

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-861-8683

## **BOROUGH MAYOR**

Larry DeVilbiss

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Jim Sykes, District 1  
Matthew Beck, District 2  
Ronald Arvin, District 3  
Steve Colligan, District 4  
Darcie K. Salmon, District 5  
Jim Colver, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, OCTOBER 21, 2014**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. APPROVAL OF AGENDA**

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

- A. Regular Assembly Meeting: 09/02/14
- B. Joint Assembly/School Board Meeting: 09/09/14
- C. Regular Assembly Meeting: 09/16/14

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)**

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District
- 3. Wastewater And Septage Advisory Board

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 06/04/14, 06/09/14 (x2), 08/11/14
- b. Board Of Adjustment And Appeals: 08/15/13
- c. Greater Palmer Consolidated FSA Board Of Supervisors: 05/13/14
- d. Greater Willow RSA Board Of Supervisors: 02/05/14, 04/24/14
- e. Library Board: 03/22/14, 04/19/14
- f. Local Road Service Area Board Of Supervisors: 07/17/14, Resolution Serial Nos. 14-03, 14-04
- g. MSB 8.32 Review Commission: 08/12/14, 08/19/14
- h. Midway RSA Board Of Supervisors: 01/29/14
- i. Parks, Recreation, And Trails Advisory Board: 06/23/14, Resolution Serial Nos. 14-06, 14-07
- j. Planning Commission: 07/21/14, 08/04/14, 08/18/14, Resolution Serial Nos. 14-19, 14-21, 14-22
- k. Platting Board: 08/07/14, 08/21/14,
- l. Transportation Advisory Board: 07/23/14, Resolution Serial No. 14-06

2. Community Council Minutes:

- a. Big Lake Community Council: 06/10/14

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 14-219:** Reporting Of Conclusion Of Contract For Bid No. 13-030B To Wolverine Supply, Inc. For Port Mackenzie High Mast Lighting And Guard Shack Relocation, For The Final Contract Amount Of \$644,828.48
2. **IM No. 14-224:** Reporting Of Conclusion Of Contract For Bid No. 13-110B To Davis Constructors And Engineers For Athletic

Field Complex Upgrades, Project Nos. 40182, 40183, And 40098,  
For The Final Contract Amount Of \$9,760,159.95

VII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 14-107:** An Ordinance Allowing For Permanent Registration Of Motor Vehicles Over Eight Years Old And For Permanent Registration Of Non-Commercial Trailers.
1. **Ordinance Serial No. 14-108:** An Ordinance Amending MSB 3.24.030(B) And Providing For Delayed Implementation Dates *(Sponsored by Assemblymember Colver)*
- a. IM No. 14-161

VIII. VETO

IX. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**  
*(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
1. **Resolution Serial No. 14-099:** A Resolution Approving Up To \$9,500,000 Of City Of Wasilla, Alaska Variable Rate Demand Revenue Bonds (Southcentral Foundation Project), Series 2014 To Finance A Primary Care And Wellness Center In Sutton, And To Finance And Refinance Health Care Facilities In Anchorage.  
(1) IM No. 14-238
2. **Ordinance Serial No. 14-110:** An Ordinance Creating A Portion Of Forest Lake Subdivision Natural Gas Local Improvement District No. 539, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.  
a. IM No. 14-173
3. **Ordinance Serial No. 14-111:** An Ordinance Creating Dawn Lake Estates Natural Gas Local Improvement District No. 546, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.  
a. IM No. 14-174

4. **Ordinance Serial No. 14-124:** An Ordinance Creating East Carney Road No. 2 Natural Gas Local Improvement District No. 553, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 14-196
  
5. **Ordinance Serial No. 14-125:** An Ordinance Confirming The Assessment Roll For The Wagner And Blue Mountain Ski Village Natural Gas Local Improvement District No. 510 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
  - a. **Ordinance Serial No. 14-127:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$175,000 Principal Amount Of Special Assessment Bonds For The Wagner And Blue Mountain Ski Village Natural Gas Local Improvement District No. 510, And Fixing Details Of Said Bonds.
    - (1) IM No. 14-185
  
6. **Ordinance Serial No 14-126:** An Ordinance Confirming The Assessment Roll For The South Viewport Way And West Overview Circle Road Paving Local Improvement District No. 498, And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
  - a. **Ordinance Serial No. 14-128:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$67,000 Principal Amount Of Special Assessment Bonds For The South Viewport Way And West Overview Circle Road Paving Local Improvement District No. 498, And Fixing Details Of Said Bonds.
    - (1) IM No. 14-189
  
7. **Ordinance Serial No. 14-136:** An Ordinance Creating North Sasha Street And North Farm Field Place Road Paving Local Improvement District No. 551, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - (1) IM No. 14-204
  
8. **Ordinance Serial No. 14-137:** An Ordinance Amending MSB 5.25.142, To Annex Property Located In The Cruzin Road Area Into The Greater Palmer Consolidated Fire Service Area No. 132.

- a. **Resolution Serial No. 14-096:** A Resolution Finding The Annexation Of Properties Located In The Cruzin Road Area Into The Greater Palmer Consolidated Fire Service Area No. 132 Serves The Public Interest Without The Placement Of The Question On The Ballot. *(Sponsored by Assemblymember Sykes)*  
(1) IM No. 14-191

- 9. **Ordinance Serial No. 14-138:** An Ordinance Approving An Appropriation In The Amount Of \$60,400 Split Equally In The Amounts Of \$30,200 Each From The Caswell Fire Service Area Fund Balance, Fund 248, And The Willow Fire Service Area Fund Balance, Fund 258, To Project No. 45280 For The Purchase Of A Command Vehicle And Related Equipment To Be Shared Between The Caswell And Willow Fire Service Areas.

- a. **Resolution Serial No. 14-097:** A Resolution Approving The Scope Of Work And Budget For Project No. 45280, To Allow For The Purchase Of A Command Vehicle And Related Equipment To Be Shared Between The Caswell And Willow Fire Service Areas.  
(1) IM No. 14-206

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 14-100:** A Resolution Authorizing Participation In An Application For A Rasmuson Foundation Grant And A Mat-Su Health Foundation Grant For The Government Peak Recreation Area; The Funds Will Help Finish The Kitchen And Fire Suppression System, And Will Help Light Trails For Winter And Night Recreation. *(Sponsored by Assemblymember Colver)*  
(1) IM No. 14-218

- b. **Resolution Serial No. 14-101:** A Resolution Amending The Scope Of Work For The Fiscal Year 2010 Capital Improvement Project For The Big Lake Library: Seal Coat Parking Lot, Project No. 10154, To Add Siding Repair.  
(1) IM No. 14-221

2. ACTION MEMORANDUMS

- a. **AM No. 14-131:** Award Of Bid No. 15-039B To Granite Construction Company In The Contract Amount Of \$478,552 For The Purchase Of Winter Sand And Chips.
- b. **AM No. 14-133:** Award Of Big No. 15-036B To PCMG, Inc. In The Amount Of \$1,482,019.86, For The Purchase Of A Microsoft Enterprise Agreement.
- c. **AM No. 14-134:** Vacate Any Public Interest In The 40-Foot Access Easement To Dikes Within Tract A-1, Circle View Subdivision, Plat No. 92-47, Located In Section 22, Township 17 North, Range 2 East, Seward Meridian.
- d. **AM No. 14-135:** Approval Of A Contract Amendment For Contract No. 14-064B, With F E Contracting, Inc. In The Amount Of \$149,725 For The Palmer High School Renovations.
- e. **AM No. 14-136:** Approval Of A Contract Amendment For Contract No. 14-006P With Bezek Durst Seiser Architects In The Amount Of \$32,668 For Trapper Creek Elementary School Roof Replacement Design, Project No. 40177.
- f. **AM No. 14-137:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- g. **AM No. 14-138:** Acceptance Of Retroactive And Late Filed Senior Citizen And Disabled Veteran Exemption Applications.
- h. **AM No. 14-141:** Award Of Bid No. 15-052B To Think Office, LLC. In The Contract Amount Not To Exceed \$149,627 To Supply, Assemble, And Place Furniture, Fixtures, And Equipment In The Talkeetna Public Library.
- i. **AM No. 14-142:** Authorization To Amend Contract No. 14-068P With Norton Corrosion Limited In An Amount Not To Exceed \$72,990 For Design Of Cathodic Protection And Pile Sleeve Protection Of Docks For Installation Oversight And Warranty Inspections.

## X. NEW BUSINESS

### A. INTRODUCTIONS (For public hearing – 11/19/14, Assembly Chambers)

1. **Resolution Serial No. 14-102:** A Resolution Approving An Application To Relocate The Big Lake Lodge Beverage Dispensary License In The Unincorporated Area Of The Borough To Palmer City Alehouse Within The Incorporated Limits Of The City Of Palmer.
  - a. IM No. 14-232
  
2. **Ordinance Serial No. 14-139:** An Ordinance Confirming The Assessment Roll For The Dusk Lake Estates Natural Gas Local Improvement District No. 532 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
  - a. **Ordinance Serial No. 14-140:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$79,000 Principal Amount Of Special Assessment Bonds For The Dusk Lake Estates Natural Gas Local Improvement District No. 532, And Fixing Details Of Said Bonds.
    - (1) IM No. 14-234
  
3. **Ordinance Serial No. 14-142:** An Ordinance Confirming The Assessment Roll For The West Carpenter Lake Road Natural Gas Local Improvement District No. 542 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
  - a. **Ordinance Serial No. 14-143:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$132,000 Principal Amount Of Special Assessment Bonds For The West Carpenter Lake Road Natural Gas Local Improvement District No. 542, And Fixing Details Of Said Bonds.
    - (1) IM No. 14-236
  
4. **Ordinance Serial No. 14-144:** An Ordinance Repealing MSB 8.32, Electrical Generation Facility Or Power Plant; And Adopting MSB 17.06 Electrical Generating And Delivery Facility.
  - a. IM No. 14-203
  
5. **Ordinance Serial No. 14-145:** An Ordinance Approving An Appropriation Of \$34,552 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.
  - a. IM No. 14-213
  
6. **Ordinance Serial No. 14-146:** An Ordinance Approving An Appropriation Of \$50,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Fund 410, Project

No. 30043, For Big Lake Road Service Area No. 21 Capital Projects.

a. IM No. 14-214

7. **Ordinance Serial No. 14-147:** An Ordinance Approving An Appropriation Of \$26,000 From Meadow Lakes Road Service Area No. 27 Fund Balance, Fund 281, To Fund 410, Project No. 30047, For Meadow Lakes Road Service Area No. 27 Capital Projects.

a. IM No. 14-215

8. **Ordinance Serial No. 14-148:** An Ordinance Approving An Appropriation Of \$46,000 From Bogard Road Service Area No. 25 Fund Balance, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.

a. IM No. 14-216

9. **Ordinance Serial No. 14-149:** An Ordinance Approving A Reappropriation Of \$21,000 From The Bogard Road Service Area No. 25 Fiscal Year 2015 Operating Budget, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.

a. IM No. 14-217

10. **Ordinance Serial No. 14-150:** An Ordinance Amending MSB Title 24, Animal Care And Regulation, By Adopting MSB 24.07, Sled Dogs And Mushing Facilities; And By Amending MSB 24.05.010, 24.05.030, 24.05.060, 24.10.020, And 24.40.050. (*Sponsored by Assemblymember Halter*)

a. IM No. 14-220

11. **Ordinance Serial No. 14-151:** An Ordinance Reappropriating \$1,600,000 For A Portion Of The Fiscal Year 2015 Designated Legislative Grant Projects From The Alaska State Department Of Commerce, Community, And Economic Development, From Fund 400, To Fund 430, State Of Alaska To Provide 50 Percent Matching Funds For Borough Transportation School Access Bonds, Project No. 40201.

a. IM No. 14-222

12. **Ordinance Serial No. 14-152:** An Ordinance Accepting And Appropriating \$178,281.57 For A Portion Of Grant Funds From The Alaska State Department Of Commerce, Community, And Economic Development For The Department Of Emergency Services Fiscal Year 2015 Designated Legislative Grant Projects.

- a. **Resolution Serial No. 14-103:** A Resolution Approving The Scopes Of Work And Budgets For A Portion Of The Alaska State Department Of Commerce, Community, And Economic Development Grants For The Department Of Emergency Services Projects.  
(1) IM No. 14-223
  
- 13. **Ordinance Serial No. 14-153:** An Ordinance Accepting And Appropriating \$68,420 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For Emergency Operation Center Software And Incident Command System Training.
  - a. **Resolution Serial No. 14-104:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Emergency Operation Center Software And Incident Command System Training.  
(1) IM No. 14-225
  
- 14. **Ordinance Serial No. 14-154:** An Ordinance Accepting And Appropriating \$13,476 For A Portion Of The Fiscal Year 2015 Designated Legislative Grant Projects From The Alaska State Department Of Commerce, Community, And Economic Development For The Soapstone Road Upgrade, Project No. 30044, Fund 410.
  - a. **Resolution Serial No. 14-105:** A Resolution Approving The Scope Of Work And Budget For A Portion Of The Fiscal Year 2015 Designated Legislative Grant Projects From The Alaska State Department Of Commerce, Community, And Economic Development For The Soapstone Road Upgrade Project, Project No. 30044.  
(1) IM No. 14-226
  
- 15. **Ordinance Serial No. 14-155:** An Ordinance Accepting And Appropriating \$150,000 For A Portion Of The Fiscal Year 2015 Designated Legislative Grant Projects Under \$50,000 From The Alaska State Department Of Commerce, Community, And Economic Development For The Lazy Mountain, Greater Talkeetna, Fairview, And Greater Butte Road Service Areas, Project Nos. 30041, 30049, 30039, 30046, Fund 410.
  - a. **Resolution Serial No. 14-106:** A Resolution Approving The Scope Of Work And Budget For A Portion Of The Fiscal Year 2015 Designated Legislative Grant Projects Under \$50,000 From The Alaska State Department Of Commerce, Community, And Economic Development In The Amount Of \$150,000 For The Lazy Mountain, Greater

Talkeetna, Fairview, And Greater Butte Road Service Areas, Project Nos. 30041, 30049, 30037, And 30046.

(1) IM No. 14-227

16. **Ordinance Serial No. 14-156:** An Ordinance Authorizing The Borough To Incur Indebtedness In The Principle Amount Of \$3,060,343 From The Alaska State Department Of Environmental Conservation, Clean Water Fund For The Closure Of Central Landfill Cell 2A, Project No. 25052.
  - a. **Resolution Serial No. 14-107:** A Resolution Accepting The Scope Of Work And Offer Of Loan Funds In The Amount Of \$3,060,343 From The Alaska State Department Of Environmental Conservation, Clean Water Fund For The Closure Of Central Landfill Cell 2A.
    - (1) IM No. 14-228
17. **Ordinance Serial No. 14-157:** An Ordinance Accepting And Appropriating \$7,500 From The Alaska State Department Of Education To Fund 480, Project No. 20364, For Continuing Education Grants At The Big Lake, Sutton, Talkeetna, Trapper Creek, And Willow Public Libraries.
  - a. **Resolution Serial No. 14-108:** A Resolution Approving The Scope Of Work And Budget For Continuing Education Grants For The Big Lake, Sutton, Talkeetna, Trapper Creek, And Willow Public Libraries.
    - (1) IM No. 14-230
18. **Ordinance Serial No. 14-158:** An Ordinance Amending MSB 5.25.140, To Adopt A Name Change From Wasilla-Lakes Fire Service Area To Central Mat-Su Fire Service Area And Adopting A Name Change From Wasilla-Lakes Fire Service Area Board Of Supervisors To Central Mat-Su Fire Service Area Board Of Supervisors.
  - a. IM No. 14-231
19. **Ordinance Serial No. 14-159:** An Ordinance Amending MSB 15.39.050 And MSB 3.15.215, In Order To Remove Term Limitations For The Board Of Adjustment And Appeals And Board Of Equalization. (*Sponsored By Mayor DeVilbiss*)
  - a. IM No. 14-233
20. **Ordinance Serial No. 14-160:** An Ordinance Approving Subdivision Of An 80-Acre Parcel Into Two 40-Acre Parcels With Conveyance Pursuant To A Settlement Agreement (MSB000539).
  - a. IM No. 14-237

B. INTRODUCTIONS (For public hearing – 12/02/14, Assembly Chambers)

1. **Ordinance Serial No. 14-141:** An Ordinance Creating West Mollie’s Circle Road Paving Local Improvement District No. 550, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 14-235

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

A. EXECUTIVE SESSION (*For Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And Discussion Of Matters Subject To The Attorney Client Privilege.*)

1. BOAA Case No. 14-01, MSB Planning Commission Resolution Serial Nos. 14-21 and 14-30 Approval of the Variance for Tract C-2 Sky Ranch at Pioneer Peak Addition No. 1, Palmer Recording District.

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting  
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**