

# Fire & Life Safety Division

Physical: Station 51 – 1911 S Terrace Court, Palmer

Mailing: 101 W Swanson Avenue • Wasilla, AK 99654

Office (907) 861-8030 • Fax (907) 861-8157 • E-mail: FireCode@matsugov.us

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## RESIDENTIAL CARE/ASSISTED LIVING FACILITIES (6 to 16 Occupants, excluding staff)

*This form is to be used for the review of an R-4 residential care/assisted living facilities designed to accommodate more than five, but not more than 16 persons, excluding staff.*

**Occupants may or may not be capable of responding to an emergency situation without physical assistance from staff. Where occupants cannot meet the fire evacuation drill requirements, additional building protection is required. 13 AAC 50.020 Section 426**

***INSTRUCTION:*** Return the application with a check for \$150.00 payable to the “MSB,” and submit all the required elements listed on the following page. The fire alarm and automatic fire sprinkler system reviews will require additional fees and separate plan review applications.

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### IBC 310.6 Residential Group R-4.

This occupancy shall include buildings, structures or portions thereof for more than five but not more than 16 person, excluding staff, who reside on a 24-hour basis in a supervised residential environment and receive custodial care

An automatic sprinkler system shall be provided throughout all buildings that contain an R-4 occupancy. **13 AAC 50.020 903.2.8.3**

When a plan review is required for an existing Group R occupancy, smoke alarms must be installed as described in Section 907.2.11 **13 AAC 50.020 907.2.11**

## COMPLETE THE FOLLOWING INFORMATION:

Name of Facility: \_\_\_\_\_

Physical Address of the Proposed Facility: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Mailing Address (if different then Physical): \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Mobile: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

*All of the following information is required to be submitted to this office in order to perform the necessary plan review and approvals:*

### **Interior and exterior photos of the facility**

- Including kitchen cooking area, typical bedroom and egress window, living and dining areas, stairways and landing

### **Floor plan of facility (to scale)**

- Emergency escape windows from each sleeping room or area, indicating size of the window and size of the openable area, and height above finished floor
- Doors (show size and swing)
- Placement of portable fire extinguishers
- Label each room as to use (living room, bedroom #1, etc.)
- Stairs (interior and exterior) rise and run, stair width, handrails including height of rails and grasp ability dimension, landings, and guards
- At least two exits separate and remote from each other
- Cooking stove hood vented to the outside, or UL listed re-circulating

### **An automatic fire sprinkler system – NFPA 13 or 13R ONLY**

- Provide plans designed and prepared by a person or company licensed and permitted by the State of Alaska (In accordance with NFPA 13, or 13R, as applicable.)
- After receiving a sprinkler plan review approval by this office, the installation must be performed by a technician licensed and permitted by the State of Alaska. A fire alarm system

### **A fire alarm system**

- Provide plans designed and prepared by a person or company licensed and permitted by the State of Alaska
- After receiving a fire alarm system plan review approval by this office, the installation must be performed by a technician licensed and permitted by the State of Alaska

### **Evacuation plan/fire drills and drill log**

- Written plan submitted
- Plan based on evacuation capability (prompt, slow, impractical)
- Performed six times a year, two of those conducted at night
- Drill log noting time of day, time taken to reach a point of safety, escape routes, simulated fire origin, and comments
- Available for review by fire official or other approved licensing official

### **Portable fire extinguishers**

- Minimum U.L. classification 2-A:10-B:C
- Mounting height must be mounted on the wall with the bottom not less than 4 inches off the floor and the top not more than 5 feet above the floor

### **Plot plan**

- Show facility with dimensions to lot lines and/or other buildings on the same property

**If additional information is required, a Fire Code Official will contact you**