

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Bill Allen, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 5, 2006

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 10/17/06

B. Special Assembly Meeting: 10/24/06

C. Regular Assembly Meeting: 11/21/06

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations Committees
 - a. Chambers of Commerce (*Assemblymember Bettine*)
 - b. School Board (*Assemblymember Allen*)
 - c. Cities (*Assemblymembers Kvalheim and Allen*)
 - d. Home Builders and Realtors Associations (*Assemblymember, Bettine*)
 - e. Community Councils (*Mayor Menard and Manager*)
 - f. Civic Clubs (*Mayor Menard and Assemblymember Kvalheim*)
 - g. Non-Profit Organizations (*Mayor Menard and Assemblymember Kvalheim*)

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 07/10/06, 08/14/06, 09/15/06, 10/09/06
 - b. Caswell Lakes RSA No. 15: 10/05/06
 - c. Greater Butte RSA No. 26: 11/09/06
 - d. Greater Willow RSA No. 20: 06/29/06, 08/08/06, 10/05/06
 - e. Library Board: 09/16/06
 - f. Planning Commission: 11/06/06
 - g. Real Property Asset Management Board: 10/11/06
 - h. Sutton FSA No. 4: Resolution from 11/06/06
2. Community Council Correspondence:
 - a. Pt. MacKenzie Community Council: 09/30/06
 - b. Trapper Creek Community Council: 11/16/06
 - c. Y Community Council: 11/02/06

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 06-218: AN ORDINANCE ACCEPTING AND APPROPRIATING AN ADDITIONAL \$45,000 FROM THE STATE OF ALASKA GENERAL FUND TO FUND 430, PROJECT NO. 35299, FOR THE BOGARD ROAD EXTENSION EAST AND SELDON ROAD EXTENSION WEST HIGHWAY PROJECTS.
 - a. Resolution Serial No. 06-155: A RESOLUTION APPROVING THE AMENDED BUDGET FOR THE BOGARD ROAD EXTENSION EAST AND THE SELDON ROAD EXTENSION WEST HIGHWAY PROJECTS.
 - (1) IM No. 06-314

2. Ordinance Serial No. 06-219: AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$2,500 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, TO FUND 480, FOR UPGRADES TO THE SKWENTNA AIRPORT.
 - a. Resolution Serial No. 06-156: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE GRANT FOR THE UPGRADES TO THE SKWENTNA AIRPORT.
 - (1) IM No. 06-324

3. Ordinance Serial No. 06-220: AN ORDINANCE APPROVING AN APPROPRIATION OF \$20,000 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO PROJECT NO. 45209, FUND 405, TO SUPPLEMENT THE PURCHASE OF FIRE APPARATUS AND RELATED EQUIPMENT.
 - a. Resolution Serial No. 06-157: A RESOLUTION AMENDING THE BUDGET OF PROJECT NO. 45209, FUND 405, TO SUPPLEMENT THE PURCHASE OF FIRE APPARATUS AND RELATED EQUIPMENT FOR THE BIG LAKE FIRE SERVICE AREA.
 - (1) IM No. 06-333

4. Ordinance Serial No. 06-221: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$77,639.13 GRANT, FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, TO FUND 405, PROJECT NO. 45140, FOR CONSTRUCTION AND RENOVATION OF FACILITIES AND PURCHASE OF FIRE FIGHTING EQUIPMENT, FOR THE GREATER PALMER FIRE SERVICE AREA.
 - a. Resolution Serial No. 06-158: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT GRANT, PROJECT NO. 45140, FUND 405, FOR THE CONSTRUCTION AND RENOVATION OF FACILITIES AND THE PURCHASE OF FIRE FIGHTING EQUIPMENT FOR THE GREATER PALMER FIRE SERVICE AREA.
 - (1) IM No. 06-334

5. Ordinance Serial No. 06-222: AN ORDINANCE CREATING A NEW TITLE 28, NATURAL RESOURCE UTILIZATION, AND CREATING NEW CHAPTERS, GENERAL PROVISIONS, AND DEFINITIONS.
 - a. IM No. 06-335

6. Ordinance Serial No. 06-223: AN ORDINANCE ESTABLISHING A NEW CHAPTER IN BOROUGH CODE, MSB 28.60, TIMBER HARVEST.
 - a. IM No. 06-336

7. Ordinance Serial No. 06-224: AN ORDINANCE AMENDING MSB 5.25.010(A), AND PLACING ON THE BALLOT OF THE OCTOBER 2, 2007, REGULAR ELECTION, THE ANNEXATION OF CERTAIN PROPERTIES IN AND AROUND THE NORTH ALL ELKS ROAD AREA, INTO THE SUTTON FIRE SERVICE AREA NO. 4.
 - a. Resolution Serial No. 06-159: A RESOLUTION FINDING THE ANNEXATION OF PROPERTIES IN AND AROUND THE NORTH ALL ELKS ROAD AREA INTO THE SUTTON FIRE SERVICE AREA NO. 4 SERVES THE PUBLIC INTEREST WITHOUT CIRCULATION OF PETITION AMONG RESIDENTS IN SAID AREA, AS ALLOWED BY

MSB 5.10.015, INITIATION BY THE ASSEMBLY.

(Sponsor: Assemblymember Woods)

(1) IM No. 06-338

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA¹

1. RESOLUTIONS

a. Resolution Serial No. 06-160: A RESOLUTION AMENDING THE SCOPE OF WORK TO ALLOW FOR MAINTENANCE AND REPAIRS TO THE ALPINE HISTORICAL SITE, PROJECT NO. 45160.

(1) IM No. 06-330

b. Resolution Serial No. 06-161: A RESOLUTION AUTHORIZING PARTICIPATION IN THE FISCAL YEAR 2006 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM TO APPLY FOR FUNDS FOR THE CONSTRUCTION OF A PUBLIC FACILITY IN THE LAKE LOUISE AREA.

(1) IM No. 06-340

c. Resolution Serial No. 06-162: A RESOLUTION AMENDING THE BUDGET FOR THE UNITED STATES DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES GRANT, PROJECT NO. 20316, FUND 480, TO UPGRADE THE DISPATCH CENTERS AND FIELD UNITS TO MAKE THEM ALASKA LAND MOBILE RADIO COMPATIBLE AND AUTHORIZING THE MANAGER TO ENTER INTO AGREEMENTS WITH THE CITIES OF HOUSTON, PALMER, AND WASILLA.

(1) IM No. 06-342

d. Resolution Serial No. 06-163: A RESOLUTION APPROVING THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES GLENN HIGHWAY IMPROVEMENTS, MILEPOST 92-97 PROJECT.

(1) IM No. 06-345

¹ Resolution Serial No. 06-161 and AM No. 06-245 were pulled from the consent agenda and addressed separately.

- e. Resolution Serial No. 06-164: A RESOLUTION SUPPORTING THE MATANUSKA-SUSITNA BOROUGH'S DENALI COMMISSION TRANSPORTATION IMPROVEMENT PROGRAM FISCAL YEAR 2007 PROJECT NOMINATIONS.
(Sponsor: Assemblymember Bettine)
(1) IM No. 06-346

- f. Resolution Serial No. 06-165: A RESOLUTION SUPPORTING A "ZERO WASTE" PRACTICE APPROACH FOR ALL BOROUGH OPERATIONS.
(Sponsor: Assemblymember Kvalheim)
(1) IM No. 06-347

2. ASSEMBLY MEMORANDUMS

- a. AM No. 06-226: APPROVAL OF CHANGE ORDER NO. 1 TO WOLF ARCHITECTURE IN THE AMOUNT OF \$30,000 TO MODIFY THE SCOPE OF SERVICES FOR ADDITIONAL WORK FOR THE ANIMAL CARE PHASED RENOVATION PLAN

- b. AM No. 06-227: AWARD OF BID NO. 07-060 TO MAT-SU SECURITY SERVICES IN THE CONTRACT AMOUNT NOT TO EXCEED \$125,000 FOR 24-HOUR SECURITY GUARD SERVICES THROUGH JUNE 30, 2007, AT PORT MACKENZIE.

- c. AM No. 06-234: APPROVAL TO DESTROY THE BALLOTS OF THE OCTOBER 3, 2006, REGULAR BOROUGH ELECTION.

- d. AM No. 06-235: APPROVAL OF THE 2007 ASSEMBLY MEETING SCHEDULE.

- e. AM No. 06-239: APPROVAL OF CHANGE ORDER TO E & E CONSTRUCTION, INC. IN THE AMOUNT OF \$56,000 FOR ADDITIONAL WORK TO THE BUTTE FIRE SERVICE AREA PUBLIC SAFETY BUILDING 2-1 ANNEX DESIGN/BUILD PROJECT, PROJECT NO. 45113.

- f. AM No. 06-241: APPROVAL OF CHANGE ORDER TO JANSSEN CONTRACTING IN THE AMOUNT OF \$60,259 FOR ADDITIONAL WORK TO THE NUTRITION SERVICES FACILITY, PROJECT NO. 40145.
- g. AM No. 06-242: AWARD OF BID NO. 07-062 TO KENNERSON EXCAVATION IN THE CONTRACT AMOUNT OF \$93,850 FOR THE WILLIWAW SUBDIVISION PROJECT.
- h. AM No. 06-243: AUTHORIZATION TO PURCHASE TWO FORD EXPEDITIONS FROM NYE FRONTIER FORD IN THE AMOUNT OF \$55,554 FOR THE BIG LAKE FIRE SERVICE AREA AND THE MEADOW LAKES FIRE SERVICE AREA; SOLICITATION NO. 07-073.
- i. AM No. 06-244: AWARD OF BID NO. 07-064 TO DENALI GENERAL CONTRACTORS INC., IN THE AMOUNT OF \$4,635,000 FOR THE SUSITNA VALLEY HIGH SCHOOL ROOF REPLACEMENT.
- j. AM No. 06-245: AUTHORIZATION TO PURCHASE THREE PUMPER/TANKER VEHICLES FROM H & W EMERGENCY VEHICLES IN THE AMOUNT OF \$895,101 FOR THE BIG LAKE FIRE SERVICE AREA AND THE WASILLA LAKES FIRE SERVICE AREA.

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 06-170: AN ORDINANCE PROHIBITING POLITICAL FUNDRAISING ON OR BY THE USE OF BOROUGH PROPERTY AND THE USE OF BOROUGH PROPERTY FOR POLITICAL CAMPAIGN PURPOSES. (*Sponsored by: Assemblymember Kvalheim*)
(*Motion Pending: 09/05/06*)
 - 1. IM No. 06-237
- B. Ordinance Serial No. 06-188: AN ORDINANCE ADOPTING MSB 17.73, MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS.
 - 1. Resolution Serial No. 06-166: A RESOLUTION ESTABLISHING FEES FOR MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS APPLICATIONS UNDER TITLE 17, ZONING.
 - a. IM No. 06-292

- b. IM No. 06-229
- IX. NEW BUSINESS
 - A. INTRODUCTION (For public hearing - 12/19/06, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 06-226: AN ORDINANCE AMENDING MSB 17.27, SUTTON SPECIAL LAND USE DISTRICT, BY ESTABLISHING A MINIMUM OF FIVE ACRE LOT SIZES ON AN INTERIM BASIS.
 - a. IM No. 06-317
 - 2. Ordinance Serial No. 06-227: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO THE BIG LAKE FIRE SERVICE AREA FISCAL YEAR 2007 OPERATING BUDGET, FUND 256, FOR EMERGENCY STRUCTURAL REPAIRS TO AN OUT-BUILDING AT BIG LAKE FIRE STATION.
 - a. IM No. 06-343
 - 3. Ordinance Serial No. 06-228: AN ORDINANCE AMENDING THE SCOPE AND APPLICABILITY OF MSB 17.63, RACE TRACK REGULATIONS.
 - a. IM No. 06-344
 - B. MAYORAL NOMINATIONS AND APPOINTMENTS
 - 1. VACANCY REPORT
 - C. OTHER NEW BUSINESS
- X. RECONSIDERATION
- XI. VETO
- XII. EXECUTIVE SESSION
- XIII. MAYOR AND ASSEMBLY COMMENTS
- XIV. ADJOURNMENT