

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, NOVEMBER 4, 2003

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: October 20, 2003

B. Regular Assembly Meeting: October 21, 2003

C. Special Assembly Meeting: October 27, 2003

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation in Honor of Avalanche Awareness Month

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

3. State Lobbyist – Ray Gillespie

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 09/08/03, 09/22/03
 - b. Historical Preservation Commission: 05/02/03, 06/06/03, 07/11/03
 - c. Matanuska-Susitna Borough School Board: 09/17/03
 - d. Planning Commission: 10/06/03, 10/20/03
2. Community Council Correspondence:
 - a. Meadow Lakes Community Council: 09/10/03
 - b. North Lakes Community Council: 08/27/03, 10/22/03

G. INFORMATIONAL MEMORANDUMS

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

1. Jean Krause Re: Title 16 and the Platting Board
2. Mick Nolan Re: Title 16 Rewrite
3. John Robertson Re: Title 16 Rewrite

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-164: AN ORDINANCE CLASSIFYING LANDS AND APPROVING LANDS FOR SALE OR RETENTION.
 - a. IM No. 03-229

2. Ordinance Serial No. 03-165: AN ORDINANCE ACCEPTING A \$38,250 ALASKA COASTAL MANAGEMENT (306 PROGRAM REQUIRED TASKS) GRANT AND APPROPRIATING \$38,250 TO FUND 480, FOR THIS PROGRAM DURING FY04.
 - a. Resolution Serial No. 03-103: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COASTAL MANAGEMENT (306 PROGRAM REQUIRED TASKS) GRANT FOR FY04.
 - (1) IM No. 03-236
 - (2) IM No. 03-253

3. Ordinance Serial No. 03-166: AN ORDINANCE ACCEPTING AND APPROPRIATING \$2,312,500 FROM THE FEDERAL HIGHWAY ADMINISTRATION THROUGH THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES TO FUND 430, FOR THE LITTLE SUSITNA RIVER ACCESS ROAD AND BRIDGE, PROJECT NO. 35264.
 - a. Resolution Serial No. 03-104: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE LITTLE SUSITNA RIVER ACCESS ROAD AND BRIDGE PROJECT, PROJECT NO. 35264.
 - (1) IM No. 03-239

4. Ordinance Serial No. 03-167: AN ORDINANCE ACCEPTING AND APPROPRIATING \$27,959 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, ALASKA COASTAL MANAGEMENT PROGRAM 306, TO FUND 480, PROJECT NO. 20342, TO CONDUCT A SURVEY, EVALUATION, AND INVENTORY OF HISTORIC SITES IN THE MIDDLE SUSITNA COASTAL ZONE MANAGEMENT DISTRICT AND ADJACENT CORRIDORS.
 - a. Resolution Serial No. 03-105: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE AMOUNT OF \$27,959 TO CONDUCT A SURVEY, EVALUATION, AND INVENTORY OF HISTORICAL SITES IN THE COASTAL MANAGEMENT ZONE AND ADJACENT CORRIDOR OF THE MIDDLE SUSITNA RIVER REGION.
 - (1) IM No. 03-248

C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. INTRODUCTION (For public hearing - 11/18/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-168: AN ORDINANCE REAPPROPRIATING \$10,000 FROM THE GREATER WILLOW ROAD SERVICE AREA CAPITAL PROJECTS, FUND 410, PROJECT NO. 30042, TO FUND 276, GREATER WILLOW OPERATING BUDGET, TO PAY OFF THE REVOLVING LOAN.
 - a. IM No. 03-254

2. Ordinance Serial No. 03-169: AN ORDINANCE ACCEPTING AND APPROPRIATING \$7,280 FROM THE STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO FUND 480, PROJECT NO. 20325, FOR OLD KNIK TOWNSITE INTERPRETIVE SIGNS PROJECT.
 - a. Resolution Serial No. 03-110: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE AMOUNT OF \$7,280 FOR RESEARCH, DESIGN, AND PRODUCTION OF THREE INTERPRETIVE PANELS AT KNIK MUSEUM FOR THE OLD KNIK TOWNSITE.
 - (1) IM No. 03-255

3. Ordinance Serial No. 03-170: AN ORDINANCE FOR THE RECLASSIFICATION AND APPROVAL FOR SALE OR RETENTION OF FOUR BOROUGH-OWNED TRACTS OF LAND IN THE TRAPPER CREEK, SUSITNA RIVER BRIDGE, AND WILLOW AREAS.
 - a. IM No. 03-256

4. Ordinance Serial No. 03-171: AN ORDINANCE APPROPRIATING \$300,000 OF INTEREST EARNINGS ON THE 1998 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40128, TO FUND THE DESIGN AND CONSTRUCTION OF TURN LANES ON PITTMAN ROAD TO MEADOW LAKES ELEMENTARY SCHOOL. (*Sponsor: Assemblymember Vehrs*)
 - a. IM No. 03-257

B. INTRODUCTION (For public hearing - 12/02/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-161: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE BAR-BAR-A NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 378 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 03-162: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$31,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BAR-BAR-A NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 378, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 03-247

C. INTRODUCTION (For public hearing - 12/16/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-163: AN ORDINANCE CREATING MCADOO WAY ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 386, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 03-252

D. CONSENT AGENDA¹

1. RESOLUTIONS

a. Resolution Serial No. 03-111: A RESOLUTION ESTABLISHING A CITIZEN'S ADVISORY COMMITTEE FOR THE TITLE 16 (SUBDIVISIONS) REWRITE.

(Sponsor: Assemblymember Colberg)

(1) IM No. 03-258

¹ Resolution Serial Nos. 03-111 and 03-112 and AM No. 03-200 were pulled from the consent agenda and addressed separately.

- b. Resolution Serial No. 03-112: A RESOLUTION SUPPORTING LEGISLATION MANDATING THAT FISCAL NOTES CONSIDERING IMPACT ON LOCAL TAXPAYERS BE REQUIRED FOR ALL STATE OF ALASKA LEGISLATION AND ADMINISTRATIVE ACTIONS THAT COULD HAVE ECONOMIC IMPACTS ON SCHOOL DISTRICTS AND LOCAL GOVERNMENTS. (*Sponsor: Assemblymember Colver*)
(1) IM No. 03-260

2. ACTION MEMORANDUMS

- a. AM No. 03-200: THE VACATION OF APPROXIMATELY 3,960 FEET OF THE SECTION LINE EASEMENT COMMON TO SECTIONS 25 AND 26, TOWNSHIP 22 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE Y COMMUNITY COUNCIL AREA.
- b. AM No. 03-201: THE VACATION OF THE WEST 600 FEET OF WEST WAYNE STREET LOCATED IN THE SW $\frac{1}{4}$ NW $\frac{1}{4}$, SECTION 28, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE KNIK-FAIRVIEW COMMUNITY COUNCIL AREA.
- c. AM No. 03-202: THE VACATION OF 260 SQUARE-FOOT PORTION OF RIGHT-OF-WAY ON THE EAST SIDE OF SOUTH MT. BROOKS DRIVE IN FRONT OF LOT 3, BLOCK 4, MOOSE MEADOWS FIRST ADDITION, LOCATED IN SECTION 3, TOWNSHIP 24 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, IN THE Y COMMUNITY COUNCIL AREA.
- d. AM No. 03-203: THE VACATION OF OLD KNIK GOOSE BAY ROAD THROUGH LOTS 3A AND 3B, OF UNITED STATES LOT 3, SUBDIVISION OF S $\frac{1}{2}$ OF UNITED STATES LOT 3 LOCATED IN SECTION 26, TOWNSHIP 16 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA, IN THE KNIK-FAIRVIEW COMMUNITY COUNCIL AREA.

- e. AM No. 03-214: RETROACTIVE APPROVAL OF SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR JOHN D. WARD ON TAX ACCOUNT NO. 18N01W32A003 FOR TAX YEARS 2002 AND 2003.
- f. AM No. 03-216: THE VACATION OF A PORTION OF WEST KELLEY CIRCLE IN FRONT OF LOT 10, BLOCK 3, DENEKI MEADOWS AND ALSO VACATING A PORTION OF THE 15-FOOT UTILITY EASEMENT LOCATED IN SECTION 2, TOWNSHIP 19 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE WILLOW COMMUNITY COUNCIL AREA.
- g. AM No. 03-217: RETROACTIVE APPROVAL OF DISABLED VETERAN PROPERTY TAX EXEMPTION FOR CORY B. JOHNSON ON TAX ACCOUNT NO. 2917B02L017 FOR TAX YEAR 2003.
- h. AM No. 03-219: RETROACTIVE APPROVAL OF SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR MARY LOU GERHARDT ON TAX ACCOUNT NO. 2376B01L016 FOR TAX YEAR 2003.
- i. AM No. 03-221: APPROVAL OF CHANGE ORDER TO AMC ENGINEERS, INC. IN THE AMOUNT OF \$32,124 FOR THE DISTRICT WIDE COMPUTER TECHNOLOGY UPGRADES FOR THE SCHOOL DISTRICT PROJECT, PROJECT NO. 40139.
- j. AM No. 03-224: AWARD OF BID NO. 04-034 TO PIERCE MANUFACTURING IN THE AMOUNT OF \$234,301 FOR THE PURCHASE OF A NEW PUMPER TANKER FOR THE BUTTE FIRE SERVICE AREA.

E. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

F. OTHER NEW BUSINESS

- XI. RECONSIDERATION
- XII. VETO
- XIII. EXECUTIVE SESSION
- XIV. MAYOR AND ASSEMBLY COMMENTS
- XV. ADJOURNMENT