

MATANUSKA-SUSITNA BOROUGH **Planning and Land Use Department Development Services Division** 350 East Dahlia Avenue • Palmer, AK 99645 Phone (907) 861-7822 Email: permitcenter@matsugov.us

MANDATORY LAND USE PERMIT APPLICATION - MSB 17.02

NOTE: Carefully read instructions and applicable borough code. Fill out the forms completely. Attach information as needed. Borough staff will not process incomplete applications.

Permit Applicability:

- This permit applies to development within the Matanuska-Susitna Borough outside of the incorporated cities of Palmer, Wasilla, and Houston.
- This permit is **mandatory** for the construction or placement of any building within 75 feet of • any watercourse or waterbody.
- This permit is not required under this chapter when the proposed use is subject to another ٠ permit within Title 17.
- A landowner or authorized agent may voluntarily request a land use permit for any proposed development/use.

Required Attachments:

_____ \$50 application fee

____ Site Plan – as defined in MSB 17.02

Subject Property:

MSB Tax Account ID#(s):	
Street Address:	

Name of Property Owner

Mailing:

Phone: Home

Work Cell

E-mail: _____

Name of Agent / Contact for application

Mailing:

Phone: Home

Work Cell

E-mail:

Attach a Site Plan which shows the following information:	
Dimensions and locations of all existing and proposed development on the site	
Setback distances from all property lines and rights-of-way to the structure and interior setback distances between structures	
North arrow	
Boundaries of parcel	
Names and location of adjacent roadways	
Location of rights-of-way and public easements within and adjacent to the parcel	
Location of proposed and existing driveway(s)	
Location and name of adjacent waterbodies	
Location of subsurface sewage disposal system(s) and water well(s)	
Intended use of proposed structures	

DESCRIPTION OF PROPOSED USE:

Type of proposed use (residential, commercial, etc.):

Other information related to the proposed development:

OWNER'S STATEMENT: I am the owner or authorized agent of the following property:

MSB Tax Account ID #(s) and I hereby apply for approval of a land use permit on that property as described in this application.

I understand all activity must be conducted in compliance with all applicable standards of the MSB code and with all other applicable state or federal laws.

I understand that other rules such as local, state, and federal regulations, covenants, plat notes, and deed restrictions may be applicable and other permits or authorization may be required. I understand that the borough may also impose conditions and safeguards designed to protect the public's health, safety, and welfare, and ensure the compatibility of the use with other adjacent uses.

I understand that it is my responsibility to identify and comply with all applicable rules and conditions, covenants, plat notes, and deed restrictions, including changes that may occur in such requirements.

I grant permission for borough staff members to enter the property as needed to process this application and monitor compliance. Such access will at a minimum, be allowed when the activity is occurring and, with prior notice, at other times necessary to monitor compliance.

The information submitted in this application is accurate and complete to the best of my knowledge.

Printed Name

Date