

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## **BOROUGH MAYOR**

Larry DeVilbiss

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Jim Sykes, District 1  
Matthew Beck, District 2  
Ronald Arvin, District 3  
Steve Colligan, District 4  
Dan Mayfield, District 5  
Jim Colver, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, DECEMBER 2, 2014**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
    1. Reports From Cities
    2. Matanuska-Susitna Borough School District
    3. Transportation Advisory Board
  - B. COMMITTEE REPORTS
    1. Joint Assembly/School Board Committee On School Issues
    2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
    3. Assembly Public Relations
  - C. MANAGER COMMENTS
    1. State/Federal Legislation

2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Caswell Lakes RSA Board of Supervisors: 04/14/14
- b. Enhanced 911 Advisory Board: 08/12/14
- c. Greater Talkeetna RSA Board of Supervisors: 08/14/14
- d. Library Board: Resolution Serial No. 14-02
- e. MSB Fish and Wildlife Commission: 08/28/14
- f. Platting Board: 09/04/14
- g. Port Commission: 08/18/14
- h. South Colony RSA Board of Supervisors: 02/12/14, 05/14/14

2. Community Council Minutes:

- a. Chickaloon Community Council: 07/09/14, 08/13/14

G. INFORMATIONAL MEMORANDUMS

- 1. **IM No. 14-255:** Implementation Of A Personal Use Gravel Area Containing 2.5 Acres In Point Mackenzie Area In Accordance With The Natural Resource Management Plan.
- 2. **IM No. 14-256:** Reporting Of Conclusion Of Contract For Bid No. 13-132B To Western Construction And Equipment, LLC. For Willow Lake Drive Upgrade, For The Final Contract Amount Of \$1,061,422.35.

VII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 14-159:** An Ordinance Amending MSB 15.39.050 And MSB 3.15.215 In Order To Remove Term Limits For The Board Of Adjustment And Appeals And Board Of Equalization. *(Sponsored By Mayor DeVilbiss)*
  - 1. IM No. 14-233

VIII. VETO

- A. **Ordinance Serial No. 14-119:** An Ordinance Approving A Supplemental Appropriation Of \$450,000 From The Wasilla-Lakes Fire Service Area

Fund Balance, Fund 250, To The Fiscal Year 2015 Wasilla-Lakes Fire Service Area Operating Budget, Fund 250, For Wages And Benefits For Four New Permanent Fire Service Captain Positions. *(Filed by Mayor DeVilbiss 11/25/14)*

1. IM No. 14-175

## IX. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**  
*(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
  1. **Ordinance Serial No. 14-141:** An Ordinance Creating West Mollie's Circle Road Paving Local Improvement District No. 550, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
    - a. IM No. 14-235
  2. **Ordinance Serial No. 14-161:** An Ordinance Approving A Supplemental Appropriation Of \$50,000 From The Greater Willow Road Service Area No. 20 Fund Balance, Fund 276, To The Greater Willow Road Service Area No. 20 Fiscal Year 2015 Operating Budget, Fund 276.
    - a. IM No. 14-240
  3. **Ordinance Serial No. 14-162:** An Ordinance Approving An Appropriation Of \$83,000 From The Midway Road Service Area No. 9 Fund Balance, Fund 270, To Fund 410, Project No. 30036, For The Midway Road Service Area No. 9 Capital Projects.
    - a. **Ordinance Serial No. 14-163:** An Ordinance Approving A Reappropriation Of \$97,000 From The Midway Road Service Area No. 9 Fiscal Year 2015 Operating Budget, Fund 270, To Fund 410, Project No. 30036, For The Midway Road Service Area No. 9 Capital Projects.
      - (1) IM No. 14-241
      - (2) IM No. 14-242
  4. **Ordinance Serial No. 14-164:** An Ordinance Appropriating \$60,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, To Fund 405, Project No. 45071, For The Purchase Of A Wildland Fire Vehicle And Related Equipment.

a. **Resolution Serial No. 14-111:** A Resolution Approving The Scope Of Work And Budget For Project No. 45071 For The Purchase Of A Wildland Fire Vehicle And Related Equipment.

(1) IM No. 14-245

5. **Ordinance Serial No. 14-165:** An Ordinance Approving An Appropriation Of \$40,000 From The Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For The Knik Road Service Area No. 17 Capital Projects.

a. IM No. 14-247

6. **Ordinance Serial No. 14-166:** An Ordinance Approving A Supplemental Appropriation Of \$10,000 Of Revenues From Public Donations To The Fiscal Year 2015 Animal Care And Regulation Division Operating Budget.

a. IM No. 14-248

7. **Ordinance Serial No. 14-167:** An Ordinance Accepting And Appropriating \$600,000 For A Portion Of Grant Funds From The Alaska State Department Of Commerce, Community, And Economic Development For A Willow Fire Service Area Fiscal Year 2015 Designated Legislative Grant Project For Project No. 45282, Fund 405.

a. **Resolution Serial No. 14-112:** A Resolution Approving The Scope Of Work And Budget For A Portion Of The Alaska State Department Of Commerce, Community, And Economic Development Grant For Willow Fire Service Area Project No. 45282.

(1) IM No. 14-250

8. **Ordinance Serial No. 14-168:** An Ordinance Amending MSB 2.71.100, MSB 4.05.040 And MSB 25.15.050(C) To Add A Requirement That Municipal Officials, Candidates For Elective Office And Applicants To Boards And Commissions Disclose Civil And Criminal Judgments Which Are Less Than 10 Years Old. *(Sponsored By Assemblymember Mayfield)*

a. IM No. 14-252

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 14-113:** A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2015 Regular Assessment And Tax Rolls, Business Inventory Filing, And For The Commencement Of Hearings Before The Board Of Equalization.  
(1) IM No. 14-246
- b. **Resolution Serial No. 14-114:** A Resolution Authorizing Eminent Domain And Use Of Declaration Of Taking Procedures To Acquire A Property Interest Needed For The South Mack Drive Extension/Clapp Street Improvements Project.  
(1) IM No. 14-253
- c. **Resolution Serial No. 14-115:** A Resolution Supporting Mid Valley Recycling Grant Application Efforts. (*Sponsored By Assemblymember Halter*)  
(1) IM No. 14-258

2. ACTION MEMORANDUMS

- a. **AM No. 14-149:** Vacate Any Public Interest In The 33-Foot Wide Road Easement On The East Side Of Lot 1, Dedicated By Plat No. 63-13, Beverly Lake Estates, Excepting The Southerly 36-Feet, Located In Section 26, Township 18 North, Range 2 West, Seward Meridian.
- b. **AM No. 14-150:** Award Of Request For Proposal 15-042P To Wolf Architecture In The Amount Of \$1,172,075 For The Mat-Su South Gateway Visitor Center Design.
- c. **AM No. 14-151:** Award Of Bid No. 15-060B To Triple V Contracting For The Contract Amount Of \$192,100 For The Sutton Ambulance Building Renovation.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/16/14, Assembly Chambers)

- 1. **Resolution Serial No. 14-116:** A Resolution Adopting The Capital Improvement Program For Fiscal Years 2016-2021.  
a. IM No. 14-197
- 2. **Ordinance Serial No. 14-169:** An Ordinance Approving An Appropriation Of \$280,000 From South Colony Road Service Area

No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039,  
For South Colony Road Service Area No. 16 Capital Projects.  
a. IM No. 14-254

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or  
Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting  
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**