

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Bill Allen, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 19, 2006

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: 12/05/06
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations Committees
 - a. Chambers of Commerce (*Assemblymember Bettine*)
 - b. School Board (*Assemblymember Allen*)
 - c. Cities (*Assemblymembers Kvalheim and Allen*)
 - d. Home Builders and Realtors Associations (*Assemblymember Bettine*)
 - e. Community Councils (*Mayor Menard and Manager*)
 - f. Civic Clubs (*Mayor Menard and Assemblymember Kvalheim*)
 - g. Non-Profit Organizations (*Mayor Menard and Assemblymember Kvalheim*)

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Equalization: 08/08/06
2. Community Council Correspondence:
 - a. Glacier View Community Council: 09/21/06

G. INFORMATIONAL MEMORANDUMS

1. IM No. 06-352: AN INFORMATIONAL MEMORANDUM REGARDING ADDITIONAL FUNDING TO HDR ALASKA FOR THE ASSESSMENT OF BOROUGH INFRASTRUCTURE DUE TO THE RECENT FLOOD EMERGENCY.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 06-226: AN ORDINANCE AMENDING MSB 17.27, SUTTON SPECIAL LAND USE DISTRICT, BY ESTABLISHING A MINIMUM OF FIVE ACRE LOT SIZES ON AN INTERIM BASIS.
 - a. IM No. 06-317
2. Ordinance Serial No. 06-227: AN ORDINANCE REQUESTING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO THE BIG LAKE FIRE SERVICE AREA FISCAL YEAR 2007 OPERATING BUDGET, FUND 256, FOR EMERGENCY STRUCTURAL REPAIRS TO AN OUT-BUILDING AT BIG LAKE FIRE STATION.
 - a. IM No. 06-343
3. Ordinance Serial No. 06-228: AN ORDINANCE AMENDING THE SCOPE AND APPLICABILITY OF MSB 17.63, RACE TRACK REGULATIONS.
 - a. IM No. 06-344

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA¹

1. RESOLUTIONS
 - a. Resolution Serial No. 06-167: A RESOLUTION AMENDING THE BUDGET FOR THE MATANUSKA RIVER PARK COMFORT STATION PLUMBING REPLACEMENT/UPGRADE PROJECT, FUND 440, PROJECT NO. 20193, AND APPROVING THE SCOPE OF WORK AND BUDGET OF \$13,500 FOR THE WASILLA POOL CAULKING REPAIRS, FUND 440, PROJECT NO. 15022.
 - (1) IM No. 06-351
 - b. Resolution Serial No. 06-168: A RESOLUTION SUPPORTING INCREMENT FUNDING IN THE STATE PARKS BUDGET TO FUND WINTER MAINTENANCE

¹ AM Nos. 06-237, 06-238, 06-247, and 06-253 were pulled from the consent agenda and addressed separately.

STAFF FOR BIG LAKE NORTH, BIG LAKE SOUTH,
FINGER LAKE, AND MATANUSKA LAKE PARKS.

(1) IM No. 06-354

2. ASSEMBLY MEMORANDUMS

- a. AM No. 06-237: APPROVAL OF CHANGE ORDER TO ALASKA RIM ENGINEERING, INC., IN THE AMOUNT OF \$272,500 FOR RIGHT-OF-WAY AND SURVEY SERVICES FOR THE 2007 CAPITAL ROAD IMPROVEMENT PROJECTS AND FOR DESIGNATED LEGISLATIVE GRANT PROJECTS FOR THE 2007 CONSTRUCTION SEASON.
- b. AM No. 06-238: APPROVAL TO RECLASSIFY THE BOROUGH MANAGER'S SECRETARY POSITION IN THE ADMINISTRATION OFFICE TO EXECUTIVE ASSISTANT TO THE BOROUGH MANAGER AND BOROUGH MAYOR.
- c. AM No. 06-246: APPROVAL TO RECLASSIFY THE BUILDING SUPPORT WORKER POSITION IN THE OPERATIONS AND MAINTENANCE DIVISION TO A BUILDING MAINTENANCE SPECIALIST.
- d. AM No. 06-247: APPROVAL FOR AN ADMINISTRATIVE SECRETARY I PERMANENT PART-TIME BARGAINING UNIT POSITION TO ASSIST WITH SECRETARIAL WORK FOR THE ECONOMIC DEVELOPMENT DIRECTOR.
- e. AM No. 06-248: APPROVAL OF CHANGE ORDER TO D & S ROAD SERVICES, INC., IN THE AMOUNT OF \$25,649.35 FOR EMERGENCY FLOOD REPAIRS TO MERCEDES ROAD, CUMMINGS ROAD, AND BEAVER ROAD IN THE TALKEETNA ROAD SERVICE AREA.
- f. AM No. 06-250: APPROVAL OF CHANGE ORDER TO KEAN AND ASSOCIATES IN THE AMOUNT OF \$70,000 FOR PROFESSIONAL SURVEYING SERVICES FOR THE CADASTRAL DATABASE INPUT.

- g. AM No. 06-251: APPROVAL OF CHANGE ORDER TO SYSTEMS DESIGN, INC., IN THE AMOUNT OF \$45,790 FOR THE PROCUREMENT AND INSTALLATION OF A BUSINESS LICENSE MODULE FOR THE PROPERTY APPRAISAL, TAX ASSESSMENT, BILLING, AND COLLECTION SYSTEM SOFTWARE.
- h. AM No. 06-252: APPROVAL OF MODIFICATION TO AM NO. 06-232 TO ELIMINATE THE LIMITATION ON THE NUMBER OF DEFIBRILLATORS THAT CAN BE PURCHASED IN FISCAL YEAR 2007 FROM ZOLL MEDICAL EQUIPMENT.
- i. AM No. 06-253: AWARD OF PROPOSAL NO. 07-067 TO ARCHITECTS ALASKA IN THE AMOUNT NOT TO EXCEED \$120,000 FOR THE ADMINISTRATION BUILDING REMODEL DESIGN.

VIII. UNFINISHED BUSINESS

- A. Resolution Serial No. 06-152: A RESOLUTION APPROVING STATE LEGISLATIVE PRIORITIES FOR THE MATANUSKA-SUSITNA BOROUGH FOR THE YEAR 2007. *(Motion Pending: 11/21/06)*
 - 1. IM No. 06-331
- B. Resolution Serial No. 06-153: A RESOLUTION APPROVING FEDERAL PRIORITIES FOR THE MATANUSKA-SUSITNA BOROUGH FOR THE YEAR 2007. *(Motion Pending: 11/21/06)*
 - 1. IM No. 06-332
- C. Ordinance Serial No. 06-223: AN ORDINANCE ESTABLISHING A NEW CHAPTER IN BOROUGH CODE, MSB 28.60, TIMBER HARVEST. *(Motion Pending: 12/05/06)*
 - 1. Ordinance Serial No. 06-223(SUB): AN ORDINANCE ESTABLISHING A NEW CHAPTER IN BOROUGH CODE, MSB 28.60, TIMBER HARVEST.
 - a. Resolution Serial No. 06-169: A RESOLUTION ESTABLISHING FEES FOR TIMBER TRANSPORT PERMIT, MSB 28.60.080.
 - (1) IM No. 06-336
 - (2) IM No. 06-353

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing- 01/16/07, 7 p.m., Central Mat-Su Public Safety Building)

1. Ordinance Serial No. 07-001: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$8,000 FROM THE TRAPPER CREEK ROAD SERVICE AREA FUND BALANCE, FUND 284, TO THE TRAPPER CREEK ROAD SERVICE AREA OPERATING BUDGET, FUND 284.

a. IM No. 07-003

2. Ordinance Serial No. 07-002: AN ORDINANCE AMENDING MSB 15.39, BOARD OF ADJUSTMENT AND APPEALS

a. IM No. 07-005

3. Ordinance Serial No. 07-003: AN ORDINANCE APPROPRIATING THE LOAN PROCEEDS IN THE AMOUNT OF \$1,000,000 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO THE SOLID WASTE ENTERPRISE FUND, FUND 510, AND REAPPROPRIATING \$1,000,000 FROM THE SOLID WASTE ENTERPRISE FUND, TO FUND 420, PROJECT NO. 25038, FOR THE CONSTRUCTION OF A PERMANENT HOUSEHOLD HAZARDOUS WASTE FACILITY AT CENTRAL LANDFILL.

a. Resolution Serial No. 07-001: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDING THE BUDGET FOR PROJECT NO. 25038 TO ALLOW FOR THE CONSTRUCTION OF A PERMANENT HOUSEHOLD HAZARDOUS WASTE FACILITY AT THE CENTRAL LANDFILL.

(1) IM No. 07-006

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT