

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1
Bill Allen, District 2
Talis J. Colberg, District 3
Mary Kvalheim, District 4
Jody Simpson, District 5
Jim Colver, District 6
Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 2, 2003

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: October 31, 2003

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

- C. MANAGER COMMENTS
- D. ATTORNEY COMMENTS
- E. CLERK COMMENTS
- F. CITIZEN AND OTHER CORRESPONDENCE

- 1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 10/13/03, 10/27/03
 - b. Local Road Service Area Advisory Board: 10/16/03
 - c. Senior Citizens Advisory Board: 10/20/03
 - d. Wasilla-Lakes FSA Board of Supervisors: 10/13/03

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

- 1. Ordinance Serial No. 03-158: AN ORDINANCE CREATING UNALASKA AND ST. PAUL DRIVES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 388, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-243
- 2. Ordinance Serial No. 03-159: AN ORDINANCE CREATING SHEENA MAY ESTATES AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 387, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-244

3. Ordinance Serial No. 03-160: AN ORDINANCE CREATING WAGON ROAD AND RAWHIDE LANE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 389, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-245

4. Ordinance Serial No. 03-161: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE BAR-BAR-A NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 378 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 03-162: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$31,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE BAR-BAR-A NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 378, AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 03-247

5. Resolution Serial No. 03-113: A RESOLUTION PROVIDING FOR THE CONTINUANCE OF THE JOINT ASSEMBLY/SCHOOL BOARD COMMITTEE ON SCHOOL ISSUES.
 - a. IM No. 03-230

6. Ordinance Serial No. 03-172: AN ORDINANCE RECLASSIFYING APPROXIMATELY 87 ACRES NEAR TRAPPER CREEK FROM “FOREST MANAGEMENT LANDS” TO “PUBLIC RECREATION LANDS.”
 - a. IM No. 03-259

7. Ordinance Serial No. 03-173: AN ORDINANCE ACCEPTING AND APPROPRIATING \$278.10 FROM GCI COMMUNICATIONS TO A NON-LAPSING CAPITAL FUND 480, PROJECT 20312, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES IN THE BOROUGH LIBRARIES.
 - a. IM No. 03-261

8. Ordinance Serial No. 03-174: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION SCHOOL BONDS, 2004 SERIES A, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$15,895,000, TO PROVIDE FUNDS FOR SCHOOL AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH AND TO PAY COSTS OF ISSUING THE BONDS, FIXING CERTAIN DETAILS OF SUCH BONDS, AND AUTHORIZING THEIR SALE.
 - a. IM No. 03-262

9. Ordinance Serial No. 03-175: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION SCHOOL BONDS, 2004 SERIES B, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,305,000, TO PROVIDE FUNDS FOR SCHOOL AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH AND TO PAY COSTS OF ISSUING THE BONDS, FIXING CERTAIN DETAILS OF SUCH BONDS, AND AUTHORIZING THEIR SALE.
 - a. IM No. 03-263

10. Ordinance Serial No. 03-176: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION PORT BONDS, 2004 SERIES C, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,000,000 TO PROVIDE FUNDS FOR PORT MACKENZIE DOCK AND ROAD CAPITAL IMPROVEMENTS IN THE BOROUGH AND TO PAY COSTS OF ISSUING THE BONDS, FIXING CERTAIN DETAILS OF SUCH BONDS, AND AUTHORIZING THEIR SALE.
 - a. IM No. 03-264

11. Ordinance Serial No. 03-177: AN ORDINANCE ACCEPTING AND APPROPRIATING \$21,000 FROM SWALLING CONSTRUCTION COMPANY INCORPORATED TO THE PORT MACKENZIE PROJECT FROM THE SALE OF SHEET PILES.
 - a. IM No. 03-269

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 12/16/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-178: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$9,172 FROM PROJECT NO. 45013, ANIMAL CARE AND REGULATION VEHICLE, FUND 480, TO THE FISCAL YEAR 2004 ANIMAL CARE AND REGULATION OPERATING BUDGET, FUND 200, FOR STAFF TRAINING AND EQUIPMENT PURCHASES.
 - a. IM No. 03-273

2. Ordinance Serial No. 03-179: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,000 FROM THE ALASKA STATE DIVISION OF EMERGENCY SERVICES PRE-DISASTER MITIGATION GRANT PROGRAM, TO FUND 480, PROJECT NO. 20341, TO ASSIST IN COMPLETING AN ALL-HAZARD MITIGATION PLAN.
 - a. Resolution Serial No. 03-118: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF EMERGENCY SERVICES (ADES) PRE-DISASTER MITIGATION GRANT, FUND 480, PROJECT NO. 20341.
 - (1) IM No. 03-276

3. Ordinance Serial No. 03-180: AN ORDINANCE ACCEPTING AND APPROPRIATING \$399,840 FROM THE FEDERAL TRANSIT ADMINISTRATION (FTA) TO FUND 475, PROJECT NO. 20343 FOR THE PURPOSE OF PURCHASING A BUS AND TO FUND PREVENTATIVE BUS MAINTENANCE FOR MAT-SU COMMUNITY TRANSIT (MASCOT).
 - a. Resolution Serial No. 03-119: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND MAT-SU COMMUNITY TRANSIT, FOR THE PURPOSE OF PURCHASING A BUS AND TO FUND PREVENTATIVE BUS MAINTENANCE.
 - (1) IM No. 03-277

4. Ordinance Serial No. 03-181: AN ORDINANCE ADOPTING MSB 17.52.250(A)(14), TO CREATE A RESIDENTIAL LAND USE DISTRICT IN DOWNWIND LANDING SUBDIVISION AND NINE ADJACENT TAX PARCELS.
 - a. IM No. 03-278

B. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 03-120: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN FISCAL YEAR 2003 BUDGET, CAPITAL PROJECTS, FUND 480, PROJECT NO. 45107, TO PURCHASE ANIMAL CARE CLINIC EQUIPMENT AND SUPPLIES.
 - (1) Resolution Serial No. 03-121: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN FISCAL YEAR 2003 AND 2004 BUDGET, CAPITAL PROJECTS, FUND 480, PROJECT NO. 10151, FOR AN ANIMAL CARE CLINIC ROOM REMODEL AND PURCHASE OF CLINIC EQUIPMENT AND SUPPLIES.
 - (a) IM No. 03-274
- b. Resolution Serial No. 03-122: A RESOLUTION AMENDING THE SCOPE OF WORK FOR THE PALMER AND WASILLA COMMUNITY POOLS HOT WATER REPLACEMENT PROJECT, PROJECT NO. 15007.
 - (1) IM No. 03-280
- c. Resolution Serial No. 03-123: A RESOLUTION AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM WITH KIDS ARE PEOPLE, INCORPORATED, A 501C3 NON-PROFIT CHARITY PROVIDING RESIDENTIAL YOUTH SERVICES.
 - (1) IM No. 03-285

¹ Resolution Serial No. 03-123 was pulled from the consent agenda and addressed separately.

2. ACTION MEMORANDUMS

- a. AM No. 03-223: APPROVING THE MATANUSKA-SUSITNA BOROUGH REGULAR ASSEMBLY MEETING SCHEDULE FOR 2004.
- b. AM No. 03-235: RETROACTIVE APPROVAL OF DISABLED VETERAN PROPERTY TAX EXEMPTION FOR GORDON ADAMS ON TAX ACCOUNT NO. 2014B02L002 FOR TAX YEAR 2003.
- c. AM No. 03-236: RETROACTIVE APPROVAL OF DISABLED VETERAN PROPERTY TAX EXEMPTION FOR KEVIN WHITE ON TAX ACCOUNT NO. 2689B04L002 FOR TAX YEAR 2003.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

- A. Resolution Serial No. 03-111: A RESOLUTION ESTABLISHING A CITIZEN'S ADVISORY COMMITTEE FOR THE TITLE 16 (SUBDIVISIONS) REWRITE. *(Veto issued by Mayor Anderson on 11/18/03)*

1. IM No. 03-258

- B. Veto of Motion on Work Session Format: MOTION APPROVED ON NOVEMBER 18, 2003, TO CONTAIN DISCUSSION AT WORK SESSIONS TO THE ASSEMBLY, STAFF, AND ANY PRESENTERS INVITED. *(Veto issued by Mayor Anderson on 11/24/03)*

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT