

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, AUGUST 5, 2014

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 06/17/14
- B. Regular Assembly Meeting: 06/17/14
- C. Special Assembly Meeting: 07/02/14

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Rail Presentation
4. Emergency Medical Services Presentation
5. Long Range Transportation Plan

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 04/14/14
- b. Caswell FSA Board of Supervisors: 03/12/14
- c. Enhanced 911 Advisory Board: 02/11/14
- d. Greater Talkeetna RSA Board of Supervisors: 04/10/14, 05/08/14
- e. Local Emergency Planning Committee: 03/19/14
- f. Local Road Service Area Board of Supervisors: 04/17/14, 5/15/14
- g. MSB 8.32 Review Commission: 04/18/14, 05/16/14
- h. MSB Fish and Wildlife Commission: 03/20/14
- i. Parks, Recreation, and Trails Advisory Board: 04/28/14
- j. Planning Commission: 05/05/14, 05/19/14, 06/02/14, 06/16/14 Resolution Serial Nos. 14-10 (AM), 14-12 (AM), 14-13, 14-14, 14-15
- k. Platting Board: 04/03/14, 05/15/14, 06/05/14
- l. Port Commission: 03/17/14, 04/21/14, Resolution Serial Nos. 14-001, 14-002
- m. Transportation Advisory Board: 04/22/14, Resolution Serial Nos. 14-02, 14-03
- n. Joint Wasilla-Lakes/West Lakes FSA Board of Supervisors: 03/10/14

2. Community Council Minutes:

- a. Big Lake Community Council: 03/11/14, 04/08/14, 05/13/14
- b. Chickaloon Community Council: 04/09/14, 05/14/14
- c. Meadow Lakes Community Council: 01/08/14, 02/12/14, 03/12/14, 04/08/14
- d. Point MacKenzie Community Council: 02/13/14

- e. Talkeetna Community Council: 03/03/14, 04/07/14, 05/05/14
- f. Trapper Creek Community Council: 03/20/14, 04/17/14, 05/15/14

G. INFORMATIONAL MEMORANDUMS

VII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 14-045:** An Ordinance Amending The Operating Rules, Rates, And Procedures For The Talkeetna Sewer And Water Special Service Area For The Supply Of Public Sewer And Water Systems By Increasing The Rates For Monthly Water And Sewer Charges And Interrupted Service Fees.
 - 1. IM No. 14-052

VIII. VETO

IX. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
 - 1. **Ordinance Serial No. 14-068:** An Ordinance Creating Dusk Lake Estates Natural Gas Local Improvement District No. 532, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 14-116
 - 2. **Ordinance Serial No. 14-074:** An Ordinance Creating East Carney Road Natural Gas Local Improvement District No. 534, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 14-121
 - 3. **Ordinance Serial No. 14-075:** An Ordinance Creating West Carpenter Lake Road Natural Gas Local Improvement District No. 542, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And

Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

a. IM No. 14-122

4. **Ordinance Serial No. 14-095:** An Ordinance Creating South Big Lake Road And West Susitna Parkway Natural Gas Local Improvement District No. 508, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

a. IM No. 14-144

5. **Ordinance Serial No. 14-079:** An Ordinance Approving Request For Assembly Approval From Agricultural Rights Owner Of MSB000471 To Subdivide The 40-Acre Parcel Containing The Home Site From The Parent Parcel And Convey All Or Part Of The Property To A New Owner (MSB000471).

a. IM No. 14-114

6. **Ordinance Serial No. 14-092:** An Ordinance Adopting The 2014 Crystal Lake - Lake Management Plan Update, And Amending MSB 17.59, Lake Management Plan Implementation, To Address Revised Quiet Hours And A 100-Foot No Wake Zone.

a. IM No. 14-112

7. **Ordinance Serial No. 14-093:** An Ordinance Providing For The Sale Of Certain Borough-Wide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2005 And Prior, 2006 And Prior, 2007 And Prior, 2008 And Prior, And Delinquent Special Assessment For The Year 2009 And Prior And Not Needed For Public Purpose.

a. IM No. 14-137

8. **Ordinance Serial No. 14-094:** An Ordinance Authorizing The Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Refund Certain Outstanding General Obligation Bonds Of The Borough; Fixing Details Of Such Bonds; And Authorizing Their Sale.

a. IM No. 14-142

9. **Ordinance Serial No. 14-096:** An Ordinance Accepting And Appropriating Additional Funds For Revision No. 1 In The Amount Of \$249,000 For The Replacement Of Up To 17 Culverts As Part Of The Fish Passage Improvements Project, Project No. 30114.

a. **Resolution Serial No. 14-058:** A Resolution Amending The Scope Of Work And Budget For Revision No. 1, In The

Amount Of \$249,000, For Replacement Of Up To 17 Culverts
As Part Of The Fish Passage Improvements Project.

(1) IM No. 14-119

10. **Ordinance Serial No. 14-097:** An Ordinance Accepting And Appropriating \$32,550 From The Alaska State Department Of Natural Resources, Division Of Parks And Outdoor Recreation, To Fund 440, Project No. 15015, For The Construction Of 1.2 Miles Of New Trails In The Crevasse Moraine System.

a. **Resolution Serial No. 14-059:** A Resolution Approving The Scope Of Work And Budget For The Trails In The Crevasse Moraine System.

(1) IM No. 14-146

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 14-060:** A Resolution Amending The Scope Of Work For Project No. 45253 To Fund The Design And Construction Of The New Caswell Fire Service Area Station 13-1.

(1) IM No. 14-147

b. **Resolution Serial No. 14-061:** A Resolution Amending The Budgets For Project Nos. 10140 And 45186 To Allow The Wasilla Lakes Fire Service Area To Make Upgrades To Fire Apparatus.

(1) IM No. 14-151

c. **Resolution Serial No. 14-062:** A Resolution Revising The Schedule Of Fees For The Collection And Disposal Of Solid Waste.

(1) IM No. 14-158

d. **Resolution Serial No. 14-063:** A Resolution Amending The Budgets For Project Nos. 10174, 10163, And 10179 And Approving The Scope Of Work To Allow The Rural Ambulance Service To Continue With Phase I Of The Sutton Ambulance Building Re-Design Project.

(1) IM No. 14-164

- e. **Resolution Serial No. 14-064:** A Resolution Approving The Amended Budgets And Transfer Of Funds In The Amount Of \$100,000 From The Willow Lake Drive Upgrade Project, Project No. 35409, To The Caswell Lakes Road Upgrades Project, Project No. 35408.
(1) IM No. 14-165

2. ACTION MEMORANDUMS

- a. **AM No. 14-093:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- b. **AM No. 14-102:** Award Of Bid No. 15-004B To Tutka, LLC. In The Contract Amount Of \$290,691 For Birch Hill Drive Reconstruction.
- c. **AM No. 14-104:** Extension Of Contract No. 04-098 With North Star Group In An Amount Not To Exceed \$75,000 For Federal Lobbyist Services.
- d. **AM No. 14-105:** Award Of Bid 15-009B To Orion Construction, Inc. In The Contract Amount Of \$381,829 For School District Washroom Upgrades at Snowshoe Elementary, Cottonwood Elementary, Pioneer Peak Elementary, Butte Elementary, and Wasilla Middle School.
- e. **AM No. 14-109:** Approval Of Change Order Authority For Contract 13-110B To Davis Constructors And Engineering Inc. In An Amount Not To Exceed \$9,557.93 For The MSB Athletic Complex Upgrades Construction Project.
- f. **AM No. 14-110:** Award Of Bid No. 15-005B To Tew's Inc. In The Contract Amount Of \$174,600 To Provide Crack Sealing Services Throughout The Borough Road Service Areas.
- g. **AM No. 14-111:** Award Of Bid No. 15-011B To Eklutna Services, LLC. In The Contract Amount Of \$525,000 For Houston High School Exterior Envelope Upgrades.
- h. **AM No. 14-112:** Award Of Bid No. 15-013B To Wolverine Supply, Inc. In The Contract Amount Of \$227,000 For The Swanson Elementary School Exterior Envelope Repairs.

- i. **AM No. 14-113:** Award Of Request For Proposal No. 15-008P To ECI/Hyer, Inc. In The Contact Amount Of \$149,418 For A Permanent Emergency Operations Center Feasibility Study.
- j. **AM No. 14-114:** Approval Of Change Order Authority To Contract No. 13-085B With Bristol Construction Services LLC. In An Amount Not To Exceed \$36,907 For The South Central Regional Emergency Services Training Center Project.
- k. **AM No. 14-115:** Award Of Bid No. 15-020B To Tutka, LLC. In The Contract Amount Of \$580,000 For Athletic Field And Court Improvements At Finger Lake Elementary, Glacier View Elementary, Houston Middle-Senior High School, Larson Elementary, and Snowshoe Elementary.
- l. **AM No. 14-116:** Authorization To Purchase Sodium Chloride From Bering Marine Corporation In The Amount Of \$379,666 For Winter Road Maintenance.
- m. **AM No. 14-117:** Award Of Bid No. 15-021B To Jim Psenak Construction In The Contract Amount Of \$114,394.20 For The Upgrade Of 58 Mile Road, Stayton Avenue, And Granite View Drive.
- n. **AM No. 14-118:** Vacation Of A 33-Foot Wide Section Line Easement Located On The South Side Of Government Lot 3, Section 12, Township 21 North, Range 5 West, North And East Sides Of Government Lot 1, Section 13, Township 21 North, Range 5 West, And The West Side Of Government Lot 1, Section 18, Township 21 North, Range 4 West, Seward Meridian.
- o. **AM No. 14-119:** Approval Of Election Officials For The October 7, 2014, Regular Election.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 08/26/14 Assembly Chambers)

- 1. **Ordinance Serial No. 14-098:** An Ordinance Accepting And Appropriating A \$10,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,111 From The Sutton Fire Service Area Fiscal Year 2015

Operating Budget, Fund 253, To Project No. 20255, Fund 405, For Wildland/Fire Equipment.

a. **Resolution Serial No. 14-065:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Sutton Fire Service Area, Project No. 20255, Fund 405.

(1) IM No. 14-148

2. **Ordinance Serial No. 14-099:** An Ordinance Accepting And Appropriating A \$10,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,111 From The Butte Fire Service Area Fiscal Year 2015 Operating Budget, Fund 251, To Project No. 20144, Fund 405, For Wildland/Fire Equipment.

a. **Resolution Serial No. 14-066:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Butte Fire Service Area, Project No. 20144, Fund 405.

(1) IM No. 14-149

3. **Ordinance Serial No. 14-100:** An Ordinance Appropriating \$30,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, To Fund 405, Project No. 45215, For The Purchase Of Firefighting/Firefighter Equipment.

a. **Resolution Serial No. 14-067:** A Resolution Approving The Scope Of Work And Budget For Project No. 45215 For The Purchase Of Firefighting/Firefighter Equipment.

(1) IM No. 14-150

4. **Ordinance Serial No. 14-101:** An Ordinance Accepting And Appropriating \$13,913 From The Alaska State Division Of Homeland Security And Emergency Management For The Borough Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2015 Operations.

a. **Resolution Serial No. 14-068:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.

(1) IM No. 14-152

5. **Ordinance Serial No. 14-102:** An Ordinance Accepting And Appropriating September 2012 Southcentral Flood Disaster Relief Monies In The Amount Of \$580,609 From The Alaska State Division

Of Homeland Security And Emergency Management And The Federal Emergency Management Agency To Fund 445, Project No. 55017.

- a. **Resolution Serial No. 14-069:** A Resolution Amending The Budget For The September 2012 Southcentral Flood Disaster Relief Monies, Project No. 55017.
 - (1) IM No. 14-153

- 6. **Ordinance Serial No. 14-103:** An Ordinance Accepting And Appropriating \$388,000 For A Portion Of Grant Funds From The Alaska State Department Of Commerce, Community, And Economic Development For A Willow Fire Service Area Fiscal Year 2014 Designated Legislative Grant Project For Project No. 45274, Fund 405.

- a. **Resolution Serial No. 14-070:** A Resolution Approving The Scope Of Work And Budget For A Portion Of The Alaska State Department Of Commerce, Community, And Economic Development Grant For Willow Fire Service Area Project No. 45274, Fund 405.
 - (1) IM No. 14-154

- 7. **Ordinance Serial No. 14-104:** An Ordinance Amending MSB 17.58.005 And 17.58.110, Motorized Uses On Lakes And Waterways, To Prohibit The Use Of Airboats On Finger Lake And Amending MSB 1.45.100, Schedule Of Fines For Infractions, To Enforce The Prohibition Of Airboats On Finger Lake.

- a. IM No. 14-157

- 8. **Ordinance Serial No. 14-105:** An Ordinance Accepting And Appropriating \$345,223 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20388, For The Human Services Community Matching Grant.

- a. **Resolution Serial No. 14-071:** A Resolution Allocating Human Services Community Matching Grant Funds To Nonprofit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Subgrantee Agencies.

- b. **Resolution Serial No. 14-072:** A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

- (1) IM No. 14-159

- 9. **Ordinance Serial No. 14-106:** An Ordinance Amending MSB 17.28.090(A), By Adding An Interim Materials District Known As Mass Excavation, Located At 11375 East Herman Road;

MSB Tax Account No. 17N02E18D003; Within Township 17 North, Range 2 East, Section 18, Seward Meridian.

a. IM No. 14-160

10. **Ordinance Serial No. 14-107:** An Ordinance Allowing For Permanent Registration Of Motor Vehicles Over Eight Years Old And For Permanent Registration Of Noncommercial Trailers.

a. **Ordinance Serial No. 14-108:** An Ordinance Amending MSB 3.24.030(B), And Providing For Delayed Implementation Dates. *(Sponsored by Assemblymember Colver)*

(1) IM No. 14-161

11. **Ordinance Serial No. 14-109:** An Ordinance Amending MSB 17.28.090(A), By Adding An Interim Materials District Known As Section 9 Pit, Located Within Township 15 North, Range 4 West, Section 9, Parcel B1 (Tax ID No. 15N04W09B001), Seward Meridian.

a. IM No. 14-162

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED

a. **Ordinance Serial No. 14-086:** An Ordinance Amending MSB 3.15.037 To Provide For A Residential Real Property Tax Exemption Of \$68,000 Of The Assessed Value Of Real Property Owned And Occupied As A Permanent Abode By A Resident Who Is 65 Years Of Age Or Older, A Disabled Veteran, Or A Person At Least 60 Years Old Who Is A Widow Or Widower Of A Person Who Was Qualified For The Exemption, And Submitting The Question To The Qualified Voters At The October 7, 2014, Regular Borough Election. *(Sponsored by Assemblymember Arvin)*

(1) IM No. 14-131

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

- A. **Bell vs. MSB** (*For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure.*)

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**