

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on October 19, 2004, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4 p.m. by Assemblymember Simpson for the purpose of conducting the six-month probationary evaluation of the Borough Clerk.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Lynne Woods, Assembly District No. 1
Mr. Bill Allen, Assembly District No. 2
Mr. Talis J. Colberg, Assembly District No. 3
Ms. Jody Simpson, Assembly District No. 5
Mr. Jim Colver, Assembly District 6 (*Deputy Mayor*)
Ms. Betty Vehrs, Assembly District No. 7

Assembly members absent and excused were:

Ms. Mary Kvalheim, Assembly District No. 4

Staff in attendance were:

Ms. Michelle M. McGehee, CMC, Borough Clerk

III. APPROVAL OF AGENDA

(Deputy Mayor Colver arrived at this time and assumed his duties as chair)

Deputy Mayor Colver inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Assemblymember Allen.

V. EXECUTIVE SESSION *(for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.)*

A. Evaluation – Borough Clerk

Deputy Mayor Colver noted that Ms. McGehee had the option of exiting into executive session to conduct her six-month probationary evaluation.

Ms. McGehee stated that it would be her preference to hold the evaluation in executive session if there were no objections from the Assembly.

MOTION: Assemblymember Vehrs moved to enter into executive session to discuss subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion in particular to conduct the six month evaluation of the Borough Clerk.

VOTE: The motion passed without objection.

(The Assembly entered executive session at 4:15 p.m. and exited executive session at 5:00 p.m.)

Deputy Mayor Colver noted that the Assembly had exited executive session at this time.

VI. AUDIENCE PARTICIPATION

(There were no persons present who wished to testify.)

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Allen:

- spoke to the need for more space in the Borough Building; and
- opined that the Assembly needs to set a direction and guidance for administration.

Assemblymember Vehrs spoke regarding the detached nature of Borough satellite offices.

VIII. ADJOURNMENT

The special meeting adjourned at 5:04 p.m.

/s/

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

/s/

MICHELLE M. MCGEHEE, CMC, Borough Clerk

Minutes approved: November 16, 2004