



B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Overview of Agricultural Processing Plant - Marian Romano, Project Development Specialist II

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Board of Equalization: 07/21/04
  - b. Greater Talkeetna Road Service Area No. 29 Board of Supervisors: 07/08/04, 08/12/04
  - c. Local Road Service Area Advisory Board: 05/20/04
  - d. Planning Commission: 08/02/04
  - e. Port Commission: 05/17/04, 06/21/04
  - f. Wasilla-Lakes Fire Service Area No. 130 Board of Supervisors: 06/14/04
2. Community Council Correspondence:
  - a. Point MacKenzie Community Council: 07/26/04
  - b. Willow Area Community Organization: 07/12/04

G. INFORMATIONAL MEMORANDUMS

1. IM No. 04-244: AN INFORMATIONAL MEMORANDUM REGARDING THE IMPLEMENTATION OF A MATANUSKA-SUSITNA BOROUGH "TRAIL CARE PROGRAM."

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

1. Jessie Watts Re: Land Titles

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 04-133: AN ORDINANCE CREATING HORSESHOE/BOTTLE LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 366, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 04-192
  
2. Ordinance Serial No. 04-134: AN ORDINANCE CREATING PINE STREET/COTTONWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 401, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 04-198
  
3. Ordinance Serial No. 04-135: AN ORDINANCE CREATING LOVER'S LANE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 402, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 04-199
  
4. Ordinance Serial No. 04-137: AN ORDINANCE CREATING BRUNS AND JOE'S DRIVES AND TIM AVENUE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 394, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 04-202
  
5. Ordinance Serial No. 04-138: AN ORDINANCE CREATING BLONDELL DRIVE AND TREVETT AVENUE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 399, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT,

AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

- a. IM No. 04-207
6. Ordinance Serial No. 04-158: AN ORDINANCE REAPPROPRIATING \$24,322 FROM THE FY05 PLANNING DEPARTMENT'S OPERATING BUDGET (100-130-133-411-200) TO FUND 480, PROJECT NO. 45124, TO CONTINUE PHASE II OF THE ASSESSMENT AND AUDIT OF THE BOROUGH-WIDE RECORDS MANAGEMENT PRACTICES IN THE PLANNING DEPARTMENT.
    - a. Resolution Serial No. 04-127: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE INVENTORY AND PURGE OF RECORDS THAT HAVE MET THE REQUIREMENTS OF THE RETENTION SCHEDULE.
      - (1) IM No. 04-125
  7. Ordinance Serial No. 04-159: AN ORDINANCE RECLASSIFYING BOROUGH-OWNED LAND DESCRIBED AS GOVERNMENT LOT 1, SECTION 8, TOWNSHIP 18 NORTH, RANGE 3 EAST, SEWARD MERIDIAN, ALASKA, LOCATED AT THE NORTHEAST END OF WOLVERINE LAKE, AS PUBLIC RECREATION LANDS.
    - a. IM No. 04-225
  8. Ordinance Serial No. 04-160: AN ORDINANCE AMENDING MSB 23, TO CREATE THE ABILITY TO CONVEY LAND TO OTHER GOVERNMENT ENTITIES TO BE USED FOR PUBLIC PURPOSES AND TO CORRECT A TYPOGRAPHICAL ERROR.
    - a. IM No. 04-234
  9. Ordinance Serial No. 04-161: AN ORDINANCE AMENDING REFERENCES TO "DAYS" WITHIN MSB 15.39, BOARD OF ADJUSTMENT AND APPEALS.
    - a. IM No. 04-236
  10. Ordinance Serial No. 04-162: AN ORDINANCE CLASSIFYING AS INDUSTRIAL LANDS/WATERSHED LANDS AND APPROVING FOR SALE TO MATANUSKA ELECTRIC ASSOCIATION THROUGH THE APPLICATION PROCESS APPROXIMATELY 120 ACRES NEAR HOLLYWOOD ROAD TO EXPAND THE CURRENT GENERATION SITE.
    - a. IM No. 04-238

11. Ordinance Serial No. 04-163: AN ORDINANCE CLASSIFYING SIX PARCELS OF BOROUGH-OWNED LAND IN THE TRAPPER LAKE, WILLOW, GOOSE CREEK, AND PALMER AREAS.
  - a. IM No. 04-239
  
12. Ordinance Serial No. 04-164: AN ORDINANCE APPROVING AN APPROPRIATION OF \$15,000 FROM THE CIRCLE VIEW DEBT SERVICE FUND BALANCE, FUND 310, TO THE OPERATING BUDGET FOR CIRCLE VIEW AND STAMPEDE ESTATES FLOOD AND WATER EROSION CONTROL SERVICE AREA, FUND 295, AND CONTRACTUAL SERVICES.
  - a. IM No. 04-240
  
13. Ordinance Serial No. 04-165: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT TO FUND 480, PROJECT NO. 20330, MATANUSKA SUSITNA BOROUGH GEOGRAPHICAL INFORMATION SYSTEMS (GIS) PROPERTY WEBSITE PROJECT.
  - a. Resolution Serial No. 04-128: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH GEOGRAPHICAL INFORMATION SYSTEMS (GIS) PROPERTY WEBSITE PROJECT, PROJECT NO. 20330 AND AUTHORIZING THE MANAGER TO MODIFY AN ASSISTANCE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT FOR MANAGEMENT OF THE GRANT.
    - (1) IM No. 04-241
  
14. Resolution Serial No. 04-129: A RESOLUTION AMENDING THE SCHEDULE OF FEES FOR THE PROCESSING AND ISSUANCE OF PERMIT APPLICATIONS WITHIN THE PUBLIC WORKS DEPARTMENT.
  - (1) IM No. 04-180

C. AUDIENCE PARTICIPATION (Three minutes per person.)

## VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 09/21/04, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 04-166: AN ORDINANCE REPEALING THE LAND MANAGEMENT DIVISION POLICY AND PROCEDURE MANUAL, FEE SCHEDULE.
  - a. Resolution Serial No. 04-132: A RESOLUTION ESTABLISHING FEES FOR THE LAND AND RESOURCE MANAGEMENT DIVISION.
    - (1) IM No. 04-226
  
2. Ordinance Serial No. 04-167: AN ORDINANCE APPROVING THE REQUEST OF THE MEADOW LAKES COMMUNITY COUNCIL AND BOROUGH DEPARTMENT OF PUBLIC WORKS CLASSIFYING THE NORTHEAST ¼ SOUTHWEST 1/4, SECTION 2, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA, AS RESERVED USE LAND, AND THE SOUTH 1/2, SOUTHWEST 1/4, NORTHWEST 1/4, SECTION 2, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA, AS MATERIAL LAND AND RESERVED US LAND, AND APPROVING THE SALE AT LESS THAN FAIR MARKET VALUE OF 40 ACRES TO THE MEADOW LAKES COMMUNITY COUNCIL, INC. LOCATED IN THE MEADOW LAKES AREA (MSB4050).
  - a. IM No. 04-243
  
3. Ordinance Serial No. 04-168: AN ORDINANCE TO ACCEPTING AND APPROPRIATING \$100,000 FROM THE STATE OF ALASKA, SENATE BILL 283, FOR THE PALMER ACADEMY CHARTER SCHOOL SEWER PROJECT NO. 40159.
  - a. Resolution Serial No. 04-133: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 40159, PALMER ACADEMY CHARTER SCHOOL SEWER PROJECT AND AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE CITY OF PALMER.
    - (1) IM No. 04-246

4. Ordinance Serial No. 04-169: AN ORDINANCE ACCEPTING AND APPROPRIATING \$100,000 FROM THE DENALI COMMISSION TO FUND 480, PROJECT NO. 20333, FOR PHASE II OF THE NEEDS ASSESSMENT OF RURAL HEALTHCARE SERVICES AND FACILITIES IN THE MATANUSKA-SUSITNA BOROUGH.
  - a. Resolution Serial No. 04-134: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE EXTENSION OF THE MEMORANDUM OF AGREEMENT FOR PHASE II OF THE CONCEPTUAL PLANNING AND HEALTH CARE NEEDS ASSESSMENT PROJECT FOR THE RURAL MAT-SU HEALTHCARE PROVIDERS NETWORK.
    - (1) IM No. 04-247
  
5. Resolution Serial No. 04-135: A RESOLUTION APPROVING THE BOROUGH HAZARD MITIGATION PLAN.
  - a. IM No. 04-248
  
6. Ordinance Serial No. 04-170: AN ORDINANCE ACCEPTING AND APPROPRIATING \$18,000 FROM THE ALASKA STATE DIVISION OF EMERGENCY SERVICES FOR THE MATANUSKA-SUSITNA BOROUGH'S LOCAL EMERGENCY PLANNING COMMITTEE, FUND 480, PROJECT NO. 20259, FOR FISCAL YEAR 2005 OPERATIONS.
  - a. IM No. 04-249
  
7. Ordinance Serial No. 04-171: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$29,598 FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING AN APPROPRIATION OF \$3,288 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO PROJECT NO. 45141, FUND 405, FOR PERSONAL PROTECTIVE EQUIPMENT AND SUPPLIES.
  - a. Resolution Serial No. 04-136: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE BIG LAKE FIRE SERVICE AREA, PROJECT NO. 45141, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT AND SUPPLIES.
    - (1) IM No. 04-250

8. Ordinance Serial No. 04-172: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$92,408 FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING AN APPROPRIATION OF \$10,267 FROM THE SUTTON FIRE SERVICE AREA FUND BALANCE, FUND 253, TO PROJECT NO. 45093, FUND 405, FOR FIREFIGHTING AND PERSONAL PROTECTIVE EQUIPMENT AND SUPPLIES.
  - a. Resolution Serial No. 04-137: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE SUTTON FIRE SERVICE AREA, PROJECT NO. 45093, FUND 405, TO PURCHASE FIREFIGHTING AND PERSONAL PROTECTIVE EQUIPMENT AND SUPPLIES.
    - (1) IM No. 04-251
  
9. Ordinance Serial No. 04-173: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$4,509.85 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING AN APPROPRIATION OF \$4,509.85 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO PROJECT NO. 20146, FUND 405, FOR FIRE, COMMUNICATION, AND PERSONAL PROTECTIVE EQUIPMENT AND SUPPLIES.
  - a. Resolution Serial No. 04-138: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR WILLOW FIRE SERVICE AREA, PROJECT NO. 20146, FUND 405.
    - (1) IM No. 04-254
  
10. Ordinance Serial No. 04-174: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$4,937.50 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING AN APPROPRIATION OF \$4,937.50 FROM THE BUTTE FIRE SERVICE AREA FUND BALANCE, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR FIRE AND COMMUNICATION EQUIPMENT AND SUPPLIES.
  - a. Resolution Serial No. 04-139: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY

VOLUNTEER FIRE ASSISTANCE GRANT AND  
MATCHING FUNDS FOR BUTTE FIRE SERVICE AREA,  
PROJECT NO. 20144, FUND 405.

(1) IM No. 04-255

11. Ordinance Serial No. 04-176: AN ORDINANCE AMENDING THE MATANUSKA-SUSITNA BOROUGH RECREATIONAL TRAILS PLAN, SPECIFICALLY TO RENAME THE “PIONEER RIDGE TRAIL” THE “AUSTIN HELMERS – PIONEER RIDGE TRAIL.”
  - a. IM No. 04-258

B. INTRODUCTION (For public hearing - 09/21/04 at 7 p.m. and 09/23/04 at 6 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 04-175: AN ORDINANCE CREATING MSB 17.62. ESTABLISHING AN AREAWIDE CONDITIONAL USE PERMIT FOR COAL BED METHANE EXPLORATION AND DEVELOPMENT.
  - a. IM No. 04-256

C. CONSENT AGENDA

1. RESOLUTIONS
2. ACTION MEMORANDUMS
  - a. AM No. 04-165: TO VACATE IN ITS ENTIRETY SOUTH ROSALIE COURT FOR MARJORIE’S MANOR SUBDIVISION LOCATED IN SECTION 21, TOWNSHIP 17 NORTH, RANGE 3 WEST, LOCATED IN THE BIG LAKE COMMUNITY COUNCIL AREA.
  - b. AM No. 04-169: APPROVAL OF A CHANGE ORDER TO COMMERCIAL CONTRACTORS, INC., IN THE AMOUNT OF \$28,355, FOR THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT FLOOR REPLACEMENT, PROJECT NO. 40153.
  - c. AM No. 04-170: APPROVAL OF ELECTION OFFICIALS FOR THE OCTOBER 5, 2004, REGULAR BOROUGH ELECTION.

- d. AM No. 04-171: AWARD OF BID NO. 05-030 TO SERVICE OIL AND GAS, IN THE AMOUNT OF \$18,747.36, FOR THE PURCHASE OF CORRUGATED CULVERTS FOR CARDIFF AND LUPINE LANE AREAS.
- e. AM No. 04-172: AWARD OF PROPOSAL NO. 05-015 TO AGNEW::BECK, IN THE AMOUNT OF \$85,070, FOR THE DEVELOPMENT OF THE TRAPPER CREEK COMPREHENSIVE PLAN.
- f. AM No. 04-173: AWARD OF PROPOSAL NO. 05-029 TO EDWARD J. PALMER AND ASSOCIATES, IN THE AMOUNT OF \$30,000, FOR SURVEY SERVICES ON CHICKALOON TRAIL ROAD.
- g. AM No. 04-175: AWARD OF BID NO. 05-035 TO NYE FRONTIER FORD, INC., IN THE AMOUNT OF \$55,804, FOR THE PURCHASE OF TWO EMERGENCY SERVICE VEHICLES FOR THE CENTRAL PUBLIC SAFETY BUILDING.
- h. AM No. 04-176: AWARD OF BID NO. 05-032 TO ZUMAR INDUSTRIES INC., IN THE AMOUNT OF \$104,688.60, FOR THE PURCHASE OF BOROUGHWIDE ROAD SIGN SUPPLIES.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT