

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 4, 2007

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 11/13/07

B. Regular Assembly Meeting: 11/20/07

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

- 1. State/Federal Legislation
- D. ATTORNEY COMMENTS
- E. CLERK COMMENTS
- F. CITIZEN AND OTHER CORRESPONDENCE
 - 1. MSB Board/Committee Minutes:
 - a. Greater Butte RSA No. 26: 06/14/07
 - b. Greater Talkeetna RSA No. 29: 09/13/07
 - c. Mayor's Blue Ribbon Sportsmen's Committee: 02/21/07
 - d. Platting Board: 09/20/07
 - 2. Community Council Correspondence:
 - a. Knik-Fairview Community Council: 03/21/07, 04/18/07, 05/16/07, 06/20/07, 07/18/07, 08/15/07
- G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)
 - 1. Ordinance Serial No. 07-143: AN ORDINANCE CREATING MOUNTAIN CREST DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 428, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
(Public hearing continued from: 11/20/07)
 - a. IM No. 07-287
 - b. IM No. 07-250
 - 2. Ordinance Serial No. 07-177: AN ORDINANCE ACCEPTING AND APPROPRIATING \$7,500 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR THE FISCAL YEAR 2008 DESIGNATED LEGISLATIVE GRANTS FOR SUSITNA

VALLEY HIGH SCHOOL LIBRARY TECHNOLOGY UPGRADES, PROJECT NO. 40160, FUND 400.

- a. Resolution Serial No. 07-132: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2008 DESIGNATED LEGISLATIVE GRANT PROJECTS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR THE SUSITNA VALLEY HIGH SCHOOL LIBRARY TECHNOLOGY UPGRADES, PROJECT NO. 40160, FUND 400.
(1) IM No. 07-298

3. Ordinance Serial No. 07-178: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM THE WILLOW AREA SENIORS INC., FOR CHIPSEAL AT THE WILLOW AREA SENIOR CENTER TO FUND 430, PROJECT NO. 35004.

- a. Resolution Serial No. 07-133: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CHIPSEALING AT THE WILLOW AREA SENIOR CENTER, PROJECT NO. 35004, AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH THE WILLOW AREA SENIORS INC., FOR THE COMPLETION OF THIS WORK.
(1) IM No. 07-299

4. Ordinance Serial No. 07-179: AN ORDINANCE ACCEPTING AND APPROPRIATING \$685.26 FROM THE MATANUSKA TELEPHONE ASSOCIATION TO FUND 440, PROJECT NO. 20323, REAPPROPRIATE \$41,824 FROM FUND 480, PROJECT NO. 20312, TO FUND 440, PROJECT NO. 20323, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.

- a. Resolutions Serial No. 07-134: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET IN THE AMOUNT OF \$72,680.05 FOR PROJECT NO. 20323 TO UPGRADE THE PUBLIC ACCESS COMPUTERS WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.
(1) IM No. 07-300

5. Ordinance Serial No. 07-180: AN ORDINANCE AMENDING MSB 17.73; MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS.
 - a. IM No. 07-301

6. Ordinance Serial No. 07-181: AN ORDINANCE REAPPROPRIATING \$150,000 FROM THE AREAWIDE FUND, FUND 100, RESERVE FOR ADMINISTRATIVE OFFICE SPACE OR FOR TAX RELIEF IN FISCAL YEAR 2009, TO FUND 480, PROJECT NO. 47001, FOR AN ADMINISTRATIVE OFFICE SPACE ANALYSIS.
 - a. Resolution Serial No. 07-135: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR AN ADMINISTRATIVE OFFICE SPACE ANALYSIS, PROJECT NO. 47001.
 - (1) IM No. 07-302

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 07-136: A RESOLUTION ESTABLISHING FEES FOR APPLICATIONS, VARIANCES, CONDITIONAL USE PERMITS AND APPEALS UNDER TITLE 17, ZONING.
 - (1) IM 07-306

- b. Resolution Serial No. 07-137: A RESOLUTION SUPPORTING A SUSTAINABLE BUILDINGS POLICY FOR BUILDINGS OWNED AND OCCUPIED BY THE BOROUGH.
 - (1) IM 07-310

- c. Resolution Serial No. 07-138: A RESOLUTION APPROVING STATE LEGISLATIVE PRIORITIES FOR THE MATANUSKA-SUSITNA BOROUGH FOR THE YEAR 2008.

¹ Resolution Serial No. 07-138 was pulled from the consent agenda and addressed separately.

2. ASSEMBLY MEMORANDUMS

- a. AM 07-141: AWARDING BID NO. 08-058 TO UNIVAR USA IN THE AMOUNT OF \$232,055 FOR THE PURCHASE OF CALCIUM CHLORIDE.
- b. AM 07-142: AUTHORIZING THE DESTRUCTION OF BALLOTS FOR THE OCTOBER 2, 2007, REGULAR BOROUGH ELECTION.

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 07-151: AN ORDINANCE APPROVING AN APPROPRIATION OF \$150,000 FROM FUND 203, LAND MANAGEMENT FUND BALANCE, TO FUND 430, FOR THE DESIGN AND CONSTRUCTION TO REPLACE THE COTTONWOOD CREEK AND TWINS II BRIDGES ON OILWELL ROAD IN TRAPPER CREEK, PROJECT NO. 35014.
 - 1. Resolution Serial No. 07-117: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COTTONWOOD CREEK AND TWINS II REPLACEMENT BRIDGES, PROJECT NO. 35014.
 - a. IM No. 07-253
- B. Ordinance Serial No. 07-170: AN ORDINANCE ADOPTING MSB 8.70, PROHIBITION AGAINST UNAUTHORIZED USE OF PARKING RESERVED FOR PERSONS WITH DISABILITIES AND PROVIDING FOR A PENALTY; AND AMENDING MSB 1.45.100, SCHEDULE OF FINES FOR INFRACTIONS. (*Sponsor: Assemblymember Kvalheim*)
 - 1. IM No. 07-283

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 12/18/07, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 07-182: AN ORDINANCE AMENDING MSB 5.25.056, TO ANNEX PROPERTIES IN AND AROUND THE JANA ESTATES SUBDIVISION INTO THE BIG LAKE FIRE SERVICE AREA WITHOUT THE PLACEMENT OF THE QUESTION ON THE BALLOT, PER MSB 5.10.025(B).
 - a. IM 07-309
- B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT