

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Michelle R. Church, District 3
Mark Ewing, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, NOVEMBER 18, 2008

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: 09/18/08

B. Special Assembly Meeting: 10/10/08

C. Special Assembly Meeting: 10/11/08

VI. SPECIAL ORDERS OF THE DAY

A. Presentation of the Borough Seal to former Assistant Borough Manager, Marian Romano

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Anchorage Economic Development Corporation – Bill Popp

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 01/22/08, 02/06/08, 03/10/08, 04/14/08, 05/12/08, 05/23/08, 06/04/08
 - b. Big Lake, Meadow Lakes, and Wasilla-Lakes Fire Service Area Joint Board of Supervisors: 02/11/08, 06/09/08
 - c. Enhanced 911 Advisory Board: 08/12/08
 - d. Greater Butte Road Service Area No. 26: 05/08/08
 - e. Mayor's Blue Ribbon Sportsmen's Committee: 01/17/08
 - f. Meadow Lakes Road Service Area No. 27: 03/13/08
 - g. Platting Board: 07/17/08, 08/07/08, 08/21/08
 - h. Wasilla-Lakes Fire Service Area No. 130: 04/21/08, 08/11/08

G. INFORMATIONAL MEMORANDUMS

1. IM No. 08-276: AN INFORMATIONAL MEMORANDUM ADVISING OF A PURCHASE ORDER INCREASE FOR EQUIPMENT RENTAL AT CENTRAL LANDFILL FOR GREENSTREET GENERAL CONTRACTING, LLC, IN THE AMOUNT OF \$17,225, BRINGING THE TOTAL AMOUNT TO \$103,350 UNDER MSB 3.08.290.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)
1. Ordinance Serial No. 08-148: AN ORDINANCE ACCEPTING AND APPROPRIATING \$800,000 FROM VALLEY COMMUNITY FOR RECYCLING SOLUTIONS FOR CONSTRUCTION OF A NEW REGIONAL RESOURCE RECOVERY AND TRAINING FACILITY, FUND 480, PROJECT NO. 47013.
 - a. Resolution Serial No. 08-127: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A NEW REGIONAL RESOURCE RECOVERY AND TRAINING FACILITY, AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH VALLEY COMMUNITY FOR RECYCLING SOLUTIONS FOR THE COMPLETION OF THIS WORK.
 - (1) IM No. 08-246
 2. Ordinance Serial No. 08-149: AN ORDINANCE ACCEPTING AND APPROPRIATING A FISCAL YEAR 2009 DESIGNATED LEGISLATIVE GRANT IN THE AMOUNT OF \$500,000 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT TO FUND 400, PROJECT NO. 40098, PALMER HIGH SCHOOL FIELD TURF PROJECT.
 - a. Resolution Serial No. 08-128: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PALMER HIGH SCHOOL FIELD TURF PROJECT, PROJECT NO. 40098.
 - (1) IM No. 08-251
 3. Ordinance Serial No. 08-150: AN ORDINANCE AMENDING MSB 17.28, INTERIM MATERIALS DISTRICT, BY REPEALING MSB 17.28.060(A)(5)(b) IN ITS ENTIRETY.
 - a. IM No. 08-253
 4. Ordinance Serial No. 08-151: AN ORDINANCE AMENDING MSB 27.05, DEFINITION OF TERMS; MSB 27.15, PLAT APPROVAL, ABBREVIATED PLAT SUBDIVISIONS AND VACATIONS; MSB 27.20, SUBDIVISION DEVELOPMENT STANDARDS; AND MSB 27.35, SUBDIVISION AGREEMENTS.
 - a. IM No. 08-254

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA¹

1. RESOLUTIONS

a. Resolution Serial No. 08-129: A RESOLUTION ESTABLISHING DATES CERTAIN FOR PAYMENT, DELINQUENCY, PROTEST, AND APPEAL OF 2009 REGULAR ASSESSMENT AND TAX ROLLS, BUSINESS INVENTORY FILING, AND FOR THE COMMENCEMENT OF HEARINGS BEFORE THE BOARD OF EQUALIZATION.

(1) IM No. 08-268

b. Resolution Serial No. 08-130: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR FISCAL YEAR 2009 AREA WIDE CAPITAL APPROPRIATIONS FOR THE PORT DEVELOPMENT PROJECT, PROJECT NO. 70001.

(1) IM No. 08-269

c. Resolution Serial No. 08-131: A RESOLUTION AMENDING THE BUDGET FOR PROJECT NO. 20266, TO ALLOW FOR THE PURCHASE OF A FORD 450 4X4 SUPER CAB TRUCK AND A SERVICE BOX FOR FACILITY MAINTENANCE AND A ONE-TON SERVICE VAN FOR PARKS AND RECREATION.

(1) IM No. 08-277

2. ASSEMBLY MEMORANDUMS

a. AM No. 08-105: AWARD OF PROPOSAL NO. 09-034 TO RWS CONSULTING IN THE CONTRACT AMOUNT OF \$106,772 FOR THE FOREST MANAGEMENT PLAN PHASE TWO.

b. AM No. 08-106: AUTHORIZING CONTRACT AMENDMENT NO. I TO AGNEW::BECK AND ASSOCIATES, UNDER SOLICITATION NO. 08-020, IN THE AMOUNT OF \$29,030 FOR THE UPDATE TO THE BIG LAKE COMPREHENSIVE STUDY.

¹ Resolution Serial No. 08-130 and AM No. 08-105 were pulled from the consent agenda and addressed separately.

- c. AM No. 08-108: AUTHORIZING THE DESTRUCTION OF BALLOTS FROM THE OCTOBER 7, 2008, REGULAR BOROUGH ELECTION.
- d. AM No. 08-109: ACCEPTING LATE FILED AND RETROACTIVE SENIOR CITIZEN AND DISABLED VETERAN EXEMPTION APPLICATIONS.
- e. AM No. 08-110: VACATION OF PORTIONS OF A 33 FOOT ROAD AND UTILITY EASEMENT (PATENT RESERVATION) ON THE NORTH SIDE OF GOVERNMENT LOT 52, SECTION 19, LOCATED WITHIN THE SOUTHEAST ¼ SOUTHWEST ¼ SECTION 19, TOWNSHIP 17 NORTH, RANGE 3 WEST, SEWARD MERIDIAN.
- f. AM No. 08-111: AWARD OF BID NO. 09-028 TO VALLEY GENERAL CONSTRUCTION IN THE CONTRACT AMOUNT OF \$183,400 FOR THE MEADOW LAKES ROAD SERVICE AREA NO. 27, GRAVEL OVERLAY PROJECT.
- g. AM No. 08-112: APPROVING THE 2009 ASSEMBLY MEETING SCHEDULE.
- h. AM No. 08-113: AWARD OF BID NO. 09-043 TO BRENNTAG PACIFIC IN THE AMOUNT OF \$329,800 FOR THE PURCHASE OF CALCIUM CHLORIDE.
- i. AM NO. 08-114: AWARD OF BID NO. 09-044 TO PIERCE MANUFACTURING, INC., IN THE AMOUNT OF \$614,252 FOR THE PURCHASE OF WILDLAND FIRE ENGINES.
- j. AM No. 08-115: APPROVING A CHANGE ORDER TO GR BROWN ENGINEERING, LLC, IN THE AMOUNT OF \$43,502 FOR THE CONSTRUCTION ADMINISTRATION SERVICES FOR THE TALKEETNA WARM STORAGE BUILDING, BID NO. 08-076.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. INTRODUCTION (For public hearing - 12/02/08, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 08-152: AN ORDINANCE APPROVING VALLEY COMMUNITY FOR RECYCLING SOLUTIONS, INC., FOR A LONG-TERM MANAGEMENT AGREEMENT OF BOROUGH-OWNED REAL PROPERTY DESCRIBED AS LOT 1, TRI-CENTRAL SUBDIVISION, TO BE OPEN TO THE PUBLIC AND USED FOR THE PUBLIC PURPOSE OF A RECYCLING CENTER KNOWN AS THE REGIONAL RESOURCE RECOVERY AND TRAINING PARK, LOCATED IN THE GATEWAY COMMUNITY COUNCIL AREA (MSB003430).
 - a. IM No. 08-250

2. Ordinance Serial No. 08-153: AN ORDINANCE AMENDING MSB 3.32, TRANSIENT ACCOMMODATIONS TAX TO AMEND SCOPE AND APPLICABILITY.
 - a. IM No. 08-252

3. Ordinance Serial No. 08-154: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM THE ALASKA STATE DEPARTMENT OF EDUCATION TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.
 - a. Resolution Serial No. 08-132: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.
 - (1) IM No. 08-262

4. Ordinance Serial No. 08-155: AN ORDINANCE ACCEPTING AND APPROPRIATING \$45,000 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NO. 45158, FOR EMERGENCY PLANNING AND EXERCISE EXPENSES.
 - a. Resolution Serial No. 08-133: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, PROJECT NO. 45158, FUND 425, FOR EMERGENCY PLANNING AND EXERCISE EXPENSES.
 - (1) IM No. 08-266

5. Ordinance Serial No. 08-156: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$25,000 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, TO FUND 480, PROJECT NO. 45126, TO ALLOW FOR THE CONTINUATION OF THE CITIZEN CORPS PROGRAM.
 - a. Resolution Serial No. 08-134: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT, FUND 480, PROJECT NO. 45126, TO EMPLOY A CITIZEN CORPS COORDINATOR, PURCHASE OF EQUIPMENT AND SUPPLIES, PLANNING, AND TRAINING AND EXERCISES.
 - (1) IM No. 08-267

6. Ordinance Serial No. 08-157: AN ORDINANCE ACCEPTING AND APPROPRIATING \$12,858.13 FROM THE MATANUSKA TELEPHONE ASSOCIATION TO FUND 440, PROJECT NO. 20323, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.
 - a. IM No. 08-270

7. Ordinance Serial No. 08-158: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$20,000 FROM THE ALASKA ENERGY AUTHORITY TO FUND 400, PROJECT NO. 40169, FOR THE SU-VALLEY WOOD BOILER ASSESSMENT.
 - a. Resolution Serial No. 08-135: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SU-VALLEY WOOD BOILER ASSESSMENT, FUND 400, PROJECT NO. 40169.
 - (1) IM No. 08-274

8. Ordinance Serial No. 08-159: AN ORDINANCE ACCEPTING AND APPROPRIATING \$1,000,000 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR THE REPAIR AND PAVING OF ENGSTROM ROAD, FUND 430, PROJECT NO. 35015.
 - a. Resolution Serial No. 08-136: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE REPAIR AND PAVING OF ENGSTROM ROAD, FUND 430, PROJECT NO. 35015.
 - (1) IM No. 08-275

9. Ordinance Serial No. 08-160: AN ORDINANCE AMENDING MSB 4.65, COMMISSION ON SALARIES AND EMOLUMENTS, TO ADD THE SCHOOL BOARD. *(Sponsored by: Assemblymember Wells)*
 - a. IM No. 08-278

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT