

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

Lynne Woods, District 1
Bill Allen, District 2
Talis J. Colberg, District 3
Mary Kvalheim, District 4
Jody Simpson, District 5
Jim Colver, District 6
Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, OCTOBER 19, 2004

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Joint Assembly/School Board: 09/14/04

B. Regular Assembly Meeting: 09/21/04

C. Special Assembly Meeting: 09/23/04

VI. SPECIAL ORDERS OF THE DAY¹

A. Proclamation in Honor of Ms. Rita Davis - Alaska's Teacher of the Year for 2003-2004

B. Proclamation in Recognition of Domestic Violence Awareness Month

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

¹ The Proclamation for Ms. Rita Davis was postponed until the first regular meeting in December 2004.

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Convention and Visitors Bureau – Agency Update

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Greater Talkeetna Road Service Area No. 29 Board of Supervisors: 09/09/04
 - b. Greater Willow Road Service Area No. 20 Board of Supervisors: 06/24/04
 - c. Library Board: 09/18/04
 - d. Local Road Service Area Advisory Board: 08/19/04, 09/16/04
 - e. Parks, Recreation, and Trails Advisory Board: 08/23/04, Resolution Serial No. 04-10
 - f. Planning Commission: 09/20/04 (Special), 09/20/04 (Regular)
 - g. Port Commission: 08/16/04
 - h. Talkeetna Sewer and Water Service Area No. 36 Board of Supervisors: Resolution
 - i. Trapper Creek Road Service Area No. 30 Board of Supervisors: 08/19/04
 - j. Wasilla Lakes Fire Service Area No. 130, Meadow Lakes Fire Service Area No. 34, and Big Lake Fire Service Area No. 33 Boards of Supervisors: 08/02/04
2. Community Council Correspondence:
 - a. Glacier View Community Council: 09/23/04

- b. Trapper Creek Community Council: 09/16/04
- c. Willow Area Community Organization: 09/13/04

G. INFORMATIONAL MEMORANDUMS

- 1. IM No. 04-267: IMPLEMENTATION OF AN ADMINISTRATIVE POLICY FOR TRAVEL TRAILER OCCUPANCY TIME LIMITS IN PRIVATE CAMPER PARKS.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 04-180: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION SCHOOL REFUNDING BONDS, 2004 SERIES D, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$55,000,000 TO REFUND CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE BOROUGH, FIXING CERTAIN DETAILS OF SUCH BONDS AND AUTHORIZING THEIR SALE.
 - a. IM No. 04-266
- 2. Ordinance Serial No. 04-177: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$30,000 FROM THE FISCAL YEAR 2005 CAPITAL PROJECTS, FUND 435, TO THE ANIMAL CARE AND REGULATION DIVISION OPERATING BUDGET, 200-160-606, FOR EMPLOYEE COMPENSATION AND PROFESSIONAL CHARGES.
 - a. IM No. 04-253
- 3. Ordinance Serial No. 04-178: AN ORDINANCE ACCEPTING AND APPROPRIATING \$46,000 FROM THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY, REGION 10, TO FUND 480, PROJECT NO. 20353, FOR THE BIG LAKE WATERSHED ASSESSMENT AND PLANNING.
 - a. Resolution Serial No. 04-140: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE BIG LAKE WATERSHED ASSESSMENT AND PLANNING, AS FUNDED BY THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY, REGION 10.

(1) IM No. 04-259

4. Ordinance Serial No. 04-179: AN ORDINANCE ACCEPTING AND APPROPRIATING \$49,000 FROM THE ALASKA COASTAL MANAGEMENT GRANT TO FUND 480, PROJECT NO. 20158.

a. Resolution Serial No. 04-141: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COASTAL MANAGEMENT GRANT FOR FISCAL YEAR 2005, FOR THE AMENDMENT TO THE MATANUSKA-SUSITNA BOROUGH COASTAL MANAGEMENT PLAN (MSB CMP).

(1) IM No. 04-260

5. Resolution Serial No. 04-144: A RESOLUTION APPROVING A LOAN FROM THE SPECIAL SERVICE AREA REVOLVING LOAN FUND (FUND 600) IN THE AMOUNT OF \$100,000 TO THE MATANUSKA RIVER EROSION MITIGATION PROJECT, PROJECT NO. 55008, FOR THE CIRCLE VIEW AND STAMPEDE ESTATES FLOOD AND WATER EROSION CONTROL SERVICE AREA.

a. Resolution No. 04-145: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE REVOLVING LOAN IN THE AMOUNT OF \$100,000 FOR CIRCLE VIEW AND STAMPEDE ESTATES FLOOD AND WATER EROSION CONTROL SERVICE AREA. (*Sponsor: Assemblymember Bush*)

(1) IM No. 273

C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. INTRODUCTION (For public hearing - 11/16/04, 7 p.m., Talkeetna Elementary School)

1. Ordinance Serial No. 04-181: AN ORDINANCE AMENDING MSB 5.25.060(C), SERVICE AREA NO. 36: TALKEETNA SEWER AND WATER SERVICE AREA, AND AMENDING THE "OPERATING RULES, RATES, AND PROCEDURES FOR THE

USE OF SUPPLY OF PUBLIC SEWER AND WATER SYSTEMS
IN TALKEETNA, ALASKA.” (Sponsor: Assemblymember Vehrs)

- a. IM No. 04-277
2. Ordinance Serial No. 04-182: AN ORDINANCE AMENDING MSB TITLE 24, TO CHANGE FEES, AND AMENDING MSB 24.15 TO ADD A PROVISION ON EUTHANASIA.
 - a. Resolution Serial No. 04-153: A RESOLUTION REVISING THE ANIMAL CARE AND REGULATION SHELTERS FEE SCHEDULE. (Sponsor: Assemblymember Vehrs)
 - (1) IM No. 04-252
3. Ordinance Serial No. 04-183: AN ORDINANCE ACCEPTING AND APPROPRIATING \$16,500 FROM THE STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, STATE HISTORIC PRESERVATION OFFICE, TO FUND 480, PROJECT NO. 20354, TO CREATE A PLAN WITH GUIDELINES FOR PROTECTING THE PALMER HISTORIC DISTRICT.
 - a. Resolution Serial No. 04-146: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE AMOUNT OF \$16,500 FOR RESEARCH, COORDINATION, AND PRODUCTION OF GUIDELINES ON PRESERVATION TREATMENT OF BUILDINGS FOR THE PROTECTION OF THE PALMER HISTORIC DISTRICT.
 - (1) IM No. 04-262
4. Ordinance Serial No. 04-185: AN ORDINANCE AMENDING MSB 4.28; ENHANCED E-911 ADVISORY BOARD, TO PROVIDE FOR WAIVER OF RESIDENCY REQUIREMENTS FOR BOARD MEMBERS.
 - a. IM No. 04-264
5. Ordinance Serial No. 04-186: AN ORDINANCE ACCEPTING AND APPROPRIATING \$9,513 INTERLIBRARY COOPERATIVE GRANT FROM THE STATE OF ALASKA, DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT, DIVISION OF LIBRARIES, ARCHIVES, AND MUSEUMS TO FUND 440, PROJECT NO. 20355, FOR THE RUSSIAN LANGUAGE READING PROGRAM, PHASE II, AT THE WILLOW PUBLIC LIBRARY.

- a. Resolution Serial No. 04-147: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE RUSSIAN LANGUAGE READING PROGRAM, PHASE II, AT THE WILLOW PUBLIC LIBRARY.
(1) IM No. 04-265

- 6. Ordinance Serial No. 04-187: AN ORDINANCE ADOPTING MSB 17.64, ESTABLISHING A CONDITIONAL USE PERMIT FOR WASTE INCINERATORS. (*Sponsor: Assemblymember Kvalheim*)
a. IM No. 04-271

- 7. Ordinance Serial No. 04-188: AN ORDINANCE AMENDING MSB 3.08.161, ASSEMBLY APPROVAL OF CONTRACTS, AND MSB 3.08.270, OPEN MARKET PROCEDURE.
(*Sponsor: Assemblymember Simpson*)
a. IM No. 04-274

- 8. Ordinance Serial No. 04-189: AN ORDINANCE APPROVING AN APPROPRIATION OF \$35,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO PROJECT NO. 45152, FUND 405, TO SUPPLEMENT THE PURCHASE OF A PUMPER/TANKER VEHICLE AND RELATED EQUIPMENT.
a. Resolution Serial No. 04-148: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45152, TO FUND 405, TO PURCHASE A PUMPER/TANKER VEHICLE AND RELATED EQUIPMENT FOR THE MEADOW LAKES FIRE SERVICE AREA.
(1) IM No. 04-276

B. CONSENT AGENDA²

1. RESOLUTIONS

- a. Resolution Serial No. 04-149: A RESOLUTION ESTABLISHING FEES FOR LIBRARY SERVICES.
(1) IM No. 04-272

- b. Resolution Serial No. 04-150: A RESOLUTION RECOGNIZING NOVEMBER 7 THROUGH 13, 2004, AS

² AM No. 04-194 was pulled from the consent agenda and addressed separately.

NATIONAL ANIMAL SHELTER APPRECIATION WEEK AND DESIGNATING THIS SAME WEEK AS MATANUSKA-SUSITNA BOROUGH ANIMAL SHELTER APPRECIATION WEEK.

(1) IM No. 04-275

- c. Resolution Serial No. 04-151: A RESOLUTION SUPPORTING THE CONSTRUCTION OF A NATURAL GAS PIPELINE TO DELIVER NORTH SLOPE NATURAL GAS TO THE LOWER 48 STATES WITH A SPUR LINE TO DELIVER NATURAL GAS TO SOUTH-CENTRAL ALASKA. (*Sponsor: Assemblymember Kvalheim*)

(1) IM No. 04-278

- d. Resolution Serial No. 04-152: A RESOLUTION SUPPORTING THE PRESERVATION AND INTEGRITY OF THE CREVASSE MORaine TRAIL SYSTEM AND RECOMMENDING AN ALTERNATIVE ROUTE FOR THE MATANUSKA ELECTRIC ASSOCIATION PROPOSED 100-FOOT-WIDE UTILITY TRANSMISSION LINE EXTENSION. (*Sponsor: Assemblymember Colberg*)

(1) IM No. 04-280

2. ACTION MEMORANDUMS

- a. AM No. 04-128: APPROVING THE EXPENDITURE OF \$70,750 TO THE CITY OF PALMER FOR THE INSTALLATION AND CONSTRUCTION OF TWO FLASHING LIGHTS AND ASSOCIATED SIGNAGE FOR THE SHERROD ELEMENTARY SCHOOL ZONE.
- b. AM No. 04-161: RETROACTIVE APPROVAL OF DISABLED VETERAN AND SENIOR CITIZEN EXEMPTION APPLICATIONS.
- c. AM No. 04-189: AWARD OF CONTRACT TO MATANUSKA ELECTRIC ASSOCIATION IN THE AMOUNT OF \$82,000 FOR THE DESIGN AND INSTALLATION OF ELECTRICAL POWER TO THE LAKE LUCILLE CAMPGROUND AND ALCANTRA RECREATIONAL FACILITY.

- d. AM No. 04-192: AUTHORIZATION TO PURCHASE UP TO SEVEN THERMAL IMAGING CAMERAS FROM L.N. CURTIS AND SONS IN THE AMOUNT NOT TO EXCEED \$68,600.
- e. AM No. 04-193: AUTHORIZATION TO PURCHASE ALL STEEL BRAND OFFICE FURNISHINGS FROM ARCTIC OFFICE PRODUCTS IN THE AMOUNT NOT TO EXCEED \$150,000 ANNUALLY.
- f. AM No. 04-194: INCREASING THE AUTHORIZATION TO PURCHASE PERSONAL AND LAPTOP COMPUTERS SYSTEMS FROM GOVERNMENT COMPUTER SALES FROM \$50,000 TO THE AMOUNT NOT TO EXCEED \$330,000 ANNUALLY.
- g. AM No. 04-195: AWARD OF BID NO. 05-041 TO ASSOCIATED POOL BUILDERS IN THE AMOUNT NOT TO EXCEED \$24,950 FOR THE REFINISHING OF THE WASILLA POOL.
- h. AM No. 04-196: AUTHORIZATION OF CHANGE ORDER TO CONTRACT NO. 04-007 TO INFORMATION INSIGHTS IN THE AMOUNT OF \$100,000 FOR THE RURAL HEALTHCARE NETWORK.
- i. AM No. 04-197: AWARD OF PROPOSAL NO. 05-050 TO BRISTOL ENVIRONMENTAL AND ENGINEERING SERVICES CORPORATION IN THE AMOUNT NOT TO EXCEED \$73,780 FOR THE COASTAL MANAGEMENT PLAN UPDATE.
- j. AM No. 04-198: AUTHORIZATION TO INCREASE PURCHASE OF DELL COMPUTER SERVERS FROM DELL INCORPORATED FROM \$50,000 TO AN AMOUNT EXPECTED TO EXCEED \$80,000 ANNUALLY.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

A. Ordinance Serial No. 04-162: AN ORDINANCE CLASSIFYING AS INDUSTRIAL LANDS/WATERSHED LANDS AND APPROVING FOR SALE TO MATANUSKA ELECTRIC ASSOCIATION THROUGH THE APPLICATION PROCESS APPROXIMATELY 120 ACRES NEAR HOLLYWOOD ROAD TO EXPAND THE CURRENT GENERATION SITE. *(Veto issued by Mayor Anderson on 09/21/04)(Motion pending 09/21/04)*

a. IM No. 04-238

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT