

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## BOROUGH MAYOR

Timothy L. Anderson

## BOROUGH CLERK

Michelle M. McGehee, CMC

## BOROUGH MANAGER

John Duffy

## BOROUGH ATTORNEY

Teresa S. Williams



## BOROUGH ASSEMBLY

Lynne Woods, District 1  
Bill Allen, District 2  
Talis J. Colberg, District 3  
Mary Kvalheim, District 4  
Jody Simpson, District 5  
Jim Colver, District 6  
Betty Vehrs, District 7

## ASSEMBLY AGENDA

**TALKEETNA ELEMENTARY SCHOOL**  
**13798 EAST VETERANS WAY, TALKEETNA**  
*(Teleconferenced to the Borough Assembly Chambers)*

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, NOVEMBER 16, 2004**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA<sup>1</sup>
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
  - A. Special Assembly Meeting: October 12, 2004
  - B. Special Assembly Meeting: October 13, 2004
  - C. Special Assembly Meeting: October 19, 2004
  - D. Regular Assembly Meeting: October 19, 2004
  - E. Special Joint Assembly/Planning Commission Meeting: October 26, 2004
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS
    1. Alaska Municipal League (AML)
    2. Reports from cities

---

<sup>1</sup> Alaska Municipal League (AML) was added to agency reports.

3. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Big Lake FSA No. 33 Board of Supervisors: 8/9/04
  - b. Knik RSA No. 17 Board of Supervisors: 8/7/04
  - c. Library Board: 9/18/04; 10/16/04
  - d. Local Road Service Area Advisory Board: 9/16/04; 10/21/04
  - e. Mat-Su Fire Chiefs Association: 9/22/04; 10/27/04
  - f. Parks, Recreation, and Trails Advisory Board: 9/27/04
  - g. Planning Commission: 10/4/04; 10/18/04
  - h. Port Commission: 9/20/04
  - i. Senior Citizen Advisory Board: 8/16/04
  - j. Wasilla-Lakes FSA No. 130 Board of Supervisors: 9/13/04
  - k. Willow FSA No. 35 Board of Supervisors: 6/2/04; 7/7/04; 9/15/04
2. Community Council Correspondence:
  - a. Meadow Lakes Community Council: 3/10/04; 5/12/04; 7/14/04; 8/11/04
  - b. Y Community Council: 5/6/04; 6/6/04; 8/5/04

G. INFORMATIONAL MEMORANDUMS

1. IM No. 04-290: AN INFORMATIONAL MEMORANDUM PRESENTING THE SCOPE OF WORK FOR THE MANAGEMENT REVIEW AUDIT.

2. IM No. 04-296: AN INFORMATION MEMORANDUM REGARDING PAYMENT FOR EMERGENCY REPAIRS TO DON YOUNG ROAD AT PORT MACKENZIE TO NPI, LLC., IN THE AMOUNT OF \$94,695.
3. IM No. 04-297: AN INFORMATIONAL MEMORANDUM REGARDING FUNDING FOR SUPPLEMENTAL APPROPRIATION FOR EDUCATION OPERATIONS.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 04-181: AN ORDINANCE AMENDING MSB 5.25.060(C), SERVICE AREA NO. 36: TALKEETNA SEWER AND WATER SERVICE AREA, AND AMENDING THE “OPERATING RULES, RATES, AND PROCEDURES FOR THE USE OF SUPPLY OF PUBLIC SEWER AND WATER SYSTEMS IN TALKEETNA, ALASKA.” (*Sponsor: Assemblymember Vehrs*)
  - a. IM No. 04-277
2. Ordinance Serial No. 04-182: AN ORDINANCE AMENDING MSB TITLE 24, TO CHANGE FEES, AND AMENDING MSB 24.15 TO ADD A PROVISION ON EUTHANASIA.
  - a. Resolution Serial No. 04-153: A RESOLUTION REVISING THE ANIMAL CARE AND REGULATION SHELTERS FEE SCHEDULE. (*Sponsor: Assemblymember Vehrs*)
    - (1) IM No. 04-252
3. Ordinance Serial No. 04-183: AN ORDINANCE ACCEPTING AND APPROPRIATING \$16,500 FROM THE STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, STATE HISTORIC PRESERVATION OFFICE, TO FUND 480, PROJECT NO. 20354, TO CREATE A PLAN WITH GUIDELINES FOR PROTECTING THE PALMER HISTORIC DISTRICT.
  - a. Resolution Serial No. 04-146: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE AMOUNT OF \$16,500 FOR RESEARCH, COORDINATION, AND PRODUCTION OF GUIDELINES

ON PRESERVATION TREATMENT OF BUILDINGS FOR  
THE PROTECTION OF THE PALMER HISTORIC  
DISTRICT.

(1) IM No. 04-262

4. Ordinance Serial No. 04-185: AN ORDINANCE AMENDING MSB 4.28; ENHANCED E-911 ADVISORY BOARD, TO PROVIDE FOR WAIVER OF RESIDENCY REQUIREMENTS FOR BOARD MEMBERS.
  - a. IM No. 04-264
  
5. Ordinance Serial No. 04-186: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$9,513 INTERLIBRARY COOPERATIVE GRANT FROM THE STATE OF ALASKA, DEPARTMENT OF EDUCATION AND EARLY DEVELOPMENT, DIVISION OF LIBRARIES, ARCHIVES, AND MUSEUMS TO FUND 440, PROJECT NO. 20355, FOR THE RUSSIAN LANGUAGE READING PROGRAM, PHASE II, AT THE WILLOW PUBLIC LIBRARY.
  - a. Resolution Serial No. 04-147: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE RUSSIAN LANGUAGE READING PROGRAM, PHASE II, AT THE WILLOW PUBLIC LIBRARY.
    - (1) IM No. 04-265
  
6. Ordinance Serial No. 04-187: AN ORDINANCE ADOPTING MSB 17.64, ESTABLISHING A CONDITIONAL USE PERMIT FOR WASTE INCINERATORS. (*Sponsor: Assemblymember Kvalheim*)
  - a. IM No. 04-271
  
7. Ordinance Serial No. 04-189: AN ORDINANCE APPROVING AN APPROPRIATION OF \$35,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO PROJECT NO. 45152, FUND 405, TO SUPPLEMENT THE PURCHASE OF A PUMPER/TANKER VEHICLE AND RELATED EQUIPMENT.
  - a. Resolution Serial No. 04-148: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45152, TO FUND 405, TO PURCHASE A PUMPER/TANKER VEHICLE AND RELATED EQUIPMENT FOR THE MEADOW LAKES FIRE SERVICE AREA.
    - (1) IM No. 04-276

- C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Resolution Serial No. 04-144: A RESOLUTION APPROVING A LOAN FROM THE SPECIAL SERVICE AREA REVOLVING LOAN FUND (FUND 600) IN THE AMOUNT OF \$100,000 TO THE MATANUSKA RIVER EROSION MITIGATION PROJECT, PROJECT NO. 55008, FOR THE CIRCLE VIEW AND STAMPEDE ESTATES FLOOD AND WATER EROSION CONTROL SERVICE AREA.
1. Resolution No. 04-145: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE REVOLVING LOAN IN THE AMOUNT OF \$100,000 FOR CIRCLE VIEW AND STAMPEDE ESTATES FLOOD AND WATER EROSION CONTROL SERVICE AREA. (*Sponsor: Assemblymember Bush*) (*Motion Pending 10/19/04*)
- a. IM No. 04-273

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 12/07/04, 7 p.m., Borough Assembly Chambers)
1. Ordinance Serial No. 04-191: AN ORDINANCE AMENDING MSB 16.15, GENERAL ADMINISTRATION, TO ADDRESS LEASEHOLDS WITHIN THE PALMER AND WASILLA MUNICIPAL AIRPORTS.
- a. IM No. 04-281
2. Ordinance Serial No. 04-192: AN ORDINANCE EXTENDING THE TIME LIMIT FOR THE COMPLETION OF FISCAL YEAR 2003 BOROUGH CAPITAL PROJECTS.
- a. IM No. 04-284
3. Ordinance Serial No. 04-193: AN ORDINANCE AMENDING MSB 15.24.030(B)(4), CITY OF WASILLA COMPREHENSIVE PLAN.
- a. IM No. 04-291
4. Ordinance Serial No. 04-194: AN ORDINANCE ACCEPTING AND APPROPRIATING \$72,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC

DEVELOPMENT FOR FISCAL YEAR 2005 DESIGNATED LEGISLATIVE GRANTS AND AUTHORIZING THE MANAGER TO ENTER INTO AGREEMENTS TO COMPLETE THE PROJECTS.

- a. Resolution Serial No. 04-154: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, FISCAL YEAR 2005 DESIGNATED LEGISLATIVE GRANT FOR THE BUTTE COMMUNITY CENTER, PROJECT NO. 20220.
- b. Resolution Serial No. 04-155: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, FISCAL YEAR 2005 DESIGNATED LEGISLATIVE GRANT FOR THE FAIRVIEW LOOP ROAD SAFETY UPGRADES, PROJECT NO. 30037.
- c. Resolution Serial No. 04-156: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, FISCAL YEAR 2005 DESIGNATED LEGISLATIVE GRANT FOR THE KNIK RIVER TRAIL RELOCATION, PROJECT NO. 15015 AND AUTHORIZING THE MANAGER TO ENTER INTO A MANAGEMENT AGREEMENT FOR COMPLETING THE NECESSARY WORK.
- d. Resolution Serial No. 04-157: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, FISCAL YEAR 2005 DESIGNATED LEGISLATIVE GRANT FOR LAKE LOUISE FIRE DEPARTMENT, PROJECT NO. 20356.
- e. Resolution Serial No. 04-158: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, FISCAL YEAR 2005 DESIGNATED LEGISLATIVE GRANT FOR BUTTE FIRE SERVICE AREA, PROJECT NO. 45026.

(1) IM 04-292

5. Ordinance Serial No. 04-195: AN ORDINANCE APPROPRIATING \$601,116 TO FUND 400, SCHOOL CAPITAL PROJECTS, FOR THE ISSUANCE COSTS FOR THE 2004 SERIES D, GENERAL OBLIGATION SCHOOL REFUNDING BONDS.
  - a. IM No. 04-293
  
6. Ordinance Serial No. 04-196: AN ORDINANCE CONTINUING THE BOROUGH AREA SCHOOLS SITE SELECTION COMMITTEE.
  - a. IM No. 04-294

B. CONSENT AGENDA<sup>2</sup>

1. RESOLUTIONS

- a. Resolution Serial No. 04-159: A RESOLUTION RECOMMENDING THAT A COOPERATIVE MASTER PLANNING EFFORT BE UNDERTAKEN BY THE STATE OF ALASKA, UNIVERSITY OF ALASKA, AND THE MATANUSKA-SUSITNA BOROUGH FOR THE STATE, UNIVERSITY, AND BOROUGH LAND, INCLUDING THE KEPLER-BRADLEY LAKES STATE RECREATION AREA, CREVASSE MORAINES TRAIL SYSTEM AREA, MAT-SU COLLEGE, AND AGRICULTURAL EXPERIMENTAL STATION AREAS.  
*(Sponsors: Assemblymembers Kvalheim and Colver)*
  - (1) IM No. 04-270
  
- b. Resolution Serial No. 04-160: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE DOROTHY SWANDA JONES ADMINISTRATION BUILDING REPAIRS, PROJECT NO. 10057.
  - (1) IM No. 04-286
  
- c. Resolution Serial No. 04-161: A RESOLUTION IN OPPOSITION TO THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION'S PROPOSED NEW REGULATIONS FOR "MIXING ZONES."  
*(Sponsors: Assemblymember Vehrs and Kvalheim)*
  - (1) IM No. 04-289

---

<sup>2</sup> Resolution Serial Nos. 04-159 and 04-162 were pulled from the consent agenda and addressed separately.

- d. Resolution Serial No. 04-162: A RESOLUTION ESTABLISHING A COUNCIL ON ECONOMIC POLICY.  
(Sponsor: Assemblymember Allen)  
(1) IM No. 04-295
  
- e. Resolution Serial No. 04-163: A RESOLUTION MAKING RECOMMENDATIONS TO THE GOVERNOR TO ADDRESS AND ADEQUATELY FUND THE VARIOUS AGENCIES AND DEPARTMENTS RESPONSIBLE FOR ELIMINATING METHAMPHETAMINE LABORATORIES, TO FURTHER COORDINATE MULTIDISCIPLINARY RESPONSE TEAMS AND TO SUPPORT THE DRUG ENDANGERED CHILDREN TASK FORCE.  
(Sponsor: Assemblymember Kvalheim)  
(1) IM No. 04-298
  
- f. Resolution Serial No. 04-164: A RESOLUTION AUTHORIZING THE MANAGER TO SUBMIT A PHASE II APPLICATION TO THE STATE OF ALASKA FOR A FEDERAL GRANT TO CONTINUE WORK ON PLANNING PROTECTION OF THE PALMER HISTORIC DISTRICT; THIS WILL INCLUDE PRODUCTION OF A BROCHURE HIGHLIGHTING TREATMENTS AND TECHNIQUES USED TO MAINTAIN HISTORIC BUILDINGS.  
(1) IM No. 04-283

## 2. ACTION MEMORANDUMS

- a. AM No. 04-199: APPROVAL TO SOLICIT PROPOSALS FROM PRIVATE SECTOR FIRMS SELECTED THROUGH A COMPETITIVE PROCESS TO MINE, MARKET, AND SELL MINERAL RESOURCES FROM THE PORT MACKENZIE PORT DISTRICT.
  
- b. AM No. 04-200: APPROVAL OF THE KNIK TRANSPORT RESCUE BOAT (TRB) TOP LEVEL SYSTEM REQUIREMENTS DOCUMENT.
  
- c. AM No. 04-202: CHANGE ORDER APPROVAL TO MCCOOL CARLSON GREEN IN THE AMOUNT OF \$118,526 FOR ADDITIONAL WORK ON THE WASILLA AREA ELEMENTARY SCHOOL DESIGN SERVICES,

PROJECT NO. 40146, TO ADD WELL INSTALLATION AND PERMITTING; THE DESIGN OF TURN LANES ON WASILLA FISHHOOK AND A COOLING SYSTEM; AGENCY COORDINATION AND PERMITS; AND THE ADOPTION OF INTERNATIONAL BUILDING CODE 2003 STRUCTURAL CHANGES.

- d. AM No. 04-204: AWARD OF PROPOSAL NO. 05-038 TO ENSTAR NATURAL GAS COMPANY FOR THE CONTRACT AMOUNT NOT TO EXCEED \$232,573 FOR THE PORT MACKENZIE NATURAL GAS LINE EXTENSION.
- e. AM No. 04-205: AWARD OF BID NO. 05-067 TO NYE FRONTIER FORD, INC., FOR THE AMOUNT NOT TO EXCEED \$53,117 TO PURCHASE A PUBLIC WORKS VEHICLE TO BE USED AT THE CENTRAL LANDFILL AND A COMMAND VEHICLE TO BE USED WITHIN THE BUTTE FIRE SERVICE AREA.
- f. AM No. 04-206: AWARD OF BID NO. 05-053 TO DOOR TECH, LLC., FOR THE CONTRACT AMOUNT NOT TO EXCEED \$62,288 FOR MATANUSKA-SUSITNA BOROUGH PUBLIC SAFETY BUILDINGS OVERHEAD DOOR REPLACEMENTS.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT