

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1
Bill Allen, District 2
Talis J. Colberg, District 3
Mary Kvalheim, District 4
Jody Simpson, District 5
Jim Colver, District 6
Betty Vehrs, District 7

ASSEMBLY AGENDA

ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER

WORK SESSION

3 P.M.

TUESDAY, NOVEMBER 18, 2003

- I. COAL BED METHANE PRESENTATIONS
 - A. Hydrology
 - B. Assemblymember Bruce Bush

REGULAR MEETING

6 P.M.

TUESDAY, NOVEMBER 18, 2003

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting Re: Joint Assembly/Planning Commission /Platting Board : October 28, 2003
 - B. Regular Assembly Meeting: November 4, 2003

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Local Road Service Area Advisory Board: 09/18/03
 - b. Parks, Recreation, and Trails Advisory Board: 10/27/03
 - c. Planning Commission: 11/03/03
 - d. Wasilla-Lakes Fire Service Area Board of Supervisors: 09/08/03
2. Community Council Correspondence:
 - a. Butte Community Council: 07/09/03, 08/13/03, 09/10/03
 - b. Trapper Creek Community Council: 10/09/03

G. INFORMATIONAL MEMORANDUMS

1. IM No. 03-251: AN INFORMATIONAL MEMORANDUM REGARDING STAFFING CHANGES WITHIN THE DEPARTMENT OF EMERGENCY SERVICES.
2. IM No. 03-270: CHANGE ORDER NO. 4 TO SWALLING CONSTRUCTION COMPANY INCORPORATED IN AN AMOUNT OF \$75,232.70 FOR THE PORT MACKENZIE VIBRACOMPACTION, GRAVEL CAP AND SAFETY LADDERS, PROJECT NO. 70001.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-168: AN ORDINANCE REAPPROPRIATING \$10,000 FROM THE GREATER WILLOW ROAD SERVICE AREA CAPITAL PROJECTS, FUND 410, PROJECT NO. 30042, TO FUND 276, GREATER WILLOW OPERATING BUDGET, TO PAY OFF THE REVOLVING LOAN.
 - a. IM No. 03-254

2. Ordinance Serial No. 03-169: AN ORDINANCE ACCEPTING AND APPROPRIATING \$7,280 FROM THE STATE OF ALASKA, DEPARTMENT OF NATURAL RESOURCES, OFFICE OF HISTORY AND ARCHAEOLOGY, TO FUND 480, PROJECT NO. 20325, FOR OLD KNIK TOWNSITE INTERPRETIVE SIGNS PROJECT.
 - a. Resolution Serial No. 03-110: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE AMOUNT OF \$7,280 FOR RESEARCH, DESIGN, AND PRODUCTION OF THREE INTERPRETIVE PANELS AT KNIK MUSEUM FOR THE OLD KNIK TOWNSITE.
 - (1) IM No. 03-255

3. Ordinance Serial No. 03-170: AN ORDINANCE FOR THE RECLASSIFICATION AND APPROVAL FOR SALE OR RETENTION OF FOUR BOROUGH-OWNED TRACTS OF LAND IN THE TRAPPER CREEK, SUSITNA RIVER BRIDGE, AND WILLOW AREAS.
 - a. IM No. 03-256

4. Ordinance Serial No. 03-171: AN ORDINANCE APPROPRIATING \$300,000 OF INTEREST EARNINGS ON THE 1998 SERIES A, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40128, TO FUND THE DESIGN AND CONSTRUCTION OF TURN LANES ON PITTMAN ROAD TO MEADOW LAKES ELEMENTARY SCHOOL. (*Sponsor: Assemblymember Vehrs*)
 - a. IM No. 03-257

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 12/02/03, 7 p.m., Borough Assembly Chambers)

1. Resolution Serial No. 03-113: A RESOLUTION PROVIDING FOR THE CONTINUANCE OF THE JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES.
 - a. IM No. 03-230
2. Ordinance Serial No. 03-172: AN ORDINANCE RECLASSIFYING APPROXIMATELY 87 ACRES NEAR TRAPPER CREEK FROM "FOREST MANAGEMENT LANDS" TO "PUBLIC RECREATION LANDS."
 - a. IM No. 03-259
3. Ordinance Serial No. 03-173: AN ORDINANCE ACCEPTING AND APPROPRIATING \$278.10 FROM GCI COMMUNICATIONS TO A NON-LAPSING CAPITAL FUND 480, PROJECT 20312, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES IN THE BOROUGH LIBRARIES.
 - a. IM No. 03-261
4. Ordinance Serial No. 03-174: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION SCHOOL BONDS, 2004 SERIES A, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$15,895,000, TO PROVIDE FUNDS FOR SCHOOL AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH AND TO PAY COSTS OF ISSUING THE BONDS, FIXING CERTAIN DETAILS OF SUCH BONDS, AND AUTHORIZING THEIR SALE.
 - a. IM No. 03-262
5. Ordinance Serial No. 03-175: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION SCHOOL BONDS, 2004 SERIES B, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,305,000, TO

PROVIDE FUNDS FOR SCHOOL AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH AND TO PAY COSTS OF ISSUING THE BONDS, FIXING CERTAIN DETAILS OF SUCH BONDS, AND AUTHORIZING THEIR SALE.

a. IM No. 03-263

6. Ordinance Serial No. 03-176: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION PORT BONDS, 2004 SERIES C, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,000,000 TO PROVIDE FUNDS FOR PORT MACKENZIE DOCK AND ROAD CAPITAL IMPROVEMENTS IN THE BOROUGH AND TO PAY COSTS OF ISSUING THE BONDS, FIXING CERTAIN DETAILS OF SUCH BONDS, AND AUTHORIZING THEIR SALE.

a. IM No. 03-264

7. Ordinance Serial No. 03-177: AN ORDINANCE ACCEPTING AND APPROPRIATING \$21,000 FROM SWALLING CONSTRUCTION COMPANY INCORPORATED TO THE PORT MACKENZIE PROJECT FROM THE SALE OF SHEET PILES.

a. IM No. 03-269

B. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 03-114: A RESOLUTION ESTABLISHING A SCOPE OF WORK AND BUDGET FOR THE ACQUISITION, MANAGEMENT PLAN, SITE PREPARATION, DESIGN, AND ENGINEERING FOR A SUTTON COMMUNITY CENTER AND LIBRARY.

(1) IM No. 03-265

- b. Resolution Serial No. 03-115: A RESOLUTION AMENDING THE SCHEDULE OF FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE.

(1) IM No. 03-267

- c. Resolution Serial No. 03-116: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE SCHOOL DISTRICT RENEWAL AND RENOVATION PROJECTS.

(1) IM No. 03-268

- d. Resolution Serial No. 03-117: A RESOLUTION AUTHORIZING THE MANAGER TO SUBMIT TO THE STATE OF ALASKA AN APPLICATION FOR A FEDERAL GRANT FOR THE PLANNING FOR PROTECTION OF THE PALMER HISTORIC DISTRICT.
(1) IM No. 03-272

2. ACTION MEMORANDUMS

- a. AM No. 03-222: THE VACATION OF APPROXIMATELY 270 FEET BY 30 FEET WIDE RIGHT-OF-WAY OF EAST FRANCES LANE, LOCATED WITHIN THE SOUTHEAST ¼ SECTION 34, TOWNSHIP 18 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA; LOCATED IN THE GATEWAY COMMUNITY COUNCIL AREA.
- b. AM No. 03-225: RETROACTIVE APPROVAL OF DISABLED VETERAN EXEMPTION FOR CATHY L. GARRETT ON TAX ACCOUNT NUMBER: 4649B01L009A FOR TAX YEAR 2003.
- c. AM No. 03-226: CONTINUATION OF THE SITE SELECTION COMMITTEE FOR A NEW SUTTON LIBRARY AND COMMUNITY CENTER.
- d. AM No. 03-227: APPROVAL OF A CHANGE ORDER TO SIMPLEX GRINNELL IN THE AMOUNT OF \$17,590 FOR THE PALMER HIGH SCHOOL FIRE SPRINKLER SYSTEM PROJECT, PROJECT NO. 40140.
- e. AM No. 03-228: AWARD OF BID 04-051 TO SKYLINE STEEL CORPORATION IN THE AMOUNT OF \$3,004,568.10 FOR THE PURCHASE OF STRUCTURAL STEEL FOR THE DEEP DRAFT DOCK.
- f. AM No. 03-229: AWARD OF PROPOSAL NO. 04-030 TO GREAT NORTHERN ENGINEERING IN THE AMOUNT OF \$31,310 FOR ANIMAL CARE AND REGULATION HVAC AND ELECTRICAL UPGRADES.
- g. AM No. 03-230: AWARD OF PROPOSAL NO. 04-054 TO HDR ALASKA, INC. IN THE AMOUNT OF \$35,000 FOR THE FISH PASSAGE CROSSING DESIGN PROJECT AT

CROOKED LAKE AND KINGFISHER LAKE OUTFLOWS
AND CARDIFF LAND AND LUPINE LANE CULVERTS.

- h. AM No. 03-233: APPROVING A COOPERATIVE AGREEMENT BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND THE CHICKALOON TRIBE FOR A LOW-INCOME HOUSING PROJECT.
- i. AM No. 03-234: TRANSITION PLAN FOR THE NEW DEPARTMENT OF EMERGENCY SERVICES DIRECTOR.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT