE PORT MACKENZIE DOCK IMPROVEMENTS; THE EXECUTION AND DELIVERY OF A LEASE AND A LEASE PURCHASE AGREEMENT AND TRUST INDENTURE TO SECURE THE CERTIFICATES; THE EXECUTION OF A CERTIFICATE PURCHASE AGREEMENT; AND PROVIDING FOR RELATED MATTERS.
 - a. Ordinance Serial No. 03-144: AN ORDINANCE ACCEPTING AND APPROPRIATING \$3,000,000 FROM NPI, LLC TO FUND 450, FOR PORT MACKENZIE DEEP WATER DOCK IMPROVEMENTS.
 - (1) IM No. 03-212

B. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 03-087: A RESOLUTION AUTHORIZING THE MANAGER TO SUBMIT TO THE STATE OF ALASKA AN APPLICATION FOR A FEDERAL GRANT FOR THE ALASKA COASTAL MANAGEMENT PROGRAM'S SECTION 306 SPECIAL PROJECT.
(1) IM No. 03-197
- b. Resolution Serial No. 03-088: A RESOLUTION APPROVING THE AMENDED SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO EXECUTE A TRANSFER OF RESPONSIBILITIES AGREEMENT BY AND BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE SUNSHINE COMMUNITY HEALTH CENTER, FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM.
(1) IM No. 03-204
- c. Resolution Serial No. 03-089: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN THE FISCAL YEAR 2004 BUDGET, CAPITAL PROJECTS FUND 480, PROJECT NO. 10153, FOR THE AMOUNT OF \$12,000, FOR A PRIMARY SERVER AND SQL SOFTWARE AND TECHNICAL SUPPORT FOR THE ANIMAL CARE AND REGULATION DIVISION.
(1) IM No. 03-205
- d. Resolution Serial No. 03-090: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 25035, LANDFILL/TRANSFER SITE GATES AND IMPROVEMENTS TO ALLOW PAVING OF THE PARKING AND STAGING AREA AT CENTRAL LANDFILL.
(1) IM No. 03-206

¹ Resolution Serial No. 03-090 and AM Nos. 03-140, 03-147, 03-153, 03-160, and 03-163 were pulled from the consent agenda and addressed separately.

- (2) AM No. 03-154: APPROVAL OF CHANGE ORDER TO ALASKA ROADBUILDERS INC. IN THE AMOUNT OF \$72,000 FOR THE 2003 PHASE II ROADS PAVING PROJECT FOR THE PAVING OF LUTHER AVENUE AND THE CENTRAL LANDFILL OFFICE PARKING AND STAGING AREA.

- e. Resolution Serial No. 03-091: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA RIVER EROSION MITIGATION, PROJECT NO. 55008.
 - (1) IM No. 03-210
 - (2) AM No. 03-161: AWARD OF BID NO. 04-001 TO JIM PSENAK CONSTRUCTION IN THE AMOUNT OF \$103,720 FOR THE 2003 MATANUSKA RIVER EROSION CONTROL PROJECT.

2. ACTION MEMORANDUMS

- a. AM No. 03-140: APPROVING THE SOLICITATION FRAMEWORK FOR LEASING, DEVELOPING, AND OPERATING THE HATCHER PASS SKI AREA, INCLUDING THE SOUTH SIDE AREA.

- b. AM No. 03-142: AUTHORIZING THE CONTINUATION OF THE SITE SELECTION COMMITTEE FOR THE VOCATIONAL EDUCATION CENTER (HIGH SCHOOL).

- c. AM No. 03-147: APPROVAL OF CHANGE ORDER TO CH2M HILL IN THE AMOUNT OF \$54,822.80 FOR ENGINEERING SERVICES DURING CONSTRUCTION OF CELL 2B AT THE CENTRAL LANDFILL.

- d. AM No. 03-150: AWARD OF BID NO. 04-002 TO CAL WORTHINGTON FORD IN THE AMOUNT OF \$29,017 FOR THE PURCHASE OF A VEHICLE FOR THE WASILLA FIRE SERVICE AREA.

- e. AM No. 03-151: RETROACTIVE APPROVAL OF DISABLED VETERAN TAX EXEMPTION FOR WESLEY

S. ALLEN, LOT 1, BLOCK 14, KENNEDY ADDITION TO WASILLA TOWNSITE SUBDIVISION (1032B14L001) FOR TAX YEAR 2002.

- f. AM No. 03-153: APPROVAL OF CHANGE ORDER TO ALASKA ROADBUILDERS, INC. IN THE AMOUNT OF \$60,000 FOR THE 2003 PHASE II ROADS PAVING PROJECT TO EXTEND THE PAVING OF CARNEY ROAD IN GOLD TRAILS ROAD SERVICE AREA NO. 28 AND MEADOWOOD AND KING ARTHUR DRIVES IN THE CITY OF HOUSTON.
- g. AM No. 03-155: RETROACTIVE APPROVAL OF SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR EUGENE A. AVESUK, TAX ACCOUNT NO. 6612B20L009, FOR TAX YEARS 2001 AND 2002.
- h. AM No. 03-156: APPROVAL OF CHANGE ORDER TO ALASKA COATING AND URETHANE IN THE AMOUNT OF \$6,000 FOR SANDBLASTING AND PAINTING OF 40 CUBIC YARD REFUSE CONTAINERS FOR THE CENTRAL LANDFILL.
- i. AM No. 03-157: AWARD OF BID NO. 03-203 TO SWALLING CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$121,400 FOR 2003 TEST PILE PROGRAM ON THE PORT MACKENZIE DOCK.
- j. AM No. 03-158: RETROACTIVE APPROVAL OF DISABLED VETERAN TAX EXEMPTION FOR PHILLIP J. KARCHESKI, TAX ACCOUNT NO. 4620B02L004, FOR TAX YEARS 2001 AND 2002.
- k. AM No. 03-160: APPROVING THE EXPENDITURE OF ADDITIONAL FUNDS TO MATANUSKA ELECTRIC ASSOCIATION IN THE AMOUNT OF \$63,000 FOR THE ELECTRICAL DISTRIBUTION SYSTEM AT THE HATCHER PASS SKI AREA, PROJECT NO. 20161, SUBPROJECTS 1802 AND 7401.

1. AM No. 03-163: AWARD OF PROPOSAL 03-200 TO THE LOCKHEED MARTIN CORPORATION IN THE AMOUNT OF \$50,000 FOR THE UPPER COOK INLET CARGO AND PASSENGER TRANSPORT/RESCUE BOAT FEASIBILITY DESIGN STUDY.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT