

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon, CMC

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Teresa S. Williams



## **BOROUGH ASSEMBLY**

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Ladere, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, SEPTEMBER 2, 2003**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: August 19, 2003

B. Special Assembly Meeting: August 21, 2003

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

3. Matanuska-Susitna Convention and Visitors Bureau – Bonnie Quill

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Board of Ethics: 07/30/03, 08/07/03
- b. Local Road Service Area Advisory Board: 06/17/03
- c. Matanuska-Susitna Borough School Board: 05/21/03, 06/11/03

2. Community Council Correspondence:

- a. Meadow Lakes Community Council Meeting, General Membership Meeting: 07/09/03
- b. Meadow Lakes Community Council Meeting, Executive Meeting: 07/09/03
- c. Willow Area Community Organization: 08/04/03

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.) *(The special orders will be teleconferenced from the Talkeetna Elementary School, 13798 E. Veterans Way, Talkeetna, Alaska)*

A. PERSONS TO BE HEARD (Three minutes per person.)

- 1. Mick Nolan Re: Title 16 Rewrite

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 03-123: AN ORDINANCE CREATING EVE'S DRIVE AND RIB ROAD ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 385, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.  
*(Public Hearing continued from 08/19/03.)*

- a. IM No. 03-185

- b. IM No. 03-216
- 2. Ordinance Serial No. 03-145: AN ORDINANCE CLASSIFYING LANDS AND APPROVING LANDS FOR SALE OR RETENTION OF 20 BOROUGH-OWNED TRACTS OF LAND BETWEEN THE AREA OF SUTTON AND HOUSTON.
  - a. IM No. 03-213
- 3. Ordinance Serial No. 03-146: AN ORDINANCE CLASSIFYING LANDS AND APPROVING LANDS FOR SALE OR RETENTION OF 15 BOROUGH-OWNED TRACTS OF LAND BETWEEN THE AREA OF HOUSTON AND MONTANA CREEK.
  - a. IM No. 03-214
- 4. Ordinance Serial No. 03-147: AN ORDINANCE ACCEPTING AND APPROPRIATING \$14,320 FROM THE ALASKA STATE DIVISION OF EMERGENCY SERVICES TO THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE FUND 480, PROJECT NO. 20259, FOR FISCAL YEAR 2004 OPERATIONS.
  - a. IM No. 03-217
- 5. Ordinance Serial No. 03-148: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$47,893 FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING AN APPROPRIATION OF \$10,321 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO PROJECT NO. 45141, FUND 405, TO DEVELOP A FIREFIGHTER PHYSICAL FITNESS AND WELLNESS PROGRAM.
  - a. Resolution Serial No. 03-092: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE BIG LAKE FIRE SERVICE AREA, PROJECT NO. 45141, FUND 405, TO DEVELOP A FIREFIGHTER PHYSICAL FITNESS AND WELLNESS PROGRAM.
    - (1) IM No. 03-218
- 6. Ordinance Serial No. 03-149: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$42,000 GRANT TO FUND 440, PROJECT NO. 20340, FROM THE STATE OF ALASKA, DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT, DIVISION OF LIBRARIES, ARCHIVES AND

MUSEUMS, FOR PHASE II OF THE MATANUSKA-SUSITNA LIBRARY CONSORTIUM AUTOMATION CONVERSION.

a. Resolution Serial No. 03-093: A RESOLUTION IDENTIFYING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT, DIVISION OF LIBRARIES, ARCHIVES AND MUSEUMS INTERLIBRARY COOPERATION GRANT FOR PHASE II OF THE MATANUSKA-SUSITNA LIBRARY CONSORTIUM AUTOMATION CONVERSION.

(1) IM No. 03-219

7. Ordinance Serial No. 03-150: AN ORDINANCE REAPPROPRIATING \$50,000 FROM THE TALKEETNA SEWER AND WATER OPERATING BUDGET (FUND 293) TO FUND 415 FOR TALKEETNA SEWER AND WATER REPAIRS, UPGRADE AND EXPANSION, PROJECT NO. 25037.

a. Resolution Serial No. 03-094: A RESOLUTION APPROVING A LOAN FROM THE REVOLVING LOAN FUND (FUND 600) IN THE AMOUNT OF \$50,000 TO THE TALKEETNA SEWER AND WATER SERVICE AREA, FUND 293, FOR REPAIRS, UPGRADE, AND EXPANSION.

b. Resolution Serial No. 03-095: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE TALKEETNA SEWER AND WATER REPAIRS, UPGRADE, AND EXPANSION PROJECT, PROJECT NO. 25037.

(1) IM No. 03-220

8. Ordinance Serial No. 03-151: AN ORDINANCE ACCEPTING AND APPROPRIATING \$55,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT TO FUND 480, PROJECT NO. 20330, MATANUSKA-SUSITNA BOROUGH GIS PROPERTY WEB SITE PROJECT.

a. Resolution Serial No. 03-096: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH GIS PROPERTY WEB SITE PROJECT, PROJECT NO. 20330 AND AUTHORIZING THE MANAGER TO MODIFY AN ASSISTANCE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR,

BUREAU OF LAND MANAGEMENT, FOR  
MANAGEMENT OF THE GRANT.

(1) IM No. 03-221

9. Ordinance Serial No. 03-152: AN ORDINANCE AUTHORIZING THE CLASSIFICATION OF LOTS 1 THROUGH 6, BLOCK 2, AND LOTS 9 THROUGH 12, BLOCK 3, TALKEETNA TOWNSITE, ACCORDING TO UNITED STATES SURVEY 1260 AS "PUBLIC RECREATION LANDS" AND TO APPROVE THE LESS THAN FAIR MARKET VALUE PURCHASE OF THE LOTS BY THE TALKEETNA HISTORICAL SOCIETY, INC. FOR THE PUBLIC PURPOSE OF HISTORICAL PRESERVATION WITH INTERPRETATION AND IMPROVED OPEN SPACE WITH GARDENS, PATHWAYS, AND BENCHES LOCATED IN THE TALKEETNA COMMUNITY COUNCIL AREA (MSB003767).
  - a. Resolution Serial No. 03-097: A RESOLUTION APPROVING THE BEST INTEREST FINDING FOR THE LESS THAN FAIR MARKET VALUE SALE OF LOTS 1 THROUGH 6, BLOCK 2, AND LOTS 9 THROUGH 12, BLOCK 3, TALKEETNA TOWNSITE, ACCORDING TO UNITED STATES SURVEY 1260, TO THE TALKEETNA HISTORICAL SOCIETY, INC. (MSB003767).
    - (1) IM No. 03-223

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 03-132(AM): AN ORDINANCE AMENDING THE BOROUGH CODE TITLE 18 RELATING TO THE PORT COMMISSION CHANGING REGULAR MEETINGS TO BE HELD MONTHLY, SETTING PROCEDURES FOR ADOPTING A YEARLY MEETING SCHEDULE, AND PROVIDING FOR CALLING A SPECIAL MEETING.  
*(Referred to Port Commission 08/05/03)*
  1. IM No. 03-186

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 09/16/03, 7 p.m., Borough Assembly Chambers)
  1. Ordinance Serial No. 03-153: AN ORDINANCE CLASSIFYING PARCEL NO. 3, WAIVER NO. 80-101W LOCATED IN SECTION

25, TOWNSHIP 26 NORTH, RANGE 5 WEST, SEWARD MERIDIAN, ALASKA, NEAR TALKEETNA ELEMENTARY SCHOOL AS "PUBLIC RECREATION LANDS."

a. IM No. 03-215

B. CONSENT AGENDA<sup>1</sup>

1. RESOLUTIONS

a. Resolution Serial No. 03-098: A RESOLUTION SUPPORTING SENATE CONCURRENT RESOLUTION NO. 12, A RESOLUTION REQUESTING THE LOCAL BOUNDARY COMMISSION TO CONSIDER BOROUGH INCORPORATION FOR CERTAIN UNORGANIZED AREAS.

(1) IM No. 03-227

b. Resolution Serial No. 03-099: A RESOLUTION SETTING THE SURCHARGE FOR WIRELESS ENHANCED 911 SYSTEMS FOR THE PERIOD OF OCTOBER 1, 2003, THROUGH JUNE 30, 2004.

(1) IM No. 03-228

2. ACTION MEMORANDUMS

a. AM No. 03-159: AUTHORIZATION FOR CONTRACT AMENDMENT NO. 2, OF CONTRACT 03-093, FOR THE BOROUGH PUBLIC LAND PLAN IN THE BUTTE AREA, TO LAND DESIGN NORTH IN AN AMOUNT NOT TO EXCEED \$29,900.

b. AM No. 03-170: AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE UNIVERSITY OF ALASKA FAIRBANKS FOR THE PURCHASE OF A NEW LIBRARY AUTOMATION SYSTEM IN THE AMOUNT OF \$189,012.

c. AM No. 03-176: RETROACTIVE APPROVAL OF DISABLED VETERAN EXEMPTION FOR HARLAN FLIM, ON TAX ACCOUNT NO. 9998016U0003B, FOR TAX YEARS 2000, 2001, AND 2002.

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<sup>1</sup> Resolution Serial No. 03-098 was pulled from the consent agenda and addressed separately.

- d. AM No. 03-179: AWARD OF BID NO. 04-022 TO ALCO CONSTRUCTION IN THE AMOUNT OF \$44,600 FOR THE LAKE LOUISE ROADS PROJECT.
- e. AM No. 03-180: CHANGE ORDER TO HME ALASKA IN THE AMOUNT OF \$53,975 FOR THE PURCHASE OF AN ADDITIONAL TRANSFER TRAILER FOR THE SOLID WASTE DIVISION.
- f. AM No. 03-181: AWARD OF BID NO. 04-012 TO NYE FORD IN THE AMOUNT OF \$25,688.41 FOR THE PURCHASE OF A NEW VEHICLE FOR THE ANIMAL CARE AND REGULATION DIVISION.
- g. AM No. 03-182: AWARD OF BID NO. 04-014 TO ALASKA SALES AND SERVICE IN THE AMOUNT OF \$23,070 FOR THE PURCHASE OF A NEW VEHICLE FOR EMERGENCY SERVICES.
- h. AM No. 03-183: AWARD OF BID NO. 04-019 TO NYE FORD IN THE AMOUNT OF \$31,855 FOR THE PURCHASE OF A FACILITY MAINTENANCE VEHICLE.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION *(matters, the immediate public knowledge of which would clearly have an adverse effect upon the finances of the borough; in particular, to discuss the employee's labor contract negotiations.)*

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT